College Management System Requirements

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Introduction

The College Management System has the following stakeholders:

- 1. Directorate of Higher and Technical Education
- 2. Principal
- 3. Head of Departments
- 4. Teaching Faculty
- 5. Retired Faculty
- 6. Students
- 7. Parents
- 8. Nodal Officers of Colleges
- 9. Examination Cell
- 10. Training and Placement Cell
- 11. Industry
- 12. Alumni
- 13. Expert Module for Subjects

An internal communication system, and login facility, has to be incorporated for all the stakeholders. The reports generated should have a print, and export to Word/Excel/Pdf facility available for all the stake holders. Apart from the reports that have already been specified, and when the Directorate requires a reporting system, the same will have to be added from time to time following the report system that has been prepared for Principal/Faculty/Students.

A mobile application should be developed comprising the following features:

- Students Module with all the features (to be used by students)
- Parents Module with all the features (to be used by parents)
- Alumni Module with all the features (to be used by the Alumni)
- Faculty Module to enter and view Students Attendance
- Faculty Module to enter Individual Faculty Attendance
- Principal and HoD Modules to view Student Attendance
- Principal Module should also include facility to view Faculty attendance.
- Online Exam for Training and Placement Module to be viewed by relevant students and Faculty.

Faculty Module

FACULTY

1.	Academic Calendar cum Daily Planner	2. <u>Subject Allocation</u>
	1.1 <u>Update Calendar</u>	
3.	<u>Time table</u>	
4.	Profile	5. Request for Free/Released
	4.1 <u>PersonalDetails</u>	periods or class beyond
	4.2 EducationalDetails	working hours/holidays
	4.3 Experience	5.1 Allotment of
	4.3.1 Academic Experience	Free/Released period
	4.3.2 AdministrativeExperience	5.2 Allotment of Class
	4.3.3 <u>Industry Experience</u>	beyond working hours
	4.4 Research	5.3 Release of regular period
	4.4.1 Projects	
	4.4.2 Guidance	
	4.4.3 Patents	
	4.5 Publications	
	4.5.1 Papers	
	4.5.2 Books	
	4.5.3 Chapters in Books	
	4.5.4 Articles	
	4.5.5 Reviews	
	4.6 Invited Lectures / Papers Presented	
	4.7 Honours, Awards and Fellowships	
	4.8 Memberships	
	4.9 Training Programs Attended	
	4.9 <u>ITalling Programs Attended</u>	
6	Apply Permission for Academic, Co-	7. Record of Daily Teaching
0.	Curricular, Extra-Curricular or Non-	works / Activities
	Academic Activities	7.1 Teaching Plan
	6.1 Permission for Remedial Class	7.2 Class Attendance
	6.2 Permission for Career Counselling	7.3 Record of Classes Taken
	6.3 Permission for Study Visits	7.4 Revise / Modify / Update
	6.4 Permission for Seminars / Workshops	Class Attendance
	6.5 Permission for Sports Activities	Class Attendance
	6.6 Permission for Cultural Activities	
	6.7 Permission for NCC Activities	
	6.8 Permission for NSS Activities	
Q	Record of Other works / Activities	9. Record of Exam Related
6.	8.1 Remedial Classes	Activities
	8.2 Career Counselling	9.1 Question Paper Setting
	8.3 Study Visits	9.2 Invigilation
		9.2 <u>invigitation</u> 9.3 Evaluation
	8.4 Seminar / Workshops 8.5 Sports Activities	
	8.5 Sports Activities	9.4 <u>Practical / Viva</u>
	8.6 <u>Cultural Activities</u>	9.5 Continuous Internal
	8.7 NCC Activities	<u>Assessment</u>
10	8.8 NSSActivities	11 D 1 C C
10	. Record of Assigned Tasks and Their	11. Record of meetings
	<u>Progress</u>	

12. Preparation / Updating/ Posting of Teaching Material / Content	13. Mentor System
	14. Leave Management
	14.1 <u>Apply leave / cancel</u>
	<u>leave / joining report</u>
	14.2 <u>Apply permission to</u>
	<u>leave campus / cancel</u>
	permission to leave
	<u>campus</u>
15. Dashboard	
15.1 Upcoming Events	
15.2 Status Tracker	
16. Question Paper	17. <u>Live Class Room Link</u>
18. <u>.Important Links</u>	19.Online Exam

Home/stakeholders/faculty/update calendar

DISPLAY PANEL (update calendar)								
<< < >			igust 2020			eek Day		
Sun	Mon	Tue	Wed	Thu	Fri	Sat		
26	27	28	29	30	31	1		
2	3	4	5	6	7	8		
9	10	11	12	13	14	15		
16	17	18	19	20	21	22		
23	24	25	26	27	28	29		
30	31	1	2	3	4	5		

- 1. When any date is clicked, it will open event input form
- 2. Background colour and their meaning:
 - 1. Blue: Instructional day
 - 2. Green: Non-Instructional day
 - 3. Red: Public holiday
 - 4. Orange: Vacation
- 3. Each coloured strip represents a type of event

	EVENT INPUT FORM for DISPLAY PANEL (update calendar)							
	Type of the Event :sele	ect						
	Event Title:		Select Colour: (colour picker)					
	From:Click here to ente	r a date.	To:Click here to enter a date.					
	Radio buttons for publ	ic / private						
SAVE								
т	44.							

- 1. Event title and select colour are enabled only when type of the event is others.
- 2. Default radio button is private.
- 3. Public events are only propagated

Home/stakeholders/faculty/subject allocation

DISPLAY PANEL (subjectallocation)									
Academic year: select		Semester: select							
S.	S. Subject Subject Hours per								
No.	Code	Name	week						
The subjects allotted to the faculty during the current semester are displayed by default.									

Home/stakeholders/faculty/time table

	DISPLAY PANEL(Time table)									
A	cademic Year	: select		Semester: select						
		1	2	3	4	5	6	7		
	Monday	Batch code Subject name Roomnumber	Batch code Subject name Room number			Batch code Subject name Room number	Batch code Subject name Room number			
	Tuesday	Batch code Subject name Room number					Batch code Subject name Room number			
	Wednesday	Batch code Subject name Room number		Batch code Subject name Room number	Batch code Subject name Room number		Batch code Subject name Room number			
	Thursday	Batch code Subject name Room number	Batch code Subject name Room number			Batch code Subject name Room number	Batch code Subject name Room number			
	Friday			Batch code Subject name Room number	Batch code Subject name Room number					

Home/stakeholders/faculty/profile/personal details

INPUT cum EDIT PANEL(personal details)									
Faculty Code: (auto fetch)									
Title:select	Name:(in caps)								
DOB: Click here to enter a date.	Gender:select								
Mobile No:	Phone No:								
email:	Residential address:								
Community :select	Religion:select								
Blood group :select	Mother Tongue:								
Aadhar:	PAN:								
PWD :select	Marital status :select								
Spouse Name:	Spouse Employment Details:								
Number of children :select									
Name of child	DOB of child: Click here to enter a date.								
SA	SAVE								
Depending on the number of children, provision to be made for entering their name and dob details.									

+home/stakeholders/faculty/profile/educational details

LIST PANEL (educational details)										
Qualification / Name of the degree	Specialization	Name of the University /Board	1	Year	percentage	Grade	Distinctions	List of uploaded documents with link	Status	Actions
										EDIT DELETE
					·	·			·	

ADD

- 1. The default list is all entries with pagination.
- 2. Form is submitted to the Principal for approval / non approval.
- 3. When the input form is saved but not submitted, status is NOT SUBMITTED.
- 4. On submission, the status is SUBMITTED.
- 5. On approval / non approval, the status is APPROVED / NOT APPROVED
- 6. On APPROVED status, EDIT and DELETE buttons should be disabled.

INPUT FORM FOR ADD AND EDIT IN LIST PANEL (educational details)									
Qualification / Name of the degree: select	Specialization:								
Name of the University / Board: select									
Month: select	Year: select								
Percentage:	Grade: select								
Distinctions:									
Distinctions.									
UPLOAD upload supporting documents, if any									
SAVE SUBMIT									

LIST PANEL (qualifying exams)										
	ly							ē		Actions
	body			_				un		
he	ղ 8			rec	S	0 0		loc		
Name of the	Conducting			scored	Total marks	Percentage /Percentile		List of uploadeddocume		
e c	qnc	th		S	1 m	ent	<u>e</u>	of ade	\mathbf{s}	
am	ouc	Month	Year	Marks	ota	erc	Grade	List of uploade	Status	
Z	C	Σ	X	Σ	Ĭ	Pe /P	Ö	Li	St	
										EDIT DELETE
	_									

ADD

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- 5. On approval / non approval, the status is APPROVED / NOT APPROVED
- 6. On APPROVED status, EDIT and DELETE buttons should be disabled.

INPUT FORM FOR ADD AND EDIT IN LIST PANEL (qualifying exams)							
Name of the examination:	Conducting body:						
Month: select	Year: select						
Marks scored:	Total Marks:						
Grade: select	Percentage / Percentile:						
UPLOAD upload supporting documents, if any							
SAVE SUBMIT							

+home/stakeholders/faculty/profile/experience/academic

LIST PANEL (academic)											
		ard		Dura	ation	Ex	perie	nce	ents		Actions
Organization	Designation	Affiliating University / Ros	oad	From	То	Years	Months	Days	List of uploadeddocuments	Status	
		, ,				,					EDIT DELETE

ADD

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- 2. Form is submitted to the Principal for approval / non approval.
- 3. When the input form is saved but not submitted, status is NOT SUBMITTED.
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- 5. On approval / non approval, the status is APPROVED / NOT APPROVED
- 6. On APPROVED status, EDIT and DELETE buttons should be disabled.

INPUT FORM FOR ADD AND EDIT INLIST PANEL (academic)									
organization: select organization	designation: select designation								
Affiliating university: select university /	India / Abroad :select								
board									
From: Click here to enter a date.	To: Click here to enter a date.								
UPLOAD upload supporting documents, if any									
SAVE SUBMIT									

home/stakeholders/faculty/profile/experience/administrative

LIST PANEL (Administrative Experience)											
				Durat	ion	Expe	rience	e			Actions
Organization	Designation	Brief description of duties	India / Abroad	From	То	Years	Months	Days	List of uploaded documents with link	Status	
											EDIT DELETE

ADD

- 1. The default list is all entries with pagination.
- 2. Form is submitted to the Principal for approval / non approval
- 3. When the input form is saved but not submitted, status is NOT SUBMITTED.
- 4. On submission, the status is SUBMITTED.
- 5. On approval / non approval, the status is APPROVED / NOT APPROVED
- 6. On APPROVED status, EDIT and DELETE buttons should be disabled.

INPUT FORM FOR ADD AND EDIT IN I	LIST PANEL (Administrative Experience)							
organization a salast organization Designation a salast designation								
organization: select organization	Designation: select designation							
Brief description	India / Abroad: select place							
of duties:								
From: Click here to enter a date.	C							
UPLOAD upload supporting documents, if an	y							
SAVE	SUBMIT							

home/stakeholders/faculty/profile/experience/industry

LIST PANEL (industry experience)											
				Dura	ation	Experience					Actions
Organization	Designation	Brief description of duties	India / Abroad	From	То	Years	Months	Days	List of uploaded documents with link	Status	
											EDIT DELETE

ADD

- 1. The default list is all entries with pagination.
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- 3. When the input form is saved but not submitted, status is NOT SUBMITTED.
- 4. On submission, the status is SUBMITTED.
- 5. On approval / non approval, the status is APPROVED / NOT APPROVED
- 6. On APPROVED status, EDIT and DELETE buttons should be disabled.

INPUT FORM	INPUT FORM FOR ADD AND EDIT IN LIST PANEL (industry experience)								
organization:		designation:							
Brief description		India / Abroad: select place							
of duties:		•							
From: Click here to enter a	date.	To: Click here to enter a date.							
UPLOAD upload supporting documents, if any									
	SAVE	SUBMIT							

home/stakeholders/faculty/profile/research/projects

					L	IST P	ANEI	ر (project	ts)		
Details of the client	Details of project	Nature of the project	Type of the outcome of the project	Amount	India / Abroad	From	oL	Status of the project	List of uploaded documents with link	Status	Actions
											EDIT DELETE

ADD

- 1. The default list is all entries with pagination.
- 2. Form is submitted to the Principal for approval / non approval
- 3. When the input form is saved but not submitted, status is NOT SUBMITTED.
- 4. On submission, the status is SUBMITTED.
- 5. On approval / non approval, the status is APPROVED / NOT APPROVED
- 6. On APPROVED status, EDIT and DELETE buttons should be disabled

Details of the client:	Details of the project:				
Nature of the project:nature of the project	Outcome :outcome				
From: Click here to enter a date.	To: Click here to enter a date.				
India / Abroad: select place	Amount:				
Status of the project: Status					
From: Click here to enter a date.	To: Click here to enter a date.				
UPLOAD upload supporting documents					

home/stakeholders/faculty/profile/research/guidance

LIST PANEL (guidance)											
Name of the research programme	Name of the university	subject	Title of the research work	Name of the research scholar	Year of registration	Year of completion	Status of the research	List of uploaded documents with link	Status	Actions	
										EDIT DELETE UPDATE STATUS	

ADD

- 1. The default list is all entries with pagination.
- 2. Form is submitted to the Principal for approval / non approval.
- 3. When the input form is saved but not submitted, status is NOT SUBMITTED.
- 4. On submission, the status is SUBMITTED.
- 5. On approval / non approval, the status is APPROVED / NOT APPROVED.
- 6. On APPROVED status, EDIT and DELETE buttons should be disabled and research status button is
- 7. UPDATE STATUScan be used to update the status of research
- 8. Whenever research status is updated and saved but not submitted the status is RESEARCH STATUS IS UPDATED BUT NOT SUBMITTED.
- 9. Whenever research status is updated and submitted the status is RESEARCH STATUS IS UPDATED AND SUBMITTED.

INPUT FORM FOR ADD AND EDIT IN LIST PANEL (guidance)									
Name of the Research Programme :select	Affiliating University :select								
Subject:	Title of the research work:								
Name of the research scholar:	Year of registration:								
Year of completion:	Status of the research :select								
UPLOAD upload supporting documents, if a	ny								
SAVE SUBMIT									

INPUT FORM FOR UPDATE STATUS IN LIST PANEL (guidance)									
Name of the Research Programme :select	Affiliating University :select								
Subject: (auto fetch)	Title of the research work: (editable anytime)								
Name of the research scholar: (auto fetch)	Year of registration: (auto fetch)								
Year of completion:	Status of the research :select								
UPLOAD upload supporting documents, if any									
SAVE SUBMIT									

+home/stakeholders/faculty/profile/research/patents

Name of the patent Description of the patent Registering Agency ID Number List of uploadeddocuments with link Status Status	LIST PANEL (patents)											
	of the ption ption ering	ID Number Date of Registration	List of uploadeddocuments with link Status									

ADD

- 1. The default list is all entries with pagination.
- 2. Form is submitted to the Principal for approval / non approval.
- 3. When the input form is saved but not submitted, status is NOT SUBMITTED.
- 4. On submission, the status is SUBMITTED.
- 5. On approval / non approval, the status is APPROVED / NOT APPROVED
- 6. On APPROVED status, EDIT and DELETE buttons should be disabled.

Name of the patent	Description the patent				
Registering Agency	ID number				
Date of registration: Click here to enter a date.					
UPLOAD upload supporting documents, if any					

home/stakeholders/faculty/profile/publications/paper publication

LIST PANEL (paperpublication)							
Title of the paper List of authors Type of author-ship Name of the journal Type of journal	Vol. No. Issue No. From To ISSN/ ISBN Impact factor	Tist of uploaded documents Status Status EDIT DELETE					

ADD

- 1. The default list is all entries with pagination.
- 2. Form is submitted to the HOD for approval / non approval
- 3. When the input form is saved but not submitted, status is NOT SUBMITTED.
- 4. On submission, the status is SUBMITTED.
- 5. On approval / non approval, the status is APPROVED / NOT APPROVED
- 6. On APPROVED status, EDIT and DELETE buttons should be disabled.

NAME TO DAY FOR A SEE PARTY (
INPUT F	ORM FOR LIST PANEL	ر (paper public	cation)		
Title of the paper:		List of author	ors:		
Time of the puper.					
<u> </u>		NI C.1	• 1		
Type of Authorship :se	lect	Name of the	gournai:		
T C' 1 1 1		Year:			
Type of journal :select				\neg	
Vol. No.:		Issue No.:			
		pages to:			
pages from:		pages to:			
ISSN / ISBN:		Impact Factor	or:		
ISSIN / ISBIN.		Impact Fact	UI.		
UPLOAD upload supporting documents, if any					
		CITION CITION			
	SAVE	SUBMIT			

home/stakeholders/faculty/profile/publications/books

LIST PANEL (books)											
Title of the book	List of authors	Type of author-ship	Type of book	Publisher details	Status of publication	Year	Vol. No.	Issue No.	ISSN/ ISBN	Status	Actions
											EDIT DELETE

ADD

- 1. The default list is all entries with pagination.
- 2. Form is submitted to the HOD for approval / non approval
- 3. When the input form is saved but not submitted, status is NOT SUBMITTED.
- 4. On submission, the status is SUBMITTED.
- 5. On approval / non approval, the status is APPROVED / NOT APPROVED
- 6. On APPROVED status, EDIT and DELETE buttons should be disabled.

INPUT FORM FOR LIST PANEL (books)					
Title of the book:		List of authors:			
Type of Authorship	select	Type of book :select			
Publisher details:		Status of publication :select			
Year:		Vol. No.:			
Issue No.:		ISSN / ISBN:			
UPLOAD upload supporting documents, if any					
	SAVE	SUBMIT			

home/stakeholders/faculty/profile/publications/chapters in books

LIST PANEL (chapters in books)														
Title of the chapter	List of authors	Type of authorship	Name of	ype o	Publisher details	Status of publication	Year	Vol. No.	Issue No.	ISSN/ ISBN	List of uploaded	Status	Actions	
													EDIT DELETE	

ADD

- 1. The default list is all entries with pagination.
- 2. Form is submitted to the HOD for approval / non approval
- 3. When the input form is saved but not submitted, status is NOT SUBMITTED.
- 4. On submission, the status is SUBMITTED.
- 5. On approval / non approval, the status is APPROVED / NOT APPROVED
- 6. On APPROVED status, EDIT and DELETE buttons should be disabled.

INPUT FORM FOR LIST PANEL (chapters in books)					
Title of the chapter:		List of authors:			
Type of Authorship :s	elect				
Nome of the books		True of book colors			
Name of the book:		Type of book :select			
Publisher details:					
T donisher details.		Status of publication :sel	lect		
Year:		Vol. No.:			
Issue No.:		ISSN / ISBN:			
UPLOAD upload supporting documents, if any					
oproud.		·			
	SAVE	SUBMIT			

home/stakeholders/faculty/profile/publications/articles

LIST PANEL (articles)												
								page	S			Actions
Title of the article	List of authors	Type of authorship	Name of the	Type of	Year	Vol. No.	Issue No.	From	ОТ	List of uploaded documents with link	Status	
												EDIT DELETE

ADD

- 1. The default list is all entries with pagination.
- 2. Form is submitted to the HOD for approval / non approval
- 3. When the input form is saved but not submitted, status is NOT SUBMITTED.
- 4. On submission, the status is SUBMITTED.
- 5. On approval / non approval, the status is APPROVED / NOT APPROVED
- 6. On APPROVED status, EDIT and DELETE buttons should be disabled.

	INPUT FORM FOR LIST PANEL (articles)							
ı	mid Cd dd		1. 6 4					
	Title of the article:		List of authors:					
	Type of Authorship :s	elect	Name of the newspaper / magazine:					
	Type of newspaper/ma	agazine :select	Year:					
	Vol. No.:		Issue No.:					
	pages from:		pages to:					
	UPLOAD upload s	supporting documents, if	any					
		SAVE	SUDMIT					

home/stakeholders/faculty/profile/publications/review

ADD

- 1. The default list is all entries with pagination.
- 2. Form is submitted to the HOD for approval / non approval
- 3. When the input form is saved but not submitted, status is NOT SUBMITTED.
- 4. On submission, the status is SUBMITTED.
- 5. On approval / non approval, the status is APPROVED / NOT APPROVED
- 6. On APPROVED status, EDIT and DELETE buttons should be disabled.

INPU	INPUT FORM FOR LIST PANEL (review)					
Title of the paper:		List of auth	nors:			
Type of Authorship:se	elect	Name of th	e newspaper / magazine:			
Type of newspaper/ma	gazina :calact	Year:				
Type of newspaper/ma	gazine .select					
Vol. No.:		Issue No.:				
pages from:		pages to:				
ISSN / ISBN:		Impact Fac	tor:			
UPLOAD upload s	upporting documents, if	any	_			
_	SAVE	SUBMIT				

home/stakeholders/faculty/profile/invited lectures and papers presented

LIST PANEL (invited lectures and papers presented) Actions Title of the lecture event/conference event/conference documents with link 'paper presented List of uploaded Name of the Level of the Status Date **EDIT DELETE**

- ADD **Instructions:**
 - 1. The default list is all entries with pagination.
- 2. Form is submitted to the HOD for approval / non approval
- 3. When the input form is saved but not submitted, status is NOT SUBMITTED.
- 4. On submission, the status is SUBMITTED.
- 5. On approval / non approval, the status is APPROVED / NOT APPROVED
- 6. On APPROVED status, EDIT and DELETE buttons should be disabled.

INPUT FORM FOR LIST PANEL (invited lectures and papers presented)						
Title of the lecture/paper presented:		Type of the event :select				
Name of the event/ conference:		Date:Click here to enter a date.				
Level of the event :select						
UPLOAD upload suppor	ting documents, if	any				
	SAVE	SUBMIT				

home/stakeholders/faculty/profile/honours awards fellowships

LIST PANEL (honours awards fellowships)									
									T
ırd /		rary	Ä				link		Actions
awa		Honorary	urd or						
of the award ship	or ship	or H	Award nip		of tion	y ent	\circ		
	Award or Fellowship	ted	Year of Av Fellowship	el	Details of recognition	Monetary component	List of uple documents	sn	
Name fellow	Award Fellows	Elected	Yea Fell	Level	Details recogni	Мог	List	Status	
									EDIT DELETE

ADD

- 1. The default list is all entries with pagination.
- 2. Form is submitted to the HOD for approval / non approval
- 3. When the input form is saved but not submitted, status is NOT SUBMITTED.
- 4. On submission, the status is SUBMITTED.
- 5. On approval / non approval, the status is APPROVED / NOT APPROVED
- 6. On APPROVED status, EDIT and DELETE buttons should be disabled.

	INPUT FORM FOR LIST PANEL (honours awards fellowships)						
_							
	Name of the	Award or fellowship:select					
	award /	Tiward of fellowship.select					
	fellowship:						
	Elected/Honorary: select	Year:					
	Level :select	Details of					
		recognition:					
	Monetary						
	component:						
	UPLOAD upload supporting documents, if any						
	CANTE						
	SAVE	SUBMIT					

home/stakeholders/faculty/profile/memberships

LIST PANEL (memberships)							
ly					_		Actions
body			of	Jo	aded		
al l	ip		ate ip		0a0		
Name of the professional	Type of membership		Starting date membership	Ending date membership	List of uploaded documents with link		
e o essi	of lber	-	ing ibe	ng lbe	of 1	SI	
Name profes	Type memb	revel	art	ndi em	List docu	Status	
Z d	T. m	Ľ	St	ΕÜ	Li do ii	St	
							EDIT DELETE

ADD

- 1. The default list is all entries with pagination.
- 2. Form is submitted to the HOD for approval / non approval
- 3. When the input form is saved but not submitted, status is NOT SUBMITTED.
- 4. On submission, the status is SUBMITTED.
- 5. On approval / non approval, the status is APPROVED / NOT APPROVED
- 6. On APPROVED status, EDIT and DELETE buttons should be disabled.

INPUT FORM FOR LIST	INPUT FORM FOR LIST PANEL (memberships)							
Name of the professional body:	Type of membership:select							
Level :select								
Starting date : Click here to enter a date.	Ending date : Click here to enter a date.							
UPLOAD upload supporting documen	UPLOAD upload supporting documents, if any							
SAVE	SUBMIT							

home/stakeholders/faculty/profile/training programs attended

			LI	ST PANE	L (training	g programs	attended)	
	Date		e			with		Actions
Type of the Program	Title of the Program	ı		Conducting Agency	Sponsoring Agency	ed ents	Si.	
Type of t Program	Title of tl Program	From	То	Conduct	Sponsor Agency	List of uploaded documen	Status	
								EDIT DELETE

ADD

- 1. The default list is all entries with pagination.
- 2. Form is submitted to the HOD for approval / non approval
- 3. When the input form is saved but not submitted, status is NOT SUBMITTED.
- 4. On submission, the status is SUBMITTED.
- 5. On approval / non approval, the status is APPROVED / NOT APPROVED
- 6. On APPROVED status, EDIT and DELETE buttons should be disabled.

Type of program:select	Title of the program:					
Date From:Click here to enter a date.	Date To :Click here to enter a date.					
Conducting Agency:	Sponsoring Agency:					
UPLOAD upload supporting documents, if any						

Home/stakeholders/faculty/free period

DISPLY PANEL (free period pool)							
	1	2	3	1	5	6	7
Today Date (T)	Clubbed class batch code / subject name/ faculty name / room number batch code / subject name/ faculty name / room number batch code / subject name/ faculty name / room number batch code / subject name/ faculty name / room number	batch code / subject name / room number	batch code / subject name/ faculty name / room number batch code / subject name/ faculty name / room number	batch code / subject name / faculty name / room number batch code / subject name / faculty name / room number	batch code / subject name / room number batch code / subject name / room number batch code / subject name / room number	Clubbed class batch code / subject name / faculty name / room number batch code / subject name / faculty name / room number	Clubbed class batch code / subject name/ faculty name / room number batch code / subject name/ faculty name / room number
Tomorrow Date (T+1)	batch code / subject name/ faculty name / room number batch code / subject name/ faculty name / room number	batch code / subject name/ faculty name / room number batch code / subject name/ faculty name / room number batch code / subject name/ faculty name / room number batch code / subject name/ faculty name / faculty name / room number	batch code / subject name/ faculty name / room number batch code / subject name / faculty name / faculty name / room number	batch code / subject name / faculty name / room number batch code / subject name / faculty name / room number	batch code / subject name/ faculty name / room number batch code / subject name / faculty name / room number batch code / subject name / faculty name / faculty name / faculty name / faculty name / room number	batch code / subject name/ faculty name / room number batch code / subject name/ faculty name / room number batch code / subject name/ faculty name / room number	batch code / subject name/ faculty name / room number batch code / subject name/ faculty name / room number
Day After Tomorrow Date (T+2)				HOLIDAY	7		
2 Days After Tomorrow Date (T+3)	batch code / subject name/ faculty name / room number	batch code / subject name/ faculty name / room number		batch code / subject name/ faculty name / room number	batch code / subject name/ faculty name / room number	batch code / subject name/ faculty name / room number	batch code / subject name/ faculty name / room number

- 1. More than one box joined together represents a clubbed class
- 2. Back ground Colour scheme and their meaning:
 - 1. Black: Regular class as per time table of the faculty
 - 2. Green: The free period is not yet allotted by HOD. It can be requested for allotment.
 - 3. Yellow: The free period has been requested for allotment by this faculty also and is yet to be allotted by HOD
 - 4. Blue: The free period is allotted to this faculty and hence can't be requested for allotment by anyone.
 - 5. Red: The free period is allotted by HOD to some other faculty and hence can't be requested for allotment by anyone.
 - 6. White: Clubbed class
- 3. Clicks and Action Forms
 - 1. Green: Allotment Request Form
 - 2. Yellow: Request Cancellation Form
 - 3. Blue: Allotment Cancellation Form
 - 4. Other colours: Not Clickable
- 4. A faculty can request for more than two free periods during the same slot. Either only one free period or a clubbed period can be allotted
- 5. Hover Messages (Chat Bubbles)
 - 1. Green and Yellow: Should list all the faculty who have requested this class
 - 2. Other Colours: Nothing

ALLOTMENT REQUEST FORM FOR DISPLY PANEL (free period pool)						
Date: (auto fetch)	Course: (auto fetch)					
Batch: (auto fetch)	Period Number: (auto fetch)					
Subject: (auto fetch)	Faculty as per time table: (auto fetch)					
Time From: (auto fetch)	Time To: (auto fetch)					
Topic:	Concepts to be					
covered:						
OV.	* *****					
SUB	MIT					

REQUEST CANCELLATION FORM FOR DISPLY PANEL (free period pool)

Date: (auto fetch)	Course: (auto fetch)		
Batch: (auto fetch)	Period Number: (auto fetch)		
Subject: (auto fetch)	Faculty as per time table: (auto fetch)		
Time From: (auto fetch)	Time To: (auto fetch)		
Topic: (auto fetch)	Concepts to be covered: (auto fetch)		

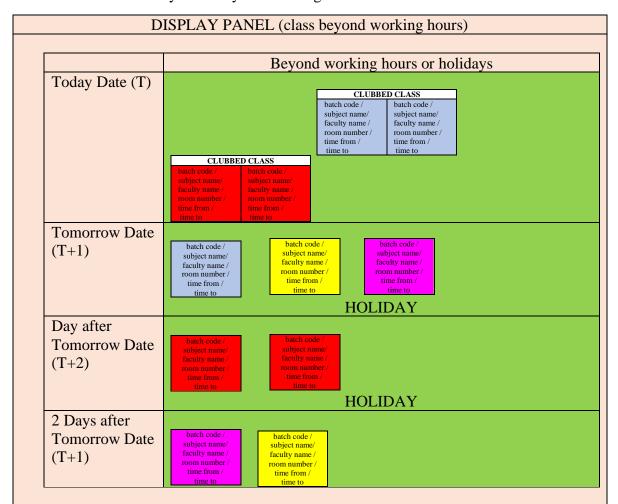
CANCEL

Instructions:

1. This form is auto approved. Once submitted the request is cancelled automatically and the free period turns green

		DICDI V DANEI	(free married most)
ALLOTMENT CANCELI	JATION FURIVI FUR	DISPLI PANEL	Tiree beriod booti

Date: (auto fetch)	Course: (auto fetch)				
Batch: (auto fetch)	Period Number: (auto fetch)				
Subject: (auto fetch)	Faculty as per time table: (auto fetch)				
Time From: (auto fetch)	Time To: (auto fetch)				
Topic: (auto fetch)	Concepts to be covered: (auto fetch)				
CANCEL					



- 1. More than one box represents a clubbed class
- 2. Back ground Colour scheme and their meaning:
 - 1. Green: Represents beyond working hours and holidays.
 - 2. Yellow: A class beyond working hours or on holiday has been requested by this faculty and is yet to be allotted by HOD.
 - 3. Purple: A class beyond working hours or on holiday has been requested by some other faculty and is yet to be allotted by HOD.
 - 4. Blue: A class beyond working hours or on holiday is allotted to this faculty.
 - 5. Red: A class beyond working hours or on holiday is allotted to some other faculty.
 - 6. White: Aclubbed class
- 3. Clicks and Action Forms
 - 1. Green: Allotment Request Form
 - 2. Yellow: Request Cancellation Form
 - 3. Blue: Allotment Cancellation Form
 - 4. Other Colours: Not Clickable
- 4. A faculty can request for more than two classes or a clubbed class beyond working hours or on a holiday.
- 5. Hover Messages (Chat Bubbles)
 - 1. All Colours: Nothing

ALLOTMENT REQUEST FORM FOR DISPLY PANEL (class beyond working hours)							
Date: (auto fetch)	Check Boxes for all the batches handled by the faculty followed by other batches of the department						
Subject: select							
Time From:Click here to enter a date.	Time To :Click here to enter a date.						
Topic:	Concepts to be covered:						
SUBMIT							

REQUEST CANCELLATION FO	ORM FOR DISPLY PANEL (class beyond working hours)					
Date: (auto fetch)	Batch(s): (auto fetch)					
Subject: (auto fetch)						
Time From: (auto fetch)	Time To: (auto fetch)					
Topic: (auto fetch) Concepts to be						
covered: (auto fetch)						
CANCEL Instructions:						
1. This form is auto approved. O	nce submitted the request is cancelled automatically and the					
yellow box is removed						

	ALLOTMENT CANCELLATION FORM FOR DISPLY PANEL (class beyond working hours)							
	Date: (auto fetch)	Batch(s): (auto fetch)						
Subject: (auto fetch)								
	Time From: (auto fetch)	Time To: (auto fetch)						
	Topic: (auto fetch)	Concepts to be						
	covered: (auto fetch)							
	CANCEL							

Home/stakeholders/faculty/release regular period

DISPLAY PANEL (release regular periods)									
	1	2	3	4	5	6	7		
Today date T	batch code / subject name/ room number						batch code / subject name/ room number		
Tomorrow date T+1	HOLIDAY								
Day after tomorrow date T+2	batch code / subject name/ room number room number								
2 days after tomorrow date T+3	batch code / subject name/ room number			batch code / subject name/ room number	batch code / subject name/ room number		batch code / subject name/ room number		

Instructions:

- 1. Only regular periods allotted as per the time table are displayed during T, T+1, T+2 and T+3 days
- 2. Background Colour scheme and their meaning:
 - 1. Black: Regular class as per time table of the faculty
 - 2. Yellow: Request to release the period is submitted and is yet to be approved by the HOD.
 - 3. Red: Request to release the period is submitted and is approved by the HOD
- 3. Clicks and Action Forms
 - 1. Black: Release Request Form
 - 2. Yellow: Request Cancellation Form
 - 3. Red: Release Cancellation Form

RELEASE REQUEST FORM FOR DISPLY PANEL (release regular periods) Date: (auto fetch) Batch: (auto fetch) Subject: (auto fetch) Time From: (auto fetch) SUBMIT Course: (auto fetch) Period Number: (auto fetch) Reasons for release: Time To: (auto fetch)

REQUEST CANCELLATION FORM FOR DISPLY PANEL (release allotted periods)							
Date: (auto fetch)	Course: (auto fetch)						
Batch: (auto fetch)	Period Number: (auto fetch)						
Subject: (auto fetch) Reasons for release: (auto fetch)							
Time From: (auto fetch) Time To: (auto fetch)							
CANCEL							
Instructions:							
This form is auto approved. Once submitted the request is cancelled automatically and the regular class turns black							

RELEASE CANCELLATION FORM FOR DISPLY PANEL (release allotted periods)								
Date: (auto fetch)	Course: (auto fetch)							
Batch: (auto fetch)	Period Number: (auto fetch)							
Subject: (auto fetch) Reasons for release: (auto fetch)								
Time From: (auto fetch) Time To: (auto fetch)								
CANCEL								
CA	NCEL							

+home/stakeholders/faculty/permissions /remedial classes

	LIST PANEL (remedial classes)												
Fro	m: C	lick h	ere t	o en	ter a d	ate.	To: Cl	ick he	re to e	nter a d	ate.		Search Panel
_													
			Ti	me			р		4)				Actions
	number						be covered		otion of the	mber of	Expenditure	aded with link	
	Permission r	Date	From	To	Venue	Topic	Concepts to	Role played	Brief description	Expected number of students	q	List of uploaded	
													EDIT DELETE

APPLY

- 1. Form is submitted to the HOD.
- 2. When the input form is saved but not submitted, status is NOT SUBMITTED.
- 3. On submission, the status is SUBMITTED.
- 4. Depending on HOD actions the status is APPROVED / NOT APPROVED / CANCELLED and EDIT and DELETE buttons are disabled.
- 5. After record of remedial class is submitted, the status is changed to COMPLETED and the entry is not displayed.

ending time o be							
o be							
of role:							
e:							
UPLOAD Invitation letters, reports ets., can be uploaded							

+home/stakeholders/faculty/permissions/career counselling

LIST PANEL (career counselling)								
From: Click here to enter a date.	To: Click here to enter a date.	Search Panel						
Date Time		Δ Actions						
Permission number From To From To Conducting agency	Venue Topic Concepts to be covered Conducting or Participating Individual or team Team members Expected expenditure	List of uploaded document Status						
		EDIT DELETE						

APPLY

- 1. Form is submitted to the HOD.
- 2. When the input form is saved but not submitted, status is NOT SUBMITTED.
- 3. On submission, the status is SUBMITTED.
- 4. Depending on HOD actions the status is PERMISSION GRANTED / PERMISSION NOT GRANTED / CANCELLED and EDIT and DELETE buttons are disabled.
- 5. Entries with PERMISSIN NOT GRANTED or CANCELLED should not be displayed after the expiry of the date.
- 6. After record of career counselling is submitted and approved by HOD, the status is changed to COMPLETED and the entry is not displayed.
- 7. Entries with COMPLETED / PERMISSION NOT GRANTED / CANCELLED are displayed in the REPORTS section.

Date From: Click here to enter a date.	Date To: Click here to enter a date.	Date To: Click here to enter a date.					
Time From: Enter starting time	Time To: Enter ending time	Time To: Enter ending time					
conducting Agency: Topic:	Venue: Concepts to be						
•	covered:						
Conducting or Participating: select	Individual or team : select						

1000000	0 + D
	A A A A A A A A A A A A A A A A A A A

Invitation letters, reports ets., can be uploaded

SAVE SUBMIT

Instructions:

1. Only when a team is either conducting or participating, 'Add Team members' button is enabled

INPUT FORM for ADD MEM	BERS button in INPUT FORM for PANEL(career counselling)	or ADD and EDIT buttons in LIST
Department: select (and / or) Excel upload Display the names of all faculty in the		The names of the team members should be
List of all faculty	→	Team members
	SAVE	

	LIST PANEL (study visits)													
Fro	m: C	lick h	ere to	o enter a date. To: Click here to enter a date.								Search Panel		
				1		_	T			•				
		D	ate	Tir	ne								Actions	
	Permission number	From	То	From	То	Place of visit	Purpose of visit	Conducting or Participating	Individual or team	Team members	Expected expenditure	List of uploaded	EDIT DELETE	
													EDIT DELETE	

APPLY

- 1. Form is submitted to the HOD.
- 2. When the input form is saved but not submitted, status is NOT SUBMITTED.
- 3. On submission, the status is SUBMITTED.
- 4. Depending on HOD actions the status is PERMISSION GRANTED / PERMISSION NOT GRANTED / CANCELLED and EDIT and DELETE buttons are disabled.
- 5. Entries with PERMISSIN NOT GRANTED or CANCELLED should not be displayed after the expiry of the date.
- 6. After record of study visit is submitted and approved by HOD, the status is changed to COMPLETED and the entry is not displayed.
- 7. Entries with COMPLETED / PERMISSION NOT GRANTED / CANCELLED are displayed in the REPORTS section.

Date From: Click here to enter a date.	Date To: Click here to enter a date.
Time From: Enter starting time	Time To: Enter ending time
Place of visit:	
Purpose of visit:	
Conducting or Participating : select	Individual or team : select

Expected Expenditure:							
UPLOAD Invitation letters, reports ets., can be uploaded							
SAVE SUBMIT							
Instructions:							
1. Only when a team is either conducting or participating, 'Add Team members' button is enabled							

Department: select (and / or)		
Excel upload		
Display the names of all faculty in the selected department / excel upload		The names of the team members should be moved to this box
List of all faculty	→	Team members
	+	

+home/stakeholders/faculty/permissions/seminar workshop

LIST PANEL (seminar workshop)								
From: Click here to enter a date.	Search Panel							
Permission number To T	Topic Level Sponsoring Agency Conducting or Participating Individual or team participants Team members Expected expenditure	Search Paniel Actions Status Status EDIT DELETE						

APPLY

- 1. Form is submitted to the HOD.
- 2. When the input form is saved but not submitted, status is NOT SUBMITTED.
- 3. On submission, the status is SUBMITTED.
- 4. Depending on HOD actions the status is PERMISSION GRANTED / PERMISSION NOT GRANTED / CANCELLED and EDIT and DELETE buttons are disabled.
- 5. Entries with PERMISSIN NOT GRANTED or CANCELLED should not be displayed after the expiry of the date.
- 6. After record of seminar / workshop is submitted and approved by HOD, the status is changed to COMPLETED and the entry is not displayed.
- 7. Entries with COMPLETED / PERMISSION NOT GRANTED / CANCELLED are displayed in the REPORTS section.

Date From: Click here to enter a date. Time From: Enter starting time Time To: Enter ending time Type of programme: select Conducting Agency: Venue: Topic Level: select Sponsoring agency: select Conducting or Participating: select Individual or team: select ADD TEAM MEMBERS Expected Expenditure UPLOAD Invitation letters, reports ets., can be uploaded	INPUT FORM for ADD and EDIT buttons in LIST PANEL(seminar workshop)							
Time From: Enter starting time Type of programme : select Conducting Agency: Venue: Level : select Conducting or Participating : select Individual or team : select Participants : select ADD TEAM MEMBERS Expected Expenditure								
Type of programme : select Conducting Agency: Venue: Level : select Conducting or Participating : select Individual or team : select participants : select ADD TEAM MEMBERS Expected Expenditure	Date From: Click here to enter a date.	Date To: Click here to enter a date.						
Type of programme : select Conducting Agency: Venue: Level : select Conducting or Participating : select Individual or team : select participants : select ADD TEAM MEMBERS Expected Expenditure								
Venue: Level: select Conducting or Participating: select Individual or team: select participants: select ADD TEAM MEMBERS Expected Expenditure	Time From: Enter starting time	Time To: Enter ending time						
Venue: Level: select Conducting or Participating: select Individual or team: select participants: select ADD TEAM MEMBERS Expected Expenditure	Type of programme , select	Conducting Agency						
Level : select Conducting or Participating : select Individual or team : select participants : select ADD TEAM MEMBERS Expected Expenditure	Type of programme : select	Conducting Agency:						
Level : select Conducting or Participating : select Individual or team : select participants : select ADD TEAM MEMBERS Expected Expenditure	Venue:	Topic						
Conducting or Participating : select participants : select ADD TEAM MEMBERS Expected Expenditure								
participants : select ADD TEAM MEMBERS Expected Expenditure								
ADD TEAM MEMBERS Expected Expenditure	Conducting or Participating : select	Individual or team : select						
ADD TEAM MEMBERS Expected Expenditure								
Expected Expenditure	participants : select							
Expected Expenditure								
LIDLOAD	ADD TEAM MEMBERS							
UPLOAD Invitation letters, reports ets., can be uploaded	Expected Expenditure							
Invitation letters, reports ets., can be uploaded								
	Invitation letters, reports ets., can be uploaded							
SAVE SUBMIT								
Instructions:	Instructions:							
1. Only when a team is either conducting or participating, 'Add Team members' button is		participating, 'Add Team members' button is						
enabled	·	1 1 5						

NPUT FORM for ADD TEAM MEN LIS'	MBERS button in INPUT FO T PANEL(seminar workshop	
Department: select (and / or) Excel upload		
Display the names of all faculty in the selected department / excel upload		The names of the team members should be moved to this box
List of all faculty	→ ←	Team members
	SAVE	

+home/stakeholders/faculty/permissions/sports games activities

	LIST PANEL (sports games activities)																
Fro	m: C	Click	ck here to enter a date. To: Click here to enter a date. Search Pa								Search Panel						
		Da	ate	Tiı	me												Actions
															th		
															s with		
											gu				ıt s		
											ati				neı		
						/				1	or Participating			ıre	List of uploaded document		
	number					Agency		int		Agency	arti	m		expenditure	do		
	um					\ge		event		\ge	ır P	Individual or team	SLS	en	ded		
						,		the				or	nbe	dxe	oac		
	Permission					Conducting		of tl		Sponsoring	Conducting	ual	Team members		ldn		
	niss	u		u		qac	<u>e</u>	e c	1	ost	quc	vid	n n	ecte	of	18	
	ern	From	То	From	То	uo;	venue	Name	Level	роі	on	ıdi	ear	Expected	ist	Status	
	Ь	F	L	F	L	C	Ň	Z	Γ	S	С	Iı	T	E	Γ	S	
																	EDIT DELETE

APPLY

- 1. Form is submitted to the HOD.
- 2. When the input form is saved but not submitted, status is NOT SUBMITTED.
- 3. On submission, the status is SUBMITTED.
- 4. Depending on HOD actions the status is PERMISSION GRANTED / PERMISSION NOT GRANTED / CANCELLED and EDIT and DELETE buttons are disabled.
- 5. Entries with PERMISSIN NOT GRANTED or CANCELLED should not be displayed after the expiry of the date.
- 6. After record of sports activity is submitted and approved by HOD, the status is changed to COMPLETED and the entry is not displayed.
- 7. Entries with COMPLETED / PERMISSION NOT GRANTED / CANCELLED are displayed in the REPORTS section.

INPUT FORM for ADD and EDIT buttons in LIST PANEL(sports games activities)										
Date From: Click here to ea	Date To: Click here to enter a date.									
Time From: Enter starting	Time To: Enter anding time									
Time From: Enter starting	Time To: Enter ending time									
Conducting Agency:		Venue:								
Name of the event										
Event Level : select	Sponsoring agency:									
Conducting or Participating	Individual or team: Team									
ADD TEAM MEMBERS										
Expected Expenditure :										
UPLOAD Invitation letters, reports ets., can be uploaded										
SAVE SUBMIT										
Instructions:										
1. Only when a team i	s either conducting or pa	rticipating, 'Add Team members' butto								
enabled										

	PANEL(sports gamesacti	vities)
Department: select		
(and / or) excel upload		
Display the names of all faculty in the elected department / excel upload		The names of the team members should be moved to this box
creeted department, exect aprodu		moved to this box
List of all faculty	→	Team members
	_	
	←	

+home/stakeholders/faculty/permissions/culturalactivities

								I	IST	PAN	IEL	(cult	tural	activ	ities)		
From: Click here to enter a date.									To:	Click	k her	e to	entei	a da	ate.		Search Pane	l
		Da	ate	Ti	me												Actions	
	Permissions number	From	То	From	То	Conducting Agency	venue	Name of the event	Level	Sponsoring Agency	Conducting or	Individual or team	Team members	Expected expenditure	List of uploaded	Status		
																	EDIT DELETE	
															·			

APPLY

- 1. Form is submitted to the HOD.
- 2. When the input form is saved but not submitted, status is NOT SUBMITTED.
- 3. On submission, the status is SUBMITTED.
- 4. Depending on HOD actions the status is PERMISSION GRANTED / PERMISSION NOT GRANTED / CANCELLED and EDIT and DELETE buttons are disabled.
- Entries with PERMISSIN NOT GRANTED or CANCELLED should not be displayed after the expiry
 of the date.
- 6. After record of cultural activities submitted and approved by HOD, the status is changed to COMPLETED and the entry is not displayed.
- 7. Entries with COMPLETED / PERMISSION NOT GRANTED / CANCELLED are displayed in the REPORTS section

INPUT FORM for ADD and EDIT	buttons in LIST PANEL(cultural activities)
Date From: Click here to enter a date.	Date To: Click here to enter a date.
Time From: Enter starting time	Time To: Enter ending time
Conducting Agency:	Venue:
Name of the event	
Event Level : select	Sponsoring agency :
Conducting or Participating: select	Individual or team : Team
ADD TEAM MEMBERS	

Expected Expenditure :	
UPLOAD Invitation letters, reports ets., can be uploaded	
SAVE SUBMIT	
Instructions:	
1. Only when a team is either conducting or participating, 'Add Team members' button is	
enabled	

INPUT FORM for ADD TEAM	MEMBERS button in INPUT FO LIST PANEL(culturalactivities	ORM for ADD and EDIT buttons in
Department: select (and / or) Excel upload Display the names of all faculty in the selected department / excel upload		The names of the team members should be moved to this box
List of all faculty	→	Team members
	SAVE	

+home/stakeholders/faculty/permissions/NCCactivities

	LIST PANEL (NCC activities)																	
Fre	m: C	lick h	ere to	ente	r a da	te.	T	To: Click here to enter a date.						Search Panel				
		Da	ate	Time														Actions
	er					ıcy		Jo			cy		u					
	nb					Agency		nc			en		team	70		ر ا		
	number					Αξ)tic			Agency	or		ers		ade		
	h0				the	iri			ıgı	gu.	l or	mb		uploaded				
	sic					ctii	of the	description			orir	ctii	lua	ne	pə			
	Permission	п		п		Conducting	je (f.d	Venue	<u>(6)</u>	Sponsoring	Conducting	Individual	Team members	Expected	of	sn	
	err	From	0	From	0	on	Name	Brief	en	evel	po	on	ıdi	eaı	dx	ist	Status	
	P	H	То	Ϊ́	То	C	Z	B	>	Γ	S	0	Ir	\mathbf{I}	E	L	S	
																		EDIT DELETE

APPLY

- 1. Form is submitted to the HOD.
- 2. When the input form is saved but not submitted, status is NOT SUBMITTED.
- 3. On submission, the status is SUBMITTED.
- 4. Depending on HOD actions the status is PERMISSION GRANTED / PERMISSION NOT GRANTED / CANCELLED and EDIT and DELETE buttons are disabled.
- 5. Entries with PERMISSIN NOT GRANTED or CANCELLED should not be displayed after the expiry of the date.
- 6. After record of NCC activity is submitted and approved by HOD, the status is changed to COMPLETED and the entry is not displayed.
- 7. Entries with COMPLETED / PERMISSION NOT GRANTED / CANCELLED are displayed in the REPORTS section

INPUT FORM for ADD and EDIT bu	ttons in LIST PANEL(NCC activities)						
Date From: Click here to enter a date.	Date To: Click here to enter a date.						
Time From: Enter starting time	Time To: Enter ending time						
Conducting Agency:	Name of the Programme/Training : select						
Brief description of the program	Venue:						
Level: select	Sponsoring Agency : select						
Conducting or Participating : select	Individual or team : Team						
ADD TEAM MEMBERS							
Expected Expenditure:							
UPLOAD Invitation letters, reports ets., can be	oe uploaded						
SAVE	SUBMIT						
Instructions: 1. Only when a team is either conducting or enabled	participating, 'Add Team members' button is						

+home/stakeholders/faculty/permissions/NSS activities

								L	IST P	PANE	L (NS	SS act	ivitie	s)						
From: Click here to enter a date.								To: C	lick l	here to	o ente	r a da	ite.			Search Panel				
		Da	ate	Tir	me													A	ctions	
	Permission number	From	То	From	То	Conducting Agency	Name of the program	Brief description of the	Venue	Level	Sponsoring Agency	Conducting or	Individual or team	Team members	Expected expenditure	List of uploaded	Status			
																		EDIT	DELETE	

APPLY

- 1. Form is submitted to the HOD.
- 2. When the input form is saved but not submitted, status is NOT SUBMITTED.
- 3. On submission, the status is SUBMITTED.
- 4. Depending on HOD actions the status is PERMISSION GRANTED / PERMISSION NOT GRANTED / CANCELLED and EDIT and DELETE buttons are disabled.
- 5. Entries with PERMISSIN NOT GRANTED or CANCELLED should not be displayed after the expiry of the
- 6. After record of NSS activity is submitted and approved by HOD, the status is changed to COMPLETED and the entry is not displayed.
- 7. Entries with COMPLETED / PERMISSION NOT GRANTED / CANCELLED are displayed in the REPORTS section

Time From: Enter startin	ng time	Time To: Enter ending time
Conducting Agency:		Name of the Programme/Training : so
Brief description		Venue:
of the program		
Level : select		Sponsoring Agency : select
ADD TEAM MEMB	ERS	
Expected Expenditure		
UPLOAD Invitation	letters, reports ets., can	be uploaded
	SAVE	SUBMIT
Instructions:		
	m is either conducting or	participating, 'Add Team members' bu

+home/stakeholders/faculty/daily teaching work/teaching plan

		DISPLA	AY PANI	EL (teach	ing plan			
				(<u> </u>			
	1	2	3	4	5	6	7	Beyond Workin Hours
Today date T	batch code / subject name/room number		batch code / subject name/room number		CLIBBED CLASS batch code / subject name/room number/ time from/ time to batch code / subject name/room number/ time to to the from/ time to time from/ time from/ time from/ time from/ time to		batch code / subject name/room number	batch code / subject name/ room number/ time from/ time to
Tomorrow				l			l	l
date T+1	COMBIN batch code / subject name/ room number/ time from/ time to	ED CLASS batch code / subject name/ room number/ time from/ time to		HO	LIDAY			
Day after								
tomorrow date T+2	batch code / subject name/ room number/ time from/ time to			НΩ	LIDAY			
2 days after				1.5	,.			
tomorrow date T+3	batch code / subject name/ room number			batch code / subject name/room number	batch code / subject name/room number		batch code / subject name/room number	batch code / subject name/ room number
3 days after		batch code /		batch code /		batch code /	batch code /	
tomorrow date T+4		subject name/room number		subject name/room number		subject name/room number	subject name/room number	
4 days after tomorrow date T+5			batch code / subject name/room number		batch code / subject name/room number		batch code / subject name/room number	
5 days after								
tomorrow date T+6		batch code / subject name/room number	batch code / subject name/room number	batch code / subject name/room number				
6 days after tomorrow date T+7	batch code / subject name/room number						batch code / subject name/room number	
7 days after tomorrow date T+8				НО	LIDAY			
8 days after tomorrow date T+9				НО	LIDAY			
9 days after								
tomorrow	batch code / subject			batch code / subject	batch code / subject		batch code / subject	
date T+10	name/room number			name/room number	name/room number		name/room number	
10 days after tomorrow		batch code / subject name/room		batch code / subject name/room		batch code / subject name/room	batch code / subject name/room	
date T+11		number		number		number	number	

11 days after tomorrow date T+12			batch code / subject name/ room number		batch code / subject name/room number	batch code / subject name/room number	
12 days after tomorrow date T+13		batch code / subject name/room number	batch code / subject name/room number	batch code / subject name/room number			
13 days after tomorrow date T+14	batch code / subject name/room number					batch code / subject name/room number	

- 1. Allotted free periods and classes beyond working hours or in holidays are also displayed along with regular classes either clubbed or not during T, T+1, T+2 and T+3 days.

 Teaching plan is enabled from T to T+14 days.
- 2. Colour scheme and their meaning:
 - 1. Black Background: Regular class as per time table of the faculty
 - 2. Blue Background: A free period or class beyond working hours allotted to this faculty.
 - 3. Top White Strip: A clubbed class.
 - 4. Bottom Green Strip: Teaching plan prepared.
 - 5. Bottom Red Strip: Teaching plan not prepared (default)
- 3. Clicks and Action Forms
 - 1. Black and Blue: Teaching Plan Save Form

TEACHING PLAN SAVE FORM FOR DISPLAY PANEL (teaching plan)								
Date: (auto fetch)	Period No.: (auto fetch)							
Subject: (auto Fetch)	Batch: (auto fetch)							
Topic:	Concepts to be covered:							
·								
UPLOAD Unload the teaching plan								
Upload the teaching plan	only. Do not upload teaching material.							
	SAVE							
Instructions:								
	device prior to the data of taking of the class							
=	lays prior to the date of taking of the class.							
	dates alone are enabled for the date on which							
the class is to be held and the remaining	g dates are locked.							
3. Only allotted periods alone as per the	e time table for the date on which the class is to							
held should be displayed in the period r	number selection.							
4 Continuous periods of a batch should	l he displayed as a single item							

Home/stakeholders/faculty/daily teaching work/class attendance

DISPLAY PANEL (Class Attendance)										
					_	_				
	1	2	3	4	5	6	7	Beyond Workin g Hours		
Today date T	butch code / subject name/ room number		batch code / subject name / room number		cttibber class batch code / subject name/ room number/ time from/ time to batch code / subject name/ room number/ time from/ time from/ time to		butch code / subject name / room number	batch code / subject name / room number/ time from/ time to		
				OR						
	1	2	3	4	5	6	7	Beyond Workin g Hours		
Today date T Combined class batch code / subject name / roon number / time from / time to Holiday										

- 1. Attendance for a class (regular/free period/clubbed class/class beyond working hours) is enabled from the time beginning of the class till 3 hours after the end of the class.
- 2. When attendance is enabled a class box can be clicked to mark attendance.
- 3. Colour scheme and their meaning:
 - 1. Black Background: Regular class as per time table of the faculty.
 - 2. Blue Background: A free period or class beyond working hours allotted to this faculty.
 - 3. Top White Strip: A clubbed class.
 - 4. Bottom Yellow Strip: Attendance enabled.
 - 5. Bottom Green Strip: Attendance marked.
 - 6. Bottom Red Strip: Attendance not marked.
- 4. Clicks and Action Form:
 - 1. Black and Blue: Attendance Form

ATTENDACE FORM FOR DISPLAY PANEL(Class Attendance)									
Date: (auto fetch)	Period(s): (auto fetch)								
Batch: (auto fetch)	Subject:(auto fetch)								
Time From: (auto fetch)	Time To: (auto fetch)								

S.No	Name of the student	present	Absent	permission						
SAVE										

Instructions:

- 1. The default attendance is "ATTENDANCE NOT MARKED".
- 2. Continuous periods of a batch should be displayed as a single item.

•

+home/stakeholders/faculty/daily teaching work/class record

			DISPL	AY PAN	EL (class	record)			
					·				
		1	2	3	4	5	6	7	Beyond Working Hours
	Today date T	batch code / subject name/room number		batch code / subject name/rom number		CLABBED CLASS batch code / subject name/ room number/ batch code / subject name/ room number/		batch code / subject name/rom number	batch code / subject name/ room number/ time from/ time to
	Yesterday date T-1	COMBINI butch code / subject name/ room number/ time from/ time to	ED CLASS batch code / subject name/ room number/ time from/ time to		НОІ	IDAY			
Day before yesterday date T-2 hatch code / subject name/ room number/ time to HOLIDAY									
	2 days before yesterday date T-3	batch code / subject name/ room number			batch code / subject name/room number	batch code / subject name/ room number		batch code / subject name/room number	batch code / subject name/ room number/ time from/ time to

- 1. Allotted free periods and classes beyond working hours or in holidays are also displayed along with regular classes either clubbed or not during T, T-1, T-2 and T-3 days
- 2. Colour scheme and their meaning:
 - 1. Black Background: Regular class as per time table of the faculty
 - 2. Blue Background: A free period or class beyond working hours allotted to this faculty.
 - 3. Top White Strip: A clubbed class.
 - 4. Bottom Green Strip:Class record prepared.
 - 5. Bottom Red Strip: Class record not prepared (default).
- 3. Clicks and Action Forms
 - 1. Black and Blue: Class Record Form

Date: (auto fetch)	Period Number: (auto fetch)							
Time From: (auto fetch)	Time To: (auto fetch)							
Batch: (auto fetch)	Subject: (auto fetch)							
Topic:	Concepts covered:							
	SAVE							
Instruction: 1. Check if attendance is marked or not for the selected class to proceed further.								

Home/stakeholders/faculty/daily teaching work/modify attendance

	DI	SPLAY	PANEL	(modify	attendanc	e)				
						-				
	1	2	3	4	5	6	7	Beyond		
								Working Hours		
Today date	batch code /		batch code /		CLUBBED		batch code /	batch code /		
Т	baren cone / subject name/ room number		subject name/room number		batch code / subject name/ room number/ time from/ time to batch code / subject name/ room number/ time from/ time from/ time to		baten code / subject name/ room number	oate code/ subject name/ room number/ time from/ time to		
Yesterday date T-1	COMBINE batch code / subject name/ room number/ time from/ time to	ED CLASS batch code / subject name/ room number/ time from/ time to			1547					
Daybefore				HUI	IDAY					
Day before yesterday date T-2	butch code / subject name / room number / time from / time to /									
2 days before yesterday date T-3	batch code / subject name/ room number			batch code / subject name/room number	batch code / subject name/ room number		batch code / subject name/room number	batch code / subject name/ room number		

- 1. Allotted free periods and classes beyond working hours or in holidays are also displayed along with regular classes either clubbed or not during T, T-1, T-2 and T-3 days
- 2. Colour scheme and their meaning:
 - 1. Black Background: Regular class as per time table of the faculty
 - 2. Blue Background: A free period or class beyond working hours allotted to this faculty.
 - 3. Top White Strip: A clubbed class.
 - 4. Bottom Green Strip: Attendance marked.
 - 5. Bottom Red Strip: Attendance not marked.
- 3. Clicks and Action Forms
 - 1. Any Background with Bottom Green Strip: Modify Attendance Form
 - 2. Any Background with Bottom Red Strip: Not Clickable

	MOI	DIFY ATTENDANCE FO	ORM FO	OR DISPLA	Y PANEL(1	modify	y attendance)				
Da	ite: (aut	o fetch)									
Ba	tch: (au	ito fetch)		Subject: (a	auto fetch)						
Ti	ming F	rom: (auto fetch)		Timing To	e: (auto fetch	1)					
				Reasons for	or						
				modification:							
	S.No	Name of the student	Prese	ent	Absent		permission				
				CANE							
_				SAVE							
Ins	structio	ns:									

1. The original record without modification should be maintained for reference

+home/stakeholders/faculty/other works/remedial classes

	LIST PANEL (remedial classes)														
F	From: Cl	ick he	re to	enter	a date	e. To	To: Click here to enter a date.						Search Panel		
			Ti	me			p		<u>e</u>						Actions
	Permission number	ę.	m		Venue	pic	Concepts to be covered	pe of role	Brief description of role	Number of students	Amount spent	List of uploaded	documents with link	Status	
	Рег	Date	From	То	Ve	Topic	Co	Type	Bri	N	An	Lis	gop	Sta	
															UPDATE

ADD

- 1. The default list should display N most recent entries with pagination.
- 2. The record is auto created when the permission is given by HOD and the status is shown as PERMISSION GRANTED & REPORT NOT SUBMITTED.
- 3. The record is auto deleted if the status is changed to CANCELLED by HOD.
- 4. If T is the end date of the activity, UPDATE button is disabled after T + 3 days.
- 5. On submission of the report, the status is REPORT SUBMITTED.
- 6. Depending on HOD actions, the status is COMPLETED / REPORT NOT ACCEPTED.
- 7. If the status is COMPLETED, the entry is not displayed here but it is displayed in the REPORTS section

INPUT FORM for ADD and EDIT bu	ttons in LIST PANEL(remedial classes)								
Approval reference number: select									
Date: (auto fetch)	Venue: (auto fetch)								
From: (auto fetch)	To:: (auto fetch)								
Topic: (auto fetch)	Concepts to be covered: (auto fetch)								
Role played : (auto fetch)	Brief description of role: (auto fetch)								
Amount spent if any:	marks:								
ADD STUDENTS	UPLOAD Invitation letters, reports ets., can be uploaded								
SAVE SUBMIT									

INPUT FORM for ADD STUD	NPUT FORM for ADD STUDENTS button in INPUT FORM for ADD and EDIT buttons in LIST PANEL(remedial classes)										
Course: select Batch: select (and / or) Excel upload											
Display the names of all students in the selected batch / excel upload		The names of the participating students should be moved to this box									
List of all students	→ ←	List of participants									
	SAVE										

+home/stakeholders/faculty/other works/career counselling

	LIST PANEL (career counselling)																		
Fre	From: Click here to enter a date.									To: Click here to enter a date.							Search Panel		
		,																	,
		Da	ate	Tir	ne				þ				e						Actions
	Permission number	From	То	From	То	Conducting agency	Venue	Topic	Concepts to be covered	ng or	Individual or team	Team members	Brief description of role	Remarks	Number of students	Amount spent if any	List of uploaded	Status	
																			UPDATE
									·						·				

APPLY

- 1. The default list should display N most recent entries with pagination.
- 2. The record is auto created when the permission is given by HOD and the status is shown as PERMISSION GRANTED& REPORT NOT SUBMITTED.
- 3. The record is auto deleted if the status is changed to CANCELLED by HOD.
- 4. If T is the end date of the activity, UPDATE button is disabled after T + 3 days.
- 5. On submission of the report, the status is REPORT SUBMITTED.
- 6. Depending on HOD actions, the status is COMPLETED / REPORT NOT ACCEPTED.
- 7. If the status is COMPLETED, the entry is not displayed here but it is displayed in the REPORTS section

INPUT FORM for ADD and EDIT butto	INPUT FORM for ADD and EDIT buttons in LIST PANEL(career counselling)									
Approval reference number: select										
Date From: (auto fetch)	Date To: (auto fetch)									
Time From: (auto fetch)	Time To: (auto fetch)									
Conducting agency: (auto fetch)	Venue: (auto fetch)									
Topic: (auto fetch)	Concepts covered: (auto fetch)									
Conducting or Participating : (auto fetch)	Individual or Team: (auto fetch)									
Role:(self / Team Leader / Team	Brief									
member)	description of role:									
Remarks:	Amount spent									
	if any:									
A D.D. GERTINES	Invitation letters, reports									
ADD STUDENTS	UPLOAD ets., can be uploaded									
SAVE	SUBMIT									
Instructions:										
1. 'Add Students' button and Amount	spent field are enabled for Team Leader									
or self and disabled for Team mem	•									

INPUT FORM for ADD STUDE	ENTS button in INPUT FORM for PANEL(career counselling)	or ADD and EDIT buttons in LIST
Course: select Batch: select (and / or) Excel upload		
Display the names of all students in the selected batch / excel upload		The names of the participating students should be moved to this box
List of all students	→ ←	List of participants
	SAVE	

	LIST PANEL (study visits)																
From: Click here to enter a date. To: Click here to enter a date.														Search Panel			
		Date		Date Tim													Actions
	Permission number	From	To	From	То	Place of visit	Purpose of visit	Conducting or	Individual or team	Team members	Brief description of role	Remarks	Number of students	Amount spent if any	List of uploaded	Status	
																	UPDATE

APPLY

- 1. The default list should display N most recent entries with pagination.
- 2. The record is auto created when the permission is given by HOD and the status is shown as PERMISSION GRANTED & REPORT NOT SUBMITTED.
- 3. The record is auto deleted if the status is changed to CANCELLED by HOD.
- 4. If T is the end date of the activity, UPDATE button is disabled after T + 3 days.
- 5. On submission of the report, the status is REPORT SUBMITTED.
- 6. Depending on HOD actions, the status is COMPLETED / REPORT NOT ACCEPTED.
- 7. If the status is COMPLETED, the entry is not displayed here but it is displayed in the REPORTS section

INPUT FORM for ADD and EDIT by	uttons in LIST PANEL(study visits)									
Approval reference number: select										
Date From: (auto fetch)	Date To: (auto fetch)									
Time From: (auto fetch)	Time To: (auto fetch)									
Place of visit: (auto fetch)	Purpose of visit: (auto fetch)									
Conducting or Participating : (auto fetch)	Individual or Team: (auto fetch)									
Role:(self / Team Leader / Team member)	Brief description of role:									
Remarks:	Amount spent if any:									
ADD STUDENTS	UPLOAD Invitation letters, reports ets., can be uploaded									
SAVE SUBMIT										

Instructions:

1. 'Add Students' button and Amount spent field are enabled for Team Leader or self and disabled for Team member.

INPUT FORM for ADD STUDENTS button in INPUT FORM for ADD and EDIT buttons in LIST PANEL(study visits)												
Course: select Batch: select (and / or) Excel upload Display the names of all students in the selected batch / excel upload List of all students	→ ←	The names of the participating students should be moved to this box List of participants										
	SAVE											

+home/stakeholders/faculty/other works/seminar workshop

	LIST PANEL (seminar workshop)																				
Fr	From: Click here to enter a date. To: Click here to enter a date.														Search Panel						
	Date Time														(h						Actions
	Permission number	From	То	From	То	Type of program	Conducting Agency	Venue	Topic	Sponsoring Agency	Level	Conducting or	Individual or team	Team members	Brief description of role	Remarks	Number of participants	Amount spent if any	List of uploaded	Status	
																					UPDATE

APPLY

- 1. The default list should display N most recent entries with pagination.
- 2. The record is auto created when the permission is given by HOD and the status is shown as PERMISSION GRANTED & REPORT NOT SUBMITTED.
- 3. The record is auto deleted if the status is changed to CANCELLED by HOD.
- 4. If T is the end date of the activity, UPDATE button is disabled after T + 3 days.
- 5. On submission of the report, the status is REPORT SUBMITTED.
- 6. Depending on HOD actions, the status is COMPLETED / REPORT NOT ACCEPTED.
- 7. If the status is COMPLETED, the entry is not displayed here but it is displayed in the REPORTS section.

Approval reference number: select												
Date From: (auto fetch)	Date To: (auto fetch)											
Time From: (auto fetch)	Time To: (auto fetch)											
Type of Program: (auto fetch)	Conducting Agency (auto fetch)											
Level: (auto fetch)	Sponsoring Agency: (auto fetch)											
Venue: (auto fetch)	Topic: (auto fetch)											
Conducting or Participating : (auto fetch)	Individual or Team: (auto fetch)											
Participants: (students only / faculty only / both / others)												
Role:(self / Team Leader / Team	Brief											
member)	description of role:											
Remarks:	Amount spent if any:											
ADD STUDENTS ADD FACULTY	Invitation letters, reports ets., can be uploaded											
SAVE	SUBMIT											
Instructions:												
1. 'Add Students' and 'Add faculty' buttons and Amount spent field are enabled												

INPUT FORM for ADD STUDENTS button in INPUT FORM for ADD and EDIT buttons in LIST PANEL(seminar workshop) Course: select Batch: select (and / or) Excel upload Display the names of all students in the selected batch / excel upload List of all students List of participants Course: select Batch: select Batc

+home/stakeholders/faculty/other works/sports games activities

								LI	ST I	PAN	NEL	. (st	ort	s ga	mes	act	ivit	ies)			
F	rom: (Click	here	e to e	enter	a da	ate.						-	Го:	Clic	k h	ere	to e	nter	a	Search Panel
													(date	•						
	Date Time												70				Actions				
														ole		ts	Number of prize winners				
	H H					>		. ,	>					of role		pan	vin	υV			
				gency		Name of the event	Agency			Individual or team				Number of participants	e v	Amount spent if any	р				
	number								Ag		or	r te	Team members	Brief description		bari	oriz	nt	ist of uploaded		
									ng	vel	Conducting or	al o	mk	cri		of 1	of 1	spe	olog		
	Permission					Conducting	4)	of	Sponsoring	Event Level	ıcti	dus	me	des	cks	er	er	nt	f ut		
	mi	Щ		m		ndu	Venue	me	Suc	ent	ndt	ivi	am	ef (Remarks	dm	mb	lou	t o	tus	
	Per	From	To	From	To	S	Ve	Na	Spo	$\mathbf{E}_{\mathbf{V}}$	S	Ind	Te	Bri	Re	N	Nu	An	Lis	Status	
																					UPDATE
																					UIDAIL

APPLY

- 1. The default list should display N most recent entries with pagination.
- 2. The record is auto created when the permission is given by HOD and the status is shown as PERMISSION GRANTED & REPORT NOT SUBMITTED.
- 3. The record is auto deleted if the status is changed to CANCELLED by HOD.
- 4. If T is the end date of the activity, UPDATE button is disabled after T + 3 days.
- 5. On submission of the report, the status is REPORT SUBMITTED.
- 6. Depending on HOD actions, the status is COMPLETED / REPORT NOT ACCEPTED.
- 7. If the status is COMPLETED, the entry is not displayed here but it is displayed in the REPORTS section

	INPUT FORM for ADD and EDIT buttons in LIST PANEL(sports games activities)											
	Approval reference number: select											
-	Date From: (auto fetch)	Date To: (auto fetch)										
	Time From: (auto fetch)	Time To: (auto fetch)										
		Conducting Agency (auto fetch)										
	Event Level: (auto fetch)	Sponsoring Agency: (auto fetch)										
	Venue: (auto fetch)	Name of the event: (auto fetch)										
	Conducting or Participating : (auto fetch)	Individual or Team: (auto fetch)										
	Role:(self / Team Leader / Team	Brief										
	member)	description of role:										
	Remarks:	Amount spent										
		if any:										
	ADD PARTICIPANTS AND PRIZE WINNERS	UPLOAD Invitation letters, reports ets., can be uploaded										
	SAVE SUBMIT											
	Instructions:											
	1. 'Add participants and prize winners' button and Amount spent field are											
	enabled for Team Leader or self an	d disabled for Team member.										

INPUT FORM for ADD PARTICIPANTS AND PRIZE WINNERS button in LIST PANEL(sports games activities) Course: select Batch: select (and / or) Excel upload Display the names of all students in The names of the participating students should Display all the prizes the selected batch be moved to this box / excel upload **→** LIST OF ALL LIST OF PRIZES List of participants and prize winners STUDNTS FIRST PLACE NAME OF THE POSITION / PRIZE SECOND PLACE STUDENT THIRD PLACE WINNERS RUNNERS FIRST RUNNERS SECOND RUNNERS CERIFICATE OF EXCELLENCE CERTIFICATE OF PARTICIPATION NIL OTHERS **SAVE**

+home/stakeholders/faculty/other works/cultural activities

	LIST PANEL (cultural activities)																							
									LI	ST	PAl	NEI	_ (c	ultu	ral	acti	viti	es)						
Fre	m: (Click	c her	e to	ente	rac	late								7	To: Click here to						Se	arch Panel	
																ntei	ac	late						
	Date Time																				Acti	ons		
		D		11										e)			SES					7 1001	Olis	
														rol		nts	ıne							
	_					gency		+	S			_		of role		Number of participants	Number of prize winner	anv						
	Ser		en.	en			or team		П		tici	e,	if a											
	Approval number From To From Conducting Agency Venue Name of the event										ū	r te	ers	žić		ar	rriz	nt j	de					
	nu nu										Conducting or	Ō		Brief description		f r	f r	spent if	ist of uploaded					
	al					Conducting		of t	Sponsoring	evel	ίť	Individual	neı	SSC	S	r 0	r 0	t S	an					
	Approval	ı		_		 Juc	e	e	SO	Event I	lμC	лd	n c	ď	Remarks	be	be	Amount	Jc	S				
	ıdc	on		From			Venue	m	Q	'en	Juc	di,	an	ie	ım	Ш	ım	no	St (Status				
	A	From	To	Fr	To	ŭ	Ve	ž	Sr	Ξ	ŭ	In	T	Br	Re	Ź	Ź	A	Ľ	St				
																					TI	DDATE		
																					U	PDATE		

APPLY

- 1. The default list should display N most recent entries with pagination.
- 2. The record is auto created when the permission is given by HOD and the status is shown as PERMISSION GRANTED & REPORT NOT SUBMITTED.
- 3. The record is auto deleted if the status is changed to CANCELLED by HOD.
- 4. If T is the end date of the activity, UPDATE button is disabled after T + 3 days.
- 5. On submission of the report, the status is REPORT SUBMITTED.
- 6. Depending on HOD actions, the status is COMPLETED / REPORT NOT ACCEPTED.
- 7. If the status is COMPLETED, the entry is not displayed here but it is displayed in the REPORTS section.

INPUT FORM for ADD and EDIT buttons in LIST PANEL(cultural activities)											
Approval reference number: select											
Date From: (auto fetch)	Date To: (auto fetch)										
Time From: (auto fetch)	Time To: (auto fetch)										
	Conducting Agency (auto fetch)										
Event Level: (auto fetch)	Sponsoring Agency: (auto fetch)										
Venue: (auto fetch)	Name of the event: (auto fetch)										
Conducting or Participating : (auto fetch)	Individual or Team: (auto fetch)										
Role:(self / Team Leader / Team	Brief										
member)	description of role:										
Remarks:	Amount spent										
	if any:										
ADD PARTICIPANTS AND PRIZE	UPLOAD Invitation letters, reports										
WINNERS	ets., can be uploaded										
SAVE SUBMIT											
Instructions:											
· · · ·	1. 'Add participants and prize winners' button and Amount spent field are										
enabled for Team Leader or self an	d disabled for Team member.										

INPUT FORM	for ADD PARTIC	CIPANTS AND PRIZE WINNED activities)	RS button in LIST	PANEL(cultural
Course: select Batch: select (and / or) Excel upload Display the names of all students in the selected batch / excel upload LIST OF ALL STUDNTS	Display all the prizes LIST OF PRIZES FIRST PLACE SECOND PLACE THIRD PLACE WINNERS RUNNERS FIRST RUNNERS SECOND RUNNERS CERIFICATE OF EXCELLENCE CERTIFICATE OF PARTICIPATION	→	The names of the particip be moved to this box List of participants NAME OF THE STUDENT	
	OTHERS			

+home/stakeholders/faculty/other works/NCC activities

LIST PANEL (NCC activities)	
From: Click here to enter a date. To: Click here to	Search Panel
enter a date.	
Date Time	Actions
From From To To Conducting Agency Name of the program Brief description of the Venue Shonsoring Agency Level Conducting or Level Conducting or Individual or team Team members Rrief description of role Remarks Number of narticinants Number of narticinants Number of narticinants List of unloaded	
ncv of the of rolk winner suitable anv	
number Aoency e prooram intion of the Acency A cency A cency ar team hers intion of rol narticinants nrize winne ant if any aded	
From From To To Conducting Agency Name of the moory Rrief description of the moory Shonsoning Agency Level Conducting or Level Conducting or Individual or team Team members Rrief description of Remarks Number of narticity Status	
Permission r From To Conducting Name of the Brief descrir Venue Snonsoring Level Conducting Level Conducting Mumber of n Number of n Number of n Status	
Sisio Gri Sisio	
m m m m m m m m m m	
Permission From To To Conducting Name of the Brief descri Venue Conducting Level Conducting I avel Conducting I avel Conducting I ndividual of Remarks Mumber of Number of Status	
	UPDATE

APPLY

- 1. The default list should display N most recent entries with pagination.
- 2. The record is auto created when the permission is given by HOD and the status is shown as PERMISSION GRANTED & REPORT NOT SUBMITTED.
- 3. The record is auto deleted if the status is changed to CANCELLED by HOD.
- 4. If T is the end date of the activity, UPDATE button is disabled after T + 3 days.
- 5. On submission of the report, the status is REPORT SUBMITTED.
- 6. Depending on HOD actions, the status is COMPLETED / REPORT NOT ACCEPTED.
- 7. If the status is COMPLETED, the entry is not displayed here but it is displayed in the REPORTS section.

INPUT FORM for ADD and EDIT buttons in LIST PANEL(NCC activities)											
Approval reference number: select											
Date From: (auto fetch)	Date To: (auto fetch)										
Time From: (auto fetch)	Time To: (auto fetch)										
Conducting Agency (auto fetch)	Name of the program (auto fetch)										
Brief description of the program : (auto fetch)	Sponsoring Agency: (auto fetch)										
Level: (auto fetch)	Venue : (auto fetch)_										
Conducting or Participating : (auto fetch)	Individual or Team: (auto fetch)										
Role:(self / Team Leader / Team	Brief										
member)	description of role:										
Remarks:	Amount spent if any:										
ADD PARTICIPANTS AND PRIZE WINNERS	UPLOAD Invitation letters, reports ets., can be uploaded										
SAVE SUBMIT											
Instructions: 1. 'Add participants and prize winners' button and Amount spent field are enabled for Team Leader or self and disabled for Team member.											

INPUT FORM for ADD PARTICIPANTS AND PRIZE WINNERS button in LIST PANEL(NCC activities) Course: select Batch: select (and / or) Excel upload Display the names of all students in The names of the participating students should Display all the prizes the selected batch be moved to this box / excel upload LIST OF ALL LIST OF PRIZES List of participants and prize winners STUDNTS FIRST PLACE NAME OF THE POSITION / PRIZE STUDENT SECOND PLACE THIRD PLACE WINNERS RUNNERS FIRST RUNNERS SECOND RUNNERS CERIFICATE OF EXCELLENCE CERTIFICATE OF PARTICIPATION NIL OTHERS **SAVE**

+home/stakeholders/faculty/other works/NSS activities

										LIS	ΤF	PAI	NEI	(N	ISS	act	ivit	ies)							
Fro	m: (Click	k hei	e to	ente	er a	date	Э.									,	Го:	Cli	ick	her	e to	Se	arch Pane	el
															(enter a date.									
		Da	ıte	Tiı	me													ý.					Actio	ons	
							٦	he							of role		nts	meī							
						CV	ran	of the		CV			Я		of 1		ina	winners	anv						
	number					gency	Name of the program	on		gency			Individual or team	Ş.	on		Number of participants			ed					
	nuu					Ā	le r	Brief descrintion		⋖		o or	D.	Team members	Brief description		na	of prize	Amount spent if	List of unloaded					
						Conducting	f ff	SCI		Sponsoring		Conducting	131	nen	SCI	Ø	r of		t sn	unl					
	Approval	u		u		diic	e o	f de	Je)SO	-	duc	vid	n n	f de	Remarks	he	Number	III	of	35				
	dd	From	То	From	То	, Q	Iam	rie	Venue	DOI	evel	, Ou	odi,	ear	rie	em	Inn	Im	Щ	ist	Status				
	A	F	T	F	T	9	4	В	7	S	_		L	Т	В	R	_	4	∀	1	S			1	
																						UPD	ATE		

APPLY

- 1. The default list should display N most recent entries with pagination.
- 2. The record is auto created when the permission is given by HOD and the status is shown as PERMISSION GRANTED & REPORT NOT SUBMITTED.
- 3. The record is auto deleted if the status is changed to CANCELLED by HOD.
- 4. If T is the end date of the activity, UPDATE button is disabled after T + 3 days.
- 5. On submission of the report, the status is REPORT SUBMITTED.
- 6. Depending on HOD actions, the status is COMPLETED / REPORT NOT ACCEPTED.
- 7. If the status is COMPLETED, the entry is not displayed here but it is displayed in the REPORTS section

INPUT FORM for ADD and EDIT but	tons in LIST PANEL(NSS activities)									
Approval reference number: select										
Date From: (auto fetch)	Date To: (auto fetch)									
Time From: (auto fetch)	Time To: (auto fetch)									
Conducting Agency (auto fetch)	Name of the program (auto fetch) Sponsoring Agency: (auto fetch)									
Brief description of the program : (auto fetch)										
Level: (auto fetch)	Venue : (auto fetch)_									
Conducting or Participating : (auto fetch)	Individual or Team: (auto fetch)									
Role:(self / Team Leader / Team	Brief									
member)	description of role:									
Remarks:	Amount spent									
	if any:									
ADD PARTICIPANTS AND PRIZE	UPLOAD Invitation letters, reports ets., can be uploaded									
WINNERS										
SAVE SUBMIT										
Instructions: 1. 'Add participants and prize winners' button and Amount spent field are enabled for Team Leader or self and disabled for Team member.										

		activities)	
Course: select Batch: select (and / or) Excel upload Display the names			
of all students in the selected batch / excel upload	Display all the prizes		The names of the participating students should be moved to this box
LIST OF ALL STUDNTS	LIST OF PRIZES FIRST PLACE SECOND PLACE THIRD PLACE WINNERS RUNNERS FIRST RUNNERS SECOND RUNNERS CERIFICATE OF EXCELLENCE CERTIFICATE OF PARTICIPATION NIL OTHERS	→ ←	List of participants and prize winners NAME OF THE POSITION / PRIZE STUDENT
		SAVE	

+home/stakeholders/faculty/rae/question paper setting

	LIST PANEL (question paper setting)											
Fro	om: Click	here to	enter	a date.	To: Cli	ck here	to enter	a date.		Search Panel		
		Ti	me			Actions						
	Date From To Batch				Subject	Internal or external	Topics covered	Duration of the exam / test	List of uploaded documents with link			
										EDIT DELETE		
A	ADD											
Instructions:												
1. The default list should display N most recent entries with pagination.												
	2. EDIT	, DEL	ETE b	uttons a	re disable	ed after	3 days o	f the DA	TE field	d in the above table		

INDUT FORM FOR LIGH	DANIEL (''								
INPUT FORM FOR LIST PANEL (question paper setting)									
Date: Click here to enter a date.	Internal or External: select								
From: Enter starting time	To: Enter ending time								
Subject: select	Topic:								
Concepts covered:	ration of exam / test: in hours and minutes								
UPLOAD Question paper and the	key should be uploaded								
	SAVE								
Instructions:									
· · · · · · · · · · · · · · · · · · ·	1. The entry should be made within 3 days. After 3 days the dates are locked. 2. If T is today, except T, T-1, T-2 and T-3 dates other dates are locked.								

+home/stake holders/faculty/rae/invigilation

					LIS	Γ PANE	L (invig	(ilation)				
Fro	m: Click h	ere to	enter a	date.	To: Click here to enter a date.					Search Panel		
		Tiı	me			;					Actions	
						/ test	exam /	S	Ą			
					rna	exam /		dent	d h Iink			
					external		of the	of students	List of uploaded documents with			
					or	of the			uplc ents			
	4)	ш		ject	Internal	ne c	Duration test	nbe	List of uple documents			
	Date	From	То	Subject	Inte	Name	Dur test	Number	List			
										EDIT	DELETE	

ADD

- 1. The default list should display N most recent entries with pagination.
- 2. EDIT, DELETE buttons are disabled after 3 days of the DATE field in the above table

INPUT FORM FOR LIST PAN	INPUT FORM FOR LIST PANEL (invigilation)									
	\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \									
Date: Click here to enter a date.	Internal or External: select									
From: Enter starting time	To: Enter ending time									
Subject: select	Name of the exam:									
Number of students:	Duration of exam / test: in hours and									
UPLOAD Invigilation orders, if any ,should	be uploaded									
SA	AVE									
Instructions:										
1. The entry should be made within 3 days. After	r 3 days the dates are locked.									
2. If T is today, except T, T-1, T-2 and T-3 dates	s other dates are locked.									

+home/stakeholders/faculty/rae/evaluation

					LIS	T PANE	EL (evalu	ation)							
Froi	n: Click l	nere to	enter a		Search Panel										
		Ti	me							Actions					
	Date	From	То	Subject	Internal or external	Name of the exam / test	Duration of the exam / test	Number of scripts evaluated	List of uploaded documents with link						
										EDIT DELETE					

ADD

- The default list should display N most recent entries with pagination.
 EDIT, DELETE buttons are disabled after 3 days of the DATE field in the above table.

INPUT FORM FOR LIST PANEL (evaluation)									
Date: Click here to enter a date.	Internal or External: select								
From: Enter starting time	To: Enter ending time								
Subject: select	Name of the exam:								
N. C. I. I. I. I.									
No. of scripts evaluated: select	Duration of exam / test: in hours and								
	minutes								
UPLOAD Evaluation orders, if any ,sh	nould be uploaded								
SA	SAVE								
Instructions:									
1. The entry should be made within 3 days	. After 3 days the dates are locked.								
2. If T is today, except T, T-1, T-2 and T-3	3 dates other dates are locked.								

+home/stakeholders/faculty/rae/practical viva

					I	LIST PA	ANEL (practic	al viva)					
Fr	om: Click	here t	o ente	r a date	. To:	To: Click here to enter a date.					Search Panel			
		Ti	me			st					Actions			
	Date From To Subject		Subject	Internal or external	Name of the exam / test	Practical / Viva	Duration	Number of students examined	List of uploaded documents with link					
											EDIT DELETE			
	ADD structions 1. The		t list sl	hould d	isplay N	N most	recent o	entries	with nag	vination				

2. EDIT, DELETE buttons are disabled after 3 days of the DATE field in the above table

INPUT FORM FOR LIST PANEL (practical viva) Date: Click here to enter a date. Internal or External: select From: Enter starting time To: Enter ending time Subject: select Name of the exam: Viva or practical: select Is it Assignment No. of students examined: select Duration of practices/viva: in hours and minutes UPLOAD Practical/Viva orders, if any ,should be uploaded SAVE **Instructions:** 1. The entry should be made within 3 days. After 3 days the dates are locked. 2. If T is today, except T, T-1, T-2 and T-3 dates other dates are locked.

		LISTI	PANEL (cia)	
Subject	Theory / practical	Type and number of Internal Assessments	List of uploaded documents if any	Links
	Theory	Test - 1		notification, post question paper and key , enter marks, preview
	Theory	Test - N		notification, post question paper and key , enter marks, preview
	Theory	Assignment – N		notification, enter marks, preview
	Theory	Attendance		attendance preview
	preview co	onsolidated internal	marks, generate conso	olidated internal marks
	Practical	Practical - 1		enter marks for Practical ,preview
		ADD		
	preview co	onsolidated internal	marks, generate conso	olidated internal marks

- 1. Based on the subjects assigned to the faculty and the CIA template attached to the subject, each component should be displayed with links.
- 2. Preview and Generate Consolidated Internal marks links should be given for each subject.
- 3. Notification link is enabled and post question paper and key, Enter marks and preview links are disabled by default.
- 4. Notification link is disabled after expiry of the date of internal test and post question paper and key or Enter marks link as the case may be are enabled.
- 5. Post question paper and key is disabled after3 days from the date of internal test.
- 6. Enter marks is disabled after 15 days from the date of internal test and preview button is enabled.
- 7. Generate Consolidated Internal marks link will be enabled by the nodal officer of the college. Once this link is clicked, all the entries for the subject are not listed. The Consolidated Internal marks for each subject are displayed to the students
- 8. For attendance component, preview button is enabled by default..

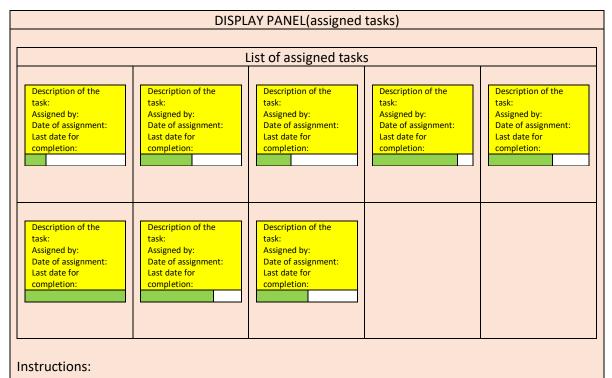
Batch: (auto fetched)		Subject: (auto fetch)						
Title of the		scription of the						
Internal Assessment:		Internal Assessment:						
Date of Internal Asses	sment / Last date							
for submission: Click	nere to enter a							
date.								
From: Enter starting ti	me	To: Enter ending time						
C								
UPLOAD Relevan	t material, if any ,s	hould be uploaded						
	SA	VE						
Instructions:								
1. For assignment, from and to time is not needed,								

Batch: (auto fetched)	Subject: (auto fetch)
Title of the	Description of the
Internal Assessment: (auto fetched)	Internal Assessment: (auto fetched)
Date of Internal Assessment / Last date	
for submission: (auto fetched)	
From: (auto fetched)	To: (auto fetched)
UPLOAD Question paper and key sho	*
Instructions: 1. The entry should be made within a After 3 days, the dates are locked	3 days of the Date of Internal Assessment. ald be available to the concerned students.

Batch: (auto fetched)	Subject: (auto fetch)	Title of the Internal Assessment: (auto fetched)
Reg.No	Name of the student	Marks
List the Registration number (auto fetched)	List the student name (auto fetch)	
	SAVE	
the dates are locked.	de within 15 days of the Date of Internal A	·

Batch: (auto fetched)	Subject: (auto fetch)	List of	experime	ents Choose	an item				
Reg.No	Name of the student	Marks	Marks	Marks					
List the Registration number (auto fetched)	List the student name (auto fetch)								
the date 2. Once p	ery should bes are locked osted, the iron the select	d. iformatio	n should	be availab	Date o	e concer	ned stude	ents.	

om: Click or tap to ente	er a date.	To: Click	PANEL (attendance or tap to enter a da (auto fetch)	•	Search Panel
Reg.No	Name of the student		Total hours Taken	Total hours Attendended	Percentage



- 1. Each box represents a task
- 2. Bottom green strip represents % of completion of the task as assessed by the assignor.
- 3. Click on the box to open Task Update Form.

	TASK UPDATEFORM FOR DISPLAY PANEL(assigned tasks)								
	Description	of the task: (a	auto fetch)		Task assigned by: (auto fetch)				
	Date of assi	gnment: (auto	o fetch)		Last date for completion: (auto fetch)				
	List of facul	ty to whom ta	sk is assigned: (a	auto	Uploaded documents	s: (auto fetch)			
	fetch)								
				Stat	us				
	Date Time Faculty name Updating remarks Uploaded								
					documents				
	Update rem	narks: l							
	UPLOAD Upload documents, If any								
	SAVE								
Ins	tructions: 1. In the s	tatus box entr	ies made by the	assig	nor are in different col	our			

Home/stakeholders/faculty/meetings

List of meetings									
Description of the meeting: Date: Time: Venue: Called by: Date of minutes issued: Date of marking close:	Description of the meeting: Date: Time: Venue: Called by: Date of minutes issued: Date of marking close:	Description of the meeting: Date: Time: Venue: Called by: Date of minutes issued: Date of marking close:	Description of the meeting: Date: Time: Venue: Called by: Date of minutes issued: Date of marking close:	Description of the meeting: Date: Time: Venue: Called by: Date of minutes issued: Date of marking close:					
Description of the meeting: Date: Time: Venue: Called by: Date of minutes issued: Date of marking close:	Description of the meeting: Date: Time: Venue: Called by: Date of minutes issued: Date of marking close:	Description of the meeting: Date: Time: Venue: Called by: Date of minutes issued: Date of marking close:							

- 1. Each box represents a meeting.
- 2. Click on the box to open Meeting Update Form.
- 3. After the date of marking close the box is deleted.

	MEETIN	IG UPDATE FORM	FOR	DISPLAY PANEL(meet	ings)	
Descriptio	n of the meet	ing: (auto fetch)		Meeting called by: (auto fetch)		
Date of me	eeting: (auto f	etch)		Time of meeting: (auto fetch)		
Venue: (au	uto fetch)					
List of faculty to whom task is assigned: (auto fetch)				Uploaded documents: (auto fetch)		
			Stat	uic		
Date	Time	Faculty name		ating remarks	Uploaded	
Date	Time	l acuity flame	Ори	ating remarks	documents	
					documents	
		_				
Update re	marks:					
UPLOAD Upload documents, If any						
SAVE						

$+home/stakeholders/faculty/teaching\ material$

	LIST PANEL (teaching material)										
Fro	m: Clic	k hei	e to e	enter a da	ate. T	o: Click h	nere to er	iter a dat	e.		Search Panel
		Prep	para					_			Actions
			on					ior	ria	led ith	
	n	Ti	me					rip1	ate	oac s w	
	utio				er			esc	f m	upl	
	Preparation Date	п		rse	Semester	Subject	ic	Brief description of material	Type of material	List of uploaded documents with link	
	Prepa Date	From	То	Course	em	qn	Topic	Srie of m	yp	List docu link	
	P L	Щ	L)	S ₂	N N	L	що	L	I d	
											EDIT DELETE
A	ADD										
_											
	ruction		1, 1,		1 11 1	NT .				. ,.	
	1. The	e defa	ault li	st should	i display	N most 1	recent en	tries with	1 pag	gination.	

INPUT FORM FOR LIST	INPUT FORM FOR LIST PANEL (teaching material)						
Preparation date: Click here to enter a date.							
From: Enter starting time	To: Enter ending time						
Course :select	Semester :select						
Subject: select	Topic:						
Brief description of material / content:	Type of material: : select						
UPLOAD Upload the teaching material on	ly. Do not upload teaching plan.						
S	SAVE						

home/stakeholders/faculty/mentor system

	LIST PANEL (mentor system)									
From: Click here to enter a	`	To: Click here to enter a date.								
Nature of the issue : select		Search:								
Reg. no. of the student Name of the student Date Type of Problem	Description of the problem Progress report Next date of review	No. of Mentoring sessions conducted actions								
		EDIT DELETE REVIEW								
ADD Instructions:										

- The default list should display N most recent entries with pagination.
 EDIT, DELETE buttons are disabled after 3 days of the DATE field in the above tables

Nature of the problem : select					
problem: SAVE					
Instructions:					
1. The entry should be made within 3 days. After 3 days the dates are locked.					
Instructions:					

INPUT FORM for REVIEW button in LIST PANEL(mentor system)						
Reg. No.: (auto fetch))	Name of the student: (auto fetch)				
Nature of the problem	: (auto fetch)	Problem: (auto fetch)				
Date: Click here to en	ter a date.	Mode of Mentoring : select				
Enter the Progress:		xt Review : Click here to enter a date.				
Instructions:						
<u> </u>	_	s. After 3 days the dates are locked. 3 dates other dates are locked.				

+home/stakeholders/faculty/leave management/apply or cancel leave and joining report

		LIST	PANE	L (appl	y or cancel	leave and jo	oining report)
		ck here to er	nter a		Click here to	o enter a	Search Panel
dat	te.			date.			
ı			_				
			Dura	ation	ıts		Actions
					nen		
	ıve				unc		
	Type of Leave				opp		
	of]	g.			f ded ink		
	pe	Reason	From		st o loa th 1	Status	
	Ty	Re	Fr	То	List of uploadeddocuments with link	Sta	
							EDIT DELETE
							CANCEL
							JOINING REPORT

APPLY

- 1. Form is submitted to the HOD.
- 2. When the input form is saved but not submitted, status is NOT SUBMITTED.
- 3. On submission, the status is SUBMITTED.
- 4. On approval / non approval, the status is APPROVED / NOT APPROVED
- 5. On APPROVED / NOT APPROVED status, EDIT and DELETE buttons are disabled.
- 6. On APPROVD status, CANCEL button is enabled.
- 7. If type of leave is not CL, after the expiry of the leave period, CANCEL button is disabled and JOINING REPORT BUTTON is enabled.
- 8. On expiry of leave period or after the joining report is accepted, the status is changed to COMPLETED and the entry is NOT listed.
- 9. If CANCEL request is made, the status remains to be APPROVED until cancellation is processed.
- 10. Once request for cancellation is processed the status is changed to FULLY CANCELLED / PARTIALLY CANCELLED.

I	INPUT FORM for APPLY and EDIT button LIST PANEL (apply or cancel leave and joining report)					
	Type of Leave: select	Reasons:				
	From: Click here to enter a date.	To: Click here to enter a date.				
	UPLOAD upload documents if any					
	SAVE	SUBMIT				

]	INPUT FORM for CANCEL button LIST PANEL (apply or cancel leave and joining report)						
	Type of Leave: (auto fetch)	Reasons for leave: (auto fetch)					
	Leave applied From: (auto fetch)	Leave applied From: (auto fetch)					
	Reasons for Cancellation:						
	Cancel From: Click here to enter a date.	Cancel To: Click here to enter a date.					
	UPLOAD upload documents if any						
	SUB	MIT					

INPUT FORM for JOINING REPORT button LIST PANEL (apply or cancel leave and joining report)						
Date of Joining : Click here to enter a date. Joining Report:						
UPLOAD upload documents if any						
SUE	SUBMIT					

home/stakeholders/faculty/leave management/out of campus

	LIST PANEL (out of campus)									
Fr	From: Click here to enter a date.				lick her	re to enter a d	late.	Search Panel		
	ı			Ti	me	S		Actions		
	Permission number	Date	Reason	From	To	List of uploadeddocuments with link	Status			
								EDIT DELETE		

APPLY

- 1. Form is submitted to the HOD.
- 2. When the input form is saved but not submitted, status is NOT SUBMITTED.
- 3. On submission, the status is SUBMITTED.
- 4. On approval / non approval, the status is APPROVED / NOT APPROVED
- 5. On APPROVED / NOT APPROVED status, EDIT and DELETE buttons are disabled.
- 6. On APPROVD status, CANCEL button is enabled.
- 7. If CANCEL request is made, the status remains to be APPROVED until cancellation is processed.
- 8. Once request for cancellation is processed the status is changed to FULLY CANCELLED / PARTIALLY CANCELLED.
- 9. After expiry of one hour from the ending time, the status is changed to COMPLETED and the entry is NOT listed

INPUT FORM for APPLY PERMISSION and EDIT button LIST PANEL (out of									
campus)									
Date: Click here to enter a date.	Reasons:								
Time From: Start time.	Time To: End time.								
YIDY O . D									
UPLOAD upload documents if any									
CAME	CUDMIT								
SAVE	SAVE SUBMIT								
Instructions:	Instructions:								
1. If T is today, only T, T+1, T+2 a	nd T+3 dates are enabled and other dates are								
locked									

INPUT FORM for CANCEL button LIST PANEL (out of campus)							
Date: (auto fetch)	Reasons for permission: (auto fetch)						
Permission applied From time: (auto	Permission applied To time: (auto fetch)						
fetch)							
Reasons for							
Cancellation:							
Cancel From time : Start time	Cancel To time: End Time						
UPLOAD upload documents if any							
upload documents if any							
SUB	MIT						

$+home/stakeholders/faculty/Live_Class_Room$

	LIST PANEL (Live_Class_Room _Links)									
Fro	From: Click here to enter a date. To: Click here to enter a date.									
	Subject Description Meeting Title Meeting Date			Meeting Duration (Minutes) Meeting URL		Meeting Password (If any)				
								EDIT	DELETE	
A	ADD									

Π	NPUT FORM for ADD and EDIT buttons in LIST PANEL(Live_Class_Room _Links)							
	Subject: select	Batch: select						
		Description						
	Meeting Title	Meeting Date Click here to enter a date.						
	Meeting Duration (Minutes)	Meeting URL						
	M .: D							
	Meeting Password							
	SAVE SUBMIT							

$+home/stakeholders/faculty/important_Links$

	LIST PANEL (important_Links)									
Subject	Description of	URL	Action							
	Resource									
			EDIT DELETE							
ADD										

INPUT FORM for ADD and EDIT buttons in LIST PANEL(Live_Class_Room _Links)						
Subject: select	Batch: select					
Description of Resource	URL					
	SAVE SUBMIT					

$+home/stakeholders/faculty/question_paper$

	List PANEL (Question_paper)									
Year of Exan	Academic Year	Semester	Subject Code	Subject Name	Upload Question Paper	Upload Question Paper key	Action			
							EDIT DELETE			
ADD										

INPUT FORM for ADD and EDIT buttons in LIST PANEL(Question_paper)								
Subject: select	Year of Exam select							
Semester ALL	Academic year: select							
UPLOAD Question Paper	UPLOAD Question Key							
SAVE	SUBMIT							
Instruction								
1.Subject is Assigned by Directorate who has been assigned Subject Expert								
2. This Module should be enabled to then	n alone not to all staff							

Home/stake holders/faculty/dashboard/time table

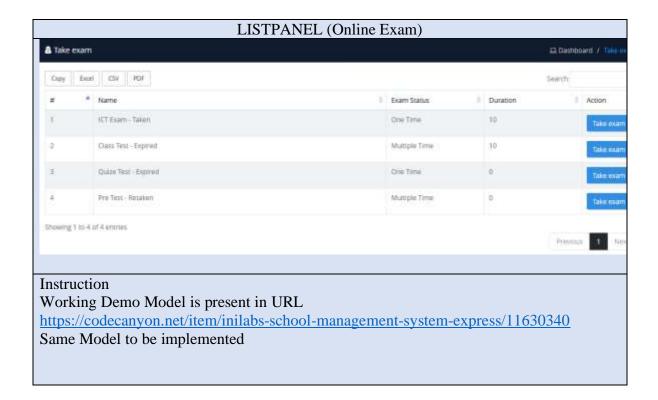
DISPLAY PANEL (faculty time table)									
Academ	ic yea	r: select			Semeste	er: select			
Departm	nent: s	elect			Name of Faculty: select				
	S.	Day	Period Tim		ne	Subject	Subject	Batch	
	No.		number	From	То	code	name	Code	

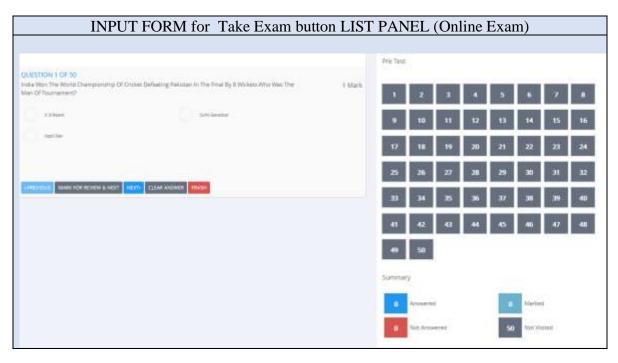
	DISPLAY PANEL (student timetable)									
Acader	nic yea	ır: select			Semeste	Semester: select				
Course	: select	-			Batch: s	elect				
	·									
	S.	Day	Period	Tir	ne	Subject	Subject	Name of		
	No.		number	From	То	code	name	the		
								faculty		

Home/stakeholders/faculty/dashboard/academic calendar

DISPLAY PANEL (academic calendar)							
Academic year: select			Semester: select				
From :Click here to enter	a date.		To :Click here to enter a date.				
	S.	Date	List of events				
	No.						

Home/stakeholders/Faculty/Online_Exam





HOD Module

Academic Calendar cum Daily	2. Subject Allocation
Planner	2. Subject Anocation
1.1 Update Calendar	
3. Time table	4. Management of Free/Released
3. Time table	periods and classes beyond working
	hours
	4.1 Class beyond working
	hours/Free period allotment
5 Assign Class In shares	4.2 Release period requests
5. Assign Class In-charge	6. Assign Mentors to Students
7. Process Permission for conduct of	8. Process Permission for participation
Academic, Co-Curricular, Extra-	in Academic, Co-Curricular, Extra-
Curricular or Non-Academic	Curricular or Non-Academic
Activities by faculty	Activities by students
7.1 <u>Permission for Remedial Class</u>	
7.2 <u>Permission for Career</u>	8.1 Process leave applications
Counselling	submitted by Student
7.3 <u>Permission for Study Visits</u>	8.2 <u>Process cancellation of leave</u>
7.4 <u>Permission for Seminars /</u>	<u>applications</u>
Workshops	8.3
7.5 <u>Permission for Sports Activities</u>	
7.6 <u>Permission for Cultural</u>	
Activities	
7.7 <u>Permission for NCC Activities</u>	
7.8 <u>Permission for NSS Activities</u>	
9. Process Record of Activities	10. Leave management
submitted by faculty	10.1 Apply leave / cancel leave /
9.1 Remedial Classes	joining report for self
9.2 <u>Career Counselling</u>	10.2 Apply for permission to
9.3 Study Visits	<u>leave campus / cancel</u>
9.4 <u>Seminar / Workshops</u>	permission to leave campus for
9.5 Sports Activities	self
9.6 <u>Cultural Activities</u>	10.3 <u>Process leave applications</u>
9.7 NCC Activities	submitted by faculty
9.8 NSSActivities	10.4 <u>Process permission to leave</u>
	campus applications submitted
	by faculty
	10.5 <u>Process cancellation of leave</u>
	applications
	10.6 <u>Process cancellation of</u>
	permission to leave campus
	applications
	10.7 <u>Process joining reports</u>
	submitted by faculty
11. Assignment and Monitoring of	12. <u>Meetings</u>
Tasks	14.0.11.1
13. <u>Record of Student Progression</u>	14. <u>Syllabus</u>

15. Reports	16. Dashboard

Home/stakeholders/hod/update calendar

	DISPLAY PANEL (update calendar)								
					Month W				
<< < >			August 2020			eek Day			
Sun	Mon	Tue	Wed	Thu	Fri	Sat			
26	27	28	29	30	31	1			
2	3	4	5	6	7	8			
9	10	11	12	13	14	15			
16	17	18	19	20	21	22			
23	24	25	26	27	28	29			
30	31	1	2	3	4	5			

- 4. When any date is clicked, it will open event input form
- 5. Background color and their meaning:
 - 5. Blue: Instructional day
 - 6. Green: Non-Instructional day
 - 7. Red: Public holiday
 - 8. Orange: Vacation
- 6. Each colored strip represents a type of event

	EVENT INPUT FORM for DISPLAY PANEL (update calendar)							
	Type of the Event :se	lect						
	Event Title:		Select Color:	(color picker)				
	From:Click here to enter	er a date.	To:Click here to	enter a date.				
	Radio buttons for pub	lic / private						
		SAV	E					
I	nstructions:							
	1 Expant title and a	alast aslam ama anahlad a	nlv vyhan tyma at	f the execution others				

- 4. Event title and select color are enabled only when type of the event is others.
- 5. Default radio button is private.6. Public events are only propagated

Home/stakeholders/hod/subject allocation

DISPLAY PANEL(subject allocation)									
Academic Year: sele	ct	Seme	ster: select						
	Batch wise subjects to be taught during the semester								
	J		8						
Batch code Subject name Hours per week Faculty name and hour	Batch code Subject name Hours per week Faculty name and hour	Batch code Subject name Hours per week Faculty name and hour	Batch code Subject name Hours per week Faculty name and hou	Batch code Subject name Hours per week Faculty name and hour					
Batch code Subject name Hours per week Faculty name and hours	Batch code Subject name Hours per week Faculty name and hours								
Batch code Subject name Hours per week Faculty name and hours	Batch code Subject name Hours per week Faculty name and hours	Batch code Subject name Hours per week Faculty name and hours	Batch code Subject name Hours per week Faculty name and hours	Batch code Subject name Hours per week Faculty name and hours					
Batch code Subject name Hours per week Faculty name and hours	Batch code Subject name Hours per week Faculty name and hours	Batch code Subject name Hours per week Faculty name and hours	Batch code Subject name Hours per week Faculty name and hours	Batch code Subject name Hours per week Faculty name and hours					

- 1. Each color represents a batch
- 2. Red strip at the bottom indicates subject allotment is not complete for that batch
- 3. Green strip at the bottom indicates subject allotment is complete for that batch
- 4. Click a batch to open Subject Allotment Form
- 5. Click ability is enabled by the collage admin

SUBJECT ALLOTMENT FORM FOR DISPLAY PANEL(subject allotment) Semester: (auto fetch) Academic Year: (auto fetch) Subject Name: (auto fetch) Batch: (auto fetch) No of hours per week for this subject: (auto fetch) Total hours for faculty: Name of the faculty: Hours allotted: select (auto fetch) select Name of the faculty: Hours allotted: select Total hours for faculty: select (auto fetch) Name of the faculty: Hours allotted: select Total hours for faculty: (auto fetch) SAVE

Home/stakeholders/hod/time table

	DISPLAY PANEL (time table)							
Academic Ye	ar: select			Semes	ster: select			
			2	1 4	l ~			
Manday	1	2	3	4	5	6	7	
Monday	Batch	Batch	Batch	Batch	Batch	Batch	Batch	
	code	code	code	code	code	code	code	
	Subject	Subject	Subject	Subject	Subject	Subject	Subject	
	name	name	name	name	name	name	name	
	Faculty	Faculty	Faculty	Faculty	Faculty	Faculty	Faculty	
	name	name	name	name	name	name	name	
	Batch	Batch	Batch	Batch	Batch	Batch	Batch	
	code	code	code	code	code	code	code	
	Subject	Subject	Subject	Subject	Subject	Subject	Subject	
	name	name	name	name	name	name	name	
	Faculty	Faculty	Faculty	Faculty	Faculty	Faculty	Faculty	
	name	name	name	name	name	name	name	
	Batch	Batch	Batch	Batch	Batch	Batch	Batch	
	code	code	code	code	code	code	code	
	Subject	Subject	Subject	Subject	Subject	Subject	Subject	
	name	name	name	name	name	name	name	
	Faculty	Faculty	Faculty	Faculty	Faculty	Faculty	Faculty	
	name	name	name	name	name	name	name	
Tuesday								
	Batch code Subject name Faculty name	Batch code Subject name Faculty name	Batch code Subject name Faculty name	Batch code Subject name Faculty name	Batch code Subject name Faculty name	Batch code Subject name Faculty name	Batch code Subject name Faculty name	
	Batch	Batch	Batch	Batch	Batch	Batch	Batch	
	code	code	code	code	code	code	code	
	Subject	Subject	Subject	Subject	Subject	Subject	Subject	
	name	name	name	name	name	name	name	
	Faculty	Faculty	Faculty	Faculty	Faculty	Faculty	Faculty	
	name	name	name	name	name	name	name	
	Batch	Batch	Batch	Batch	Batch	Batch	Batch	
	code	code	code	code	code	code	code	
	Subject	Subject	Subject	Subject	Subject	Subject	Subject	
	name	name	name	name	name	name	name	
	Faculty	Faculty	Faculty	Faculty	Faculty	Faculty	Faculty	
	name	name	name	name	name	name	name	
Wednesday	Batch	Batch	Batch	Batch	Batch	Batch	Batch	
	code	code	code	code	code	code	code	
	Subject	Subject	Subject	Subject	Subject	Subject	Subject	
	name	name	name	name	name	name	name	
	Faculty	Faculty	Faculty	Faculty	Faculty	Faculty	Faculty	
	name	name	name	name	name	name	name	
	Batch	Batch	Batch	Batch	Batch	Batch	Batch	
	code	code	code	code	code	code	code	
	Subject	Subject	Subject	Subject	Subject	Subject	Subject	
	name	name	name	name	name	name	name	
	Faculty	Faculty	Faculty	Faculty	Faculty	Faculty	Faculty	
	name	name	name	name	name	name	name	

Thomas	Batch	Batch	Batch	Batch	Batch	Batch	Batch
	code	code	code	code	code	code	code
	Subject	Subject	Subject	Subject	Subject	Subject	Subject
	name	name	name	name	name	name	name
	Faculty	Faculty	Faculty	Faculty	Faculty	Faculty	Faculty
	name	name	name	name	name	name	name
Thursday	Batch	Batch	Batch	Batch	Batch	Batch	Batch
	code	code	code	code	code	code	code
	Subject	Subject	Subject	Subject	Subject	Subject	Subject
	name	name	name	name	name	name	name
	Faculty	Faculty	Faculty	Faculty	Faculty	Faculty	Faculty
	name	name	name	name	name	name	name
	Batch	Batch	Batch	Batch	Batch	Batch	Batch
	code	code	code	code	code	code	code
	Subject	Subject	Subject	Subject	Subject	Subject	Subject
	name	name	name	name	name	name	name
	Faculty	Faculty	Faculty	Faculty	Faculty	Faculty	Faculty
	name	name	name	name	name	name	name
Friday	Batch	Batch	Batch	Batch	Batch	Batch	Batch
	code	code	code	code	code	code	code
	Subject	Subject	Subject	Subject	Subject	Subject	Subject
	name	name	name	name	name	name	name
	Faculty	Faculty	Faculty	Faculty	Faculty	Faculty	Faculty
	name	name	name	name	name	name	name
Tituay	Batch	Batch	Batch	Batch	Batch	Batch	Batch
	code	code	code	code	code	code	code
	Subject	Subject	Subject	Subject	Subject	Subject	Subject
	name	name	name	name	name	name	name
	Faculty	Faculty	Faculty	Faculty	Faculty	Faculty	Faculty
	name	name	name	name	name	name	name
	Batch	Batch	Batch	Batch	Batch	Batch	Batch
	code	code	code	code	code	code	code
	Subject	Subject	Subject	Subject	Subject	Subject	Subject
	name	name	name	name	name	name	name
	Faculty	Faculty	Faculty	Faculty	Faculty	Faculty	Faculty
	name	name	name	name	name	name	name
Saturday	Batch code Subject name Faculty name	Batch code Subject name Faculty name	Batch code Subject name Faculty name	Batch code Subject name Faculty name	Batch code Subject name Faculty name	Batch code Subject name Faculty name	Batch code Subject name Faculty name
Saturday	Batch	Batch	Batch	Batch	Batch	Batch	Batch
	code	code	code	code	code	code	code
	Subject	Subject	Subject	Subject	Subject	Subject	Subject
	name	name	name	name	name	name	name
	Faculty	Faculty	Faculty	Faculty	Faculty	Faculty	Faculty
	name	name	name	name	name	name	name
	Batch	Batch	Batch	Batch	Batch	Batch	Batch
	code	code	code	code	code	code	code
	Subject	Subject	Subject	Subject	Subject	Subject	Subject
	name	name	name	name	name	name	name
	Faculty	Faculty	Faculty	Faculty	Faculty	Faculty	Faculty
	name	name	name	name	name	name	name
	Batch	Batch	Batch	Batch	Batch	Batch	Batch
	code	code	code	code	code	code	code
	Subject	Subject	Subject	Subject	Subject	Subject	Subject
	name	name	name	name	name	name	name

