

No.3293/DHTE/Estt/E4/2020
GOVERNMENT OF PUDUCHERRY
DIRECTORATE OF HIGHER AND TECHNICAL EDUCATION

Puducherry, dt. 03/08/2020.

CIRCULAR

Sub: DHTE Estt – Attending of online faculty development Courses by the faculties of Govt. Arts & Science Colleges and Govt. Law College – Reg.

With reference to the subject cited, it has been observed that this Directorate has been receiving requests from the Head of Institution to permit the college teaching staff to attend online Faculty Development Programmes / Seminars / Conferences conducted by various Academic Staff Colleges / Universities. Since the programmes are conducted online, there is no requirement of the physical presence of the teaching staff for these programmes and on-duty permission is also not required to be issued.

In view of the above, the Head of Institutions may assess the relevance, suitability, necessity of attending such courses / programmes by the staff and grant permission at their level itself, without any need to approach this Directorate for the same.

Further, it is requested to furnish a half-yearly / semester-wise compliance report to this Directorate about the details of all the online Faculty Development Programmes/Seminars/Conferences attended by the faculty members in the format attached, without fail.

/ BY ORDER /



(M.S. RAMESH)
OFFICER ON SPECIAL DUTY

Encl: As above

✓ To

The Heads of all Govt. Arts and Science Colleges, / Govt. Law College, in the UT of Puducherry.

Copy to:

The JAO, PONSHE., Puducherry

For information and necessary action, as deemed fit.

P R O F O R M A

NAME OF THE INSTITUTION:

PARTICULARS OF ONLINE FDP / SEMINARS / CONFERENCES

ATTENDED BY TEACHING STAFF

FROM JANUARY TO JUNE / JULY TO DECEMBER

Sl. No.	Name and designation of the staff	Details of Programme attended	Name of the Institution / University which conducted the Programme	Duration of the Programme: From ... to ...	Remarks

Signature of the Head of Institution
With seal

Date :

Place: