GOVERNMENT OF PUDUCHERRY

REPORT OF
ACADAMIC AND ADMINISTRATIVE AUDIT
OF GOVERNMENT HIGHER AND TECHNICAL
EDUCATIONINSTITUTIONS IN THE UNION TERRITORY
OF PUDUCHERRY

Submitted to

PUDUCHERRY STATE HIGHER EDUCATION COUNCIL

Prepared by

ACADEMIC AND ADMINISTRATIVE AUDIT (AAA) TEAM PUDUCHERRY

1

CONTENTS

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1. Audit Key Steps and Visit Schedule

AAA Council Meeting	–	18-04-2017
AAA Meeting with the Principals	–	20-06-2017
Planning Completed	–	21-06-2017
Visit to Colleges at Yanam	–	06-08-2017 to 09-08-2017
Visit to Colleges at Karaikal	–	28-08-2017 to 31-08-2017
Visit to Colleges at Mahe	–	14-09-2017 to 17-09-2017
Visit to Colleges at Puducherry	–	11-10-2017 to 13-10-2017
		06-11-2017 to 08-11-2017
		05-01-2018
Field Work Completed	–	05-01-2018
Draft Report Completed	–	10-04-2018
Final Report Completed	–	13-04-2018
Report Presented to the Government	–	May 2018

Prepared by the Academic and Administrative Audit (AAA) Team

1. **Prof. Dr. K. Muthuchelian**   : Chairman
   (Former Vice-Chancellor, Periyar University, Salem)
   2/133, Sakthi Kudil, North First Street,
   Palkalai Nagar East, Madurai – 625 021, Tamil Nadu
2. **Dr.S.Kumuda**   : Member
   Former Principal, BGCW, Puducherry
3. **Dr.E.M.Rajan**   : Member
   Former Principal, TAC, Puducherry
4. **Dr.M.P.Ramanujam**   : Member
   Associate Professor (Retd.), KMCPGS, Puducherry
5. **Dr.V.Prithivraj**   : Member
   Former Principal, PEC, Puducherry
6. **Dr.S.Mohandoss**   : Member Co-ordinator
   Member Secretary -PSHEC, Puducherry

2. Nature of Colleges/ Institutions and Visit Schedule

Sl. No.	Name of the College / Institution	Place	Date of Visit
Category I – Arts and Science Colleges			
1.	Arignar Anna Government Arts & Science College	Karaikal	28th August, 2017
2.	Avvaiyar Government College for Women	Karaikal	29th August, 2017
3.	Bharathidasan Government College for Women	Puducherry	11th October, 2017
4.	Indira Gandhi College of Arts & Science	Kadirkamam, Puducherry	11th October, 2017
5.	Kasturba College for Women	Villianur, Puducherry	12th October, 2017
6.	Kanchi Mamunivar Centre for Post Graduate Studies	Puducherry	11th October, 2017
7.	Mahatma Gandhi Government Arts College	Mahe	15 & 16th September, 2017
8.	Perunthalaivar Kamarajar Arts College	Kalitheerthalkuppam, Puducherry	13th October, 2017
9.	Rajiv Gandhi Arts & Science College	Thavalakuppam, Puducherry	13th October, 2017
10.	Dr. Sarvepalli Radhakrishnan Government Arts College	Yanam	07th August, 2017
11.	Tagore Government Arts & Science College	Puducherry	12th October, 2017
Category II – Engineering Colleges			
12.	Pondicherry Engineering College	Puducherry	6th November, 2017 & 5th January, 2018
13.	Perunthalaivar Kamarajar Institute of Engineering & Technology	Karaikal	29th August, 2017

	Category III – Education College		
14.	Perunthalaivar Kamarajar College of Education	Karaikal	30th August, 2017
	Category IV – Law College		
15.	Dr. Ambedkhar Government Law College	Kalapet, Puducherry	8th November, 2017
	Category V – Polytechnic Colleges		
16.	Dr. B.R. Ambedkhar Polytechnic College	Yanam	8th August, 2017
17.	Indira Gandhi Polytechnic College	Mahe	15th September, 2017
18.	Karaikal Polytechnic College	Karaikal	30th August, 2017
19.	Motilal Nehru Government Polytechnic College	Puducherry	7th November, 2017
20.	Women's Polytechnic College	Puducherry	7th November, 2017
21.	Women's Polytechnic College	Karaikal	28th August, 2017

3. Statement of No conflict of Interest and Assurance

This audit has been conducted in accordance with the International Standards for the Professional Practice of Internal Auditing. In our professional judgment, sufficient and appropriate audit procedures were completed and evidence gathered to support the accuracy of the conclusions reached, which are contained in this report. The conclusions are based on a comparison of the situations as they existed at the time of the audit with the established criteria.

1. Prof. Dr. K. Muthuchelian, Chairman

2. Dr.S.Kumuda, Member

3. Dr.E.M.Rajan, Member

4. Dr.V.Prithiviraj, Member

5. Dr.M.P.Ramanujam, Member

6. Dr. S. Mohandoss, Member Co-ordinator

4. Academic and Administrative Audit (AAA)

A Brief Advisory Note on AAA

The National Assessment and Accreditation Council (NAAC) have evolved tools and guidelines for improving quality for different levels of Higher Education Institutions (HEIs) and for its sustenance. By establishing Internal Quality Assurance Cell (IQAC) and undergoing External Quality Assurance process it's possible to continuously strive for excellence. The monitoring and evaluation of the institutional processes require a carefully structured system of internal and external review. The NAAC expects the Institutions to undertake continuous Academic and Administrative Audits (AAA). This brief note is intended to serve as advisory to all accredited HEIs who volunteer to undertake AAA.

Preamble

The Academic Audit, like more conventional program reviews, is a peer review process including a self-study and a site visit by peer members from outside the institution. However, the similarities end there. Unlike the traditional approach to program evaluation, this process emphasizes self-reflection and self-improvement rather than compliance with predetermined standards. The purpose of an academic audit is to give poise to the departments or programs to weigh up their "educational quality processes" – the key faculty activities required to produce, assure, and regularly improve the quality of teaching and learning. An audit asks how faculty approach educational decision making and how they organize their work, using the resources available to them and working collegially to provide a quality education in the best interests of the discipline and student learning.

About Academic and Administrative Audit (AAA)

Academic and Administrative Audit (AAA), are very essential for the excellence in Higher Education. These are interrelated concepts. Thus in order to have a quality oriented academic, there should be a strong administrative background.

Academic Audit

Academic audit can be understood as a scientific and systematic method of reviewing the quality of academic process in the institution. It is related with the quality assurance and enhancing the quality of academic activities in HEIs.

Administrative Audit

It can be defined as a process of evaluating the efficiency and effectiveness of the administrative procedure. It includes assessment of policies, strategies & functions of the various administrative departments, control of the overall administrative system, etc.

Major Objectives of the Audit

- To understand the existing system and to assess the strength and weakness of the Departments and the administrative Units and to suggest the methods for improving and to overcome the weaknesses.
- To spot the bottlenecks in the existing administrative mechanisms and to recognize the opportunities for academic reforms, administrative reforms and examination reforms etc.
- To evaluate the optimum utilization of financial and supplementary resources.
- To suggest the methods for continuous improvement of quality keeping in mind criteria and reports by NAAC and other bodies.

Approach towards AAA

World class Universities or institutions of eminence cannot be built overnight or legislated into existence. For that strict and continuous Audit of Academic and Administrative process should be adopted. Both the AAA can be done internally and externally. Internally it should be done by the IQAC of the institutions, while externally it can be done by the University (for Colleges) or by other peers. In some states it is organized by state level agencies. Knowledge Consortium of Gujarat (KCG) has developed a very good

model of AAA in state of Gujarat. It is also learnt that many of the HEIs volunteering for third and fourth cycles of accreditation have done AAA.

Methodology

NAAC has not prescribed any specific methodology or guidelines for conducting AAA. It is expected that each HEI may evolve its own guidelines and methodology by learning from good practices followed by leading institutions within and outside India. The successful practices can be adapted to suit specific context and requirement of HEI on various aspects, which are given below:

Criteria: IQAC of HEIs can decide set of criteria to be used for AAA. Some HEIs follow NAAC criteria as it compliments periodic assessment and accreditation by NAAC. Some HEIs have developed slightly different set of criteria. It is also learnt that some HEIs have taken NAAC departmental evaluation format and have done department-wise also.

Periodicity: Some HEIs undertake the AAA exercise on annual basis. However many HEIs prefer to do this exercise once in three years or five years. An internal exercise every year and involvement of external peers once in a three or five years could be a good option.

Selection of Peers/Experts: Since peer review is backbone of AAA, similar to accreditation by NAAC, it is important to select good experts as peers for AAA. Even though no specific qualifications can be prescribed for good peers, it is vital that peers should be able to command respect from faculty on the basis of their credentials such as academic distinctions, experience as reviewer on NAAC or similar bodies and professionalism.

Process: HEIs can device its own process including self-evaluation by faculty and administrative units, schedule of onsite visit, format of report and outcome, etc. Many HEIs try to follow NAAC's process and formats with some changes.

Outcome: The outcome of AAA may be placed before Internal Quality Assurance Cell (IQAC) and Governing Bodies (GB) of the HEIs. Plan of action can be prepared to implement the suggestions accepted by IQAC and GB. It is important that HEIs should formally prepare the guidelines / statues / ordinances for AAA, so that it becomes an institutionalized practice. As the facilitator of quality culture in higher education, the NAAC will be taking efforts to promote any good practices of AAA brought to its attention. At present, NAAC has sponsored a good number of seminars across the country on the theme of AAA. The HEIs are advised to take benefit from deliberation of these seminars to update recent trends in AAA as tool for continuous quality improvement.

Purpose of the Academic Audit

The purpose of the Academic and Administrative Audit is to evaluate the performance of the University Departments, Collegesof Arts, Science, Engineering and the Polytechnic and appreciate their achievements and give suggestions for further improvement of the quality of teaching, research, administration, and curricular and extra-curricular activities. The after visiting the departments, schools and centers, and interacting with the Principal, HODs/Directors/Coordinators, teaching and non-teaching faculties, students, alumni and parents and validating the data the committee would give valuable suggestions on the following points.

1. Availability of teaching and non-teaching faculty
2. Infrastructural facilities available for carrying out academic and administrative activities
3. Efforts taken for curricular development
4. Teacher quality
5. Teaching methods adopted and use of ICT in teaching, learning process
6. Feedback mechanism used for assessing the performance of teachers by students and for curricular development
7. Faculty development programmes implemented by the department

8. Strengths, Weaknesses, Opportunities and Challenges of the department

9. Research facilities and research output in the form of publications and patents

10. Computer, internet and library facilities available

11. Mentoring system, introduction of Remedial classes, Bridge courses, guidance for NET/SET and competitive examinations

12. Skill development and personality development programmes

13. Generation of funds and optimum utilization

14. Evaluation methods adopted for internal and external examinations

15. Future plans of the department

Principles of the Academic Audit

The Academic Audit openly advocates the following principles as foundations of good educational practice.

Define Quality in Terms of Outcomes

1. Learning outcomes should pertain to what is or will become important for the department's students

2. Learning, not teaching per se, is what ultimately matters

Focus on process

1. Departments should examine how teachers teach, how students are trained, and how to come within reach of learning assessment

2. Departments should study their discipline's literature and collect data on what works well and what doesn't

3. Experimentation with active learning should be encouraged

4. Faculty should be encouraged to share and adopt their colleague's successful teaching innovations

Work Collaboratively

1. Teamwork and consensus lead to total faculty ownership of and responsibility for all aspects of the curriculum and make everyone accountable for the success of students

2. Dialogue and collaboration should be encouraged over territoriality and the "lone wolf" approach

Base Decisions on Evidence

1. Departments should collect data to find out what students need
2. Data should be analyzed and findings incorporated in the design of curricula, learning processes, and assessment methods

Strive for Coherence

1. Courses should build upon one another to provide necessary breadth and depth
2. Assessment should be aligned with learning objectives

Learn from Best Practice

1. Faculty should seek out good practices in comparable departments and institutions and adapt the best to their own circumstances
2. Faculty should share best practices and help "raise the bar" for their department

Make Continuous Improvement a Priority

Departments should continually and consciously strive to improve teaching and learning.

5. Criteria for Academic Audit

Areas for Consideration by the Audit Panel

Institutional Mission, Aims and Objectives

- ➢ Institution's mission is explicit. It is understood and owned by its staff.
- ➢ Aims and objectives are in keeping with the mission. They are realistic and achievable.

Institutional Approach to Quality Assurance

- ➢ The institution should have working definition of quality assurance which is compatible with its mission.
- ➢ Corroborate with the systematic and comprehensive implementation of quality assurance affecting all the essential services of the institution with a handbook addressing all the affected areas.

Administrative and Management Issues

Governance

- ➢ Principles of Good Governance can be Determined by the Following:
  - Working in an open manner so as to facilitate access to its policies and decisions by the public.
  - Encouraging institution-wide participation in the formulation of policies.
  - Ensuring that specific responsibilities are clear and are assumed appropriately by members according to their hierarchy.
  - Timely execution of policies and monitoring thereof.
  - Governing body being cohesive in its approach.

- ➢ Top Management Leadership is Demonstrable through:
  - Developing and communicating the institution's strategic plan with identifiable short term and long term goals and objectives.
  - Developing and communicating the institution's mission and plan.
  - Establishing effective links with external stakeholders.
  - Developing an organizational structure which reduces bureaucracy and improves communication, efficiency and effectiveness.

- ➢ Management of Funds through:
  - Transparency and accountability.
  - Proper budgeting and rationalization of funds with justification, taking into account short term and long term goals.
  - Ensuring cost effectiveness of programmes by effective internal auditing.

- ➢ Management of academic activities through:
  - Ensuring that programmes are relevant to academic standard and are continuously monitored and improved.
  - Ensuring that the institution's awards are recognized nationally, regionally and internationally.

- ➢ Admissions
  - Make sure that the policies regarding admissions are clear, transparent, accessible by the public and consideration implemented to physically disabled and mature students.

- ➢ Students Council
  - Ensure the effective functioning of a Students Council.

- ➢ Students Welfare
  - Make sure student welfare committee performs efficiently under the hold of the management.

- ➢ Staff Welfare
  - Make certain the staff council executes with the active participation of the staffmembers which positively contribute to the effective management of the institution.
  - Also ensure the rights and privileges are mutually respected.

➢ Staff Appointments, Appraisal, Promotion and Staff Development

- Establishment of policies for appointment, appraisal and promotion should be checked with for effective implementation.
- Make sure the performance appraisal is conceded out periodically in a crystal clear manner.
- Provision for staff training to develop the professional skills should be monitored for its active functioning.

6. Curricula and Programmes

Aims and Objectives

❖ Curricula aims and objectives are explicit and known to staff and students.

❖ Specialist aims and objectives are consistent with institutional mission and aims.

❖ Aims and objectives correspond to the needs of students, society and the economy, as revealed by systematic investigation.

❖ Curricula accurately reflect declared aims and objectives and the needs identified.

❖ Curricula provide an appropriate balance of specialist content, general conceptual skills and personal, transferable skills.

❖ Curricula are up-to-date in terms of specialist developments and current thinking on curriculum development and delivery.

Programme Design, Validation, Approval and Review

❖ Programmes must be intended to meet the needs of students, taking into account programme length/duration, modes of attendance, location, structure and sequence, optional elements, etc.

❖ Provision to enable students who do not have traditional academic qualifications, but who have the motivation and potential, including accreditation of prior learning (APL), accreditation of experiential learning (APEL), credit accumulation and transfer (CAT) work-based learning (WBL) and those who are mature to enroll on these programmes.

❖ Programmes go through a validation process and are subsequently approved by the academic council/senate prior to their offer.

❖ The validation process is an established procedure which is thorough, consistent, reliable and in conformity with international norms.

❖ Programmes should be periodically reviewed to assess their suitability.

❖ There should be an established system of regular liaison between the institution and industry, public agencies, professional bodies and other potential end-users.

The Teaching and Learning Environment

❖ The academic environment, physical and social, is generally conducive to learning, and the level of research and other scholarly activities is appropriate to the level of teaching.

❖ Teaching accommodation must be sufficient in quantity and is appropriate for the curricula on offer and for the full range of students.

❖ There should be adequate specialist facilities - including practical and experimental learning facilities - for the curricula on offer.

❖ Ancillary facilities - staff accommodation, storage space, preparation rooms, amenity accommodation etc. - ought to be agreeable.

❖ The physical environment should be agreeable to meet the circumstances of safety, cleanliness, repairs and decor.

Staff Resources Ancillary

❖ The teaching staff requirements should be sufficient in terms of the curriculum, mix of qualifications and skills, experience, aptitudes, age, status, etc.

❖ There must be adequate support in terms of library, technician, administrative, student services, staffing, etc.

❖ Staff development needs are systematically identified, in relation to individual aspirations, the curricula and institutional requirements.

❖ All staff, academic and non-academic, should be provided with an opportunity with necessary support to undertake appropriate staff development related to identified needs: induction, in-service training, statements, consultancy, research and other scholarly activities.

Learning Resources

❖ Up to date, readily available Physical Resources including equipment, materials and Information and Communications Technology should be sufficient enough to support the curriculum.

- ❖ Library, audio-visual, internet access, appropriate software and hardware and other academic services have got to be passable for the curricula.

Programme Organization and Delivery

- ❖ Systematically scheduled learning programmes, coursework and other assessment particulars have to be clearly articulated and should be regularly monitored.
- ❖ Feedback are supposed to be regularly obtained from students, employers, moderators and auditors, and analyzed and acted upon as appropriate.

Teaching and Learning

- ❖ Teaching and learning are based on explicit learning outcomes which are consistent with programme/course aims.
- ❖ Teaching methods should be innovative, varied, and appropriate to the stated learning outcomes with the effective usage of available facilities, equipment, materials and aids.
- ❖ Teaching must be well planned and prepared and effectively performed, taking into consideration the needs of all categories of students.
- ❖ The style and pace of teaching and learning takes due account of the nature of the curricula, students' varied abilities and prior learning, and the specific needs of the very able or weak students equally.
- ❖ Teaching approaches encourage independent learning with critical thinking and students take responsibility for their own learning.
- ❖ Ensure that learning is enriched by appropriate reference to cross-curricular links, current research, industrial applications and development of generic skills such as communication and teamwork.

Student Support

- ❖ Students' needs for guidance and support are recognized and provision made for advice and assistance in the curricular, vocational and personal domains.
- ❖ Responsibility for particular aspects of student support be supposed to be clearly

located and effective liaison maintained between arrangements at all levels.

❖ Take note of the adequate provision made for information and advice to potential students during the application and enrollment phases.

❖ Students ought to be effectively supported during their studies by systems of induction, course tutors, personal tutors and provision for remediation and curricular choice,employment by appropriate contacts, information, advice and training

Monitoring and Assessment

❖ A wide range of assessment methods including coursework, projects, research and examinations, etc. were to be used in a planned manner to serve diagnostic, formative and summative purposes.

❖ Assessment schemes should be compatible with the aims and aspects of the curricula as taught.

❖ The scope and weightage of assessment schemes should be appropriate and known to all concerned and the standards applied are explicit and consistent across the curricula.

❖ Procedures should be regularly applied to ensure that, as far as possible, assessment schemes are valid, reliable and fairly administered.

❖ Coursework dependably reflects the full range of curricular aims, including the development of generic skills.

❖ Student achievement, as represented by their coursework, must be comparable with that of students on similar courses elsewhere.

❖ Students' performance and attitudes must be focused indicating a positive and successful learning experience.

❖ A systematic procedure for keeping record of student progress, for providing feedback to students and taking corrective action whenever necessary must be effectively employed.

❖ Students have ready access to reasonable appeal procedures.

Output, Outcomes and Quality Control

- ❖ Performance indicators were to be used to inform institutional assessment of achievement in relation to educational aims and learning outcomes.
- ❖ Results were to be monitored and analyzed and appropriate action should be formulated.
- ❖ Results against these or other appropriate indicators compare favourably with institutional or national norms.
- ❖ There must be consistent and coherent Quality Control arrangements at institution.
- ❖ Quality standards, policies and strategies employed must be periodically reviewed within the cognate area.
- ❖ The institution is supposed to be flooded with a general commitment to excellence in teaching and learning, apparent in staff and student attitudes in all aspects of provision.

External Examiners

- ❖ External examiners should be independent of the institution and their appointed should be for a specified period not exceeding three years.
- ❖ They should be rooted from reputable institutions and must possess necessary expertise and experience.
- ❖ Terms of reference are explicit and should include moderation of question papers and model answers, moderation of scripts and providing feedback on performance of students. A feedback on the curriculum should be included.
- ❖ Ethical practice be required to be given due importance.

Research Degree Students

- ❖ Students have got to be clearly informed of their commitment to research through appropriate guidelines.
- ❖ Role of supervisors must be explicit and expectations by students from them and vice versa are to be clearly understood.

- ❖ Students should take delivery of adequate support through regular tutorials and continuous monitoring of progress, together with feedback.
- ❖ Physical resources including appropriate equipment were to be readily available.

Collaborative Provisions

- ❖ A legally bonded collaboration through a memorandum of understanding should be established.
- ❖ Collaborating institutions should ensure that programmes are of the required standards and offered with the same rigour as those in the parent institution.
- ❖ Students benefit from the same standard of resources as the regular students of the awarding institution.
- ❖ Make certain that the awarding institution undertakes the responsibility to assure the quality of the educational provision under the collaboration.
- ❖ The partner institution must be subjected to quality audit or quality assessment together with the parent institution.
- ❖ Students necessarily be informed of the nature of the collaboration between the institutions concerned.

Industrial Links/Work-based Experience

- ❖ A committee comprising the institution and industry and other principal stakeholders should meet regularly for the purposes of manpower planning.
- ❖ Active interfaces subsist with industries for the purposes of identifying programmes of study and suitable work experience compatible with the students' programme.
- ❖ The industrial sectors were to be encouraged to participate is curriculum design and validation.

Community Service and Good Citizenship

- ❖ The institution ought to play an active role in inculcating the spirit of a healthy community and in providing its services and expertise to it to promote psycho-socio-economic integration and development.

7. Deliberations and Decision of the Audit Panel

The audit panel takes note of all the findings. Members discuss their observations and decide on their conclusion, ensuring that it is a true reflection of the state of affairs at the institution. At the end of the audit the panel gives an oral feedback to the top management. Thereafter the institution is given a copy of the draft report within two months of the visit. This is followed by the final report which is sent within a period of three months.

Methodology

The College, departments, centers and administrative sections are expected to submit the necessary information in the Format provided by the Pondicherry Higher Education Council. The information provided should include all the aspects as per NAAC criteria. The information should also include the achievements, curricular, co-curricular activities and extra-curricular activities carried out, participation of students in various activities and their achievements and participation of teachers in national and international conferences, seminars and workshops. The funds generated by the faculty and the department, the purpose and the names of the funding agencies and duration of the project should be indicated. Individual faculty profile indicating their contribution in teaching, research and extension activities and their achievements, awards and prizes received along with supporting data should also be kept ready in the departments, schools and centers.

The departments and centers should keep all the data such as Feedback forms collected from students and other stakeholders on curricular developments, infrastructural facilities and performance of teachers for validation of the committee. The information about consultancy services, collaborations with other reputed universities and institutions, placement records, students admitted and their results in final examinations, mentoring system and financial support provided to students etc. should also be kept ready during the visit of AAA committee visit. Based on the observations the following grades will be considered on five point scale for seven criterion.

5   - Excellent

4   - Very Good

3   - Good

2   - Average

1   - Need Improvement

The institutions will be graded on a 4-letter grade based on the AAA Audit observations as follows:

Visit of AAA Peer Team

Grade Point	Letter Grade	AAA Performance Descriptor
3.01-4.00	A	Very Good
2.01-3.00	B	Good
1.51-2.00	C	Satisfactory
0-1.50	D	Unsatisfactory

The AAA committee will visit the academic and administrative units of the various colleges as per the visit schedule. The detailed visit schedule will be informed well in time to all the colleges and administrative sections. During the visit to the departments and centers the Principal, HODs and Directors will make a brief presentation about the department on all aspects to the AAA committee. The committee then will interact with teaching and non-teaching staff see the facilities available for teaching and research and also the computer and internet facilities and departmental library facility. The faculties can interact with the committee and brief them about the innovative methods adopted in teaching and research and efforts taken for improving the quality. The faculty can also impress up on how their department is different than   similar departments in other colleges in the country. The committee will also interact with the students to have suggestions from them regarding infrastructural facilities available, performance of teachers, evaluation methods adopted and teaching learning process.

8. Audit Framework, Detailed Findings and Observations

Category I – Arts and Science Colleges

1. ARIGNAR ANNA GOVERNMENT ARTS & SCIENCE COLLEGE
KARAIKAL
Puducherry State

28th August, 2017

General Profile of the College

Section I: GENERAL PROFILE	Information
1.1.Name and Address of Institution	**Arignar Anna Government Arts & Science College, Karaikal**
1.2 Year of Establishment	1967
1.3 Current Academic Activities at the Institution (Numbers)	
• Faculties	80
• Departments/Centers	13
• Programmes/Course Offered	PG: 5 UG: 8
• Permanent Faculty Members	44
• Permanent Support Staff	28
• Number of Students	780+158=938
1.4 Three Major Features in the Institutional Context (Perceived by AAA team)	1. The infrastructure facilities are available for the starting of a Post graduate centre segregating the UG in a separate campus. 2. The skill and language development programmes and placement initiatives are to be taken up. 3. 3. Village adoption, extension services and students support services are to be improved.
1.5 Dates of visit of the AAA Team (A Detailed visit schedule may be included separately):	28-08-2017
1.6 Composition of AAA Team which undertook the on-site visit	
Chairman	Prof. Dr. K.Muthuchelian
Member Co-ordinator	Dr.S.Mohandoss
Member 1	Dr.S.Kumuda
Member 2	Dr.E.M.Rajan
Member 3	Dr.M.P.Ramanujam
Member 4	Dr.V.Prithivraj
Section II: Criterion Wise Analysis by the AAA Committee	**5 -Excellent/ 4 -Very Good/ 3 - Good / 2 - Average / 1 - Need Improvement**
2.1 *Curricular Aspects:*	**Good**
2.1.1 Curricular planning and Implementation:	5

2.1.2 Academic Flexibility:	4
2.1.3 Curriculum Enrichment:	4
2.1.4 Feedback System:	2
2.2 Teaching – Learning and Evaluation:	**Good**
2.2.1 Student Enrolment and Profile:	3
2.2.2 Catering to Student Diversity:	2
2.2.3 Teaching-Learning Process:	2
2.2.4 Teacher Quality:	3
2.2.5 Evaluation Process and Reforms:	3
2.2.6 Student Performance and Learning Outcomes:	2
2.3 Research, Consultancy and Extension:	**Average**
2.3.1 Promotion of Research:	2
2.3.2 Resource Mobilization for Research:	1
2.3.3 Research Facilities:	2
2.3.4 Research Publication and Awards:	2
2.3.5 Consultancy:	1
2.3.6 Extension activities and institutional social responsibility:	2
2.3.7 Collaboration:	1
2.4 Infrastructure and Learning Resources:	**Good**
2.4.1 Physical Facilities:	3
2.4.2 Library as a Learning Resource:	3
2.4.3 ICT Infrastructure :	2
2.4.4Maintenance of campus facilities:	2
2.5 Student Support and Progression:	**Average**
2.5.1 Student Mentoring and Support:	2
2.5.2 Student Progression:	3
2.5.3 Student Participation and Activities:	2
2.6 Governance and Leadership:	**Average**
2.6.1 Institutional Vision and	3

Leadership:	
2.6.2 Strategy Development and Deployment:	2
2.6.3Faculty Empowerment Strategies:	3
2.6.4 Financial Management and Resource Mobilization:	1
2.6.5 Internal Quality Assurance System:	2
2.7 Innovations and Best Practices:	**Average**
2.7.1 Environment Consciousness:	2
2.7.2 Innovations:	1
2.7.3 Best Practices:	2
Section III: Overall Institutional Analysis of the AAA committee:	*1.85 on 4.00 scale* *Satisfactory* (74/160)*4
3.1 Institutional Strengths:	- Good Infrastructure and well qualified faculty. - Situated around academic institutions like, Pondicherry University centre, Education College, NIT, etc. - Steady support from Alumni and PTA. - Well-equipped library and physical education. - Become a research institution by starting Ph.D. in Commerce.
3.2 Institutional Weaknesses:	- Majority of the students from rural with poor socio-economic background and first generation learners. - Students are weak in English and communication skills. - Teaching and Non-teaching Staff shortage. - Absence of feeder courses for some of the PG courses.
3.3 Institutional Opportunities:	- Starting of a PG Centre. - Conducting remedial classes, coaching classes for competitive examinations,

	English language and communication skill development programmes.
3.4 Institutional Challenges:	• Lack of monitory support from the students and staff for research and attend seminars/conferences. • More scholarships must be provided to the PG students. • Number of private colleges in the surrounding districts of Tamil Nadu. • Students are first generation learners and are socially and economically underprivileged.

Section IV: Recommendations of the Academic and Administrative Audit committee for Quality Enhancement of the Institution (Please limit to *ten major ones* and use telegraphic language)
➢ No academic Flexibility under CBCS system. ➢ 36 out of 80 faculty posts are vacant which are to be filled at the earliest. ➢ Started three PG courses without proper infrastructure and faculty. ➢ Library must be strengthened with new edition of books at least for the subjects with PG courses. ➢ The existing buildings have to be renovated and the campus must further cleaned and developed. ➢ The utilization of the existing infrastructure like, library, playground, indoor stadium etc. is very meager. ➢ Student's facilities like toilets, drinking water, vehicle shed, Girls rest room, canteen etc. have to be provided. ➢ The students-teacher relation is very poor and no tutorial system is followed. ➢ Remedial Classes for weaker students, coaching classes, add-on courses are to be conducted regularly. ➢ The financial assistance for the infrastructure development may be mobilized through CSR initiatives from industries. ➢ The Grievance Redressal Cell, Placement cell etc. must function more effectively. ➢ The Principal and staff must do result analysis at the end of each semester and maintain the record of the outcomes and the action taken for improvement.

SIGNATURES OF THE ACADEMIC ADMINISTRATIVE COMMITTEE MEMBERS

Name and Designation	Position	Signature with Date
Prof. Dr. K. Multhuchelian (Former Vice-Chancellor, Periyar University) Res. 2/133 SakthiKudil, Palkalai Nagar East, Madurai – 625 021.	**Chairman**	
Dr.S.Kumuda Former Principal, BGCW, Puducherry	**Member 1**	
Dr.E.M.Rajan Former Principal, TAC, Puducherry	**Member 2**	
Dr.M.P.Ramanujam Associate Professor (Retd.), KMCPGS, Puducherry	**Member 3**	
Dr.V.Prithivraj Former Principal, PEC, Puducherry	**Member 4**	
Dr.S.Mohandoss Member Secretary-PSHEC, Puducherry	**Member Co-ordinator**	

Place: **Date:**

2. AVVAIYAR GOVERNMENT COLLEGE FOR WOMEN
KARAIAKAL
Puducherry State

29th August, 2017

General Profile of the College

Section I: GENERAL PROFILE	Information
1.1.Name and Address of Institution	Avvaiyar Government College for Women, Karaikal
1.2 Year of Establishment	1972
1.3 Current Academic Activities at the Institution (Numbers):	
• Faculties	66
• Departments/Centers	15
• Programmes/Course Offered	UG: 10 PG: 3
• Permanent Faculty Members	47
• Permanent Support Staff	24
• Number of Students	1261+112=1373
1.4 Three Major Features in the Institutional Context (Perceived by AAA team):	1. The only Women's College in the prime location for the Karaikal region. 2. Good infrastructure and well qualified staff. 3. New gender oriented vocational courses and PG courses may be started.
1.5 Dates of visit of the AAA Team (A Detailed visit schedule may be included separately):	28-08-2017
1.6 Composition of AAA Team which undertook the on-site visit	
Chairman	Prof. Dr. K. Muthuchelian
Member Co-ordinator	Dr. S. Mohandoss
Member 1	Dr. S. Kumuda
Member 2	Dr. E.M. Rajan
Member 3	Dr. M.P. Ramanujam
Member 4	Dr. V. Prithivraj
Section II: Criterion Wise Analysis by the AAA Committee	5 - Excellent / 4 - Very Good / 3 - Good / 2 - Average / 1 - Need Improvement
2.1 *Curricular Aspects:*	Good
2.1.1 Curricular planning and Implementation :	5
2.1.2 Academic Flexibility:	5
2.1.3 Curriculum Enrichment:	4
2.1.4 Feedback System:	3

2.2 Teaching – Learning and Evaluation:	**Good**
2.2.1 Student Enrolment and Profile:	4
2.2.2 Catering to Student Diversity:	3
2.2.3 Teaching-Learning Process:	4
2.2.4 Teacher Quality:	3
2.2.5 Evaluation Process and Reforms:	4
2.2.6 Student Performance and Learning Outcomes:	3
2.3 Research, Consultancy and Extension:	**Good**
2.3.1 Promotion of Research:	3
2.3.2 Resource Mobilization for Research:	3
2.3.3 Research Facilities:	2
2.3.4 Research Publication and Awards:	3
2.3.5 Consultancy:	1
2.3.6 Extension activities and institutional social responsibility:	3
2.3.7 Collaboration:	2
2.4 Infrastructure and Learning Resources:	**Good**
2.4.1 Physical Facilities:	3
2.4.2 Library as a Learning Resource:	4
2.4.3 ICT Infrastructure :	3
2.4.4Maintenance of campus facilities:	4
2.5 Student Support and Progression:	**Good**
2.5.1 Student Mentoring and Support:	3
2.5.2 Student Progression:	3
2.5.3 Student Participation and Activities:	3
2.6 Governance and Leadership:	**Good**
2.6.1 Institutional Vision and Leadership:	3
2.6.2 Strategy Development and Deployment:	2

2.6.3 Faculty Empowerment Strategies:	3
2.6.4 Financial Management and Resource Mobilization:	2
2.6.5 Internal Quality Assurance System:	3
2.7 Innovations and Best Practices:	**Good**
2.7.1 Environment Consciousness:	3
2.7.2 Innovations:	2
2.7.3 Best Practices:	2
Section III: Overall Institutional Analysis of the AAA committee:	*2.45 on 4.00 scale* *Good* (98/160)*4
3.1 Institutional Strengths:	• Prime location of the College. • Highly qualified faculty members and good infrastructure. • Student's preference, in seeking admission in this College. • Being the only Women's College in Karaikal region. • ICT infrastructure. • Student's perception and participation. • Parents support. • Concern by the Government.
3.2 Institutional Weaknesses:	• Limited space. • Lack of sports facilities and play ground. • Non availability of e-resources and manual handlings of library resources. • Hindrance in teaching -learning: Great majority of students with vernacular medium background. • Poor canteen facility. • Lack of Hostel facility. • Frequent transfers of faculty. • Appointment of Principals for a short period.
3.3 Institutional Opportunities:	• Scope for undertaking research projects/ consultancy projects by the experienced and

	highly faculty.
	• Scope for Industrial exposures/ collaboration with the neighboring industries.
	• ICT education to all the students.
	• Remedial coaching.
	• Having a Study Centre in the campus for the preparation of competitive exams.
	• Potential available for starting marine resource based courses.
	• Choice based Credit system
	• IIT Mumbai offered NMEICT programs.
	• E-learning facilities for students with special needs
3.4 Institutional Challenges:	• Involving/ encouraging the students beyond social restrictions for participation in co-curricular and extracurricular events.
	• Creating opportunities for higher learning in all the branches of studies.
	• Bridging the students through the communication development.
	• Complete switchover to the ICT based teaching and learning.
	• Imparting skill development/ job oriented courses to all.

Section IV: Recommendations of the Academic and Administrative Audit committee for Quality Enhancement of the Institution   (Please limit to *ten major ones* and use telegraphic language)
➢ The result in some of the subjects has to be improved.
➢ M.Com, M.Sc. (Home Science) and other vocational courses can be started since there is a lot of demand for admission to this institution.
➢ The academic flexibility and availability must be given under CBCS for the students to choose a variety of subjects.
➢ The Career Guidance and Placement Cell should work in order to improve the placement opportunities.
➢ The College should try to mobilize resources through CSR initiatives from ONGC,

PPCL and other Industries in Karaikal.

➢ Students Evaluation, Grievance and Redressal Mechanism are not functioning.

➢ The infrastructure facilities and the Lab facilities are inadequate even for the existing strength of the students.

➢ The Bio-metric System for the students and digitalization of attendance, students' performance has to be introduced.

➢ The teachers - student's relationship and the over-all performance of the teachers are not satisfactory.

➢ Librarian and Physical Director may be appointed

➢ Infrastructure and laboratory facilities must be created

➢ Student's enrollment must be increased and improved to a target level.

➢ Establish collaborative linkage with other institutes and industries for research and teaching.

➢ Library may be fully computerized and more research based journals may be procured.

➢ Establish a close linkage with alumni and parents association.

➢ Hostel facilities are to be created and other student support services are to be enhanced.

➢ Personality development programmes and Spoken English language training be fully developed.

➢ Faculty members may be appointed on full time basis/ regular basis.

➢ The infrastructure (Smart class rooms, laboratories and cubicles for the faculties) for students, research scholars and faculties be strengthened.

➢ Sufficient Number of computers may be arranged for balancing of student computer ratio.

➢ Special coaching classes and improvement tests be arranged for all slow learners.

➢ National Conferences, Seminars and Workshops may be organized in each subject.

➢ Training and placement should be initiated.

➢ The skill development training, communication and placement training are to be given to the students.

➢ Some more vocational / job-oriented diploma courses like Sea Food Processing, Food Storage Technology, Tourism, etc. may be started.

SIGNATURES OF THE ACADEMIC ADMINISTRATIVE COMMITTEE MEMBERS

Name and Designation	Position	Signature with Date
Prof. Dr. K. Multhuchelian (Former Vice-Chancellor, Periyar University) Res. 2/133 SakthiKudil, Palkalai Nagar East, Madurai – 625 021.	**Chairman**	
Dr.S.Kumuda Former Principal, BGCW, Puducherry	**Member 1**	
Dr.E.M.Rajan Former Principal, TAC, Puducherry	**Member 2**	
Dr.M.P.Ramanujam Associate Professor (Retd.), KMCPGS, Puducherry	**Member 3**	
Dr.V.Prithivraj Former Principal, PEC, Puducherry	**Member 4**	
Dr.S.Mohandoss Member Secretary-PSHEC, Puducherry	**Member** **Co-ordinator**	

Place: **Date:**

3. BHARATHIDASAN GOVERNMENT COLLEGE FOR WOMEN
PUDUCHERRY

11th October, 2017

General Profile of the College

Section I: GENERAL PROFILE	Information
1.1.Name and Address of Institution	Bharathidasan Government College for Women, Puducherry
1.2 Year of Establishment	1968
1.3 Current Academic Activities at the Institution (Numbers):	
• Faculties	80
• Departments/Centers	13
• Programmes/Course Offered	PG: 5 UG: 8
• Permanent Faculty Members	44
• Permanent Support Staff	28
• Number of Students	938
1.4 Three Major Features in the Institutional Context (Perceived by AAA team):	1. The first ladies college in the UT of Pondicherry. 2. More than 30% of the faculty are alumni of the colleges of the UTP. 3. It is the only autonomous women's college in the UTP.
1.5 Dates of visit of the AAA Team (A Detailed visit schedule may be included separately):	11-10-2017
1.6 Composition of AAA Team which undertook the on-site visit	
Chairman	Prof. Dr. K. Muthuchelian
Member Co-ordinator	Dr. S. Mohandoss
Member 1	Dr. S. Kumuda
Member 2	Dr. E.M. Rajan
Member 3	Dr. M.P. Ramanujam
Member 4	Dr. V. Prithivraj
Section II: Criterion Wise Analysis by the AAA Committee	5 - Excellent / 4 - Very Good / 3 - Good / 2 - Average / 1 - Need Improvement
2.1 *Curricular Aspects:*	Good
2.1.1 Curricular planning and Implementation:	5
2.1.2 Academic Flexibility:	4
2.1.3 Curriculum Enrichment:	4
2.1.4 Feedback System:	2
2.2 *Teaching – Learning and Evaluation:*	Good
2.2.1 Student Enrolment and Profile:	4
2.2.2 Catering to Student Diversity:	2
2.2.3 Teaching-Learning Process:	3

2.2.4 Teacher Quality:	2
2.2.5 Evaluation Process and Reforms:	3
2.2.6 Student Performance and Learning Outcomes:	2
2.3 Research, Consultancy and Extension:	**Average**
2.3.1 Promotion of Research:	2
2.3.2 Resource Mobilization for Research:	1
2.3.3 Research Facilities:	3
2.3.4 Research Publication and Awards:	3
2.3.5 Consultancy:	2
2.3.6 Extension activities and institutional social responsibility:	2
2.3.7 Collaboration:	2
2.4 Infrastructure and Learning Resources:	**Good**
2.4.1 Physical Facilities:	3
2.4.2 Library as a Learning Resource:	2
2.4.3 ICT Infrastructure :	2
2.4.4 Maintenance of campus facilities:	2
2.5 Student Support and Progression:	**Good**
2.5.1 Student Mentoring and Support:	2
2.5.2 Student Progression:	3
2.5.3 Student Participation and Activities:	2
2.6 Governance and Leadership:	**Average**
2.6.1 Institutional Vision and Leadership:	3
2.6.2 Strategy Development and Deployment:	3
2.6.3 Faculty Empowerment Strategies:	3
2.6.4 Financial Management and Resource Mobilization:	2
2.6.5 Internal Quality Assurance System:	2
2.7 Innovations and Best Practices:	**Average**
2.7.1 Environment Consciousness:	3
2.7.2 Innovations:	1
2.7.3 Best Practices:	3
Section III: Overall Institutional Analysis of the AAA Committee:	*2.05 on 4.00 scale* *Good* (82/160)*4
3.1 Institutional Strengths:	• Premier girl's institution in Puducherry. • Highly qualified, talented and competent faculty. • Autonomous College for more than

	10 years.
	• Located in the heart of the city.
	• Good infrastructure and laboratory facilities.
	• 100% enrolment in all the courses.
	• Best result and Rank holders in most of the courses.
	• Nursery section to train the students of Home Science department.
3.2 Institutional Weaknesses:	• Limited space.
	• Poor health and nutrition status of the students.
	• Most of the students are first generation learners.
	• Insufficient teaching and non-teaching staff.
	• Lack of sufficient fund allocation in the budget for maintenance and development.
	• Lack of transport facilities.
	• Lack of playground and indoor stadium.
3.3 Institutional Opportunities:	• New courses at PG and research level cam be started.
	• Conduct various academic and co-curricular and extra-curricular activities.
	• Involve the students for cultural and fine arts programmes.
	• Improve placement opportunities.
	• Provide institutional financial assistance to meritorious socio-economically backward students.
3.4 Institutional Challenges:	• Lack of motivation among the teachers and students.
	• Higher dropout rate due to Early marriage or economic conditions
	• Absence of accountability and fixing responsibility.

Section IV: Recommendations of the Academic and Administrative Audit committee for Quality Enhancement of the Institution (Please limit to *ten major ones* and use telegraphic language)
➢ No flexibility under CBCS system. ➢ There is no transparency in the examination section. ➢ Academic calendar has to prepare for every department. ➢ The IQAC is not active and meetings were not conducted. ➢ The institution has to apply for NIRF ranking. ➢ Libertarian and Physical Director may be appointed ➢ Infrastructure and laboratory facilities must be improved. ➢ Alumni and PTA must be registered and periodical meetings have to be conducted and documented. ➢ Research Cell must be constituted and improve the research activities. ➢ Proper documentation of the activities of the Centre must be made and data available must be updated. ➢ Students feedback system and Grievance Redressal mechanism is not present. ➢ Resource mobilization through consultancy, MOUs and research Projects. ➢ The General library must be improved and digitalized. ➢ Steps must be taken to improve placement. ➢ Creation of awareness and information Bureau on higher studies and placements must be established. ➢ Village adoption and extension activities to be carried out. ➢ Creation of Environment Consciousness through green audit and Energy audit. ➢ Staff and students welfare programmes must be implements. ➢ The class rooms and laboratories are to be renovated. ➢ Smart class rooms have to be developed. ➢ The library usage is poor and maintenance is also not satisfactory. ➢ Feedback mechanism is not followed. ➢ Mentor/tutorial system is not present.

SIGNATURES OF THE ACADEMIC ADMINISTRATIVE COMMITTEE MEMBERS

Name and Designation	Position	Signature with Date
Prof. Dr. K. Multhuchelian (Former Vice-Chancellor, Periyar University) Res. 2/133 SakthiKudil, Palkalai Nagar East, Madurai – 625 021.	**Chairman**	
Dr.S.Kumuda Former Principal, BGCW, Puducherry	**Member 1**	
Dr.E.M.Rajan Former Principal, TAC, Puducherry	**Member 2**	
Dr.M.P.Ramanujam Associate Professor (Retd.), KMCPGS, Puducherry	**Member 3**	
Dr.V.Prithivraj Former Principal, PEC, Puducherry	**Member 4**	
Dr.S.Mohandoss Member Secretary-PSHEC, Puducherry	**Member Co-ordinator**	

Place: **Date:**

4. INDIRA GANDHI COLLEGE OF ARTS AND SCIENCE
KADIRKAMAM
Puducherry

11th October, 2017

General Profile of the College

Section I: GENERAL PROFILE	Information
1.1.Name and Address of Institution	**Indira Gandhi College of Arts & Science, Kadirkamam, Puducherry**
1.2 Year of Establishment	2011
1.3 Current Academic Activities at the Institution (Numbers):	
• Faculties	40
• Departments/Centers	5
• Programmes/Course Offered	5
• Permanent Faculty Members	4
• Permanent Support Staff	32
• Number of Students	475
1.4 Three Major Features in the Institutional Context (Perceived by AAA team):	1. First college to be started under PONSHE. 2. The courses are innovative and job oriented, 3. Have the NAAC accreditation with B+ grade, the highest among the College under PONSHE
1.5 Dates of visit of the AAA Team (A Detailed visit schedule may be included separately):	11-10-2017
1.6 Composition of AAA Team which undertook the on-site visit	
Chairman	Prof. Dr. K. Muthuchelian
Member Co-ordinator	Dr. S. Mohandoss
Member 1	Dr. S. Kumuda
Member 2	Dr. E.M. Rajan
Member 3	Dr. M.P. Ramanujam
Member 4	Dr. V. Prithivraj
Section II: Criterion Wise Analysis by the AAA Committee	**5 - Excellent / 4 - Very Good / 3 - Good / 2 - Average / 1 - Need Improvement**
2.1 *Curricular Aspects:*	**Good**
2.1.1 Curricular planning and Implementation :	5
2.1.2 Academic Flexibility:	5
2.1.3 Curriculum Enrichment:	4
2.1.4 Feedback System:	4

2.2 Teaching – Learning and Evaluation:	**Good**
2.2.1 Student Enrolment and Profile:	4
2.2.2 Catering to Student Diversity:	4
2.2.3 Teaching-Learning Process:	4
2.2.4 Teacher Quality:	4
2.2.5 Evaluation Process and Reforms:	3
2.2.6 Student Performance and Learning Outcomes:	4
2.3 Research, Consultancy and Extension:	**Average**
2.3.1 Promotion of Research:	2
2.3.2Resource Mobilization for Research:	3
2.3.3 Research Facilities:	1
2.3.4 Research Publication and Awards:	2
2.3.5 Consultancy:	1
2.3.6 Extension activities and institutional social responsibility:	3
2.3.7 Collaboration:	0
2.4 Infrastructure and Learning Resources:	**Good**
2.4.1 Physical Facilities:	3
2.4.2 Library as a Learning Resource:	3
2.4.3 ICT Infrastructure :	3
2.4.4Maintenance of campus facilities:	4
2.5 Student Support and Progression:	**Good**
2.5.1 Student Mentoring and Support:	3
2.5.2 Student Progression:	4
2.5.3 Student Participation and Activities:	4
2.6 Governance and Leadership:	**Good**
2.6.1 Institutional Vision and Leadership:	3

2.6.2 Strategy Development and Deployment:	3
2.6.3Faculty Empowerment Strategies:	3
2.6.4 Financial Management and Resource Mobilization:	3
2.6.5 Internal Quality Assurance System:	3
2.7 Innovations and Best Practices:	**Good**
2.7.1 Environment Consciousness:	4
2.7.2 Innovations:	2
2.7.3 Best Practices:	3
Section III: Overall Institutional Analysis of the AAA Committee:	*2.53 on 4.00 scale* *Good* (101/160)*4
3.1 Institutional Strengths:	- Offers non-conventional and semi-professional Courses. - Adequate qualified staff. - Aided College with low fee structure and caters to rural college. - Existence of Mentor system. - Introduced CBCS from2017-18 and revised the syllabi. - Has sufficient land for a separate campus.
3.2 Institutional Weaknesses:	- Lack of buildings and infrastructure facilities. - Students are Poor and first generation leaners. - The courses are not permanently affiliated and hence do not have 12B status to get UGC funds. - Function in the School campus. - Poor placement of students.
3.3 Institutional Opportunities:	- Can start the PG courses in the existing departments. - Can be proposed for upgradation of the existing college to Model College.
3.4 Institutional Challenges:	- Lack of motivation. - Lack of involvement and research aptitude

| | among staff. |
| | • Absence of accountability, feedback system and assessment of outcomes. |

Section IV: Recommendations of the Academic and Administrative Audit committee for Quality Enhancement of the Institution (Please limit to *ten major ones* and use telegraphic language)
➤ To be shifted to the new campus as a model college. ➤ Must apply for more courses and PG courses in the subjects of UG courses. ➤ Should apply for 12B status to get funds from UGC and other Central Govt. Agencies. ➤ Should motivate the students for entrepreneurship development. ➤ The college must have MOU for the academic, skill development, placement and other co-curricular and extra-curricular activities with industries and other agencies. ➤ Through consultancy services, research projects and CSR initiatives, the faculty must generate revenue to the college. ➤ The college must adopt a village and involve the students in activities like adult literacy, ICT literacy, Evening Classes, awareness programmes on health and hygiene, legal aid and Swatch Bharat. ➤ The Alumni and Parent Teacher Associations must registered and involve them in the development of the institution. ➤ Must adopt Green and Energy audit in the college.

SIGNATURES OF THE ACADEMIC ADMINISTRATIVE COMMITTEE MEMBERS

Name and Designation	Position	Signature with Date
Prof. Dr. K. Multhuchelian (Former Vice-Chancellor, Periyar University) Res. 2/133 Sakthi Kudil, Palkalai Nagar East, Madurai – 625 021.	**Chairman**	
Dr.S.Kumuda Former Principal, BGCW, Puducherry	**Member 1**	
Dr.E.M.Rajan Former Principal, TAC, Puducherry	**Member 2**	
Dr.M.P.Ramanujam Associate Professor (Retd.), KMCPGS, Puducherry	**Member 3**	
Dr.V.Prithivraj Former Principal, PEC, Puducherry	**Member 4**	
Dr.S.Mohandoss Member Secretary-PSHEC, Puducherry	**Member Co-ordinator**	

Place: **Date:**

5. KASTURBA COLLEGE FOR WOMEN
VILLIANUR
Puducherry

12th October, 2017

General Profile of the College

Section I: GENERAL PROFILE	Information
1.1.Name and Address of Institution	**Kasturba College for Women, Villianur, Puducherry**
1.2 Year of Establishment	2005
1.3 Current Academic Activities at the Institution (Numbers):	
• Faculties:	12
• Departments/Centers	2
• Programmes/Course Offered	2
• Permanent Faculty Members	12
• Permanent Support Staff	14
• Number of Students	244
1.4 Three Major Features in the Institutional Context (Perceived by AAA team):	• College providing affordable quality education and training for rural girl students. • Only college offering UG Degree in Social Work • Offers counseling to students utilizing the services of the Psychology faculties
1.5 Dates of visit of the AAA Team (A Detailed visit schedule may be included separately):	12-10-2017
1.6 Composition of AAA Team which undertook the on-site visit	
Chairman	Prof. Dr. K. Muthuchelian
Member Co-ordinator	Dr. S. Mohandoss
Member 1	Dr. S. Kumuda
Member 2	Dr. E.M. Rajan
Member 3	Dr. M.P. Ramanujam
Member 4	Dr. V. Prithivraj
Section II: Criterion Wise Analysis By the AAA Committee	**5 - Excellent / 4 - Very Good / 3 - Good / 2 - Average / 1 - Need Improvement**
2.1 *Curricular Aspects:*	**Good**
2.1.1 Curricular planning and Implementation :	5
2.1.2 Academic Flexibility:	5
2.1.3 Curriculum Enrichment:	4

2.1.4 Feedback System:	4
2.2 Teaching – Learning and Evaluation:	**Good**
2.2.1 Student Enrolment and Profile:	4
2.2.2 Catering to Student Diversity:	2
2.2.3 Teaching-Learning Process:	4
2.2.4 Teacher Quality:	2
2.2.5 Evaluation Process and Reforms:	4
2.2.6 Student Performance and Learning Outcomes:	4
2.3 Research, Consultancy and Extension:	**Average**
2.3.1 Promotion of Research:	2
2.3.2 Resource Mobilization for Research:	2
2.3.3 Research Facilities:	1
2.3.4 Research Publication and Awards:	1
2.3.5 Consultancy:	1
2.3.6 Extension activities and institutional social responsibility:	3
2.3.7 Collaboration:	1
2.4 Infrastructure and Learning Resources:	**Good**
2.4.1 Physical Facilities:	3
2.4.2 Library as a Learning Resource:	2
2.4.3 ICT Infrastructure :	3
2.4.4Maintenance of campus facilities:	4
2.5 Student Support and Progression:	**Good**
2.5.1 Student Mentoring and Support:	3
2.5.2 Student Progression:	3
2.5.3 Student Participation and Activities:	3
2.6 Governance and Leadership:	**Average**
2.6.1 Institutional Vision and Leadership:	3
2.6.2 Strategy Development and Deployment:	2
2.6.3Faculty Empowerment Strategies:	2

2.6.4 Financial Management and Resource Mobilization:	2
2.6.5 Internal Quality Assurance System:	1
2.7 Innovations and Best Practices:	**Average**
2.7.1 Environment Consciousness:	2
2.7.2 Innovations:	2
2.7.3 Best Practices:	2
Section III: Overall Institutional Analysis of the AAA Committee:	*2.15 on 4.00 scale* *Good* (86/160)*4
3.1 Institutional Strengths:	- The College provides very affordable quality education and training for rural girl students. - Highly qualified, competent, dedicated and permanent faculty members. - Free job oriented computer education and training especially for students belonging to SC/ST community. - Vibrant student community who participate and bag prizes at University level sports and arts competitions. - Library is automated. - Support from the local community who are convinced about the contribution of the College for the benefit of the students in the area. - Counseling cell headed by the Assistant Professor in Psychology to deal with the various psycho-social problems of girl students. - Special focus on remedial education. - Special coaching classes for the final year degree students appearing for various competitive examinations and Post-Graduation courses. - Constant support from parents through the registered P.T.A Association of the

	Institution.
	• Regular NSS activities that encourage and mould the students in civic and social responsibility.
	• Involvement of students and faculty in conducting regular social welfare activities like health camps, blood donation camps and awareness programme on HIV/AIDS, etc.
	• The staff members actively engage themselves in research activities such as doing Ph.D., presentation of research papers in conferences, publication of research articles, etc.
	• Frequent evaluation of the effectiveness of teaching methods through student's feedback on academic assignments and necessary modification are made for better output.
	• Students are given the opportunity to get trained in tailoring and beautician courses outside the college campus. The College collaborates with NGOs for providing training during weekends.
	• The college has recently acquired 13.6 acres of land for its expansion.
	• Increase in student intake.
3.2 Institutional Weaknesses:	• The college has been functioning with only two Bachelor courses (Social Work and Historical Studies) since its inception.
	• The lack of adequate ground space required for expansion that had existed till 2015.
	• Provisional affiliation from the University each year.
	• Majority of the students hail from low economic, social and educational status and are mostly first generation learners.
	• There is a lack of popularization of the

	courses taught, especially the B.A Social Work course among the school masses in the Puducherry region.
3.3 Institutional Opportunities:	• The existence of a rural women college like Kasturba College for Women, itself is an opportunity to fight against many of the social evils against women present in our society like that of early marriage, gender discrimination in education, dowry, etc. • There is an opportunity to design indigenous modules for teaching Add-on Certificate Courses. • Sufficient availability of books, journals, spoken English classes and internet for the staff and students ensure updated knowledge and competence. • Students can be sensitized and trained to create awareness on various social issues in the rural areas. • Students can be trained in competitive exams with the help of resource persons from outside. • Improving the English communication skill of students with technological help is an important step in the right direction to boost the confidence of students. • With the land now available to the college, the college can expand by introducing more courses. • Introduction of two new courses, viz., B.A. English and B.Sc. Psychology which are currently popular among students. • Introduction of Post Graduate level courses in Social Work and Historical Studies can help the students to pursue their education without having to travel long distances.

3.4 Institutional Challenges:	• Convincing the parents from the rural area about the importance of girls completing their education rather than discontinuing due to reasons like early marriage
	• Teaching the first generation socially and economically underprivileged students who do not possess adequate English language skills.
	• Training mediocre students towards excellence in academics and career.
	• Lack of a transparency system on evaluation by the University has repercussions in the pass rate of the college.

Section IV: Recommendations of the Academic and Administrative Audit committee for Quality Enhancement of the Institution
(Please limit to *ten major ones* and use telegraphic language)

➢ A permanent separate and independent campus must be allotted to this college
➢ Out of 30 posts 5 are vacant. Hence it may be filled immediately.
➢ Libertarian and Physical Director may be appointed
➢ Infrastructure and laboratory facilities must be created
➢ Student's enrollment must be increased and improved to a target level.
➢ Introduce P.G. courses of applied and career oriented nature for the benefit of the rural students.
➢ Establish collaborative linkage with other institutes and industries for research and teaching.
➢ Library may be fully computerized and more research based journals may be procured.
➢ Establish a close linkage with alumni and parents association.
➢ Hostel facilities are to be created and other student support services are to be enhanced.
➢ Personality development programmes and Spoken English language training be fully developed.
➢ Faculty members may be appointed on full time basis/ regular basis.
➢ The infrastructure (Smart class rooms, laboratories and cubicles for the faculties) for students, research scholars and faculties be strengthened.
➢ Sufficient Number of computers be arranged for balancing of student computer ratio.

- ➢ Special coaching classes and improvement tests be arranged for all slow learners.
- ➢ National Conferences, Seminars and Workshops be organized in each subject.
- ➢ Training and placement must be initiated.

SIGNATURES OF THE ACADEMIC ADMINISTRATIVE COMMITTEE MEMBERS

Name and Designation	Position	Signature with Date
Prof. Dr. K. Multhuchelian (Former Vice-Chancellor, Periyar University) Res. 2/133 SakthiKudil, Palkalai Nagar East, Madurai – 625 021.	**Chairman**	
Dr.S.Kumuda Former Principal, BGCW, Puducherry	**Member 1**	
Dr.E.M.Rajan Former Principal, TAC, Puducherry	**Member 2**	
Dr.M.P.Ramanujam Associate Professor (Retd.), KMCPGS, Puducherry	**Member 3**	
Dr.V.Prithivraj Former Principal, PEC, Puducherry	**Member 4**	
Dr.S.Mohandoss Member Secretary-PSHEC, Puducherry	**Member Co-ordinator**	

Place: **Date:**

6. KANCHI MAMUNIVAR CENTRE FOR POST GRADUATE STUDIES
Puducherry

11th October, 2017

General Profile of the College

Section I: GENERAL PROFILE	Information
1.1.Name and Address of Institution	**Kanchi Mamunivar Centre for PG Studies, Puducherry**
1.2 Year of Establishment	1989
1.3 Current Academic Activities at the Institution (Numbers):	
• Faculties	88
• Departments/Centers	12
• Programmes/Course Offered	PG: 12 M.Phil.: 11 Ph.D.:47
• Permanent Faculty Members	41
• Permanent Support Staff	18
• Number of Students	
1.4 Three Major Features in the Institutional Context (Perceived by AAA team):	1. The only Autonomous Post graduate and research institution in UTP with more than 80% women students 2. The only institution bestowed with the honour of College with potential for Excellence in the UTP 3. NAAC accredited with highest A Grade among the colleges
1.5 Dates of visit of the AAA Team (A Detailed visit schedule may be included separately):	**11-10-2017**
1.6 Composition of AAA Team which undertook the on-site visit	
Chairman	Prof. Dr. K. Muthuchelian
Member Co-ordinator	Dr. S. Mohandoss
Member 1	Dr. S. Kumuda
Member 2	Dr. E.M. Rajan
Member 3	Dr. M.P. Ramanujam
Member 4	Dr. V. Prithivraj
Section II: Criterion Wise Analysis by the AAA Committee.	**5 - Excellent / 4 - Very Good / 3 - Good / 2 - Average / 1 - Need Improvement**
2.1 *Curricular Aspects:*	**Good**
2.1.1 Curricular planning and Implementation:	4

2.1.2 Academic Flexibility:	4
2.1.3 Curriculum Enrichment:	4
2.1.4 Feedback System:	3
2.2 Teaching – Learning and Evaluation:	**Good**
2.2.1 Student Enrolment and Profile:	4
2.2.2 Catering to Student Diversity:	4
2.2.3 Teaching-Learning Process:	4
2.2.4 Teacher Quality:	4
2.2.5 Evaluation Process and Reforms:	4
2.2.6 Student Performance and Learning Outcomes:	4
2.3 Research, Consultancy and Extension:	**Good**
2.3.1 Promotion of Research:	4
2.3.2 Resource Mobilization for Research:	2
2.3.3 Research Facilities:	4
2.3.4 Research Publication and Awards:	4
2.3.5 Consultancy:	1
2.3.6 Extension activities and institutional social responsibility:	2
2.3.7 Collaboration:	2
2.4 Infrastructure and Learning Resources:	**Good**
2.4.1 Physical Facilities:	3
2.4.2 Library as a Learning Resource:	3
2.4.3 ICT Infrastructure :	3
2.4.4Maintenance of campus facilities:	3
2.5 Student Support and Progression:	**Good**
2.5.1 Student Mentoring and Support:	3
2.5.2 Student Progression:	3
2.5.3 Student Participation and Activities:	4
2.6 Governance and Leadership:	**Good**

2.6.1 Institutional Vision and Leadership:	4
2.6.2 Strategy Development and Deployment:	3
2.6.3Faculty Empowerment Strategies:	3
2.6.4 Financial Management and Resource Mobilization:	2
2.6.5 Internal Quality Assurance System:	3
2.7 Innovations and Best Practices:	**Good**
2.7.1 Environment Consciousness:	4
2.7.2 Innovations:	2
2.7.3 Best Practices:	3
Section III: Overall Institutional Analysis of the AAA committee:	*2.60 on 4.00 scale* *Good* (104/160)*4
3.1 Institutional Strengths:	- Autonomous Status. - College with potential status. - Academic autonomy to frame the curriculum, examination reforms, etc. - Availability of funds. - Research facilities.
3.2 Institutional Weaknesses:	- Absence of Regular Director. - Faculty vacancies. - Transfer of Research Guides. - Absence of guideship with the most of the staff for the development of research. - No interest among the students for research. - Absence of collaboration with other research institutions and industries. - Absence of Constancy services. - No financial assistance available for the M.Phil. and Ph.D. Scholars. - The National and International level seminars and conferences have to be conducted every year.

	• The faculties are not interested in publications. • Absence of extension activities and environmental consciousness. • The general library has to be strengthened. • Absence of librarian and Physical Director. • Placement Cell in not active. • Absence of department Association activities, Village Adoption, Grievance Redressal Cell.
3.3 Institutional Opportunities:	• Freedom to revise the syllabi, bring out reforms, Innovations and introduce best practices. • Introduction of new innovative courses. • Reforms in the examination and valuation system. • Formation of Research Cell. • MOU by the departments for the development of research, skill development and placement. • Develop interest among the students on Sports and social awareness. • Conduct of Add-on courses, Foreign language courses, Entrepreunal and skill development courses, etc. • Can be proposed as Nodal centre under Clustering of Colleges to University.
3.4 Institutional Challenges:	• Must get minimum A grade in the III cycle of accreditation to retain the autonomous status and CPE. • Most of the students prefer to join the Pondicherry University to get the benefit of stipend. • Faculty vacancies. • Lack of buildings.

Section IV: Recommendations of the Academic and Administrative Audit committee for Quality Enhancement of the Institution
(Please limit to *ten major ones* and use telegraphic language)

➤ A permanent and independent campus must be allotted to this college.
➤ Out of 91 posts 50 are vacant. Hence it may be filled immediately.
➤ Regular Director must be appointed.
➤ Libertarian and Physical Director may be appointed.
➤ Infrastructure and laboratory facilities must be improved.
➤ Alumni and PTA must be registered and periodical meetings have to be conducted and documented.
➤ Research Cell must be constituted and improve the research activities.
➤ Proper documentation of the activities of the Centre must be made and data available must be updated.
➤ Students feedback system and Grievance Redressal mechanism is not present.
➤ Resource mobilization through consultancy, MOUs and research Projects.
➤ The General library must be improved and digitalized.
➤ Steps must be taken to improve placement.
➤ Creation of awareness and information Bureau on higher studies and placements must be established.
➤ Village adoption and extension activities to be carried out.
➤ Creation of Environment Consciousness through green audit and Energy audit.
➤ The grants received form UGC/RUSA not utilized.
➤ The institution has to apply for NIRF ranking.
➤ There is no transparency in the examination system.
➤ The institution has to prepare Perspective plan for five years and show achievements.
➤ The Examination accounts were not audited.
➤ The institution has not received the autonomous grants from 2014-15 onwards.
➤ Tutorial system has to be followed.
➤ The students and staff must be insisted to carryout research activities and publish papers.

SIGNATURES OF THE ACADEMIC ADMINISTRATIVE COMMITTEE MEMBERS

Name and Designation	Position	Signature with Date
Prof. Dr. K. Multhuchelian (Former Vice-Chancellor, Periyar University) Res. 2/133 SakthiKudil, Palkalai Nagar East, Madurai – 625 021.	**Chairman**	
Dr.S.Kumuda Former Principal, BGCW, Puducherry	**Member 1**	
Dr.E.M.Rajan Former Principal, TAC, Puducherry	**Member 2**	
Dr.M.P. Ramanujam Associate Professor (Retd.), KMCPGS, Puducherry	**Member 3**	
Dr.V.Prithivraj Former Principal, PEC, Puducherry	**Member 4**	
Dr.S.Mohandoss Member Secretary-PSHEC, Puducherry	**Member** **Co-ordinator**	

Place: **Date:**

7. MAHATMA GANDHI GOVERNMENT ARTS COLLEGE
MAHE
Puducherry

15th and 16th September, 2017

General Profile of the College

Section I: GENERAL PROFILE	Information
1.1 Name and Address of Institution	**Mahatma Gandhi Government Arts College, Mahe**
1.2 Year of Establishment	1970
1.3 Current Academic Activities at the Institution (Numbers):	
• Faculties	43
• Departments/Centers	12
• Programmes/Course Offered	UG=11; PG=2
• Permanent Faculty Members	43
• Permanent Support Staff	28
• Number of Students	671
1.4 Three Major Features in the Institutional Context (Perceived by AAA team):	1. The only Higher Educational Institution of the Mahe region, on the West coast, for Arts, Science and Commerce and the student intake is good. 2. The campus is located in a serene, picturesque and sprawling hillock with 12.5 acres. 3. Vibrant and supportive PTA and Alumni Association who actively participates in all events.
1.5 Dates of visit of the AAA Team (A Detailed visit schedule may be included separately):	15-09-2017 & 16-09-2017
1.6 Composition of AAA Team which undertook the on-site visit	
Chairman	Prof. Dr. K. Muthuchelian
Member Co-ordinator	Dr. S. Mohandoss
Member 1	Dr. S. Kumuda
Member 2	Dr. E.M. Rajan
Member 3	Dr. M.P. Ramanujam
Member 4	Dr. V. Prithivraj
Section II: Criterion Wise Analysis by the AAA Committee	**5 - Excellent / 4 - Very Good / 3 - Good / 2 - Average / 1 - Need Improvement**
2.1 *Curricular Aspects:*	**Good**
2.1.1 Curricular planning and Implementation :	5

2.1.2 Academic Flexibility:	5
2.1.3 Curriculum Enrichment:	4
2.1.4 Feedback System:	4
2.2 Teaching – Learning and Evaluation:	**Good**
2.2.1 Student Enrolment and Profile:	4
2.2.2 Catering to Student Diversity:	4
2.2.3 Teaching-Learning Process:	4
2.2.4 Teacher Quality:	4
2.2.5 Evaluation Process and Reforms:	4
2.2.6 Student Performance and Learning Outcomes:	4
2.3 Research, Consultancy and Extension:	**Good**
2.3.1 Promotion of Research:	3
2.3.2 Resource Mobilization for Research:	3
2.3.3 Research Facilities:	3
2.3.4 Research Publication and Awards:	3
2.3.5 Consultancy:	2
2.3.6 Extension activities and institutional social responsibility:	4
2.3.7 Collaboration:	2
2.4 Infrastructure and Learning Resources:	**Good**
2.4.1 Physical Facilities:	4
2.4.2 Library as a Learning Resource:	3
2.4.3 ICT Infrastructure :	3
2.4.4Maintenance of campus facilities:	3
2.5 Student Support and Progression:	**Good**
2.5.1 Student Mentoring and Support:	4
2.5.2 Student Progression:	4
2.5.3 Student Participation and Activities:	4

2.6 Governance and Leadership:	**Good**
2.6.1 Institutional Vision and Leadership:	4
2.6.2 Strategy Development andDeployment:	4
2.6.3Faculty Empowerment Strategies:	4
2.6.4 Financial Management and Resource Mobilization:	4
2.6.5 Internal Quality Assurance System:	4
2.7 Innovations and Best Practices:	**Good**
2.7.1 Environment Consciousness:	4
2.7.2 Innovations:	3
2.7.3 Best Practices:	3
Section III: Overall Institutional Analysis of the AAA committee:	*2.93 on 4.00 scale* *Good* (117/160)*4
3.1 Institutional Strengths:	- The only Higher Educational Institution of the region for Arts, Science and Commerce, the student intake is good. - The campus is located in a serene, picturesque and sprawling hillock with 12.5 acres. - Good infrastructure and highly qualified faculty. - Conduct of regular tests, seminars & assignments. Systematic evaluation process and achievement of good academic results. - Active participation of the teachers and students in the extension activities like NSS, NCC, Red Ribbon Club, Palliative Care, etc. - Placement Cell and Master Entrepreneur Trainer are available. - Vibrant and supportive PTA and Alumni Association who actively participates in all events.

3.2 Institutional Weaknesses:	• Paucity of well qualified and regular teaching faculty positions in a few departments Physical Education Director, and Librarian make the students frustrated, resulting in student unrest and increasing indiscipline inside the campus. • Lack of facilities in the library, modern smart class rooms, Playground, auditorium, etc. • Inadequate faculty in a few departments and ministerial staff. • Results are not announced in time. Original mark list and Degree certificate are issued very late by the University.
3.3 Institutional Opportunities:	• The Campus is situated in a serene, picturesque and sprawling campus in green environment with easy access to all students via bus facilities. • Academic achievements offer potentials for starting new PG courses and Research. • Strategic priorities and initiatives to enhance faculty excellence in a programmed phase.
3.4 Institutional Challenges:	• The mushrooming of Professional / private / Cooperative colleges, pose threat to admissions, if the prevailing inadequate infrastructure facilities and poor faculty strength continues. Meritorious and affordable students tend to move out. • Students will not be motivated to perform well when basic amenities are lacking considerably. • Faculty also will be motivated to perform well only when the atmosphere is conducive. • Faculty also tends to migrate to institutions that may provide the required opportunities for their research and career growth.

Section IV: Recommendations of the Academic and Administrative Audit committee for Quality Enhancement of the Institution (Please limit to *ten major ones* and use telegraphic language)

- ➢ The results in some science subjects and English are to be improved
- ➢ The building has to be renovated and rewiring has to be done to avoid accidents.
- ➢ Shortage of class rooms and the existing rooms are also insufficient for the enhanced student strength.
- ➢ The students support and facilities are to be provided.
- ➢ The library has to be digitalized and provide e-books and journal.
- ➢ New edition of text books and reference books have to be provided.
- ➢ Smart Class rooms and audio-visual facilities must be made available in all the departments.
- ➢ The students must be given more opportunity for exhibiting their skills in fine arts and communication skills.
- ➢ The IQAC has to be constituted and the recommendations are to be implemented and recorded.
- ➢ Training to the students on soft-skills, communication skills and for placement has to be provided.
- ➢ Remedial classes and coaching classes for competitive exams are to be conducted.
- ➢ The institution has no industrial relations or MOUs
- ➢ Some more vocational / job - oriented diploma courses like Marine Engineering, Sea Food Processing, Food Storage Technology etc. may be started.
- ➢ The Head of the institution and the HODs must verify the completion of the syllabi by all teachers.
- ➢ The Placement Cell must more active.
- ➢ The Alumni may be utilized to develop placement, infrastructure and motivate the students.

SIGNATURES OF THE ACADEMIC ADMINISTRATIVE COMMITTEE MEMBERS

Name and Designation	Position	Signature with Date
Prof. Dr. K. Multhuchelian (Former Vice-Chancellor, Periyar University) Res. 2/133 SakthiKudil, Palkalai Nagar East, Madurai – 625 021.	**Chairman**	
Dr.S.Kumuda Former Principal, BGCW, Puducherry	**Member 1**	
Dr.E.M.Rajan Former Principal, TAC, Puducherry	**Member 2**	
Dr.M.P. Ramanujam Associate Professor (Retd.), KMCPGS, Puducherry	**Member 3**	
Dr.V.Prithivraj Former Principal, PEC, Puducherry	**Member 4**	
Dr.S.Mohandoss Member Secretary-PSHEC, Puducherry	**Member Co-ordinator**	

Place: **Date:**

8. PERUNTHALAIVAR KAMARAJAR ARTS COLLEGE
KALITHEERTHALKUPPAM
Puducherry

13thOctober,2017

General Profile of the College

Section I: GENERAL PROFILE	Information
1.1.Name and Address of Institution	**Perunthalaivar Kamarajar Arts College, Kalitheerthalkuppam, Puducherry**
1.2 Year of Establishment	1998
1.3 Current Academic Activities at the Institution (Numbers):	
• Faculties	31
• Departments/Centers	5
• Programmes/Course Offered	UG: 5
• Permanent Faculty Members	18
• Permanent Support Staff	20
• Number of Students	641
1.4 Three Major Features in the Institutional Context (Perceived by AAA team):	1. The college located in a rural village about 25 kms from the town. 2. The college has good infrastructure and scope for development to a start new UG and PG courses. 3. The college serves to the rural society in extracurricular and extension activities in the surrounding villages.
1.5 Dates of visit of the AAA Team (A Detailed visit schedule may be included separately):	13-10-2017
1.6 Composition of AAA Team which undertook the on-site visit	
Chairman	Prof. Dr. K. Muthuchelian
Member Co-ordinator	Dr. S. Mohandoss
Member 1	Dr. S. Kumuda
Member 2	Dr. E.M. Rajan
Member 3	Dr. M.P. Ramanujam
Member 4	Dr. V. Prithivraj
Section II: Criterion Wise Analysis by the AAA Committee.	**5 - Excellent / 4 - Very Good / 3 - Good / 2 - Average / 1 - Need Improvement**
2.1 *Curricular Aspects:*	**Good**
2.1.1 Curricular planning and Implementation :	5
2.1.2 Academic Flexibility:	5

2.1.3 Curriculum Enrichment:	4
2.1.4 Feedback System:	3
2.2 Teaching – Learning and Evaluation:	**Good**
2.2.1 Student Enrolment and Profile:	4
2.2.2 Catering to Student Diversity:	3
2.2.3 Teaching-Learning Process:	3
2.2.4 Teacher Quality:	3
2.2.5 Evaluation Process and Reforms:	3
2.2.6 Student Performance and Learning Outcomes:	2
2.3 Research, Consultancy and Extension:	**Average**
2.3.1 Promotion of Research:	2
2.3.2 ResourceMobilization for Research:	2
2.3.3 Research Facilities:	2
2.3.4 Research Publication and Awards:	2
2.3.5 Consultancy:	2
2.3.6 Extension activities and institutional social responsibility:	3
2.3.7 Collaboration:	1
2.4 Infrastructure and Learning Resources:	**Good**
2.4.1 Physical Facilities:	3
2.4.2 Library as a Learning Resource:	3
2.4.3 ICT Infrastructure :	3
2.4.4Maintenance of campus facilities:	2
2.5 Student Support and Progression:	**Good**
2.5.1 Student Mentoring and Support:	2
2.5.2 Student Progression:	3
2.5.3 Student Participation and Activities:	2
2.6 Governance and Leadership:	**average**
2.6.1 Institutional Vision and Leadership:	2
2.6.2 Strategy Development andDeployment:	2
2.6.3Faculty Empowerment Strategies:	2

2.6.4 Financial Management and Resource Mobilization:	2
2.6.5 Internal Quality Assurance System:	2
2.7 Innovations and Best Practices:	**Good**
2.7.1 Environment Consciousness:	3
2.7.2 Innovations:	2
2.7.3 Best Practices:	3
Section III: Overall Institutional Analysis of the AAA committee:	*2.13 on 4.00 scale* *Good* (85/160)*4
3.1 Institutional Strengths:	• Oldest and spacious premier institution. • Highly qualifies and dedicated teachers recruited through UPSC. • Best Infrastructure and equipped laboratory • Well-furnished library with huge collection of books and journals.
3.2 Institutional Weaknesses:	• Lack of transport facility. • Poor maintenance due to paucity of funds. • Students are from rural areas with lack of communication skills and motivation. • Lack of Physical Director to guide the students in Sports.
3.3 Institutional Opportunities:	• Introduction of new PG courses. • Improve the Career guidance and Placement Cell. • Improve the results. • Motivate the students in extra and Co-curricular activities. • Utilization of the sports facilities. • Involvement of PTA and Alumni in the development of the institution. • CSR initiatives • Research activities among the staff to be motivated.
3.4 Institutional Challenges:	• Fixing the responsibility and accountability. • Lack of motivation among the teachers and

	students. • Maintenance of Wide campus • Shortage of funds for regular activities of the college.

Section IV: Recommendations of the Academic and Administrative Audit committee for Quality Enhancement of the Institution (Please limit to *ten major ones* and use telegraphic language)
➢ The results are to be improved. ➢ The head of the institution should ascertain the completion of the syllabus in all the classes ➢ There is no flexibility in the CBCS system. ➢ Even though the library is very big with good collection of books the usage is very poor and it must be digitalized. ➢ The institution has more than sufficient buildings but not properly maintained. ➢ The premier institution has only UG courses and no PG courses. ➢ Action must be taken to start PG courses in the subjects which are not available in KMCPGS like Tourism, Psychology, Philosophy, etc. ➢ The NSS and NCC students may be utilized for the campus cleaning. ➢ The teaching staff vacancies in the college are to be filled at the earliest which is responsible for the indiscipline. ➢ Tutor/Mentor system must be implemented and the Head of the institution must review periodically once in a month which must be recorded ➢ The language lab is not fully utilized. ➢ The women students must be motivated in Fine Arts and in sports. ➢ Since the Girls students are more in number, a separate Physical Director must be appointed. ➢ The Rest room for Girls is to be setup ➢ The newly constructed Toilets with the MP funds are not in use ➢ Transport facility has to be improved.

SIGNATURES OF THE ACADEMIC ADMINISTRATIVE COMMITTEE MEMBERS

Name and Designation	Position	Signature with Date
Prof. Dr. K. Multhuchelian (Former Vice-Chancellor, Periyar University) Res. 2/133 Sakthi Kudil, Palkalai Nagar East, Madurai – 625 021.	**Chairman**	
Dr.S.Kumuda Former Principal, BGCW, Puducherry	**Member 1**	
Dr.E.M.Rajan Former Principal, TAC, Puducherry	**Member 2**	
Dr.M.P. Ramanujam Associate Professor (Retd.), KMCPGS, Puducherry	**Member 3**	
Dr.V.Prithivraj Former Principal, PEC, Puducherry	**Member 4**	
Dr.S.Mohandoss Member Secretary-PSHEC, Puducherry	**Member Co-ordinator**	

Place: **Date:**

9. RAJIV GANDHI ARTS & SCIENCE COLLEGE
THAVALAKUPPAM
Puducherry

13thOctober,2017

General Profile of the College

Section I: GENERAL PROFILE	Information
1.1.Name and Address of Institution	**Rajiv Gandhi Arts & Science College, Thavalakuppam, Puducherry**
1.2 Year of Establishment	1995
1.3 Current Academic Activities at the Institution (Numbers):	
• Faculties	30
• Departments/Centers	5
• Programmes/Course Offered	5
• Permanent Faculty Members	10
• Permanent Support Staff	16
• Number of Students	625
1.4 Three Major Features in the Institutional Context (Perceived by AAA team):	1. The College holds a special reservation of 75% since it is categorized as a rural college. 2. Good Infrastructure, sufficient buildings and land for further development. 3. Language lab, computer lab and students supporting services are available.
1.5 Dates of visit of the AAA Team (A Detailed visit schedule may be included separately):	13-10-2017
1.6 Composition of AAA Team which undertook the on-site visit	
Chairman	Prof. Dr. K. Muthuchelian
Member Co-ordinator	Dr. S. Mohandoss
Member 1	Dr. S. Kumuda
Member 2	Dr. E.M. Rajan
Member 3	Dr. M.P. Ramanujam
Member 4	Dr. V. Prithivraj
Section II: Criterion Wise Analysis by the AAA Committee	**5 - Excellent / 4 - Very Good / 3 - Good / 2 - Average / 1 - Need Improvement**
2.1 *Curricular Aspects:*	**Good**
2.1.1 Curricular planning and Implementation :	5
2.1.2 Academic Flexibility:	5

2.1.3 Curriculum Enrichment:	4
2.1.4 Feedback System:	4
2.2 Teaching – Learning and Evaluation:	**Good**
2.2.1 Student Enrolment and Profile:	4
2.2.2 Catering to Student Diversity:	3
2.2.3 Teaching-Learning Process:	4
2.2.4 Teacher Quality:	3
2.2.5 Evaluation Process and Reforms:	4
2.2.6 Student Performance and Learning Outcomes:	3
2.3 Research, Consultancy and Extension:	**Average**
2.3.1 Promotion of Research:	2
2.3.2 ResourceMobilization for Research:	2
2.3.3 Research Facilities:	1
2.3.4 Research Publication and Awards:	2
2.3.5 Consultancy:	1
2.3.6 Extension activities and institutional social responsibility:	3
2.3.7 Collaboration:	1
2.4 Infrastructure and Learning Resources:	**Good**
2.4.1 Physical Facilities:	3
2.4.2 Library as a Learning Resource:	2
2.4.3 ICT Infrastructure :	3
2.4.4Maintenance of campus facilities:	4
2.5 Student Support and Progression:	**Good**
2.5.1 Student Mentoring and Support:	3
2.5.2 Student Progression:	3
2.5.3 Student Participation and Activities:	3
2.6 Governance and Leadership:	**Good**
2.6.1 Institutional Vision and Leadership:	3
2.6.2 Strategy Development and Deployment:	2
2.6.3Faculty Empowerment Strategies:	3

2.6.4 Financial Management and Resource Mobilization:	2
2.6.5 Internal Quality Assurance System:	3
2.7 Innovations and Best Practices:	**Good**
2.7.1 Environment Consciousness:	3
2.7.2 Innovations:	3
2.7.3 Best Practices:	3
Section III: Overall Institutional Analysis of the AAA Committee:	**2.35 on 4.00 scale** **Good** (94/160)*4
3.1 Institutional Strengths:	1. The College holds a special reservation of 75% since it is categorized as a rural college. 2. Good Infrastructure, sufficient buildings and land for further development. 3. The computer lab furnished well with internet facility for students and staff. 4. Well maintained sports ground with a 400m single track for athletes. 5. Women students enroll at large. 6. A bounty qualified, experience, competent, committed faculty available in the college. 7. Placement cell operates in a full swing. 8. Medical facilities, Transport facility at concessional rate, facilities for girls and differently abled students.
3.2 Institutional Weaknesses:	• Lack of good English Communication skills because of regional language. • Lack of automation of library. • Department library needs to be equipped. • The required recruitment of permanent faculty need to take place. • Computer laboratory need to get more equipped. • Constructions of the building for more courses need to take place. • UGC status for funds not availed due to 12(B) status.

	• Lack of stable employment for certain percentage of passed out student.
3.3 Institutional Opportunities:	• New opportunities for development of PG programme in the Department of Commerce exist. • Extensional programmes for the benefit of rural population could be started with. • Faculty members could organize seminars, workshops, conferences, symposium etc. • New UG courses could be started in the near future. • Add-on courses could be started for generating employability. • Modernization of the existing computer lab could be made with the Add-on courses. • A village can be adapted to the concept "Education Village". • More leadership quality, personality development programmes can be organised. • Adequate remedial coaching classes for slow and weak students. • Students need to be exposed to field work, extensive industrial visit, and academic tours, etc.
3.4 Institutional Challenges:	• New opportunities for development of PG programme in the Department of Commerce exist. • Extensional programmes for the benefit of rural population could be started with. • Faculty members could organize seminars, workshops, conferences, symposium, etc. • New UG courses could be started in the near future. • Add-on courses could be started for generating employability. • Modernization of the existing computer lab

	could be made with the Add-on courses. • A village can be adopted to the concept "Education Village". • More leadership quality, personality development programmes can be organised. • Adequate remedial coaching classes for slow and weak students. • Students need to be exposed to field work, extensive industrial visit, and academic tours, etc.

Section IV: Recommendations of the Academic and Administrative Audit committee for Quality Enhancement of the Institution
(Please limit to *ten major ones* and use telegraphic language)

➢ A permanent separate and independent campus must be allotted to this college.
➢ Out of 30 posts 20 are vacant. Hence it may be filled immediately.
➢ No academic flexibility.
➢ Feedback system and analysis are to be carried out by IQAC.
➢ Modern methods of teaching must be followed.
➢ Infrastructure and laboratory facilities must be created.
➢ Students enrollment must be increased and improved to a target level.
➢ Introduce P.G. courses of applied and career oriented nature for the benefit of the rural students.
➢ Establish collaborative linkage with other institutes and industries for research and teaching.
➢ Library may be fully computerized and more research based journals may be procured.
➢ Establish a close linkage with alumni and parents association.
➢ Hostel facilities are to be created and other student support services are to be enhanced.
➢ Personality development programmes and Spoken English language training be fully developed.
➢ Faculty members may be appointed on full time basis/ regular basis.
➢ The infrastructure (Smart class rooms, laboratories and cubicles for the faculties) for students, research scholars and faculties be strengthened.
➢ Sufficient Number of computers are to be provided for balancing of student computer ratio.

- ➤ Remedial classes and improvement tests be arranged for all slow learners.
- ➤ National Conferences, Seminars and Workshops must be organized in each subject.
- ➤ Training and placement should be initiated.
- ➤ Co-curricular and Extra-curricular activities and sport must be encouraged.
- ➤ Students support like Canteen, bus facilities etc. must be provided.

SIGNATURES OF THE ACADEMIC ADMINISTRATIVE COMMITTEE MEMBERS

Name and Designation	Position	Signature with Date
Prof. Dr. K. Multhuchelian (Former Vice-Chancellor, Periyar University) Res. 2/133 Sakthi Kudil, Palkalai Nagar East, Madurai – 625 021.	**Chairman**	
Dr.S.Kumuda Former Principal, BGCW, Puducherry	**Member 1**	
Dr.E.M.Rajan Former Principal, TAC, Puducherry	**Member 2**	
Dr.M.P. Ramanujam Associate Professor (Retd.), KMCPGS, Puducherry	**Member 3**	
Dr.V.Prithivraj Former Principal, PEC, Puducherry	**Member 4**	
Dr.S.Mohandoss Member Secretary-PSHEC, Puducherry	**Member Co-ordinator**	

Place: **Date:**

10. Dr.SARVEPALLI RADHAKRISHNAN GOVERNMENT ARTS COLLEGE
YANAM
Puducherry

07th August,2017

General Profile of the College

Section I: GENERAL PROFILE	Information
1.1.Name and Address of Institution	**Dr. Sarvepalli Radhakrishnan Government Arts college, Yanam**
1.2 Year of Establishment	1973
1.3 Current Academic Activities at the Institution (Numbers):	
• Faculties	32
• Departments/Centers	11
• Programmes/Course Offered	PG: 2 UG: 7 Diploma: 2
• Permanent Faculty Members	25
• Permanent Support Staff	17
• Number of Students	498
1.4 Three Major Features in the Institutional Context (Perceived by AAA team):	1. The only college in the rural region of the Union Territory. 2. Good infrastructure and qualified faculty. 3. Scope for starting more job oriented courses.
1.5 Dates of visit of the AAA Team (A Detailed visit schedule may be included separately):	07-08-2017
1.6 Composition of AAA Team which undertook the on-site visit	
Chairman	Prof. Dr. K. Muthuchelian
Member Co-ordinator	Dr. S. Mohandoss
Member 1	Dr. S. Kumuda
Member 2	Dr. E.M. Rajan
Member 3	Dr. M.P. Ramanujam
Member 4	Dr. V. Prithivraj
Section II: Criterion Wise Analysis by the AAA Committee	**5 - Excellent / 4 - Very Good / 3 - Good / 2 - Average / 1 - Need Improvement**
2.1 *Curricular Aspects:*	**Good**
2.1.1 Curricular planning and Implementation:	5
2.1.2 Academic Flexibility:	5
2.1.3 Curriculum Enrichment:	4
2.1.4 Feedback System:	3

2.2 Teaching – Learning and Evaluation:	**Good**
2.2.1 Student Enrolment and Profile:	3
2.2.2 Catering to Student Diversity:	2
2.2.3 Teaching-Learning Process:	2
2.2.4 Teacher Quality:	3
2.2.5 Evaluation Process and Reforms:	3
2.2.6 Student Performance and Learning Outcomes:	2
2.3 Research, Consultancy and Extension:	**Average**
2.3.1 Promotion of Research:	2
2.3.2 Resource Mobilization for Research:	1
2.3.3 Research Facilities:	1
2.3.4 Research Publication and Awards:	2
2.3.5 Consultancy:	1
2.3.6 Extension activities and institutional social responsibility:	2
2.3.7 Collaboration:	1
2.4 Infrastructure and Learning Resources:	**Average**
2.4.1 Physical Facilities:	2
2.4.2 Library as a Learning Resource:	2
2.4.3 ICT Infrastructure :	2
2.4.4Maintenance of campus facilities:	2
2.5 Student Support and Progression:	**Good**
2.5.1 Student Mentoring and Support:	2
2.5.2 Student Progression:	3
2.5.3 Student Participation and Activities:	3
2.6 Governance and Leadership:	**Average**
2.6.1 Institutional Vision and Leadership:	2
2.6.2 Strategy Development and Deployment:	2
2.6.3Faculty Empowerment Strategies:	3
2.6.4 Financial Management and	2

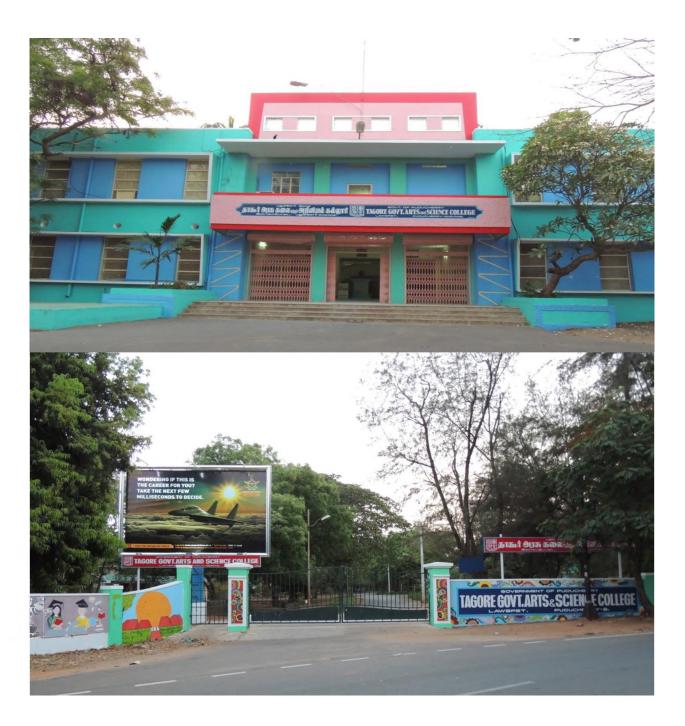|	
Resource Mobilization:	
2.6.5 Internal Quality Assurance System:	2
2.7 Innovations and Best Practices:	**Average**
2.7.1 Environment Consciousness:	2
2.7.2 Innovations:	1
2.7.3 Best Practices:	2
Section III: Overall Institutional Analysis of the AAA committee:	*1.85on 4.00 scale* *Satisfactory* (74/160)*4
3.1 Institutional Strengths:	- Good infrastructure and well qualified staff. - Availability of uninterrupted power, water and internet facility.
3.2 Institutional Weaknesses:	- Insufficient class rooms and office rooms. - Vacancies in the teaching and non-teaching posts. - Delay in publication of UG results by Pondicherry University.
3.3 Institutional Opportunities:	- MOU by the departments for the development of research, skill development and placement. - Develop interest among the students on Sports and social awareness. - Conduct of Add-on courses. - Starting of new vocational courses.
3.4 Institutional Challenges:	- Number of professional and other colleges in the surrounding districts of Andhra Pradesh attracts bright students. - Most of the students have to go to KMCPGS, Puducherry for PG courses.
Section IV: Recommendations of the Academic and Administrative Audit committee for Quality Enhancement of the Institution (Please limit to *ten major ones* and use telegraphic language)	
➢ A permanent separate and independent campus must be allotted to this college. ➢ Results must be improved ➢ Students involved academic activities are to be initiated	

- Out of 40 posts 15 are vacant. Hence it may be filled immediately.
- Libertarian and Physical Director may be appointed.
- Infrastructure and laboratory facilities must be improved.
- Students' enrollment must be increased and improved to a target level.
- Introduce more P.G. courses of applied and career oriented nature for the benefit of the rural students.
- Establish collaborative linkage with other institutes and industries for research and teaching.
- Library may be fully computerized and more research based journals may be procured.
- Establish a close linkage with alumni and parents association.
- Hostel facilities are to be created and other student support services are to be enhanced.
- Personality development programmes and Spoken English language training be fully developed.
- Faculty members may be appointed on full time basis/ regular basis.
- The infrastructure (Smart class rooms, laboratories and cubicles for the faculties) for students, research scholars and faculties be strengthened.
- Sufficient Number of computers be arranged for balancing of students - computer ratio.
- Special remedial coaching classes and improvement tests be arranged for all slow learners.
- National Conferences, Seminars and Workshops be organized in each subject.
- Training and placement should be initiated.

SIGNATURES OF THE ACADEMIC ADMINISTRATIVE COMMITTEE MEMBERS

Name and Designation	Position	Signature with Date
Prof. Dr. K. Multhuchelian (Former Vice-Chancellor, Periyar University) Res. 2/133 Sakthi Kudil, Palkalai Nagar East, Madurai – 625 021.	Chairman	
Dr.S.Kumuda Former Principal, BGCW, Puducherry	Member 1	
Dr.E.M.Rajan Former Principal, TAC, Puducherry	Member 2	
Dr.M.P. Ramanujam Associate Professor (Retd.), KMCPGS, Puducherry	Member 3	
Dr.V.Prithivraj Former Principal, PEC, Puducherry	Member 4	
Dr.S.Mohandoss Member Secretary-PSHEC, Puducherry	Member Co-ordinator	

Place: **Date:**

11. TAGORE GOVERNMENT ARTS & SCIENCE COLLEGE
LAWSPET
Puducherry

12th October, 2017

General Profile of the College

Section I: GENERAL PROFILE	Information
1.1.Name and Address of Institution	**Tagore Arts & Science College, Lawspet, Puducherry**
1.2 Year of Establishment	1961
1.3 Current Academic Activities at the Institution (Numbers):	
• Faculties	135
• Departments/Centers	17
• Programmes/Course Offered	UG: 17
• Permanent Faculty Members	101
• Permanent Support Staff	61
• Number of Students	2119
1.4 Three Major Features in the Institutional Context (Perceived by AAA team):	1. The Oldest and spacious premier institution. 2. Good infrastructure, sufficient buildings and green campus. 3. Well-equipped library with good collection of books.
1.5 Dates of visit of the AAA Team (A Detailed visit schedule may be included separately):	12-10-2017
1.6 Composition of AAA Team which undertook the on-site visit	
Chairman	Prof. Dr. K. Muthuchelian
Member Co-ordinator	Dr. S. Mohandoss
Member 1	Dr. S. Kumuda
Member 2	Dr. E.M. Rajan
Member 3	Dr. M.P. Ramanujam
Member 4	Dr. V. Prithivraj
Section II: Criterion Wise Analysis by the AAA Committee	**5 - Excellent / 4 - Very Good / 3 - Good / 2 - Average / 1 - Need Improvement**
2.1 *Curricular Aspects:*	**Good**
2.1.1 Curricular planning and Implementation :	5
2.1.2 Academic Flexibility:	5
2.1.3 Curriculum Enrichment:	4
2.1.4 Feedback System:	4

2.2 Teaching – Learning and Evaluation:	**Good**
2.2.1 Student Enrolment and Profile:	4
2.2.2 Catering to Student Diversity:	3
2.2.3 Teaching-Learning Process:	3
2.2.4 Teacher Quality:	4
2.2.5 Evaluation Process and Reforms:	4
2.2.6 Student Performance and Learning Outcomes:	3
2.3 Research, Consultancy and Extension:	**Good**
2.3.1 Promotion of Research:	3
2.3.2 Resource Mobilization for Research:	2
2.3.3 Research Facilities:	3
2.3.4 Research Publication and Awards:	3
2.3.5 Consultancy:	2
2.3.6 Extension activities and institutional social responsibility:	3
2.3.7 Collaboration:	1
2.4 Infrastructure and Learning Resources:	**Good**
2.4.1 Physical Facilities:	3
2.4.2 Library as a Learning Resource:	4
2.4.3 ICT Infrastructure :	4
2.4.4Maintenance of campus facilities:	3
2.5 Student Support and Progression:	**Good**
2.5.1 Student Mentoring and Support:	3
2.5.2 Student Progression:	3
2.5.3 Student Participation and Activities:	4
2.6 Governance and Leadership:	**Good**
2.6.1 Institutional Vision and Leadership:	4
2.6.2 Strategy Development and Deployment:	3
2.6.3Faculty Empowerment Strategies:	4
2.6.4 Financial Management and	3

Resource Mobilization:	
2.6.5 Internal Quality Assurance System:	3
2.7 Innovations and Best Practices:	**Good**
2.7.1 Environment Consciousness:	4
2.7.2 Innovations:	3
2.7.3 Best Practices:	4
Section III: Overall Institutional Analysis of the AAA committee:	*2.72 on 4.00 scale* *Good* (108/160)*4
3.1 Institutional Strengths:	• Oldest and spacious premier institution. • Highly qualifies and dedicated teachers recruited through UPSC. • Best Infrastructure and equipped laboratory. • Well-furnished library with huge collection of books and journals.
3.2 Institutional Weaknesses:	• Lack of transport facility. • Poor maintenance due to paucity of funds. • Students are from rural areas with lack of communication skills and motivation. • Lack of Physical Director to guide the students in Sports.
3.3 Institutional Opportunities:	• Introduction of new PG courses. • Improve career guidance and placement Cell. • Improve the results. • Motivate the students in extra and Co-curricular activities. • Utilization of the sports facilities. • Involvement of PTA and Alumni in the development of the institution. • CSR initiatives. • Research activities among the staff to be motivated.
3.4 Institutional Challenges:	• Fixing the responsibility and accountability. • Lack of motivation among teachers &students. • Maintenance of Wide campus.

	• Shortage of funds for regular activities of the college.

Section IV: Recommendations of the Academic and Administrative Audit committee for Quality Enhancement of the Institution (Please limit to *ten major ones* and use telegraphic language)
➢ The results are to be improved.   ➢ The head of the institution should ascertain the completion of the syllabus in all the classes.   ➢ There is no flexibility in the CBCS system.   ➢ Even though the library is very big with good collection of books the usage is very poor and it must be digitalized.   ➢ The institution has more than sufficient buildings but not properly maintained.   ➢ The premier institution has only UG courses and no PG courses.   ➢ Action must be taken to start PG courses in the subjects which are not available in KMCPGS like Tourism, Psychology, Philosophy, etc.   ➢ The NSS and NCC students may be utilized for the campus cleaning.   ➢ The teaching staff vacancies in the college are to be filled at the earliest which is responsible for the indiscipline.   ➢ Tutor/Mentor system must be implemented and the Head of the institution must review periodically once in a month which must be recorded.   ➢ The language lab is not fully utilized.   ➢ The women students must be motivated in Fine Arts and in sports.   ➢ Since the Girls students are more in number, a separate Physical Director must be appointed.   ➢ The Rest room for Girls is to be setup.   ➢ The newly constructed Toilets with the MP funds are not in use.   ➢ Transport facility has to be improved.

<u>SIGNATURES OF THE ACADEMIC ADMINISTRATIVE COMMITTEE MEMBERS</u>

Name and Designation	Position	Signature with Date
Prof. Dr. K. Multhuchelian (Former Vice-Chancellor, Periyar University) Res. 2/133 Sakthi Kudil, Palkalai Nagar East, Madurai – 625 021.	**Chairman**	
Dr.S.Kumuda Former Principal, BGCW, Puducherry	**Member 1**	
Dr.E.M.Rajan Former Principal, TAC, Puducherry	**Member 2**	
Dr.M.P. Ramanujam Associate Professor (Retd.), KMCPGS, Puducherry	**Member 3**	
Dr.V.Prithivraj Former Principal, PEC, Puducherry	**Member 4**	
Dr.S.Mohandoss Member Secretary-PSHEC, Puducherry	**Member Co-ordinator**	

Place: **Date:**

Category II – Engineering Colleges

12. PONDICHERRY ENGINEERING COLLEGE
PILLAICHAVADI
Puducherry

6th November 2017& 5th January 2018

General Profile of the College

Section I: GENERAL PROFILE	Information
1.1.Name and Address of Institution	**Pondicherry Engineering College, Puducherry**
1.2 Year of Establishment	1984
1.3 Current Academic Activities at the Institution (Numbers):	
• Faculties	185
• Departments/Centers	12
• Programmes/Course Offered	B.Tech.= 8 M.Tech.= 12
• Permanent Faculty Members	145
• Permanent Support Staff	60
• Number of Students	2822
1.4 Three Major Features in the Institutional Context (Perceived by AAA team):	1. The prestigious autonomous Engineering College. 2. Good infrastructure and qualified faculty shows the best outcome in results and research. 3. NIRF ranked at 38 for the year 2017.
1.5 Dates of visit of the AAA Team (A Detailed visit schedule may be included separately):	06-11-2017 05-01-2018
1.6 Composition of AAA Team which undertook the on-site visit	
Chairman	Prof. Dr. K. Muthuchelian
Member Co-ordinator	Dr. S. Mohandoss
Member 1	Dr. S. Kumuda
Member 2	Dr. E.M. Rajan
Member 3	Dr. M.P. Ramanujam
Member 4	Dr. V. Prithivraj
Section II: Criterion Wise Analysis by the AAA Committee.	**5 - Excellent / 4 - Very Good / 3 - Good / 2 - Average / 1 - Need Improvement**
2.1 *Curricular Aspects:*	**Good**
2.1.1 Curricular planning and Implementation :	4
2.1.2 Academic Flexibility:	4
2.1.3 Curriculum Enrichment:	3

2.1.4 Feedback System:	3
2.2 Teaching – Learning and Evaluation:	**Good**
2.2.1 Student Enrolment and Profile:	4
2.2.2 Catering to Student Diversity:	3
2.2.3 Teaching-Learning Process:	3
2.2.4 Teacher Quality:	3
2.2.5 Evaluation Process and Reforms:	4
2.2.6 Student Performance and Learning Outcomes:	3
2.3 Research, Consultancy and Extension:	**Good**
2.3.1 Promotion of Research:	4
2.3.2 Resource Mobilization for Research:	3
2.3.3 Research Facilities:	3
2.3.4 Research Publication and Awards:	3
2.3.5 Consultancy:	3
2.3.6 Extension activities and institutional social responsibility:	3
2.3.7 Collaboration:	3
2.4 Infrastructure and Learning Resources:	**Good**
2.4.1 Physical Facilities:	4
2.4.2 Library as a Learning Resource:	3
2.4.3 ICT Infrastructure :	4
2.4.4Maintenance of campus facilities:	3
2.5 Student Support and Progression:	**Good**
2.5.1 Student Mentoring and Support:	4
2.5.2 Student Progression:	4
2.5.3 Student Participation and Activities:	3
2.6 Governance and Leadership:	**Good**
2.6.1 Institutional Vision and Leadership:	3
2.6.2 Strategy Development and	3

Deployment:	
2.6.3Faculty Empowerment Strategies:	3
2.6.4 Financial Management and Resource Mobilization:	4
2.6.5 Internal Quality Assurance System:	3
2.7 Innovations and Best Practices:	**Good**
2.7.1 Environment Consciousness:	3
2.7.2 Innovations:	3
2.7.3 Best Practices:	3
Section III: Overall Institutional Analysis of the AAA Committee:	*2.65 on 4.00 scale* *Good* (106/160)*4
3.1 Institutional Strengths:	• The first Government Engineering Institute in this UT kick started in 1985. • UGC conferred autonomous status in 2014. • Acquired brand name making the institute most-sought after by the meritorious rank-holders. • Good infrastructure with adequate workshops and laboratories for running 8 B.Tech. and 9 M.Tech. courses. • Adequate faculty members to educate students in the ratio 1:15. • Rich knowledge of faculty members indulging academic developments, research guidance and publications to the tune of more than 300 research papers per year in reputed journals. • Achievement of full academic autonomy is making the institute more competitive. • Expertise in consultancy and R&D earning 100 lakhs (INR) annually. • Well qualified team of technical staff capable of augmenting any technical eventualities. • Good interaction with industries and research organizations through MOUs.

	- Strong commitment to teaching enabling an annual pass percentage of around 90%. - Spirit of transforming students to suit industries resulting in 75% annual placement. - Ardent coaching to score high in GRE, GATE, CAT etc. by 25% of students every year. - Academic standards of the institute justifiable with accreditation of UG courses by NBA thrice, certification to LEVEL-A status by TATA Group and rating us to be amongst the top 5 institutes in South India by other industries. - Constructive Counseling and Career Guidance to students including weaker sections unto instill participation in co- and extra-curricular activities. - Stands 37th ranking NIRF ranking by MHRD. - Approved to up-grade into a University by MHRD under RUSA. - More than 80% placement every year.
3.2 Institutional Weaknesses:	- Inadequate annual grant-in-aid not matching with demand and growth. - Old laboratory equipment and accessories which have served more than their lifetime. - Lack of AMC to maintain computer laboratories and other sophisticated scientific equipment. - Lack of advanced scientific and technological equipment and accessories. - Absence of full academic autonomy for Ph.D. programs. - Lack of modern teaching aids in class rooms like smart class rooms. - Lack of multi-user access facility in central/department library. - Absence of corpus and maintenance funds to

	maintain equipment, accessories and machinery.
	• Absence of major industries in and around Pondicherry.
	• Lack of funds for assignments and visits to build partnership with distant industries.
3.3 Institutional Opportunities:	• Greater potential to become a technological university.
	• More collaborated activities through MOUs with universities and industries globally.
	• Improving the status to QIP centre for PG and Ph.D. programmes in all disciplines.
	• Authentication of higher quality in industrial research and patentable product.
	• More revenue generation through industrial consultancy and sponsored projects.
	• Enhancing employability of engineering graduates/post graduates in industries.
	• Attracting large number of high caliber students for PG and Ph.D. programmes.
	• Increased access to world best e-books and e-journals through digitalized library systems.
	• Improving marketability of graduates/post graduates with full academic autonomy.
	• Building higher confidence, quality and standards of students by teaching and learning process through multimedia-assisted lectures in class rooms.
	• Improving technical skill of technical staff in advanced technologies.
	• Establishment of specialized centres of excellence in Disaster Management and Mitigation, Energy Efficient Systems, Information and Communication Technology.
3.4 Institutional Challenges:	• Rapid Changes in technologies (hardware / software configuration) in short interval.

	• Establishment of NIT/ private engineering colleges in close vicinity with relatively better infrastructural facilities.
	• Chances of migration of experienced and talented faculty members and staff to newer central institutes/foreign universities.
	• Chances of missing meritorious students due to upcoming nearby governmental and non-governmental institutes/ universities.
	• Unexpected industrial recession and its consequence on employment.

Section IV: Recommendations of the Academic and Administrative Audit committee for Quality Enhancement of the Institution
(Please limit to *ten major ones* and use telegraphic language)

➢ The maintenance of the building has to be done.

➢ Documental evidences and data update has to be done.

➢ Infrastructure and laboratory facilities must be created.

➢ The Curriculum has to be updated.

➢ The institution should publish its own journal and have publication division.

➢ International Collaboration is absent.

➢ The result and placement has to be improved.

➢ The institution must apply for NAAC/NBA accreditation.

➢ The functioning of IQAC has to be strengthened and the meetings of the Academic council and Boards of Studies must be conducted every year.

➢ There is no transparency in the examination section.

➢ The impact analysis of autonomy and the annual results are not done.

➢ The Parent -Teacher Association and Alumni Association are to be registered and must involve in the deve4lopment of the institution.

➢ Establish collaborative linkage with other institutes and industries for research and teaching.

➢ Library may be fully computerized, more research based journals may be procured and students usage must be motivated.

➢ Establish a close linkage with alumni and parents association.

➢ Hostel facilities are to be improved and other student support services are to be enhanced.

➢ The maintenance of the Playground, rest room and canteen are very poor.

> - Personality development programmes and Spoken English language training be fully developed.
> - Faculty members may be appointed on full time basis/ regular basis.
> - The infrastructure (Smart class rooms, laboratories and cubicles for the faculties) for students, research scholars and faculties be strengthened.
> - Sufficient Number of computers must be provided for balancing of student computer ratio.
> - Special coaching classes and improvement tests be arranged for all slow learners.
> - National Conferences, Seminars and Workshops should be organized in each subject.
> - Training and placement should be initiated.
> - The skill development training, communication and placement training are to be given to the students.
> - Some more vocational / job - oriented diploma courses like Marine Engineering, Sea Food Processing, Food Storage Technology etc. may be started.
> - The language lab must be fully used to develop the communication skills of the students.

SIGNATURES OF THE ACADEMIC ADMINISTRATIVE COMMITTEE MEMBERS

Name and Designation	Position	Signature with Date
Prof. Dr. K. Multhuchelian (Former Vice-Chancellor, Periyar University) Res. 2/133 Sakthi Kudil, Palkalai Nagar East, Madurai – 625 021.	**Chairman**	
Dr.S.Kumuda Former Principal, BGCW, Puducherry	**Member 1**	
Dr.E.M.Rajan Former Principal, TAC, Puducherry	**Member 2**	
Dr.M.P. Ramanujam Associate Professor (Retd.), KMCPGS, Puducherry	**Member 3**	
Dr.V.Prithivraj Former Principal, PEC, Puducherry	**Member 4**	
Dr.S.Mohandoss Member Secretary-PSHEC, Puducherry	**Member Co-ordinator**	

Place: **Date:**

13. PERUNTHALAIVAR KAMARAJAR INSTITUTE OF ENGINEERING & TECHNOLOGY
KARAIKAL
Puducherry State

29thAugust, 2017

General Profile of the College

Section I: GENERAL PROFILE	Information
1.1.Name and Address of Institution	**Perunthalaivar Kamarajar Institute of Engineering & Technology, Karaikal**
1.2 Year of Establishment	2007
1.3 Current Academic Activities at the Institution (Numbers):	
• Faculties	50
• Departments/Centers	9
• Programmes/Course Offered	3
• Permanent Faculty Members	29
• Permanent Support Staff	70
• Number of Students	467
1.4 Three Major Features in the Institutional Context (Perceived by AAA team):	1. The only Government Engineering college in the Rural area of Karaikal region. 2. Good infrastructure and qualified faculty. 3. Located in the Agriculture College campus and buildings.
1.5 Dates of visit of the AAA Team (A Detailed visit schedule may be included separately):	29-08-2017
1.6 Composition of AAA Team which undertook the on-site visit	
Chairman	Prof. Dr. K. Muthuchelian
Member Co-ordinator	Dr. S. Mohandoss
Member 1	Dr. S. Kumuda
Member 2	Dr. E.M. Rajan
Member 3	Dr. M.P. Ramanujam
Member 4	Dr. V. Prithivraj
Section II: Criterion Wise Analysis by the AAA Committee.	**5 - Excellent / 4 - Very Good / 3 - Good / 2 - Average / 1 - Need Improvement**
2.1 Curricular Aspects:	**Good**
2.1.1 Curricular planning and Implementation :	5
2.1.2 Academic Flexibility:	5
2.1.3 Curriculum Enrichment:	4
2.1.4 Feedback System:	4

2.2 Teaching – Learning and Evaluation:	**Good**
2.2.1 Student Enrolment and Profile:	4
2.2.2 Catering to Student Diversity:	2
2.2.3 Teaching-Learning Process:	4
2.2.4 Teacher Quality:	2
2.2.5 Evaluation Process and Reforms:	4
2.2.6 Student Performance and Learning Outcomes:	4
2.3 Research, Consultancy and Extension:	**Average**
2.3.1 Promotion of Research:	2
2.3.2 Resource Mobilization for Research:	2
2.3.3 Research Facilities:	1
2.3.4 Research Publication and Awards:	1
2.3.5 Consultancy:	1
2.3.6 Extension activities and institutional social responsibility:	3
2.3.7 Collaboration:	1
2.4 Infrastructure and Learning Resources:	**Good**
2.4.1 Physical Facilities:	3
2.4.2 Library as a Learning Resource:	2
2.4.3 ICT Infrastructure :	3
2.4.4Maintenance of campus facilities:	4
2.5 Student Support and Progression:	
2.5.1 Student Mentoring and Support:	3
2.5.2 Student Progression:	3
2.5.3 Student Participation and Activities:	3
2.6 Governance and Leadership:	**Average**
2.6.1 Institutional Vision and Leadership:	3
2.6.2 Strategy Development and Deployment:	2

2.6.3Faculty Empowerment Strategies:	2
2.6.4 Financial Management and Resource Mobilization:	2
2.6.5 Internal Quality Assurance System:	1
2.7 Innovations and Best Practices:	**Average**
2.7.1 Environment Consciousness:	2
2.7.2 Innovations:	2
2.7.3 Best Practices:	2
Section III: Overall Institutional Analysis of the AAA committee:	*2.15 on 4.00 scale* *Good* (86/160)*4
3.1 Institutional Strengths:	• Well-equipped infrastructure and qualified faculty. • Centralized admission through CENTAC. • On-line access to e-resources. • Strict enforcement of discipline and Anti-ragging. • Good academic Results.
3.2 Institutional Weaknesses:	• Limited funds. • Lack of building and own campus. • Not accredited by NBA/NAAC. • Absence of regular Principal.
3.3 Institutional Opportunities:	• Expansion of the institution and starting of new courses. • To become a constituent Centre of the proposed technological university. • Signing MOU with industries and improve technical competence. • R&D projects and industrial coordination. • CSR initiatives.
3.4 Institutional Challenges:	• Growing influence and competitors of other institutions such as NIT, Karaikal and surrounding districts. • Students level and poor socio-economic background. • Limited resources.

Section IV: Recommendations of the Academic and Administrative Audit committee for Quality Enhancement of the Institution (Please limit to *ten major ones* and use telegraphic language)
➢ No academic progress is made in the institution even though it is started 10 years ago.
➢ A separate campus has to be allotted to the institution.
➢ The digitalization of Library and Office has to be done.
➢ The IQAC has to be constituted.
➢ Training to the students on soft-skills, communication skills and for placement has to be provided.
➢ Remedial classes and coaching classes for competitive exams are to be conducted.
➢ The institution has no industrial relations or MOUs.
➢ In the Hostel, security, infrastructure and quality food have to be provided.
➢ Generator facilities should be provided to the Hostel.

SIGNATURES OF THE ACADEMIC ADMINISTRATIVE COMMITTEE MEMBERS

Name and Designation	Position	Signature with Date
Prof. Dr. K. Multhuchelian (Former Vice-Chancellor, Periyar University) Res. 2/133 Sakthi Kudil, Palkalai Nagar East, Madurai – 625 021.	Chairman	
Dr.S.Kumuda Former Principal, BGCW, Puducherry	Member 1	
Dr.E.M.Rajan Former Principal, TAC, Puducherry	Member 2	
Dr.M.P. Ramanujam Associate Professor (Retd.), KMCPGS, Puducherry	Member 3	
Dr.V.Prithivraj Former Principal, PEC, Puducherry	Member 4	
Dr.S.Mohandoss Member Secretary-PSHEC, Puducherry	Member Co-ordinator	

Place: **Date:**

Category III – Education College

14. PERUNTHALAIVAR KAMARAJAR COLLEGE OF EDUCATION
KARAIKAL
Puducherry State

30ᵗʰ August, 2017

General Profile of the College

Section I: GENERAL PROFILE	Information
1.1.Name and Address of Institution	**Perunthalaivar Kamarajar College of Education, Karaikal**
1.2 Year of Establishment	2001
1.3 Current Academic Activities at the Institution (Numbers):	
• Faculties	26
• Departments/Centers	2
• Programmes/Course Offered	2
• Permanent Faculty Members	16
• Permanent Support Staff	21
• Number of Students	250
1.4 Three Major Features in theInstitutional Context (Perceived by AAA team):	1. The only Education college offering B.Ed., and D.T.Ed. Courses. 2. Good infrastructure and Qualified faculty. 3. Modern methods, audio visual and language Lab are used for teaching.
1.5 Dates of visit of the AAA Team (A Detailed visit schedule may be included separately):	30-08-2017
1.6 Composition of AAA Team which undertook the on-site visit	
Chairman	Prof. Dr. K. Muthuchelian
Member Co-ordinator	Dr. S. Mohandoss
Member 1	Dr. S. Kumuda
Member 2	Dr. E.M. Rajan
Member 3	Dr. M.P. Ramanujam
Member 4	Dr. V. Prithivraj
Section II: Criterion Wise Analysis by the AAA Committee.	**5 - Excellent / 4 - Very Good / 3 - Good / 2 - Average / 1 - Need Improvement**
2.1 *Curricular Aspects:*	**Very Good**
2.1.1 Curricular planning and Implementation :	5
2.1.2 Academic Flexibility:	5
2.1.3 Curriculum Enrichment:	4
2.1.4 Feedback System:	4

2.2 Teaching – Learning and Evaluation:	**Good**
2.2.1 Student Enrolment and Profile:	4
2.2.2 Catering to Student Diversity:	3
2.2.3 Teaching-Learning Process:	4
2.2.4 Teacher Quality:	4
2.2.5 Evaluation Process and Reforms:	4
2.2.6 Student Performance and Learning Outcomes:	4
2.3 Research, Consultancy and Extension:	**Average**
2.3.1 Promotion of Research:	1
2.3.2 Resource Mobilization for Research:	1
2.3.3 Research Facilities:	2
2.3.4 Research Publication and Awards:	2
2.3.5 Consultancy:	2
2.3.6 Extension activities and institutional social responsibility:	3
2.3.7 Collaboration:	2
2.4 Infrastructure and Learning Resources:	**Good**
2.4.1 Physical Facilities:	4
2.4.2 Library as a Learning Resource:	3
2.4.3 ICT Infrastructure :	3
2.4.4Maintenance of campus facilities:	3
2.5 Student Support and Progression:	**Good**
2.5.1 Student Mentoring and Support:	4
2.5.2 Student Progression:	3
2.5.3 Student Participation and Activities:	3
2.6 Governance and Leadership:	**Good**
2.6.1 Institutional Vision and Leadership:	3
2.6.2 Strategy Development and Deployment:	3

114

2.6.3Faculty Empowerment Strategies:	3
2.6.4 Financial Management and Resource Mobilization:	3
2.6.5 Internal Quality Assurance System:	3
2.7 Innovations and Best Practices:	**Good**
2.7.1 Environment Consciousness:	4
2.7.2 Innovations:	3
2.7.3 Best Practices:	3
Section III: Overall Institutional Analysis of the AAA committee:	*2.50 on 4.00 scale* *Good* (100/160)*4
3.1 Institutional Strengths:	• The only Government Education College in the UT at Karaikal providing affordable quality education and teacher training to the students. • A Special focus is being made on remedial education to the students from Rural Areas. • The staff members possess resourcefulness and expertise in various fields of knowledge and actively engage themselves to prepare the students for CTET • Examination towards building their career in time also encourage them in research related activities such as doing Post Graduation/M.Phil./Ph.D., etc. • Conferences are being conducted from time to time so as to enable the students to present research oriented papers and publication of research articles, etc.
3.2 Institutional Weaknesses:	• College could not expand beyond B.Ed. and D.T.Ed. Courses even after providing 16 years of service in the academic field.
3.3 Institutional Opportunities:	• There exists an opportunity to change our weakness in to opportunity. • There is scope for introduction of M.Ed.

	Programme and four year integrated B.A., Ed. and B.Sc., Ed., Programme.
3.4 Institutional Challenges:	• The biggest challenge lying before us is to restore the waning interest among the students to pursue B.Ed. Course after the duration of the B.Ed. • Programme has been enhanced from one to two years by the NCTE.

Section IV: Recommendations of the Academic and Administrative Audit committee for Quality Enhancement of the Institution (Please limit to *ten major ones* and use telegraphic language)
➢ No academic progress is made in the institution even though it was started 10 years ago. ➢ A separate campus has to be allotted to the institution. ➢ The digitalization of Library and Office has to be done. ➢ The IQAC has to be constituted and must apply for NAAC accreditation. ➢ Training to the students on soft-skills, communication skills and for placement has to be provided. ➢ Remedial classes and coaching classes for competitive exams are to be conducted. ➢ The institution has no industrial relations or MOUs. ➢ In the Hostel, security, infrastructure and quality food have to be provided. ➢ Generator facilities should be provided to the Hostel.

<u>SIGNATURES OF THE ACADEMIC ADMINISTRATIVE COMMITTEE MEMBERS</u>

Name and Designation	Position	Signature with Date
Prof. Dr. K. Multhuchelian (Former Vice-Chancellor, Periyar University) Res. 2/133 SakthiKudil, Palkalai Nagar East, Madurai – 625 021.	**Chairman**	
Dr.S.Kumuda Former Principal, BGCW, Puducherry	**Member 1**	
Dr.E.M.Rajan Former Principal, TAC, Puducherry	**Member 2**	
Dr.M.P. Ramanujam Associate Professor (Retd.), KMCPGS, Puducherry	**Member 3**	
Dr.V.Prithivraj Former Principal, PEC, Puducherry	**Member 4**	
Dr.S.Mohandoss Member Secretary-PSHEC, Puducherry	**Member Co-ordinator**	

Place: **Date:**

Category IV – Law College

15. Dr. AMDEDKHAR GOVERNMENT LAW COLLEGE
Kalapet
Puducherry

8thNovember, 2017

General Profile of the College

Section I: GENERAL PROFILE	Information
1.1.Name and Address of Institution	**Dr. Ambedkhar Government Law College, Kalapet, Puducherry**
1.2 Year of Establishment	1972
1.3 Current Academic Activities at the Institution (Numbers):	
• Faculties	17
• Departments/Centers	1
• Programmes/Course Offered	4
• Permanent Faculty Members	13
• Permanent Support Staff	10
• Number of Students	506
1.4 Three Major Features in the Institutional Context (Perceived by AAA team):	1. The only Government Law College in the UTP. 2. Library has a vast source of books on various facets of law subject. 3. The College is located in a sprawling 28 acres with green cover and has good infrastructure and Model Court.
1.5 Dates of visit of the AAA Team (A Detailed visit schedule may be included separately):	08-11-2017
1.6 Composition of AAA Team which undertook the on-site visit	
Chairman	Prof. Dr. K. Muthuchelian
Member Co-ordinator	Dr. S. Mohandoss
Member 1	Dr. S. Kumuda
Member 2	Dr. E.M. Rajan
Member 3	Dr. M.P. Ramanujam
Member 4	Dr. V. Prithivraj
Section II: Criterion Wise Analysis by the AAA Committee.	**5 - Excellent / 4 - Very Good / 3 - Good / 2 - Average / 1 - Need Improvement**
2.1 *Curricular Aspects:*	**Very Good**
2.1.1 Curricular planning and Implementation :	5
2.1.2 Academic Flexibility:	5

2.1.3 Curriculum Enrichment:	4
2.1.4 Feedback System:	2
2.2 Teaching – Learning and Evaluation:	**Good**
2.2.1 Student Enrolment and Profile:	3
2.2.2 Catering to Student Diversity:	2
2.2.3 Teaching-Learning Process:	3
2.2.4 Teacher Quality:	3
2.2.5 Evaluation Process and Reforms:	3
2.2.6 Student Performance and Learning Outcomes:	2
2.3 Research, Consultancy and Extension:	**Average**
2.3.1 Promotion of Research:	1
2.3.2 Resource Mobilization for Research:	1
2.3.3 Research Facilities:	1
2.3.4 Research Publication and Awards:	2
2.3.5 Consultancy:	2
2.3.6 Extension activities and institutional social responsibility:	2
2.3.7 Collaboration:	2
2.4 Infrastructure and Learning Resources:	**Good**
2.4.1 Physical Facilities:	3
2.4.2 Library as a Learning Resource:	3
2.4.3 ICT Infrastructure :	2
2.4.4Maintenance of campus facilities:	2
2.5 Student Support and Progression:	**Average**
2.5.1 Student Mentoring and Support:	2
2.5.2 Student Progression:	2
2.5.3 Student Participation and Activities:	2
2.6 Governance and Leadership:	**Average**
2.6.1 Institutional Vision and Leadership:	2
2.6.2 Strategy Development and Deployment:	2

2.6.3Faculty Empowerment Strategies:	2
2.6.4 Financial Management and Resource Mobilization:	2
2.6.5 Internal Quality Assurance System:	1
2.7 Innovations and Best Practices:	**Average**
2.7.1 Environment Consciousness:	2
2.7.2 Innovations:	2
2.7.3 Best Practices:	2
Section III: Overall Institutional Analysis of the AAA Committee:	*1.85on 4.00 scale* *Satisfactory* (74/160)*4

3.1 Institutional Strengths:	• The only law college in the UT of Puducherry.
	• The College is equipped with good infrastructure which includes.
	   * Administrative Block
	   * Academic Block
	   * Library Block
	   * Moot Court Hall
	   * Students Centre Block (Canteen, Dispensary, Post Office, Bank, NSS Office)
	   * Boys Hostel
	   * Girls Hostel
	   * Computer Lab
	   * Playground
	• Sufficient highly qualified faculty members selected through UPSC are available to teach the students.
	• Our Library has a vast source of books on various facets of law subject.
	• The College is located in a sprawling 28 acres with green cover.

3.2 Institutional Weaknesses:	• Many of students hail from a rural background. • Students do not have adequate English

	knowledge.
	• College is located far away from the District Court.
	• IT infrastructure is not commensurate to meet the needs of the students.

3.3 Institutional Opportunities:	• Law Students can enter different professions.
	     * Judiciary – Advocates, Judges, Public Prosecutors.
	     * Executive – IAS, IPS, IRS, State Civil Services, Central Govt. Jobs.
	     * Corporate Sector – Legal Advisors, Law Officers
	     * NGOs – Rights based organisations.
	     * Academicians in Universities/Colleges
	 • The students after graduating in law can guide the whole society in various fields.
	 • Law College is a forum for advising various issues on law and other subjects.
	 • The institution may be converted to a National Law School.

3.4 Institutional Challenges:	• Less fund allotment from the Government. • Chances of migration of experienced and talented faculty members and staff to Practice or newer central institutes/foreign universities. • Chances of missing meritorious students due to upcoming nearby governmental and non-governmental institutes/ universities.

Section IV: Recommendations of the Academic and Administrative Audit committee for Quality Enhancement of the Institution   (Please limit to *ten major ones* and use telegraphic language)
➢ A Model court has to be setup for the practical experience of the students.   ➢ Libertarian and Physical Director may be appointed.   ➢ Infrastructure facilities must be created.   ➢ Student's enrollment must be increased and improved to a target level.

- ➤ Establish collaborative linkage with other institutes and higher courts for exposure to the students.
- ➤ Library may be fully computerized and more research based journals may be procured.
- ➤ Establish a close linkage with alumni and parents association.
- ➤ Hostel facilities are to be created and other student support services are to be enhanced.
- ➤ Personality development programmes and Spoken English language training be fully developed.
- ➤ Smart class rooms, Wifi facility, proper furniture are to be provided.
- ➤ Sufficient Number of computers be arranged for balancing of student computer ratio.
- ➤ Special coaching/remedial classes and improvement tests be arranged for all slow learners.
- ➤ National Conferences, Seminars and Workshops be organized.
- ➤ Training and placement must be initiated.

SIGNATURES OF THE ACADEMIC ADMINISTRATIVE COMMITTEE MEMBERS

Name and Designation	Position	Signature with Date
Prof. Dr. K. Multhuchelian (Former Vice-Chancellor, Periyar University) Res. 2/133 SakthiKudil, Palkalai Nagar East, Madurai – 625 021.	**Chairman**	
Dr.S.Kumuda Former Principal, BGCW, Puducherry	**Member 1**	
Dr.E.M.Rajan Former Principal, TAC, Puducherry	**Member 2**	
Dr.M.P. Ramanujam Associate Professor (Retd.), KMCPGS, Puducherry	**Member 3**	
Dr.V.Prithivraj Former Principal, PEC, Puducherry	**Member 4**	
Dr.S.Mohandoss Member Secretary-PSHEC, Puducherry	**Member Co-ordinator**	

Place: **Date:**

Category V – Polytechnic Colleges

16. Dr. B.R. AMDEDKHAR POLYTECHNIC COLLEGE
YANAM
Puducherry State

8th August, 2017

General Profile of the College

Section I: GENERAL PROFILE	Information
1.1.Name and Address of Institution	Dr.B.R. Ambedkhar Polytechnic College, Yanam
1.2 Year of Establishment	1996
1.3 Current Academic Activities at the Institution (Numbers):	
• Faculties	17
• Departments/Centers	3
• Programmes/Course Offered	3
• Permanent Faculty Members	4
• Permanent Support Staff	7
• Number of Students	141
1.4 Three Major Features in the Institutional Context (Perceived by AAA team):	1. Only Polytechnic College in the Yanam region. 2. Good infrastructure, qualified staff and green environment. 3. Excellent management and use of Wi-Fi facilities.
1.5 Dates of visit of the AAA Team (A Detailed visit schedule may be included separately):	08-08-2017
1.6 Composition of AAA Team which undertook the on-site visit	
Chairman	Prof. Dr. K. Muthuchelian
Member Co-ordinator	Dr. S. Mohandoss
Member 1	Dr. S. Kumuda
Member 2	Dr. E.M. Rajan
Member 3	Dr. M.P. Ramanujam
Member 4	Dr. V. Prithivraj
Section II: Criterion Wise Analysis By the AAA Committee.	5 - Excellent / 4 - Very Good / 3 - Good / 2 - Average / 1 - Need Improvement
2.1 *Curricular Aspects:*	Good
2.1.1 Curricular planning and Implementation :	5
2.1.2 Academic Flexibility:	5
2.1.3 Curriculum Enrichment:	4
2.1.4 Feedback System:	4

2.2 Teaching – Learning and Evaluation:	**Good**
2.2.1 Student Enrolment and Profile:	4
2.2.2 Catering to Student Diversity:	2
2.2.3 Teaching-Learning Process:	3
2.2.4 Teacher Quality:	4
2.2.5 Evaluation Process and Reforms:	4
2.2.6 Student Performance and Learning Outcomes:	4
2.3 Research, Consultancy and Extension:	**Good**
2.3.1 Promotion of Research:	2
2.3.2 Resource Mobilization for Research:	2
2.3.3 Research Facilities:	3
2.3.4 Research Publication and Awards:	2
2.3.5 Consultancy:	1
2.3.6 Extension activities and institutional social responsibility:	4
2.3.7 Collaboration:	2
2.4 Infrastructure and Learning Resources:	**Good**
2.4.1 Physical Facilities:	3
2.4.2 Library as a Learning Resource:	2
2.4.3 ICT Infrastructure :	3
2.4.4Maintenance of campus facilities:	4
2.5 Student Support and Progression:	**Good**
2.5.1 Student Mentoring and Support:	3
2.5.2 Student Progression:	4
2.5.3 Student Participation and Activities:	4
2.6 Governance and Leadership:	**Good**
2.6.1 Institutional Vision and Leadership:	3
2.6.2 Strategy Development and Deployment:	3

2.6.3Faculty Empowerment Strategies:	3
2.6.4 Financial Management and Resource Mobilization:	2
2.6.5 Internal Quality Assurance System:	2
2.7 Innovations and Best Practices:	**Good**
2.7.1 Environment Consciousness:	4
2.7.2 Innovations:	2
2.7.3 Best Practices:	3
Section III: Overall Institutional Analysis of the AAA committee:	*2.50on 4.00 scale* *Good* (100/160)*4
3.1 Institutional Strengths:	• Good infrastructure and sufficient buildings • Only Polytechnic College in the Yanam region. • Highly qualified and experienced permanent teaching staff. • Progressive interaction with experts from industry. • Progressing towards e-campus with exhaustive use of existing Wi-Fi facilities.
3.2 Institutional Weaknesses:	• Limited funds in the Institution. • Lack of coordination between intra and inter employees. • Lack of motivational rewards. • Less involvement of institute in research areas due to shortage of funds. • Low investment on image building and branding. • Less grant in aid from Government. • Students with poor family backgrounds are enter in to the college. • Polytechnic located in very far from headquarters. • Lack of Management Information system. • Lack of e- library.

	• Lack of smart classroom.
3.3 Institutional Opportunities:	• Potential growth in polytechnic system due to stress on skill development by central/state policies through upgradation/introduction of polytechnics and ITIs. • Number of industries in Yanam and in the surrounding districts of AP. • Provisions of external funding concurrent with central/state policies related to education and skilled human capital including faculty improvement. • Introduction of four New Courses. • Improvising current pedagogic process.
3.4 Institutional Challenges:	• Mushrooming of Polytechnic Colleges due to new upcoming private polytechnic colleges leading to more competition. • Low quality of available and admitted students in polytechnic due to many Engineering colleges in and around the region. • Social perception about polytechnic education in India. • Movement of teaching faculty to engineering College due to more opportunities. • Relatively less funding in research areas. • Less job opportunities to students in Govt. and Public sector Undertaking organizations. • Image building through campus development and interaction with industry and local community. • Increasing enrollment ratio at institute level. • Developing innovative system to increase academic success of students. • Involvement of institution in research activities. • Enhancement of work culture through trainings.

Section IV: Recommendations of the Academic and Administrative Audit committee for Quality Enhancement of the Institution (Please limit to *ten major ones* and use telegraphic language)
➢ Must take steps to improve the results.
➢ Tutorial system must be introduced and the teacher – student relationship must be improved.
➢ Remedial classes and coaching classes must he arranged.
➢ English communication classes can be arranged with the help of School teachers.
➢ To have MOU with the industries for skill development, infrastructure development, Placement and CSR initiatives.
➢ To fill-up the vacant teaching and non-teaching posts.
➢ The Old shed has to be demolished and new workshop cum class room must be constructed.
➢ Students support like canteen, sports, NSS etc. must be provided.
➢ Must organize seminars/workshops.
➢ Students must be provided with industrial visit and training during the course of study.
➢ The Library must be digitalized and students must be motivated to use the library.
➢ Sport activities must be improved.

SIGNATURES OF THE ACADEMIC ADMINISTRATIVE COMMITTEE MEMBERS

Name and Designation	Position	Signature with Date
Prof. Dr. K. Multhuchelian (Former Vice-Chancellor, Periyar University) Res. 2/133 SakthiKudil, Palkalai Nagar East, Madurai – 625 021.	**Chairman**	
Dr.S.Kumuda Former Principal, BGCW, Puducherry	**Member 1**	
Dr.E.M.Rajan Former Principal, TAC, Puducherry	**Member 2**	
Dr.M.P. Ramanujam Associate Professor (Retd.), KMCPGS, Puducherry	**Member 3**	
Dr.V.Prithivraj Former Principal, PEC, Puducherry	**Member 4**	
Dr.S.Mohandoss Member Secretary-PSHEC, Puducherry	**Member Co-ordinator**	

Place: **Date:**

17. INDIRA GANDHI POLYTECHNIC COLLEGE
MAHE
Puducherry State

15thSeptember, 2017

General Profile of the College

Section I: GENERAL PROFILE	Information
1.1.Name and Address of Institution	**Indira Gandhi Polytechnic College, Mahe**
1.2 Year of Establishment	2000
1.3 Current Academic Activities at the Institution (Numbers):	
• Faculties	10/15
• Departments/Centers	11
• Programmes/Course Offered	4
• Permanent Faculty Members	10
• Permanent Support Staff	8
• Number of Students	174
1.4 Three Major Features in the Institutional Context (Perceived by AAA team):	1. The only Technical institution in the region. 2. Has received the grants from MHRD for the development of the college. 3. Good infrastructure and qualified staff.
1.5 Dates of visit of the AAA Team (A Detailed visit schedule may be included separately):	15-09-2017
1.6 Composition of AAA Team which undertook the on-site visit	
Chairman	Prof. Dr. K. Muthuchelian
Member Co-ordinator	Dr. S. Mohandoss
Member 1	Dr. S. Kumuda
Member 2	Dr. E.M. Rajan
Member 3	Dr. M.P. Ramanujam
Member 4	Dr. V. Prithivraj
Section II: Criterion Wise Analysis By the AAA Committee	**5 - Excellent / 4 - Very Good / 3 - Good / 2 - Average / 1 - Need Improvement**
2.1 *Curricular Aspects:*	**Good**
2.1.1 Curricular planning and Implementation:	5
2.1.2 Academic Flexibility:	5
2.1.3 Curriculum Enrichment:	4
2.1.4 Feedback System:	2
2.2 *Teaching – Learning and Evaluation:*	**Good**

2.2.1 Student Enrolment and Profile:	3
2.2.2 Catering to Student Diversity:	1
2.2.3 Teaching-Learning Process:	3
2.2.4 Teacher Quality:	3
2.2.5 Evaluation Process and Reforms:	2
2.2.6 Student Performance and Learning Outcomes:	2
2.3 Research, Consultancy and Extension:	**Average**
2.3.1 Promotion of Research:	1
2.3.2 Resource Mobilization for Research:	1
2.3.3 Research Facilities:	1
2.3.4 Research Publication and Awards:	2
2.3.5 Consultancy:	1
2.3.6 Extension activities and institutional social responsibility:	2
2.3.7 Collaboration:	1
2.4 Infrastructure and Learning Resources:	**Average**
2.4.1 Physical Facilities:	3
2.4.2 Library as a Learning Resource:	1
2.4.3 ICT Infrastructure :	3
2.4.4Maintenance of campus facilities:	2
2.5 Student Support and Progression:	**Average**
2.5.1 Student Mentoring and Support:	2
2.5.2 Student Progression:	2
2.5.3 Student Participation and Activities:	2
2.6 Governance and Leadership:	**Average**
2.6.1 Institutional Vision and Leadership:	2
2.6.2 Strategy Development and Deployment:	2
2.6.3Faculty Empowerment Strategies:	2
2.6.4 Financial Management and	2

Resource Mobilization:	
2.6.5 Internal Quality Assurance System:	1
2.7 Innovations and Best Practices:	**Average**
2.7.1 Environment Consciousness:	2
2.7.2 Innovations:	1
2.7.3 Best Practices:	2
Section III: Overall Institutional Analysis of the AAA committee:	*1.69 on 4.00 scale* *Satisfactory* (68/160)*4
3.1 Institutional Strengths:	• Own building. • Well-equipped laboratory, good infrastructure and highly qualified staff. • Running with four important branches in Engineering. • Full Fledged Laboratories in Instrumentation& Control Engineering, Electrical and Electronics Engineering and Computer Engineering Departments. • Financial assistance from MHRD, New Delhi.
3.2 Institutional Weaknesses:	• Non availability of funds. • Shortage of Regular Staff. • Unfilled vacancies. • Drop-out of students. • Lack of workshop/lab for Mechanical Engineering branch. • Insufficient classrooms/labs. • Incomplete construction of the South Block. • Lack of canteen facility. • Lack of sports facilities.
3.3 Institutional Opportunities:	• Easy admission, no entrance test. • Lateral Entry to Engineering branches. • Immune job opportunities in the wake of industrial growth. • Valid approach to technical education.

	• Prepare the students for a professionally productive life. • Remedial Classes.
3.4 Institutional Challenges:	• Abundance of unrecognized Degree / Diploma level Engineering Institutions. • Strengthen Industry Institute interaction • More placements in core companies.

Section IV: Recommendations of the Academic and Administrative Audit committee for Quality Enhancement of the Institution
(Please limit to *ten major ones* and use telegraphic language)

➢ The results must be improved.

➢ No Academic flexibility

➢ Placement and Grievance Redressal cell must function more effectively.

➢ No MOUs, Consultancy services, CSR initiatives.

➢ The students support activities like Girls rest room, Medical aid, Incinerator, Canteen, Physical education etc. must be provided.

➢ The NSS unit is not active.

➢ Automation of the library, Cleanliness of the laboratory, new modern equipments are to be provided.

➢ No Language lab.

➢ Skill development training, ICT training, remedial classes, Smart Class rooms are to be conducted.

➢ PTA and Alumni associations must be registered and must involve them in the developmental activities like placement, providing infrastructure facilities, etc.

➢ Institution-industry collaboration, industrial visit, internship training are arranged.

➢ Campus development, cleanliness of the classes, labs and the campus are to be maintained using the NCC and NSS students.

SIGNATURES OF THE ACADEMIC ADMINISTRATIVE COMMITTEE MEMBERS

Name and Designation	Position	Signature with Date
Prof. Dr. K. Multhuchelian (Former Vice-Chancellor, Periyar University) Res. 2/133 Sakthi Kudil, Palkalai Nagar East, Madurai – 625 021.	**Chairman**	
Dr.S.Kumuda Former Principal, BGCW, Puducherry	**Member 1**	
Dr.E.M.Rajan Former Principal, TAC, Puducherry	**Member 2**	
Dr.M.P. Ramanujam Associate Professor (Retd.), KMCPGS, Puducherry	**Member 3**	
Dr.V.Prithivraj Former Principal, PEC, Puducherry	**Member 4**	
Dr.S.Mohandoss Member Secretary-PSHEC, Puducherry	**Member Co-ordinator**	

Place: **Date:**

18. KARAIKAL POLYTECHNIC COLLEGE
KARAIAKAL
Puducherry State

30th August, 2017

General Profile of the College

Section I: GENERAL PROFILE	Information
1.1.Name and Address of Institution	**Karaikal Polytechnic College, Karaikal**
1.2 Year of Establishment	1988
1.3 Current Academic Activities at the Institution (Numbers):	
• Faculties	64
• Departments/Centers	6
• Programmes/Course Offered	6
• Permanent Faculty Members	50(7 Guest Faculty)
• Permanent Support Staff	31
• Number of Students	802
1.4 Three Major Features in the Institutional Context (Perceived by AAA team):	1. Only Co-ed Govt. polytechnic serving the rural youths in Karaikal District. 2. Good infrastructure, qualified staff, Clean green eco-friendly environment, Well-equipped workshops/ laboratories/ computer centre with internet facility/Library/ WiFi network/ Smart classrooms in all departments for effective instructional delivery. 3. Received funding support from AICTE under MODROB Schemes, MHRD & SCSP scheme of Govt.
1.5 Dates of visit of the AAA Team (A Detailed visit schedule may be included separately):	30-08-2017
1.6 Composition of AAA Team which undertook the on-site visit	
Chairman	Prof. Dr. K. Muthuchelian
Member Co-ordinator	Dr. S. Mohandoss
Member 1	Dr. S. Kumuda
Member 2	Dr. E.M. Rajan
Member 3	Dr. M.P. Ramanujam
Member 4	Dr. V. Prithivraj
Section II: Criterion Wise Analysis by the AAA Committee.	**5 - Excellent / 4 - Very Good / 3 - Good / 2 - Average / 1 - Need Improvement**
2.1 *Curricular Aspects:*	**Good**
2.1.1 Curricular planning and Implementation :	5
2.1.2 Academic Flexibility:	5
2.1.3 Curriculum Enrichment:	4

2.1.4 Feedback System:	2
2.2 Teaching – Learning and Evaluation:	**Good**
2.2.1 Student Enrolment and Profile:	2
2.2.2 Catering to Student Diversity:	2
2.2.3 Teaching-Learning Process:	3
2.2.4 Teacher Quality:	3
2.2.5 Evaluation Process and Reforms:	3
2.2.6 Student Performance and Learning Outcomes:	2
2.3 Research, Consultancy and Extension:	**Average**
2.3.1 Promotion of Research:	1
2.3.2 Resource Mobilization for Research:	2
2.3.3 Research Facilities:	2
2.3.4 Research Publication and Awards:	1
2.3.5 Consultancy:	2
2.3.6 Extension activities and institutional social responsibility:	3
2.3.7 Collaboration:	2
2.4 Infrastructure and Learning Resources:	**Good**
2.4.1 Physical Facilities:	4
2.4.2 Library as a Learning Resource:	3
2.4.3 ICT Infrastructure :	4
2.4.4Maintenance of campus facilities:	4
2.5 Student Support and Progression:	**Good**
2.5.1 Student Mentoring and Support:	3
2.5.2 Student Progression:	2
2.5.3 Student Participation and Activities:	4
2.6 Governance and Leadership:	
2.6.1 Institutional Vision and Leadership:	4
2.6.2 Strategy Development and Deployment:	3
2.6.3Faculty Empowerment Strategies:	4
2.6.4 Financial Management and Resource Mobilization:	3
2.6.5 Internal Quality Assurance System:	2

2.7 Innovations and Best Practices:	Good
2.7.1 Environment Consciousness:	4
2.7.2 Innovations:	3
2.7.3 Best Practices:	3
Section III: Overall Institutional Analysis of the AAA committee:	*2.35 on 4.00 scale* *Good* (94/160)*4
3.1 Institutional Strengths:	• Own institutional building on an area of 9 Acres. • The only Co-ed Govt. polytechnic serving the rural youths in Karaikal District. • Availability of space for extending the infrastructure for new diploma courses. • Well-equipped workshops/ laboratories/ computer centre with internet facility/Library/ Wi-Fi network/ Smart classrooms in all departments for effective instructional delivery. • Highly qualified and experienced permanent teaching faculty in all departments. • Well planned seminars, technical symposia and workshop. • Progressive interaction with experts from industry. • Low fees structure. • Regular and continuous internal assessment of students. • Active Quality Assurance Cell for imparting training in emerging areas and soft skills. • Active Parent-teacher association/ Guidance and counseling Cell/extra-curricular activities (NSS, NCC NAVAL UNIT, ROTRACT Club, ISTE CHAPTER, National Green Corp, YOUTH RED CROSS Society). • Adequate Student amenities like Telephone facility, co-operative stores, gym for boys and girls, open air auditorium indoor games and canteen facilities. • Clean green eco-friendly environment.
3.2 Institutional Weaknesses:	• Lack of communication skill in English by the students. • Students are coming from rural areas far away.

	• Inadequate transport facilities. • Lack of MIS. • Lack of e-library. • Less involvement of institution in research works. • Lack of coordination between intra and inter-cadre employees. • Affiliated to Directorate of Technical Education, Tamil Nadu for academic purpose, though the institution is governed by the UT of Puducherry. • Less exposure of students to inter-collegiate co- curricular activities. • Poor financial status of the students • Lack of motivation in students to stay longer than working hours and holidays to utilize the campus.
3.3 Institutional Opportunities:	• Existence of various industries in and around Karaikal. • High demand for continuing education programs. • Tie up with established computer centres around the town. • Alumni support. • Testing and consultancy services. • Empowerment to utilize the excess income for institutional development. • Overseas job opportunities. • Financial assistance to meritorious students. • Funding support from AICTE under MODROB Schemes, MHRD & SCSP scheme of Govt. • Training inputs from ISTE, NITTTR, SPCU-Chennai, AICTE. • Facility for higher studies for staff under staff development programme. • Higher studies for students under lateral entry programme.
3.4 Institutional Challenges:	• Mushrooming of new private polytechnic colleges leads to more competition. • Magnetization of students by engineering

143

	colleges. • Students with meager marks and inadequate exposure choose polytechnic as their destination. • Social perception about Polytechnic Education in India. • Age limit relaxation to undergo diploma courses. • Students are from Low income group. • Public and Political interference. • Relatively low funding opportunities for research related projects for Polytechnics. • Relaxation in eligibility marks for admission to polytechnics. • Increase in intake in branches of demand.

Section IV: Recommendations of the Academic and Administrative Audit committee for Quality Enhancement of the Institution (Please limit to *ten major ones* and use telegraphic language)
➢ Teachers must take steps to improve the results. ➢ The Head of the institution and the HODs must verify the completion of the syllabi by all teachers. ➢ Must apply for NBA Accreditation of all the courses. ➢ The Placement Cell must more active. ➢ Student's enrollment must be increased and improved to a target level. ➢ Biometric system may be introduced to the students. ➢ Establish collaborative linkage with other institutes and industries for research and teaching. ➢ Establish a close linkage with alumni and parents association. ➢ The student support services are to be enhanced. ➢ Personality development programmes and Spoken English language training be fully developed. ➢ Special coaching classes and improvement tests be arranged for all slow learners. ➢ National Conferences, Seminars and Workshops be organized in each subject. ➢ Training and placement should be initiated. ➢ The skill development training, communication and placement training are to be given to the students. ➢ Some more vocational / job - oriented diploma courses like Marine Engineering, Sea

144

> Food Processing, Food Storage Technology, etc. may be started.
> ➢ IQAC must be established.
> ➢ Graduation Day has not been conducted so far.
> ➢ Action may be taken to introduce one more unit in NSS.
> ➢ No internet facility is available in the library and to the students or staff.

SIGNATURES OF THE ACADEMIC ADMINISTRATIVE COMMITTEE MEMBERS

Name and Designation	Position	Signature with Date
Prof. Dr. K. Multhuchelian (Former Vice-Chancellor, Periyar University) Res. 2/133 SakthiKudil, Palkalai Nagar East, Madurai – 625 021.	**Chairman**	
Dr.S.Kumuda Former Principal, BGCW, Puducherry	**Member 1**	
Dr.E.M.Rajan Former Principal, TAC, Puducherry	**Member 2**	
Dr.M.P. Ramanujam Associate Professor (Retd.), KMCPGS, Puducherry	**Member 3**	
Dr.V.Prithivraj Former Principal, PEC, Puducherry	**Member 4**	
Dr.S.Mohandoss Member Secretary-PSHEC, Puducherry	**Member Co-ordinator**	

Place: **Date:**

19. MOTILAL NEHRU GOVERNMENT POLYTECHNIC COLLEGE
LAWSPET
Puducherry

7th November, 2017

General Profile of the College

Section I: GENERAL PROFILE	Information
1.1.Name and Address of Institution	**Motilal Nehru Government Polytechnic College, Puducherry**
1.2 Year of Establishment	1961
1.3 Current Academic Activities at the Institution (Numbers):	
• Faculties	64
• Departments/Centers	11
• Programmes/Course Offered	8
• Permanent Faculty Members	3
• Permanent Support Staff	40
• Number of Students	1107
1.4 Three Major Features in the Institutional Context (Perceived by AAA team):	1. The premier Polytechnic college. 2. Institution has large land area and buildings and scope for development. 3. The institution has highly placed alumni whose support to be sought for the development.
1.5 Dates of visit of the AAA Team (A Detailed visit schedule may be included separately):	07-11-2017
1.6 Composition of AAA Team which undertook the on-site visit	
Chairman	Prof. Dr. K. Muthuchelian
Member Co-ordinator	Dr. S. Mohandoss
Member 1	Dr. S. Kumuda
Member 2	Dr. E.M. Rajan
Member 3	Dr. M.P. Ramanujam
Member 4	Dr. V. Prithivraj
Section II: Criterion Wise Analysis by the AAA Committee.	5 - Excellent / 4 - Very Good / 3 - Good / 2 - Average / 1 - Need Improvement
2.1 *Curricular Aspects:*	Good
2.1.1 Curricular planning and Implementation :	5
2.1.2 Academic Flexibility:	4
2.1.3 Curriculum Enrichment:	4

2.1.4 Feedback System:	2
2.2 Teaching – Learning and Evaluation:	**Good**
2.2.1 Student Enrolment and Profile:	3
2.2.2 Catering to Student Diversity:	2
2.2.3 Teaching-Learning Process:	2
2.2.4 Teacher Quality:	3
2.2.5 Evaluation Process and Reforms:	2
2.2.6 Student Performance and Learning Outcomes:	2
2.3 Research, Consultancy and Extension:	**Average**
2.3.1 Promotion of Research:	1
2.3.2 ResourceMobilization for Research:	1
2.3.3 Research Facilities:	1
2.3.4 Research Publication and Awards:	1
2.3.5 Consultancy:	2
2.3.6 Extension activities and institutional social responsibility:	2
2.3.7 Collaboration:	1
2.4 Infrastructure and Learning Resources:	**Good**
2.4.1 Physical Facilities:	2
2.4.2 Library as a Learning Resource:	2
2.4.3 ICT Infrastructure :	2
2.4.4Maintenance of campus facilities:	2
2.5 Student Support and Progression:	**Good**
2.5.1 Student Mentoring and Support:	3
2.5.2 Student Progression:	2
2.5.3 Student Participation and Activities:	2
2.6 Governance and Leadership:	**Good**
2.6.1 Institutional Vision and Leadership:	3
2.6.2 Strategy Development and	2

Deployment:	
2.6.3 Faculty Empowerment Strategies:	2
2.6.4 Financial Management and Resource Mobilization:	2
2.6.5 Internal Quality Assurance System:	2
2.7 Innovations and Best Practices:	**Average**
2.7.1 Environment Consciousness:	2
2.7.2 Innovations:	1
2.7.3 Best Practices:	1
Section III: Overall Institutional Analysis of the AAA Committee:	*1.70 on 4.00 scale* *Satisfactory* (68/160)*4
3.1 Institutional Strengths:	• More than 58 years old Institution. • Established Lab Infrastructure. • Merit based admission. • Minimum Fees Structure. • Availability of ICT facility. • Parents support. • Concern by the Government. • Scholarship for SC/ST/Poor Students. • Revision of syllabus for every 3 years by DOTE, Tamil Nadu. • Implementation of Tutor/Mentor System.
3.2 Institutional Weaknesses:	• Old Building. • Lack of Sports facilities. • Inadequate teaching/Non-teaching Staff. • Engagement of Lecturers by Adhoc, consolidated and Contract basis and not by direct recruitment by UPSC. • More number of students from Vernacular Medium. • Lack of separate hostel facility for general/poor category of students. • Lack of transport facilities for students from rural and for away places.

3.3 Institutional Opportunities:	• Scope for undertaking research projects by experienced faculties.
	• Scope for Industrial exposures.
	• Employment Opportunities.
	• Special coaching for weaker students.
	• Availability of e-learning facilities.
3.4 Institutional Challenges:	• Involving the students for participation in co-curricular and extra-curricular events.
	• Creating opportunities for higher learning.
	• Communication with the students in English, since they don't have acquaintance with the language.
	• Imparting skill development/job oriented courses to the students besides academic nature.
	• To make the students to cope up with the college atmosphere.

Section IV: Recommendations of the Academic and Administrative Audit committee for Quality Enhancement of the Institution (Please limit to *ten major ones* and use telegraphic language)
➤ The maintenance of the building has to be done. ➤ Documental evidences and data update has to be done. ➤ Faculty have to be motivated and their grievances are to be fulfilled ➤ Infrastructure and laboratory facilities must be created. ➤ Cleanliness of the campus, buildings etc. are to be given priority. ➤ The Parent -Teacher Association and Alumni Association are to be registered and must involve in the development of the institution. ➤ Establish collaborative linkage with other institutes and industries for research and teaching. ➤ Library may be fully computerized and student's usage must be motivated. ➤ Establish a close linkage with alumni and parents association. ➤ Student support services are to be enhanced. ➤ Personality development programmes and Spoken English language training be fully developed.

- ➢ Faculty members may be appointed on full time basis/ regular basis.
- ➢ The infrastructure (Smart class rooms, laboratories and cubicles for the faculties) for students, research scholars and faculties be strengthened.
- ➢ Sufficient Number of computers must be provided for balancing of student computer ratio.
- ➢ Special coaching classes and improvement tests be arranged for all slow learners.
- ➢ National Conferences, Seminars and Workshops should be organized in each subject.
- ➢ Training and placement should be initiated.
- ➢ The skill development training, communication and placement training are to be given to the students.
- ➢ Some more vocational / job - oriented diploma courses like Marine Engineering, Sea Food Processing, Food Storage Technology etc. may be started.
- ➢ The language lab must be fully used to develop the communication skills of the students.

SIGNATURES OF THE ACADEMIC ADMINISTRATIVE COMMITTEE MEMBERS

Name and Designation	Position	Signature with Date
Prof. Dr. K. Multhuchelian (Former Vice-Chancellor, Periyar University) Res. 2/133 SakthiKudil, Palkalai Nagar East, Madurai – 625 021.	**Chairman**	
Dr.S.Kumuda Former Principal, BGCW, Puducherry	**Member 1**	
Dr.E.M.Rajan Former Principal, TAC, Puducherry	**Member 2**	
Dr.M.P. Ramanujam Associate Professor (Retd.), KMCPGS, Puducherry	**Member 3**	
Dr.V.Prithivraj Former Principal, PEC, Puducherry	**Member 4**	
Dr.S.Mohandoss Member Secretary-PSHEC, Puducherry	**Member Co-ordinator**	

Place: **Date:**

20. WOMEN'S POLYTECHNIC COLLEGE
LAWSPET
Puducherry

7th November, 2017

General Profile of the College

Section I: GENERAL PROFILE	Information
1.1.Name and Address of Institution	**Women's Polytechnic College, Puducherry**
1.2 Year of Establishment	1988
1.3 Current Academic Activities at the Institution (Numbers):	
• Faculties:	45
• Departments/Centers	5
• Programmes/Course Offered	5
• Permanent Faculty Members	42
• Permanent Support Staff	33
• Number of Students	450
1.4 Three Major Features in the Institutional Context (Perceived by AAA team):	1. The only Women's Polytechnic College located in the midst of educational hub of District of Puducherry. 2. The institution has Well-equipped workshops/ laboratories/ computer centre /Networking with optical fibre connectivity under NMEICT Project of Govt. of India/Well-equipped Library. 3. Qualified and experienced permanent teaching/ non-teaching and administrative staff, with better staff: student ratio.
1.5 Dates of visit of the AAA Team (A Detailed visit schedule may be included separately):	07-11-2017
1.6 Composition of AAA Team which undertook the on-site visit	
Chairman	Prof. Dr. K. Muthuchelian
Member Co-ordinator	Dr. S. Mohandoss
Member 1	Dr. S. Kumuda
Member 2	Dr. E.M. Rajan
Member 3	Dr. M.P. Ramanujam
Member 4	Dr. V. Prithivraj
Section II: Criterion Wise Analysis by the AAA Committee.	**5 - Excellent / 4 - Very Good / 3 - Good / 2 - Average / 1 - Need Improvement**
2.1 *Curricular Aspects:*	**Good**

2.1.1 Curricular planning and Implementation :	5
2.1.2 Academic Flexibility:	5
2.1.3 Curriculum Enrichment:	4
2.1.4 Feedback System:	3
2.2 Teaching – Learning and Evaluation:	**Good**
2.2.1 Student Enrolment and Profile:	4
2.2.2 Catering to Student Diversity:	3
2.2.3 Teaching-Learning Process:	4
2.2.4 Teacher Quality:	3
2.2.5 Evaluation Process and Reforms:	4
2.2.6 Student Performance and Learning Outcomes:	4
2.3 Research, Consultancy and Extension:	**Average**
2.3.1 Promotion of Research:	2
2.3.2 Resource Mobilization for Research:	2
2.3.3 Research Facilities:	2
2.3.4 Research Publication and Awards:	1
2.3.5 Consultancy:	2
2.3.6 Extension activities and institutional social responsibility:	3
2.3.7 Collaboration:	2
2.4 Infrastructure and Learning Resources:	**Good**
2.4.1 Physical Facilities:	3
2.4.2 Library as a Learning Resource:	3
2.4.3 ICT Infrastructure :	3
2.4.4Maintenance of campus facilities:	4
2.5 Student Support and Progression:	**Good**
2.5.1 Student Mentoring and Support:	3
2.5.2 Student Progression:	4
2.5.3 Student Participation and Activities:	3

2.6 Governance and Leadership:	**Good**
2.6.1 Institutional Vision and Leadership:	3
2.6.2 Strategy Development and Deployment:	3
2.6.3Faculty Empowerment Strategies:	3
2.6.4 Financial Management and Resource Mobilization:	3
2.6.5 Internal Quality Assurance System:	3
2.7 Innovations and Best Practices:	**Good**
2.7.1 Environment Consciousness:	3
2.7.2 Innovations:	3
2.7.3 Best Practices:	3
Section III: Overall Institutional Analysis of the AAA Committee:	*2.50in 4.00 scale* *Good* (100/160)*4
3.1 Institutional Strengths:	- Well-developed infrastructure. - The only Women's Polytechnic College located in the midst of educational hub of District of Puducherry. - Well-equipped workshops/ laboratories/ computer centre. - Networking with optical fibre connectivity under NME-ICT Project of Govt. of India. - Well-equipped Library with volumes in all Engineering/ Non-Engineering subjects. - Qualified and experienced permanent teaching/ non-teaching and administrative staff, with better staff: student ratio. - Equal percentage of newly recruited teaching staff having experience in emerging areas in the relevant field of Engineering/ Non-Engineering. - Many teaching faculty are in process of upgrading their qualification.

	- Integration of Physically challenged in main stream. - Well planned seminars, technical symposia and workshop. - Arrangement of in-plant training to students and Progressive interaction with experts from industry. - Low fees structure. - Regular and continuous internal assessment of students. - Effective and dynamic leadership. - Active Quality Assurance Cell for imparting training in emerging areas and soft skills. - Remote training centre for NITTTR, Chennai and IIT Bombay for FDP through A-View mode. - Implementation of Mentor concept.
3.2 Institutional Weaknesses:	- Lack of communication skill through English by the students. - Many students are hailing from far away rural areas. - Lack of hostel facilities. - Inadequate transport facilities. - Lack of MIS. - Lack of e-library. - Less involvement of institution in research and consultancy works. - Lack of coordination between intra and inter-cadre employees. - Affiliated to Directorate of Technical Education, Tamil Nadu for academic purpose, though the institution is governed by the U.T. of Puducherry. - Less exposure of students to inter-collegiate co- curricular activities. - Poor financial status of the students and most

	of them are from families belonging to BPL group. • Lack of motivation in students to stay longer than working hours and holidays to utilize the facilities in campus.
3.3 Institutional Opportunities:	• Located in the headquarters. • High urban literacy rate. • Industrial growth in and around Puducherry. • Preference of Women Employees in IT Industries. • Higher demand for continuing education programs. • Tie up with established computer centres around the town. • Empowerment to utilize the excess income for institutional development. • Overseas job opportunities. • Financial assistance to meritorious students. • Funding support from AICTE under MODROB, IIPC Schemes, Up-gradation of Existing Polytechnics under MHRD & SCSP scheme of Govt. • Financial supports to develop and equip the eco system for Entrepreneurship environment by Ministry of skill development and Entrepreneurship. • Training inputs from IIT, ISTE, NITTTR, SPCU-Chennai, and AICTE. • Facility for higher studies for staff under Faculty development programme. • Higher studies provision for students under lateral entry programmes. • Admitting students from outside Puducherry.
3.4 Institutional Challenges:	• Availability of jobs with meager salary in and around Puducherry.

	- Mushrooming of new private polytechnic colleges leads to more competition. - Magnetization of students by engineering and arts colleges. - Many high schools being upgraded to higher-secondary schools. - Students with lower marks and inadequate exposure choose polytechnic as their destination. - Social perception about Polytechnic Education in India. - Frequent Staff transfer. - Age limit relaxation to undergo diploma courses. - Students are from Low income group. - Public interference. - Political interference. - Relatively low funding opportunities for research related projects for Polytechnics. - Relaxation in eligibility marks for admission to polytechnics. - Increase in intake in branches of demand.

Section IV: Recommendations of the Academic and Administrative Audit committee for Quality Enhancement of the Institution   (Please limit to *ten major ones* and use telegraphic language)
➢ The maintenance of the building has to be done since it is in a poor state.   ➢ Librarian and Physical Director may be appointed.   ➢ Infrastructure and laboratory facilities must be created.   ➢ Student's enrollment must be increased and improved to a target level.   ➢ Establish collaborative linkage with other institutes and industries for research and teaching.   ➢ Library may be fully computerized, more research based journals may be procured and students usage must be motivated.   ➢ Establish a close linkage with alumni and parents association.   ➢ Hostel facilities are to be created and other student support services are to be

- enhanced.
- ➢ Personality development programmes and Spoken English language training be fully developed.
- ➢ Faculty members may be appointed on full time basis/ regular basis.
- ➢ The infrastructure (Smart class rooms, laboratories and cubicles for the faculties) for students, research scholars and faculties be strengthened.
- ➢ Sufficient Number of computers must be provided for balancing of student computer ratio.
- ➢ Special coaching classes and improvement tests be arranged for all slow learners.
- ➢ National Conferences, Seminars and Workshops should be organized in each subject.
- ➢ Training and placement should be initiated.
- ➢ The skill development training, communication and placement training are to be given to the students.
- ➢ Some more vocational / job - oriented diploma courses like Marine Engineering, Sea Food Processing, Food Storage Technology etc. may be started.
- ➢ The language lab mist be fully used to develop the communication skills of the students.
- ➢ Introduction of interactive teaching methods to increase the interest of students in self-learning process and thereby scale-up the creative thinking and pave way for research environment.
- ➢ Enhancement of inter-personal relationships among students and staff through conduct of training programmes.

SIGNATURES OF THE ACADEMIC ADMINISTRATIVE COMMITTEE MEMBERS

Name and Designation	Position	Signature with Date
Prof. Dr. K. Multhuchelian (Former Vice-Chancellor, Periyar University) Res. 2/133 SakthiKudil, Palkalai Nagar East, Madurai – 625 021.	**Chairman**	
Dr.S.Kumuda Former Principal, BGCW, Puducherry	**Member 1**	
Dr.E.M.Rajan Former Principal, TAC, Puducherry	**Member 2**	
Dr.M.P. Ramanujam Associate Professor (Retd.), KMCPGS, Puducherry	**Member 3**	
Dr.V.Prithivraj Former Principal, PEC, Puducherry	**Member 4**	
Dr.S.Mohandoss Member Secretary-PSHEC, Puducherry	**Member Co-ordinator**	

Place: **Date:**

22. WOMEN'S POLYTECHNIC COLLEGE
KARAIKAL
Puducherry State

28th August, 2017

General Profile of the College

Section I: GENERAL PROFILE	Information
1.1.Name and Address of Institution	**Women's Polytechnic College, Karaikal**
1.2 Year of Establishment	2010
1.3 Current Academic Activities at the Institution (Numbers):	
• Faculties	Nil
• Departments/Centers	3
• Programmes/Course Offered	3
• Permanent Faculty Members	6 (17 Guest Faculty)
• Permanent Support Staff	14
• Number of Students	244
1.4 Three Major Features in the Institutional Context (Perceived by AAA team):	1. The Institution is a preferred option for poor and backward women students. 2. Located in the rural fisherman area in the Karaikal region. 3. The institution is performing best with the available least facilities and temporary faculty and also provide 100% employment opportunities for students through Training and Placement Cell in various Organisations.
1.5 Dates of visit of the AAA Team (A Detailed visit schedule may be included separately):	28-08-2017
1.6 Composition of AAA Team which undertook the on-site visit	
Chairman	Prof. Dr. K. Muthuchelian
Member Co-ordinator	Dr. S. Mohandoss
Member 1	Dr. S. Kumuda
Member 2	Dr. E.M. Rajan
Member 3	Dr. M.P. Ramanujam
Member 4	Dr. V. Prithivraj
Section II: Criterion Wise Analysis by the AAA Committee	**5 - Excellent / 4 - Very Good / 3 - Good / 2 - Average / 1 - Need Improvement**
2.1 *Curricular Aspects:*	**Good**
2.1.1 Curricular planning and Implementation :	5
2.1.2 Academic Flexibility:	5

2.1.3 Curriculum Enrichment:	4
2.1.4 Feedback System:	4
2.2 Teaching – Learning and Evaluation:	**Good**
2.2.1 Student Enrolment and Profile:	4
2.2.2 Catering to Student Diversity:	2
2.2.3 Teaching-Learning Process:	4
2.2.4 Teacher Quality:	2
2.2.5 Evaluation Process and Reforms:	4
2.2.6 Student Performance and Learning Outcomes:	4
2.3 Research, Consultancy and Extension:	**Average**
2.3.1 Promotion of Research:	2
2.3.2 Resource Mobilization for Research:	2
2.3.3 Research Facilities:	1
2.3.4 Research Publication and Awards:	1
2.3.5 Consultancy:	1
2.3.6 Extension activities and institutional social responsibility:	3
2.3.7 Collaboration:	1
2.4 Infrastructure and Learning Resources:	**Good**
2.4.1 Physical Facilities:	3
2.4.2 Library as a Learning Resource:	2
2.4.3 ICT Infrastructure :	3
2.4.4Maintenance of campus facilities:	4
2.5 Student Support and Progression:	**Good**
2.5.1 Student Mentoring and Support:	3
2.5.2 Student Progression:	3
2.5.3 Student Participation and Activities:	3
2.6 Governance and Leadership:	**Good**
2.6.1 Institutional Vision and Leadership:	3

163

2.6.2 Strategy Development and Deployment:	2
2.6.3Faculty Empowerment Strategies:	2
2.6.4 Financial Management and Resource Mobilization:	2
2.6.5 Internal Quality Assurance System:	1
2.7 Innovations and Best Practices:	**Good**
2.7.1 Environment Consciousness:	2
2.7.2 Innovations:	2
2.7.3 Best Practices:	2
Section III: Overall Institutional Analysis of the AAA Committee:	*2.15 in 4.00 scale* *Good* (86/160)*4
3.1 Institutional Strengths:	• Pursuit of excellence. • A healthy work culture. • Personal attention to the students based on need and willingness. • Commitment to women empowerment to Technical Education. • 100% employment opportunities for students through Training and Placement Cell in various Organisations. • Well qualified faculty. • Students behavioural betterment in the Society through NSS (National Saving Scheme) • Frequent Soft Skills Training Programme and Technical Seminars for the students by expert persons. • Students training in sports and games to participate in the Inter Polytechnic Athletic Meet(IPAA). • Excellent Lab facilities. • A small, beautiful and clean campus. • Our Institution is the preferred option for poor and backward students.

	• Positive social image in the near-by areas. • Courses offered in our Institution.
3.2 Institutional Weaknesses:	• Limited space. • Transportation facilities. • Poor communication skills and problem solving skills of the students. • No proper canteen. • Absence of experienced faculty in the Departments. • No Girls Hostel. • Maintenance of existing building. • No Physical Education Directress to train the students in sports and games.
3.3 Institutional Opportunities:	• Scope for Consultancy work. • Industrial visits to the nearby Industries to understand the process and requirement. • English proficiency development programme. • Behavioural skills for the self-development of students. • 100% placement assurance. • Hope for Technical Seminar, Soft Skill Training Programme, Industrial visit etc. • Yoga and Meditation Programmes.
3.4 Institutional Challenges:	• Student's strength. • More number of Institutions in the near-by place. • Basic Technical Knowledge of the students. • Increasing competition level.

Section IV: Recommendations of the Academic and Administrative Audit committee for Quality Enhancement of the Institution (Please limit to *ten major ones* and use telegraphic language)
➢ Being a women's Institution, a permanent separate and independent campus must be allotted to this college. ➢ The College does not have any posts even though it requires faculty members. ➢ The maintenance of the building has to be done since it is in a poor state. ➢ Librarian and Physical Director may be appointed.

- ➢ Infrastructure and laboratory facilities must be created.
- ➢ Student's enrollment must be increased and improved to a target level.
- ➢ Establish collaborative linkage with other institutes and industries for research and teaching.
- ➢ Library may be fully computerized and more research based journals may be procured.
- ➢ Establish a close linkage with alumni and parents association.
- ➢ Hostel facilities are to be created and other student support services are to be enhanced.
- ➢ Personality development programmes and Spoken English language training be fully developed.
- ➢ Faculty members may be appointed on full time basis/ regular basis.
- ➢ The infrastructure (Smart class rooms, laboratories and cubicles for the faculties) for students, research scholars and faculties be strengthened.
- ➢ Sufficient Number of computers be arranged for balancing of student computer ratio.
- ➢ Special coaching classes and improvement tests be arranged for all slow learners.
- ➢ National Conferences, Seminars and Workshops be organized in each subject.
- ➢ Training and placement should be initiated.
- ➢ The skill development training, communication and placement training are to be given to the students.
- ➢ Some more vocational / job - oriented diploma courses like Marine Engineering, Sea Food Processing, Food Storage Technology etc. may be started.

SIGNATURES OF THE ACADEMIC ADMINISTRATIVE COMMITTEE MEMBERS

Name and Designation	Position	Signature with Date
Prof. Dr. K. Multhuchelian (Former Vice-Chancellor, Periyar University) Res. 2/133 SakthiKudil, Palkalai Nagar East, Madurai – 625 021.	**Chairman**	
Dr.S.Kumuda Former Principal, BGCW, Puducherry	**Member 1**	
Dr.E.M.Rajan Former Principal, TAC, Puducherry	**Member 2**	
Dr.M.P. Ramanujam Associate Professor (Retd.), KMCPGS, Puducherry	**Member 3**	
Dr.V.Prithivraj Former Principal, PEC, Puducherry	**Member 4**	
Dr.S.Mohandoss Member Secretary-PSHEC, Puducherry	**Member Co-ordinator**	

Place: **Date:**

9. Grade Point and AAA Performance Descriptor of the Colleges

Based on the Audit Framework, Detailed Findings and Observations of the Academic and Administrative Audit (AAA) Team, the Grade Point and AAA Performance Descriptor scored by the Colleges are furnished in the below table.

Sl. No.	Name of the College / Institution	Grade Point (Out of 4.00)	AAA Performance Descriptor
	Category I – Arts and Science Colleges		
1.	Arignar Anna Government Arts & Science College, Karaikal	1.85	Satisfactory
2.	Avvaiyar Government College for Women, Karaikal	2.45	Good
3.	Bharathidasan Government College for Women, Puducherry	2.05	Good
4.	Indira Gandhi College of Arts & Science, Kathirkamam, Puducherry	2.53	Good
5.	Kasturba College for Women, Villianur, Puducherry	2.15	Good
6.	Kanchi Mamunivar Centre for Post Graduate Studies, Puducherry	2.60	Good
7.	Mahatma Gandhi Government Arts College, Mahe	2.93	Good
8.	Perunthalaivar Kamarajar Arts College, Kalitheerthalkuppam	2.13	Good
9.	Rajiv Gandhi Arts & Science College, Thavalakuppam	2.35	Good
10.	Dr. Sarvepalli Radhakrishnan Government Arts College, Yanam	1.85	Satisfactory
11.	Tagore Government Arts & Science College, Puducherry	2.72	Good
	Category II – Engineering Colleges		
12.	Pondicherry Engineering College, Puducherry	2.65	Good

13.	Perunthalaivar Kamarajar Institute of Engineering & Technology, Karaikal	2.15	Good
Category III – Education College			
14.	Perunthalaivar Kamarajar College of Education, Karaikal	2.50	Good
Category IV – Law College			
15.	Dr. Ambedkhar Government Law College, Kalapet	1.85	Good
Category V – Polytechnic Colleges			
16.	Dr. B.R. Ambedkhar Polytechnic College, Yanam	2.50	Good
17.	Indira Gandhi Polytechnic College, Mahe	1.69	Satisfactory
18.	Karaikal Polytechnic College, Karaikal	2.35	Good
19.	Motilal Nehru Government Polytechnic College, Puducherry	1.70	Good
20.	Women's Polytechnic College, Puducherry	2.50	Good
21.	Women's Polytechnic College, Karaikal	2.15	Good

10. Suggestions and Recommendations

Based on the Academic and Administrative Audit of the Government and Society Arts & Science, Engineering, Law, Education and Polytechnic Colleges the following suggestions and recommendations are made to the Government of Puducherry for necessary implementation wherever it is applicable.

1.   Curricular Aspects

1.1   The Syllabi may be upgraded once in three years.

1.2   Latest development, innovations are to be incorporated in the syllabi.

1.3   Practical components / Field visits and Industrial visits are to be made compulsory.

1.4   Feedbacks on syllabi are to be obtained from the Senior Faculty / Alumni / Final year students/Companies (Campus Placements). It should encompass in enabling elective subjects from various specializations to be shared amongst various disciplines and this should be taken into consideration during the subsequent revision.

1.5   Autonomous Colleges can introduce flexibility in the curriculum (Inter disciplinary subjects) and more credits / earlier completion etc., under CBCS option should be made available.

1.6   Syllabus completion is to be monitored by the Maintenance of Class Diary Systems by the respective faculty.

1.7   Mentoring system may be introduced.

2.   Teaching, Learning and Evaluation

2.1   Bridge courses / Induction Programmes may be conducted soon after admission for a minimum period of two weeks for the freshers.

2.2   Copy of the syllabi should be distributed to the students in the first class of every semester or it is made available in the College Calendar.

2.3   Lesson Plans / Plan of activities are to be maintained by the teacher.

2.4   Road map / Academic Calendar for the whole semester are to be drawn by the departments during the vacations and distributed to the students.

2.5 Apart from the traditional method of teaching (chalk and talk) innovative methods using the modern technology are to be used.

2.6 Students may also be involved in teaching / Peer teaching especially for slow learners are to be introduced.

2.7 Slip Tests are to be conducted soon after the completion of each Chapter / Unit.

2.8 Regular / Internal Tests are to be conducted at prescribed intervals.

2.9 Assessment Marks obtained in those tests are to be recorded and to be informed to the parents during the Parents-Teacher's meeting.

2.10 Test Papers / Note Books may be returned with remarks and suggestions for improvements to be discussed.

2.11 Assignments/Seminars/Mini-Project works etc. are to be assigned as supplement.

2.12 Result analyses are to be undertaken after each end Semester Exam and cause / reason for the failure to be analyzed. Remedial classes may be taken for the weaker students.

2.13 Attendance may be taken every hour and parents should be informed through SMS periodically in case of absentees.

2.14 The services of the Expertise available in the neighboring Colleges may be utilised for enhancing the knowledge base of the students.

2.15 Students from the neighboring Colleges can be invited for Special / Guest / Lectures/Programmes and vice versa.

2.16 Compulsory Library hours are to be introduced in the regular Time Table. Number of extra books read by the students need to be monitored.

2.17 Best Performance Award may be instituted for each subject.

2.18 Open House Discussion can be held for getting the opinion / difficulties in understanding the teaching / learning.

2.19 Modernization of teaching methods.

2.20 Library may be fully computerized and more books may be purchased.

2.21 Gross enrolment ratio should be increased in under-graduate and post-graduate courses.

3.   Research, Consultancy and Extension

3.1   Faculty should be encouraged to send their project proposal to the funding agencies like UGC, DST, CSIR, etc.

3.2   Research Cell may be constituted for proper co-ordination, monitoring and evaluation of the research activities in each Institution.

3.3   Centralized Instrumentation Facility Centre should be established in each College.

3.4   Faculty / Students are to be encouraged to carry out research and publish their research papers in the refereed and accredited journals.

3.5   Awards may be instituted for publications of research papers / books etc., by the students based on the number as well as quality.

3.6   Sufficient numbers of National / International journals are to be purchased for the Library.

3.7   A nearby village has to be adopted and students / staff should create awareness towards the growth and development of health, hygiene, legal rights etc. School drop-outs to be discouraged. Basic literacy to be imparted. Special camps on self-employment to be conducted.

3.8   Commitment of the Institutions to the community should be understood by the staff and students. Students can make a visit to the Old Age Home, Orphanage especially on special occasion and distribute old clothes, stationery, sweets etc. Tree plantation can also be done.

3.9   Research and PG Institution / Departments can establish MOU with the leading industries at the National and International level.

3.10   Consultancy Services have to be provided and revenue can be generated which can be used for the development of institutions.

3.11   Establish collaborative linkages with other institutes for teaching and research.

3.12   The University/college may consolidate on research activities.

3.13   More Industrial collaborations and MOUs to be signed

3.14   More Research Fund to be augmented and Publish more research papers on regular basis

3.15   Organize National / International Conferences and Workshop regularly

3.16 Steps to be taken to get recognition for the patent and Intellectual Property Right (IPR)

3.17 National Conferences, Seminars and Workshops be organized in each subject.

3.18 More viable Industry-Institution collaboration with definite MOU's and Internship training in the Industry should be given to students.

3.19 Adequate measures to be taken to guide and counsel the students for their better placement in industries and other corporate sectors.

3.20 Promote consultancy service on remunerative basis in symbiotic for both faculty and Institution.

4. **Infrastructure and Learning Resources**

4.1 Based on the requirement, spacious well ventilated and lighted class rooms / Laboratories, Library, Staff Room are to be made available.

4.2 Each Department should have at least one ICT-enabled Smart Class Room and students to be taught as how to use it regularly.

4.3 Library to be automated INFLIBNET facility should be made available.

4.4 WIFI facilities may be made available in each College campus.

4.5 Green Campus / Green audit / Energy Environmental Audit along with water foot print must be calculated.

4.6 Alternate sources of energy should be provided in all campus (Solar & Wind Energy. All buildings should have rain water harvesting facilities.

4.7 AMC facility for all instruments / equipments should be provided.

4.8 The infrastructure (Smart class rooms, laboratories and cubicles for the faculties) for students, research scholars and faculties be strengthened.

4.9 Sufficient Number of computers be arranged for balancing of student computer ratio.

4.10 More ICT based teaching and e-based learning are to be introduced for the benefit of the students.

4.11 Sports and cultural activities are to be strengthened involving students.

5.   Student Support and Progression

5.1.   Tutorial System to be introduced, records maintained and Minutes to be discussed with the parents.

5.2   Alumni data base to be maintained and frequent Alumni Meet to be held - They may be asked to deliver a talk to the students for motivation, academic, placement and financial assistance may be mobilized from them.

5.3   Percentages of students going for higher studies / jobs are to be maintained year-wise.

5.4   MOOC Diploma / Certificate Courses may be introduced.

5.5   Skill Development Programmes are to be held every semester. Debating skill, Public speaking skill and Communication Skill need to be encouraged.

5.6   Students may be trained for facing the interviews through mock tests and interviews.

5.7   ATM Centre may be provided in the Campus.

5.8   Sufficient numbers of books / CDs are to be made available in the Library to enable the students to prepare for the competitive examinations etc. - Special classes can also be held towards this.

5.9   Each Institution should have a fully equipped health care centre and it must be regularly opened for student's access.

5.10   Frequent visits of the Doctors / Psychologists may be arranged to enable the students to overcome the academic stress.

5.11   A full-fledged Placement Cell should function and records should be maintained for the placement data every year.

5.12   Programmes / Training under "**Earn while you Learn**" are to be arranged.

5.13   Health Club, Fine Arts Club, Literary Club, Subject Association etc. should be started.

5.14   Indoor / Out-door games should be encouraged with proper physical Education Instructor / Director. A compulsory games hour after the regular College hours to be introduced. Records of students achievements in Regional, State and National Levels Tournaments are to be maintained by the College.

5.15   Proper Canteen / Transport / Co-operative Stores / R.O. Drinking Water facility should be available.

5.16   Xeroxing facility is essential inside the campus.

5.17   Scholarships must be introduced at Research level (M.Phil / Ph.D) on the lines of Pondicherry University Scholarships.

5.18   Introduce courses in innovative / vocational as well as need based areas of studies.

5.19   Establish close linkage with the Alumni / Parent Association.

5.20   Hostel facilities be created and other student support services.

5.21   Steps to develop Communication and soft skills

5.22   Alumni Association to be activated to generate resources

5.23   To improve and reactivate the Competitive Examination Caching Centre

5.24   To start English Language Training (ELT) Centre

5.25   To improve students amenities in Hostels

5.26   Introduce more P.G. courses of applied and career oriented nature for the benefit of the rural students.

5.27   Personality development programmes and Spoken English language training be fully developed.

5.28   Special coaching classes and improvement tests be arranged for all slow learners.

6.   Governance and Leadership

6.1   Bio-metric system may be introduced for faculty and staff members.

6.2   Maintenance of Records / Attendance for Staff & Students, are to be monitored.

6.3   A Movement Register for Faculty / Staff is to be maintained by Department Head / Principal.

6.4   The Principal should convene HOD meeting at least once a week and inter alia the HODs should convene the Departments meeting (minutes should be recorded).

6.5   Perspective plan for the next five years are to be prepared with the Budget provision.

6.6   Financial Management including revenue mobilization should be discussed before the commencement of academic year with the Government officials.

6.7   Steps are to be taken to get 2f and 12 B status wherever necessary.

6.8   Grants received are to be properly utilized in time and submit the audited UC in time. Every effort must be taken by the Departments towards maximum utilization of funds allotted.

6.9   Functional IQAC to be established and it should be actively involved in the academic planning and execution in all institutions.

6.10   NAAC accreditation to be taken up and action on their reports should be discussed with all the stake-holders - Frequent meetings of the stake-holders are required.

6.11   Various Committees are to be set up for proper functioning and execution of the various activities of the institution.

6.12   The Institution and the Departments should make SWOT analysis every semester and work on it.

6.13   Each Institution should strive at least 5 Best Practices every year towards development.

6.14   Suggestions from stake holders are to be invited and implemented.

6.15   Corpus Fund may be created in every College / Institution.

6.16   Every Institution should work towards getting the status of "College / Institution of Potential for Excellence".

6.17   Recommended to achieve Autonomous Status

6.18   Faculty members may be appointed on full time basis.

6.19   To retain the qualified faculty / administrative staff efforts to be made to provide job security, salary and other terminal benefits.

6.20   Efforts be made by the IQAC to synthesize all the feedback from stakeholders to enhance the quality.

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11. Signature of the Academic Panel Members

1. Prof. Dr. K. Muthuchelian, Chairman

2. Dr. S. Kumuda, Member

3. Dr. E. M. Rajan, Member

4. Dr. V. Prithiviraj, Member

5. Dr. M. P. Ramanujam, Member

6. Dr. S. Mohandoss, Member Co-ordinator

12. Profile of the AAA Experts

Prof. Dr. K. MUTHUCHELIAN - Chairman

Prof. Dr. K. Muthuchelian
Ph.D., D. Sc., FNABS, FZSI, FPBS, FIEF (Canada)
(Former Vice-Chancellor, Periyar University, Salem)
2/133 SakthiKudil, Palakalai Nagar East, Madurai – 625 021, Tamil Nadu, India
Telephone   : +91 – 0452 – 2458669
Mobile   : +91 – 94433 – 58790
Fax   : +91 – 0452 – 2459181
E-mail   : drmuthuchelian@gmail.com
Website   :www.drmuthuchelian.com

Prof. Dr. K. Muthuchelian is a world renowned environment scientist and former Vice-Chancellor of Periyar University, Salem. He obtained his Master's Degree M.Sc. in Botany from Madurai Kamaraj University with distinction and earned Doctorate Degree from the School of Biological Sciences, Madurai Kamaraj University, Madurai, India. Subsequently he had Post-Doctoral research from the University ofAncona, Italy. He has been conferred with the prestigious *"Doctor of Science (D.Sc.)"*in recognition of his research accomplishments on biomass resource management and technology. He has been nominated as *"Fellow of International Energy Foundation (FIEF)"*,Saskatchewan, Canada in recognition of his outstanding International contributions to the 'Biomass production and energy transfer technology'. He has been elected as *"Fellow of National Academy of Biological Sciences (FNABS)"*,India for his excellent contribution in 'Environmental Sciences'. Recently Paleobotanical Society of India located at BirbalSahni Institute of Paleobotany, India nominated him as *"Fellow of Paleobotanical Society (FPBS)"*for his outstanding contributions to the plant sciences and Zoological Society of India (ZSI) conferred *"Fellow of Zoological Society of India (FZSI)"*for his significant contributions in the field of biodiversity conservation.

Dr. Muthuchelian has been working as a faculty member of the School of Energy, Environment and Natural Resources, Madurai Kamaraj University, Madurai and became the *Director* of the *'Centre for Biodiversity and Forest Studies'* in Madurai KamarajUniversity

in 2001. Further he elevated to *Professor and Head* of the Department of Bioenergy and *Chairperson* of the School of Energy, Environment and Natural Resources. Based on his outstanding research contributions in the field of **Environmental Science, Environmental Biotechnology, Forestry, Biodiversity, and Bioenergy,** his laboratory has been recognized as the *"International laboratory"* for 'Erythrina Research' by Nitrogen Fixing Tree Associations, Hawaii, USA).

He has been serving as member in various international prestigious professional bodies such as International Union for Conservation of Nature and Natural Resources (IUCN), Switzerland (an affiliated body of UNO) for Southeast Asia, The New York Academy of Sciences - USA, Rural Development Forestry Network – UK, American Association for the Advancement of Science – USA, Third World Network (Biosafety), Penang, Malaysia, World Water Council, Marseille, France, and Global Mountain Biodiversity Assessment, Basal, Switzerland.

He has been an expert member of *'Man and Biosphere (MAB) Programme'* of Ministry of Environment and Forests (MoEF), Government of India, New Delhi. He has served as member in the *'Tamil Nadu State Level Expert Appraisal Committee'* from Ministry of Environment and Forests, Government of India and also expert member in national policy bodies such as Guidelines of Research results- Biodiversity Act 2002, Medicinal Plants, Biotechnology and Bio safety, *'Establishment of Heritage sites in India'* of National Biodiversity Authority of India (NBA) under MoEF, New Delhi. Currently, he is a member in the *Steering Committee of the 12th Planning Commission (2012-2017), Government of Tamil Nadu,* Chennai and Expert Member,*Puducherry State Higher Education Council(2014-2016),***Government of Pudhucherry**, Pudhucherry.

For his immense research contributions at international level, he has received many prestigious awards such as *"Lifetime Achievement Award in Environmental Science"* by International Association of Educators for World Peace (affiliated to UN – ECOSOC, UNESCO, UNICEF), New Delhi in 2013; *"Lifetime Achievement Award"* by International

institute of Food and Nutritional Sciences (IIFANS); and "*Lifetime Achievement Award in Microbiology*" by Indian Association of Applied Microbiologists, India". Moreover, he has been honored twice the "*Merit of Excellence Award*" in recognition of his stupendous contributions in the field of medicinal plants conservation and in plant science at International level. Recently, his name was included in "*Top 100 Scientists of the Worldwide*" from UK. Dr. Muthuchelian is the First Indian Scientist honored with the prestigious award of "*University of Ancona*", by University of Ancona Italy for his meritorious contributions in 'Bioenergy production in the year 1998. Further, as a tribute to his noteworthy contributions to the society and dedicated involvement in the higher education, he has been awarded twice '*Best Vice-Chancellor Award*' by the Indian Red Cross Society, Tamil Nadu branch, Chennai. The prestigious "*Eminent Scientist Award of "76th Indian Science Congress Endowment in Natural Sciences*" was conferred to him by Madurai Kamaraj University in the 2010. In addition, he has been recognized as "*Tamil Nadu Best Scientist in Environmental Sciences (1999)*"by TNSCST, Government of Tamil Nadu, Chennai, India; '*Best Scientist in Environmental Sciences (2001-2002)*'by Nehru Yuvakendra-Government of India and Tamil Nadu Sports Authority, and '*Best Scientist in Environmental Management (2005) (Karma VeerarKamarajar Award)*'by Department of Environment, Government of Tamil Nadu, Chennai, India. He has been awarded the '*Best Teacher Gold Medal (First Prize)*' by the Madurai Kamaraj University, Madurai in 2008.

As an outstanding researcher with inexplicable gravitation, he has been collaborating with many national and international scientific laboratories/organizations such as **World Bank; Swedish International Development Agency (SIDA), Sweden; International Centre for Theoretical Physics, ICTP, Triestie, Italy; Provincea Di Marchae, Ancona, Italy;Institito Di Agrario, San Michele, Trento, Italy and Nitrogen Fixing Tree Association, Hawaii, USA.** As a visiting scientist, he visited several countries - USA, Germany, Italy, Austria, UK, Hungary, Singapore, Bangladesh and conducted more than 10 collaborative research programmes. On his research contributions, he has published **219 research papers** in peer-reviewed National and International Journals with the cumulative

impact factor of 500 and above. To his credit, he has earned more than **1250 citations with h index of 18 and i-10 index of 36**. He has presented and delivered inaugural/key note/valedictory addresses in more than **608 National and International Symposia/Conferences.** Till date he has organized 33 National Scientific Meetings, Workshops, Seminars and Conferences. Towards his research credentials, he has submitted **30 gene sequences at Gene bank, NCBI, USA.** On his credit, he has published **25** books and notably he authored 4 books of *"UyirVirimam"* (Biodiversity: Current Status and Management) in Tamil; *Biodiversity Conservation for Sustainable Management;Perspectives in Plant Biodiversity* and *Glimpses of Animal Biodiversity* and these books graciously released by **Hon'ble Dr. APJ Abdul Kalam**, Former President of India and **His Excellency Dr. K. Rosaiah,** Governor and Chancellor, Government of Tamilnadu and widely appreciated by peers of scientists working in scientific arena. He has **produced 37 Ph.D.**, and currently **guiding 06 Ph.D**. scholars.

Prof. Muthuchelian has been untiringly striving to promote the higher education at University level. He has chaired and served as a member of more than 62 academic committees at college levels and **141 administrative/research and development committees at University/Central/State levels.Prof. K. Muthuchelian** has vide **administrative tasks and experience** such as Vice- Chancellor in charge, Coordinator for University with Potential for Excellence (total grant of Rs. 40 crores), member in syndicate, senate and academic council in university and many affiliated colleges. He also served as chairman/convener/ member in many management committee, research committee, recognition, affiliation, endowment, accounts, audit, purchase and Board of Studies at several Colleges and Universities.

Being a Vice-Chancellor of a fast growing University, he has brought in academic and administrative reforms for vibrant administration and rigorous academic initiatives. During his tenure as a Vice-Chancellor at Periyar University, he has **created corpus funds of Rs. 80 crores** in the last three years which augmented to 185 crores. Towards his long-

term view on higher education, he has established 5 new University Departments, 6 Research Centers, Postgraduate Research Center at Dharmapuri, 4 Constituent Colleges, 3 Government Colleges and 15 affiliated Arts and Science Colleges. Further, he explored the possibility of establishing **'META University'** concept to benefit students and scholars to utilize facilities from other institutions. In addition, he has established several centers and cells including All India Civil Services Examination Free Coaching Center, Health Center, Women's Welfare Center, NET/SET Free Coaching Cell, Internal Quality Assurance Cell etc., for the benefits of student's community. During his tenure at Periyar University, more than 22,000 students have been benefited through the Career Counseling and Placement Cell in the last three years. As an energetic team leader and dedicated teacher, he is showing keen interest in the welfare of the student community not only in the campus but also among the affiliated and constituent colleges. He is consistently thriving to transform universities and colleges as learning organization where the youth could be provided with the opportunity to keep in phase with the new changing environment without sacrificing discipline and morality. He has actively participated and delivered more than **120 graduation/convocation addresses** and met more than **three lakh students** across South India. Dr. Muthuchelian also served as a Member and Chairman of the Peer Team of NAAC (National Assessment and Accreditation Council, Bangalore) in many premier academic institutions in India. Recently, he has edited a book entitled *"My Voyage – in pursuit of excellence"* which includes all the achievements in terms of academic, research, administrative, social and extension activities in his Vice-Chancellor's tenure at Periyar University, Salem.

He has a special flair for teaching. He strives to keep up with the pace of growth of his roles. He always find new ways to excel with the ways of the organization. He is a legend willing to embrace all the positive changes and to sustain the changes till it becomes his culture. In the domain of introducing innovative and frontier academic programmes and courses, Dr. Muthuchelian is forefront in various higher learning institutions in the state. Indeed, he has a long term vision for transforming the academic and administrative systems

with **mission mode approach**. His works stand as a monument to individual achievement and is the corner stone of modern motivation.

Above all, he is a kind person with noble heart ready to extend his helping hand to the needy at any time. He has earned a lot of encomiums from various sections of people, professionals, and colleagues and also from his students. It may not be out of place to mention here that he is a role model for young scientists who aspire to reach higher levels.

Dr. E.M. Rajan
M.A., M.Phil., Ph.D.
Principal (Retd.), Tagore Govt. Arts & Science College, Puducherry
60, Vanchinathan Street,
Ellapillaichavady, Oulgaret, Puducherry
Telephone : 0413-2202473
Mobile : +919865553434; +918870880944
Land Line : +914132202473
E-mail : dremrajan@yahoo.com; dremrajan@gmail.com; emrajan1951@ymail.com

Designations

Member, Puducherry State Higher Education Council,
Member, State Level Academic & Administrative Audit Committee for HigherEducation
Former Principal, Tagore Arts College, Puducherry
Former Director, K.M. Centre for P.G. Studies, Puducherry
Former State Liaison Officer, NSS

Awards

1. **KalaiMaamani Award** by the Government of Puducherry 2009.
2. **BOLT Award by Air India-The Hindu – Dinamalar** for outstanding teacher in 2008.
3. **SevaRatna Award** presented by Puducherry State Artists Association on 15.11.2008.
4. **Achiever Award for Human Resources Development** by Journal **Education Today** at Puducherry by MOHF. Shahjahan, Education Minister on 22.11.2008.
5. **Ezhuchi Thamizh Vendhar Award** by Thamizh Kalai Manram on 1.12.2012
6. **Best Educationist Award for 2012** by Red Hot Team Entertainment, Puducherry
7. **Indo-Nepal Friendship Award for outstanding contribution in Education,** by **Global Achievers Foundation, Delhi** Kathmandu, Nepal on 2.8.2014
8. **Nakkeeran Award by** International Human Rights Organisation, Puducherry on 21.2.2015
9. **Life Time Achiever Award,** Kanmani Creations, Puducherry 2016
10. "**ஹைக்கூசெம்மல்விருது**", சிவகாசி, 2017

Books Awarded

ByGovernment of Tamil Nadu
தமிழ்நாடுஅரசின்விருது

1. நாட்டுப்புறப்பாடல்களில்பொருளாதாரம்1987

   BY Government of Puducherry, புதுவைஅரசின்கம்பன்விருது

2.மரமில்லாதகாடுகள்(நாவல்),1992

3.மனிதன்எனும்அற்புதம்,2003

4.எட்டாவதுஅறிவு, 2011

Fellowship

FUWAI (Writer Fellowship) 1988

Countries Visited: (20 Countries) Japan, China, Switzerland, Germany, Austria, Liechtenstein, Italy, Vatican, France, Nepal, Malaysia, Singapore, Cambodia, Vietnam, Srilanka, Mauritius, South Africa, Dubai (UAE), Thailand

Books Authored
   A. Tamil

   1. காந்தியின்கைத்தடி 1984

   2. நிகழ்காலம் 1984

   3. பாரதப்போர்(துளிப்பாக்கள்)1984

   4. மன்றங்கள்வழிகாட்டி 1985

   5. கிழக்குச்சூரியனின்மேற்குநினைவுகள் 1985

   6. எ.மு. ராஜன்சிறுகதைகள் 1986

   7. புதியபுல்லாங்குழல் 19866

   8. கூண்டுக்குவிடுதலை 1986

   9. பொதுஅறிவுக்கேள்விகள்ஆயிரம் 1986

   10. நாட்டுப்புறப்பாடல்களில்பொருளாதாரம் 1987

      (தமிழ்நாடுஅரசின்விருது)

   11. முப்பதுசிறுகதைகள் 1988

   12. முனன்னேறத்துடிக்கும்இளைஞர்களுக்கு 1989

13. *சிறுவர்விடுகதைகள்ஆயிரம்* 1989

14. *கூலி (நாவல்)* 1989

15. *கிராமத்துச்சிறுவர்பாடல்கள்* 1989

16. *பழமொழிகூறும்குட்டிக்கதைகள்* 1990

17. *இந்தியாவினா- விடைஆயிரம்* 1992

18. *சிந்திக்கஒருநொடிமுதல்பாகம்* 1992

19. *மரமில்லாதகாடுகள் (நாவல்)* 1992

    (புதுவைஅரசின்கம்பன்விருது)

20. *சிந்திக்கஒருநொடி–இரண்டாம்பாகம்* 1992

21. *மலையாளக்கரையோரம் (நாவல்)* 1994

22. *தினமும் 30 மணிநேரம்செலவுசெய்வதுஎப்படி?* 1995

23. *அக்கா (நாவல்)* 1995

24. *மன்றங்கள்நடத்துவதுஎப்படி?* 1998

25. *மெக்காவில்மெய்யப்பன் (சிறுகதைகள்)*1998

26. *கிராமியத்தமிழ்அகராதி* 2002

27. *ஆரம்பக்கல்விஓர்அலசல்* 2003

28. *மனிதன்எனும்அற்புதம்* 2003

    (புதுவைஅரசின்கம்பன்விருது)

29. *நான்காவதுகண்* 2007

30. *கற்றல்திறன்குறைபாடுகள் (Learning Disabilities)* 2009

31. *எட்டாவதுஅறிவு* 2011

    (புதுவைஅரசின்கம்பன்விருது)

32. *சிலந்திவலை (துளிப்பாக்கள்)* 2013

33. *அயல்நாட்டுஅனுபவங்கள் (பயணக்கட்டுரைகள்),* 2014

34. *எ.மு. ராஜன்வாழ்வும்பணியும்* 2015

35. *இருபதுசிறுகதைகள்* 2016

36. *நான்குமுகம்* 2017

B. English
1. Political Economy of Personal Income Taxation   in India 1997
2. Agricultural Marketing (PGDAM Pondicherry University) 1999
3. Marketing of Farm Products(PGDAM Pondicherry University)1999
4. Government and Cooperatives in Agri. Marketing (PGDAM Pondicherry University) 1999
5. Money, Banking and International Trade(PGDAM Pondicherry University) 2000
6. Learning Disabilities (Ed) State NSS Cell, Puducherry, Jun 2009.

மாணவர்கையேடுகள்

1. மழைநீர்அறுவடைசுற்றுச்சூழல்

2. எய்ட்ஸ்இல்லாபுதுவை

3. முதல்உதவி

4. என்னபடிக்கலாம்

5. வாக்காளர்விழிப்புணர்வு

6. Road Safety.
7. National Service Scheme – Volunteers Hand Book

Several Articles Published in
1. **New Times Observer**, Puducherry
2. **Sri Aurobindo Action**, Puducherry
3. **Yojana,** New Delhi
4. **Journal of Indian Education,** New Delhi
5. **The Primary Teacher,** New Delhi
6. **Social Welfare,** New Delhi

List of Articles Published In Journals
1. Literary Creativity,**The Primary Teacher (NCERT),** New Delhi,Vol. XIV No.2 April 1989 pp 41-44.
2. Discipline and Literary Creativity: A Case Study, **Journal of Indian Education(NCERT),** New Delhi, Vol. XVI No.1 May1990 pp 34-37.
3. Drop outs in the U.T. of Puducherry**, The Primary Teacher (NCERT),** New Delhi, July 1999 pp 42-49.
4. Inculcating Bravery among Children**, The Primary Teacher (NCERT),**New Delhi Vol. XXVI No.2 April 2001 pp11-14.

5. Housing in Puducherry, **Social Welfare,** New Delhi, Vol. XXXV No.8, October 1988 pp 8-10.
6. Keep the Children off the Street, **Social Welfare,** New Delhi, Vol. XL No.10 pp 12-13. December 1993.
7. Problems of the Aged in Puducherry, **Social Welfare,** New Delhi, Vol.51 No.7 October 2004 pp 16-18.
8. Value Added Tax**, Dinakaran,** Puducherry, Issue Dt. 5th April 2005.
9. Social Responsibility of Teachers, Kalloori Kalanjiam, Puducherry, Feb.2009.

Training Courses/Seminars/Workshops Attended

1. General Orientation Course for NSS Programme Officers, MSSW, Chennai
2. Refresher Course for NSS Programme Officers, MSSW, Chennai
3. UGC Sponsored Summer Institute in Econometrics, Madras 1981
4. UGC Sponsored Summer Institute in Research Methodology, Thirupattur, 1988
5. UGC Sponsored Refresher Course in Econometrics, Pondicherry University, 1991
6. UGC Sponsored Refresher Course in Economics, Pondicherry University,1993
7. UGC Sponsored State Level Conference on Business and Society, Vaniyambadi 1998.
8. Training of Trainers on Disaster Management by NIDM, New Delhi 5-6, May 2005.
9. Work Shop on Gandhian Philosophy and Community Service, Jan PadaSeva Trust, Melkote, Karnataka from 29.9.2005 to 2.10.2005.
10. Training of Trainers on Human Rights Education held at Centre for Social Justice Ahmedabad, 21-25, May 2006.
11. Training Course on Participation of Youth in Rural Development Process at NIRD, Hyderabad from 21 to 26th August 2006.
12. National Workshop on Gender Equity and Women Empowerment held at Puducherry on 14.10.2010.
13. NationalWorkshop on Youth, RGNIYD, Sriperumbudur, 7-8, March 2008.
14. Training of Trainers on Youth Development, RGNIYD, Sriperumbudur, 17-19, March 2008.
15. Preparation of Manual for Extension Workers, Kothagiri, October 2008.
16. Regional Advocacy Workshop on Tobacco Control Laws and relation Issues, Cancer Institute, Adyar, Chennai, 14-15, November 2008.
17. UGC sponsored National Seminar on Beyond Autonomy: Towards Excellence, Puducherry, 18 March 2009.
18. UGC sponsored National Workshop on Gender Equity, KMCPGS, Puducherry Sep 2010.
19. UGC sponsored Workshop on Women's Rights, KMCPGS Puducherry,Feb.2012.
20. National Workshop on Quality Assurance and Accreditation, New Delhi,May, 2013.

Participated in Several National and International Seminars/Workshops Held inAbroad:Paris(France), St. Margrathen (Switzerland), Tokyo Shen Zhen (China) and **Durban (South Africa)**

India:Ahmedabad,Alappuzha, Chennai, Coimbatore, Hyderabad, Jaisalmer, Kochi, Kodaikanal, Kolkatta, Kothagiri,Manali, Mumbai, New Delhi, Panaji, Port-Blair, Puducherry, Shimla, Srinagar (J&K), Sriperumpudur and Thiruvanandapuram.

Presented Papers

1. On*Business and Society* at UGC sponsored Seminar organized by Islamiah College at Vaniambadi in May 1998
2. On *Population Education in Schools* at National Seminar organized by NIEPA (NCERT) at New Delhi on 27-30 January 2001
3. On *Education and Economic Reforms in Southern States of Indian Union* at UGC Sponsored seminar organized by Pachayappa's College, Kanchipuram on 11.9.2004
4. *National Workshop on Youth*, RGNIYD, Sriperumbudur, 7-8 March 2008.

SOCIAL

a. Date of appointment in NSS	From 6th August 2001 (State Liaison Officer)
b. Date of appointment in CSS	From 20-08-2003 to 31-3-2005 (State Coordinator)
c. Date of appointment in Youth Hostel	From 15th August 2004 (Warden)

Organizations Served / Serving and Designation at present

1. Vanchinathan Manram – 1970 –Hony. President
2. Puducherry Cultural Academy – 1983 – Secretary
3. Youth Hostels Association of India – 1984 – State President
4. Federation of Youth Clubs – 1990 – Hony. President
5. BBC Radio Youth Forum – 1991 - President
6. All India Tamil Writers Association – 1999 – Vice-President
7. Centre for Universal Ethics – 2000 – Vice-President
8. Research Academy for Child Education – 2000 - President
9. State NSS Cell - NSS State Liaison Officer – from 6-8-2001
10. CSS - State Coordinator from 20-8-2003
11. Youth Hostel Puducherry - Warden from 15.8.2004 to 15.3.2006
12. Rajiv Gandhi Study Circle, State Coordinator, from 2008
13. National Chairman, Youth Hostels Development Committee, since 2012

14. Indian Red Cross Society, Managing Committee Member,
15. Elders for Youth, Coordinator, 2014
16. Member, State Higher Education council, 2014
17. புதுவை மாநில தமிழ்மாமணி – கலைமாமணிகள் சங்கம், தலைவர்,2014
18. புதுச்சேரி நகைச்சுவைமன்றம், சிறப்புத்தலைவர்
19. புதுச்சேரிப் படைப்பாளர் இயக்கம், ஆலோசகர், 2014
20. பன்னிருதிருமுறை மன்றம், செயலர் 2014
21. பிரஞ்சிந்தியர் உரிமைகள்பேரவை, துணைத் தலைவர், 2014
22. பணிநிறைவு பெற்ற ஆசிரியர்நலச்சங்கம், சிறப்புத் தலைவர், 2014
23. Retired Government College Teachers Association, Advisor 2017

Prof. Dr. M.P. RAMANUJAM , M.Sc., Ph.D., Dip. German (M-68) – Member

#257- S2, III Main road, Lawspet, Puducherry – 605 008, India.,
E-mail: mpraman@gmail.com; Telephone: 0413-2254456; Mobile: 94420 67567

Writer, Orator, Educationist, Researcher, Popular Science Campaigner, Expert Environmentalist

- Member, State Council for Higher Education, Government of Puducherry (2015-2018).

- Member, Commission on Education and Communication (CEC), United Nations Environment Programme (UNEP).

- Chairman, State Level Expert Appraisal Committee (SEAC), Government of Puducherry(2008-15)

- Member, Advisory Committee, IQAC, Annamalai University.

- Member, State Council for Higher Education, Government of Puducherry, 2015-18)

- Member, Commission on Education and Communication (CEC), United Nations Environment Programme (UNEP).

- Chairman, State Level Expert Appraisal Committee (SEAC), Government of Puducherry(Aug 2008-June 2015

Experience: Teaching: 40 years - PG **(26)**;   UG **(17)**;   Administrative: **(8)**

M.Phil. Guidance: Awarded:**35 Ph.D**.   Awarded **(5);** Evaluation   **(50)**

Academic bodies: BSc/MSc/MPhil- BOS/QP of **10** Universities**; 4** colleges.

Specialisation: Environmental Science, Biodiversity and Conservation.

Books: Authored Tamil- **7**; English- **1;** Chapters- **3;** Research Publications**: 54**

Conference Proceedings: India - **52,** International - **03**; **Invited Lectures- 44**

Meets Organised: Workshop-3; Seminar 2; Colloquium-1; Exhibition-1.

Research Projects : Completed -6;

Resource Person: Academic Staff Colleges - **27;** DIET-**22;** STC -**20**

Countries visited: China, Singapore, Malaysia, Hongkong, Thailand

Popularization of Science and Environment: 30 years

Popular Science Articles in Periodicals: Tamil **57**; English - **4**

❖ AIR Broadcasts (5 years)>**25;** TV Interviews **12;** Organization of Seminars-7

❖ Talks / Lectures in Educational Institutions 30 years;

❖ Authored a 37-Chapter *Popular Science Serial* **ACCHA RAEGAI**

   THEERVU RAEGAI in *Junior Vikatan* which was published as a book (2005)

Honours

University Bodies/ Committees

   Member, Academic Council, University of Madras, 1983-84.

   Member, Academic Council, KMCPGS- Autonomous, Pondicherry University, 2008-10.

   Chairman/Member of QP/valuation/ Board of Studies of 09 Universities.

   Resource Person for Academic Staff College/ Academic Meets in Universities/Colleges.

Member of State Government Advisory Committees

❖ Steering Committee on Biodiversity Conservation , Dept. of Environment

❖ Expert Committee on Curriculum Development on Environmental Education for Primary Classes, Govt. of Pondicherry (GOP).

❖ Improvement of Botanical Garden, Dept. of Agriculture (GOP).

❖ Interpretation Centre, Botanical Garden, Dept. of Agriculture, (GOP).

❖ Control of Noise Pollution, Dept. of Environment, (GOP).

❖ Expert Committee for Review of Environment Curriculum, Dept. of Education(GOP).

❖ Chairman, State Level Expert Environment Appraisal Committee-SEAC, Govt.of Puducherry(2007-2011)

Regional Advisory Committees

❖ AIR Programmes on Science and Technology, Tamilnadu - Pondicherry Circle, Ministry of Information and Broadcasting, Govt. of India,

❖ Member, AIR serial on Medicinal Plants, Puducherry

❖ National Biodiversity Strategy and Action Plan (NBSAP) - East Coast

Regional Steering Committee, Ministry of Environment and Forests, Govt. of India.

❖ Member, Advisory Committee, IQAC, Annamalai University.

National Level

❖ Member, National Expert Committee on Biodiversity Heritage Sites, **Biodiversity Authority of India,** Ministry of Environment and Forests, Govt. of India.

International Level

❖ Member, **Commission on Education and Communication (CEC),** International Union for Conservation of Nature **(IUCN)** under United Nations Environment Programme **(UNEP).**

Prizes - 20 and Awards-11

❖ WINNER OF PRIZES in Elocution/Quiz   12   Essay/Drama Writing   8.

❖ FYSON PRIZE for the *Best Herbarium,* Presidency College, Madras - 1971

❖ BEST SCIENCE AUTHOR AWARD from Tamil Nadu Science Congress - 1994.

❖ STATE ENVIRONMENT AWARD from Government of Puducherry - 1997.

❖ KAMBAN LITERARY AWARD from Government of Puducherry - 1999.

❖ APSI GOLD MEDAL for contributions as an Environmentalist, 2004.

❖ ENVIRONMENTALIST OF YEAR AWARD, National Environmental Science Academy, (NESA), New Delhi, 2005.

❖ BEST WRITER AWARD from Puducherry Co-op. Book Society – 2006.

❖ ENVIRONMENT- FRIENDLY PROFESSOR, Sempadugai Nanneeragam NGO, Puducherry- 2007

❖ Prof.EP ODUM Gold Medal from International Society for Environmental Communication, Dumka, Jharkhand, 2007.

❖ EDU AWARD – 2008 from RducareAcademy, Chennai, as ACIEVER ENVIRONMENTALIST.

❖ CHARLES DARWIN AWARD at Vinoba Bhave University, Hazaribag, 2009.

❖ BEST CHILDREN LITERATURE AWARD, Thiruppur Tamil Sangam -2014.

❖ PUDHUVAI SHAKTHI AWARD from Womens' Task Force, Pondicherry -2015.

❖ LIFE TIME ACHIEVEMENT AWARD from Pearl Foundation, MaduraI – 2016.

Name	S. KUMUDA
Date of Birth	12-05-1946
Address	No.2, "Sri Ram Kripa" 18th Cross, Avvai Nagar, Lawspet Puducherry - 605 008
Contact No	Phone No. : 0413-2251210 Mobile No. : 94426-12546
Educational Qualification	M.Sc., Ph.D.
University and the area of specialisation	M.Sc. - Madras University (Home Science - Home Management) Ph.D - Mother Teresa Women's University (Rural Extension Education)
Experience : *Total years of service* *Teaching*	39 years & 9 months Government of Andhra Pradesh (August 1968 to July 1973) Government of Puducherry (July 1973 to May 2008) Under Graduate - 25 years Post Graduate - 14 years
Administrative Experience *Head of the Department* *Head of the Institution* *Date of superannuation* *Head of a Private Institution*	 1973 - 1997 1997 - 2008 May 2008 June 2008 - May 2013
Achievement in Academic	Gold Medalist in M.Sc.
Achievement in Administrative *As Head of the Department* *As Head of the Institution*	• Developed the Department to a Post Graduate Department. • Conducted various Seminars and Conferences. • Introduced B.Sc. (Computer Science) at Arignar Anna Government Arts College, Karaikal. • Introduced B.A. (Functional English), M.Phil. (Home Science) and Corporate Secretary-ship at Bharathidasan Govt.

	College for Women, Puducherry.
	• Introduced various Add-on courses.
	• Received the grant of the UGC for the development of the infrastructure for the introduction of Remedial Courses and for the entry level coaching for the SC / ST and minority communities.
	• Received the Autonomous status.
	• Constituted various Statutory Bodies and conducted meetings.
	• Applied for the NAAC accreditation and got B++ status.
	• Organised State Level Workshops and National Level Conferences.
	• Established Placement Cell and facilitated the students in getting placements.
Examiner-ship (Paper setter / Examiner)	• National Eligibility Test (NET) of the UGC.
	• State Level Eligibility Test (SLET) of the Bharathidasan University, Pondicherry University, Madras University, Bharathidasan University, Trichy, Avinashilingam Deemed University, Coimbatore, Gandhigram Rural Institute (Deemed University) - Gandhigram, Agricultural University, Kerala, Various Autonomous Colleges.
Membership held *Board of Studies*	Pondicherry University, Madras University, Avinashilingam Deemed University, Coimbatore, Gandhigram Rural Institute (Deemed University) - Gandhigram
Other Committees / Organisations	• Life member of Indian Institute of Public Administration (IIPA).
	• NAAC - Peer Team
	• Court - Pondicherry University
	• Academic Council - Pondicherry

	University
	• Executive Council - Pondicherry University
	• Academic Council - Madras University
	• Academic Council - BGCW (Autonomous)
	• College Development Council - Pondicherry University
	• Academic Advisory Committee - Pondicherry University.
	• Standing Committee on SC / ST of the Pondicherry University.
	• Standing Committee for Academic Affairs - Pondicherry University
	• Government of Puducherry - Inspection Committee.
	• Human Ethical Committee - Mahatma Gandhi Medical College & Research Institute.
	• Panel member of the Selection Committee of Pondicherry University.
Conferences and Workshops attended	• Various Conferences and Seminars at Pondicherry, Coimbatore, Chennai, Hyderabad, Madura, New Delhi.
	• Orientation Programme for College Principals organised by NAEPA, New Delhi.
	• Workshop organised by the UGC at Hyderabad.

Prof.Dr.V.Prithviraj completed his **B.E.** in ECE from College of Engineering, Guindy in 1972 affiliated to Madras University. He subsequently proceeded to Ahmedabad, where he had undergone a specialized **PG** Diploma in the field of Space Science and Satellite applications **(D.S.Sc.A)**, This PG course was sponsored by **SAC (ISRO)** and **PRL** Ahmedabad affiliated to Gujarat University.

Prof.Dr.V.Prithviraj received his **M.S.** (By research) Degree in Electrical Engineering from IIT-Madras, **Ph.D.** in Electronics and Electrical Communication Engineering from IIT-Kharagpur specializing in Signal Processing techniques applied to Phased Array Antennas. He worked as Principal Rajalakshmi Institute of Technology from May 2013 to Jan2016 and Dean (ECE) upto April2017. He has over 3 decades of Teaching experience and 12 years of Research & Development Experience between the two IIT's in the field of RF & Microwave Engineering. He had served Pondicherry (Govt.) Engineering College (PEC) in the Department of Electronics and Communication Engineering for nearly three decades from inception and retired as Principal PEC in Jan 2013.He also served as Dean School Engineering at Pondicherry University from (2009-12) for a period of 3 years. He had served as Director, Information Technology Govt. of Pondicherry driving the e-Governance program from Jun 2002 to Aug 2005. His major areas of interest include RF and Microwave, Satellite Communication, Broadband and Wireless Communication, Context Aware Systems, Software Defined Radio, Cognitive Radio, IMS, Telemedicine, e-Governance and Internet of Things.

Professor has filed **two patents**, one in the area of **Cognitive Radio** and the second is in the area of **Quadcopter Applications for monitoring the Electromagnetic Radiations**, (filed from RIT). He has guided **three (3) Ph.D.** scholars, **44 M.Tech.** students and around **125 B.Tech.** students during his span of 30 years in the academic field. He has published over 100 research papers and has to his credit, 170 Google citations. He is the Recipient of

the best research paper award titled "COFDM for Telemedicine Applications", selected by the Broadcasting Society of India in the year 2006.

He was an expert member of **AICTE** Southern and South western regions for the period of nearly 4 years and an expert member of NBA for a period of 3 years from 2008 to 2011. Prof. .Dr.V.Prithviraj is a member of **IEEE** and **IET** affiliated bodies and he is the recipient of an IEEE international award for Outstanding Branch Counselor in the year 1984 at **MIT-Manipal**. In addition to his academic experience he had served as an expert member for monitoring Indo-French International Projects in the field of INFORMATION Technology.

1. Name : Dr. S. MOHANDOSS

2. Designation : Member Secretary - PSHEC
   Associate Professor of Chemistry (RETD)

3. Age & Date of Birth : 10-08-1953

4. Qualification :

Degree	University	Year of passing
M.Sc.	Annamalai University	1977
B.Ed.	- do -	1981
Ph.D.	University of Madras	1989

5. Teaching Experience as on Sep. 2014 : Years

   Total : 38

   Under-graduate : 22

   Post – graduate : 27

   Research : 27

6. Field of specialization in Research : Natural Products Organic Chemistry

7. Research guidance for M.Phil./Ph.D.

   No. of Candidates awarded M.Phil. : 21

   No. of Candidates guided Ph.D.. : 1

8. No. of Research Papers Published

   a) In National Journals : 6

   b) In International Journals : 1

9. Number of Papers presented / participated in Conferences / Seminars / Symposia / Workshops :

   a) International : 2

   b) National : 4

10. Refresher / Orientation courses attended

Sl.No.	Refresher / orientation	Institution	Period
1	Orientation	Pondicherry	1993
2.	Refresher	Pondicherry	1996
3	Refresher	Pondicherry	1997

11. Memberships in Universities / Institution Boards (Academic boards, Examination boards etc.)

Sl.No.	University/Institution	Board	Designation	No. of years
1.	Pondicherry	UG Exams.	Member	19
2.	Pondicherry	P.G. Exams.	Member	15
3.	Pondicherry	P.G. Exams.	Chairman	10
4.	Annamalai	M.Phil.	Member	10
5.	Annamalai	P.G. Exams.	Member	10
6.	Periyar University	PG. Board of Studies	External member	3

12. Member of Various Committees / Activities in the Centre:

1. Member Secretary of Puducherry Higher Education Council since October 2014
2. Member Secretary / Coordinator in Various committees of Puducherry Higher Education Council
3. Convener of the Admission Committee of KMCPGS
4. Member of the admission committee in AAGAC, BGCW, KMCPGS.
5. Member of the UGC Committee of BGCW, KMCPGS, TAC
6. Prepared the Puducherry State Universities Act for Puducherry State University.
7. Coordinator of NAAC Accreditation Committee in the BGCW, KMCPGS, TAC
8. Coordinator for the UGC Schemes of the College.
9. Controller of Examinations in the KMCPGS (Autonomous),
10. Member Secretary of the Academic Council of KMCPGS.
11. Invited member of the Governing Body of KMCPGS
12. Assisted with the Principals / Directors in the various activities of the Centre.
13. Convener of the Committee for RUSA of Government of Puducherry.
14. Member Secretary in Various committees of Puducherry Higher Education Council