Faculty name Faculty name

- 1. Each color represents a batch.
- 2. Click a cell to open Add Time Table Form
- 3. Click a batch to open Edit/Delete Time Table Form
- 4. Click ability is enabled by the collage admin

Academic Year: (auto fetch)	5	Semester: (auto fetch)		
Period No.: (auto fetch)	I	Batch: select		
Subject: select		Faculty Name: (auto fetch)		
SAVE				

EDIT/DELETE FORM FOR DISPLAY PANEL(time table)						
Academic Year: (auto fetch)	Semester: (auto fetch)					
Period No. : (auto fetch)	Batch: select (auto fetch and editable)					
Subject: select (auto fetch and editable)	Faculty Name: (auto fetch)					
EDIT	DELETE					

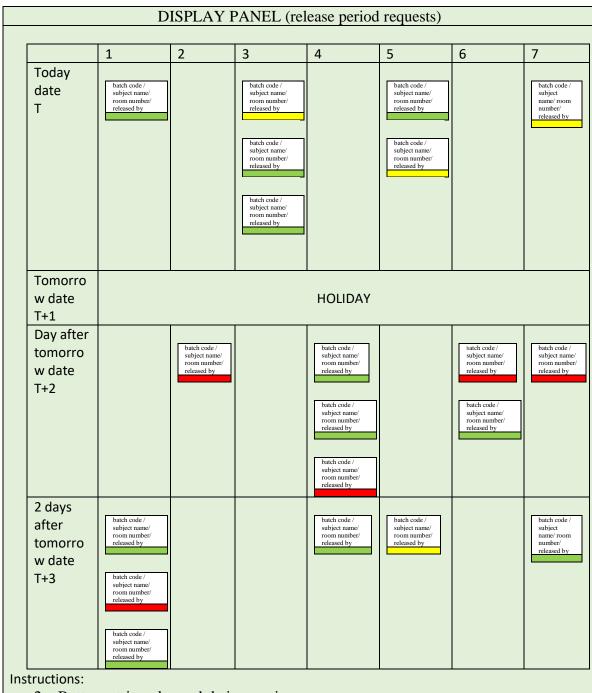
Home/stakeholders/hod/Free period or extra class management

DISPLY PANEL (Free period or extra class management)								
	1	2	3	4	5	6	7	Beyond Working Hours
Today date T	batch code / subject name/room number/ released by/ allotted to		batch code / subject name/room number/ released by/ allotted to		CLASHED CLASS batch code / subject name/ room number/ released by/ allotted to batch code / subject name/ room number/ released by/ allotted to		batch code / subject name room number/ released by/ allotted to	butch code / subject name/ room number/ time from/ time for/ request by
Tomorrow date T+1	COMBINED CLASS batch code / subject name/ room number/ or number/ time from/ time from/ time to/ request by HOLIDAY							
Day after tomorrow date T+2	batch code / subject name/ room number/ time from/ time to/ request by			HOL	IDAY			
2 days after tomorrow date T+3	batch code / subject name/room number/ released by/ allotted to			batch code / subject name/room number/ released by/ allotted to	batch code / subject name/ room number/ released by/ allotted to		batch code / subject name/room number released by/ allotted to	batch code / subject name/ room number released by/ allotted to

- 6. Bottom strip color and their meaning:
 - 1.1 Green: Allotted
 - 1.2 Red: Yet to be allotted(default)
 - 1.3 Yellow: Allotted but request for cancellation received
- 7. Hovering the box will display the list of faculty who are requesting the class for allotment
- 8. Click the box to open allotment form

ALLOTMENT FORM FOR DISPLAY PANEL(Free period or extra class management)			
Date: (auto fetch)	Period no.: (auto fetch)		
Time from: (auto fetch)	Time to: (auto fetch)		
Batch: (auto fetch)	Subject: (auto fetch)		
Released by: (auto fetch)	Requested by: (auto fetch)		
Allot to: select	Combined class: (radio buttons yes or no)		
	ALLOT		

Home/stakeholders/hod/release period requests



- 2. Bottom strip color and their meaning:
 - 2.1 Green: Request processed
 - 2.2 Red: Request yet to be processed (default)
 - 2.3 Yellow: Processed but request for cancellation received
- 3. Click the box to open Release Approval Form/ Release Cancellation Form

RELEASE APPROVAL FORM FOR DISPLY PANEL (release period requests)					
Date: (auto fetch)	Course: (auto fetch)				
Batch: (auto fetch)	Period Number: (auto fetch)				
Subject: (auto fetch)	Reasons for release: (auto fetch)				
Time From: (auto fetch)	Time To: (auto fetch)				
APPROVED NOT APPROVED					

Date: (auto fetch) Batch: (auto fetch) Subject: (auto fetch) Time From: (auto fetch) APPROVED Course: (auto fetch) Period Number: (auto fetch) Reasons for release: (auto fetch) Time To: (auto fetch)

Home/stakeholder/hod/Assign Class in Charge

DISPLAY PANEL(Assign Class in Charge)				
Academic Year: s	elect	Se	mester: select	
Batche	es to be assigned w	ith the class in ch	arges during the se	emester
Batch code In charges assigned	Batch code In charges assigned	Batch code In charges assigned	Batch code In charges assigned	Batch code In charges assigned
Batch code In charges assigned	Batch code In charges assigned	Batch code In charges assigned	Batch code In charges assigned	Batch code In charges assigned

- 1. Each box represents a batch
- 2. Red strip at the bottom indicates class in charges is not yet assigned for that batch
- 3. Green strip at the bottom indicates class in charges has been assigned for that batch
- 4. Click a batch to open Class in Charge Assignment Form
- 5. Click ability is enabled by the collage admin

CLASS IN CHARGE ASSIGNEMENT FORM FOR DISPLAY PANEL(Assign Class in				
Charge)				
Academic Year: (auto fetch)	Semester: (auto fetch)			
Batch: (auto fetch)	List of all the faculty with checkboxes			
ASSIGN				

Home/stakeholders/hod/Assign Mentors

DISPLAY PANEL(Assign Mentors)						
Academic Year:	Academic Year: select			Semester: select		
No. of batches:	(auto fetch)		No. of s	students: (auto fet	ch)	
No. faculty: (aut	to fetch)		Student	s per teacher: (au	to fetch)	
No. of Students	assigned to mento	ors:	Percent	age of students as	ssigned to	
(auto fetch)			mentors	s: (auto fetch)		
Faculty name No. students assigned	Faculty name No. students assigned	Faculty na	ame nts assigned	Faculty name No. students assigned	Faculty name No. students assigned	
Faculty name No. students assigned	Faculty name No. students assigned	Faculty na No. stude	ame nts assigned	Faculty name No. students assigned	Faculty name No. students assigned	
Faculty name No. students assigned	Faculty name No. students assigned	Faculty na No. stude	ame nts assigned	Faculty name No. students assigned	Faculty name No. students assigned	
Faculty name No. students assigned	Faculty name No. students assigned	Faculty na No. stude	ame nts assigned	Faculty name No. students assigned	Faculty name No. students assigned	
Faculty name No. students assigned	Faculty name No. students assigned	Faculty na No. stude	ame nts assigned	Faculty name No. students assigned	Faculty name No. students assigned	

- 1. The bottom strip color indicates number of students assigned as a percentage of number of students per teacher. (0% green → 100% red).
- 2. For each faculty there is one box.
- 3. Hovering above the box will display the list of the students assigned
- 4. Click the box to open Student Assignment Form

Acad	demic Y	ear: (auto fetch)	Semester: (a	uto fetch)	
Facu	Faculty name: (auto fetch)			No. of students already assigned: (auto fetch)	
Exce	ess/Defic	cit: (calculate)			
List	of stude	nts already assigned with	Batch: select		
chec	kboxes		List of students to be assigned with		
			checkboxes		
Che	eckbox	Name of the student			
			Checkbox	Name of the student	
ASSIGN					

+home/stakeholders/hod/Permission/remedial classes

LIST PANEL (Remedial Classes)						
Name of	Name of Topic Date Time Status Actions			Actions		
the	_		From	То		
Faculty						
•						PROCESS

- 1. Initially, the status is PENDING.
- 2. If the request is forwarded to the principal the status is RECOMMENDED AND FORWARDED TO PRINCIPAL / NOT RECOMMENDED AND FORWARDED TO PRINCIPAL.
- 3. If the request is APPROVED / NOT APPROVED / CANCELLED by HOD or Principal the status is updated accordingly and the entry is not listed.

PROCESS FORM FOR LIST PANEL(Remedial Class)				
Date: (Auto Fetch)	Venue: (Auto Fetch)			
From: (Auto Fetch)	To: (Auto Fetch)			
Topic: (Auto Fetch)	Concept to be Covered: (Auto Fetch)			
Role Played: (Auto Fetch)	Brief Description of Role: (Auto Fetch			
Expected Number of Students : (Auto Fetch)	Expected Expenditure: (Auto Fetch)			
Remark:	Action: Cancelled			
SUBMIT				

+home/stakeholders/hod/Permission /careercounseling

LIST PANEL (Career Counseling)						
Name of	Topic	Date Time Status Actions			Actions	
the	-		From	То		
Faculty						
·						PROCESS

- 1. Initially, the status is PENDING.
- 2. If the request is forwarded to the principal the status is RECOMMENDED AND FORWARDED TO PRINCIPAL / NOT RECOMMENDED AND FORWARDED TO PRINCIPAL.
- 3. If the request is APPROVED / NOT APPROVED / CANCELLED by HOD or Principal the status is updated accordingly and the entry is not listed.

PROCESS FORM FOR LIST PANEL(Career Counseling)					
Date From: (Auto Fetch)	Date To: (Auto Fetch)				
Time From: (Auto Fetch)	Time To: (Auto Fetch)				
Conducting Agency: (Auto Fetch)	Venue: (Auto Fetch)				
Topic: (Auto Fetch)	Concepts to be covered: (Auto Fetch)				
Conducting or Participating: (Auto	Individual or team: (Auto Fetch)				
Fetch)					
Expected Expenditure: (Auto Fetch)	Team Members: (Auto Fetch)				
Remark:	Action: select				
SUBM	ИТ				

+home/stakeholders/hod/Permission /study visit

LIST PANEL (Study Visit)						
Name of	Place of	Date Time Status Actions			Actions	
the	Visit		From	То		
Faculty						
•						PROCESS

- 1. Initially, the status is PENDING.
- 2. If the request is forwarded to the principal the status is RECOMMENDED AND FORWARDED TO PRINCIPAL / NOT RECOMMENDED AND FORWARDED TO PRINCIPAL.
- 3. If the request is APPROVED / NOT APPROVED / CANCELLED by HOD or Principal the status is updated accordingly and the entry is not listed.

PROCESS FORM FOR LIST PANEL(Study Visit)						
Date From: (Auto Fetch)	Date To: (Auto Fetch)					
Time From: (Auto Fetch)	Time To: (Auto Fetch)					
Place of Visit: (Auto Fetch)	Purpose of visit: (Auto Fetch)					
Conducting or Participating	(Auto Fetch) Concepts to be covered: (Auto Fetch)					
Conducting or Participating	(Auto Fetch) Individual or team: (Auto Fetch)					
Expected Expenditure: (Aut	Fetch) Team Members: (Auto Fetch)					
Uploads, if Any (Auto Fetch)					
Remark:	Action: Cancelled					
	SUBMIT					

+home/stakeholders/hod/Permission /seminar workshop

LIST PANEL (Seminar Workshop)						
Name of	Topic	Date	Date Time Status Actions			Actions
the			From	То		
Faculty						
•						PROCESS

- 1. Initially, the status is PENDING.
- 2. If the request is forwarded to the principal the status is RECOMMENDED AND FORWARDED TO PRINCIPAL / NOT RECOMMENDED AND FORWARDED TO PRINCIPAL.
- 3. If the request is APPROVED / NOT APPROVED / CANCELLED by HOD or Principal the status is updated accordingly and the entry is not listed.

	PROCESS FORM FOR LIST PANEL(Seminar Workshop)					
_						
	Date From: (Auto Fetch)	Date To: (Auto Fetch)				
	Time From: (Auto Fetch)	Time To: (Auto Fetch)				
	Type of Program: (Auto Fetch)	Conducting Agency (Auto Fetch)				
	Level: (Auto Fetch)	Sponsoring Agency: (Auto Fetch)				
	Venue: (Auto Fetch)	Topic: (Auto Fetch)				
	Conducting or Participating : (Auto	Individual or Team: (Auto Fetch)				
	Fetch)					
	Participants: (students only / faculty only /	Expected Expenditure: (Auto Fetch)				
	both / others)					
	Role: (Self / Team Leader / Team	Uploads, if Any: (Auto Fetch)				
	Member)					
	Remark:	Action: Cancelled				
	_					
	SUBN	AIT TIME				

+home/stakeholders/hod/Permission/Sports Activities

LIST PANEL (Sports Activities)						
Name of	Name of	Date Time Status Action				Actions
the	the event		From	То		
Faculty						
						PROCESS

- 1. Initially, the status is PENDING.
- 2. If the request is forwarded to the principal the status is RECOMMENDED AND FORWARDED TO PRINCIPAL / NOT RECOMMENDED AND FORWARDED TO PRINCIPAL.
- 3. If the request is APPROVED / NOT APPROVED / CANCELLED by HOD or Principal the status is updated accordingly and the entry is not listed.

PROCESS FORM FOR LIS	T PANEL(Sports Activities)		
Date From: (Auto Fetch)	Date To: (Auto Fetch)		
Time From: (Auto Fetch)	Time To: (Auto Fetch)		
Name of the event: (Auto Fetch)	Event Level: (Auto Fetch)		
Sponsoring Agency: (Auto Fetch)	Conducting Agency (Auto Fetch)		
Venue: (Auto Fetch)	Conducting or Participating : (Auto		
	Fetch)		
Individual or Team: (Auto Fetch)	Role: (Self / Team Leader / Team		
	Member)		
Uploads, if Any (Auto Fetch)			
Remark:	Action: select		
SUBMIT			

+home/stakeholders/hod/Permission /CulturalActivities

		LIST PANI	EL (Cultural	Activities)		
	1	T			T	
Name of	Name of	Date	Oate Time Status Actions			
the	the event		From	То		
Faculty						
						PROCESS

- 1. Initially, the status is PENDING.
- 2. If the request is forwarded to the principal the status is RECOMMENDED AND FORWARDED TO PRINCIPAL / NOT RECOMMENDED AND FORWARDED TO PRINCIPAL.
- 3. If the request is APPROVED / NOT APPROVED / CANCELLED by HOD or Principal the status is updated accordingly and the entry is not listed.

PROCESS FORM FOR LIST	PANEL(Cultural Activities)		
Date From: (Auto Fetch)	Date To: (Auto Fetch)		
Time From: (Auto Fetch)	Time To: (Auto Fetch)		
Name of the event: (Auto Fetch)	Event Level: (Auto Fetch)		
Sponsoring Agency: (Auto Fetch)	Conducting Agency (Auto Fetch)		
Venue: (Auto Fetch)	Conducting or Participating : (Auto		
	Fetch)		
Individual or Team: (Auto Fetch)	Role:(Self / Team Leader / Team		
	member)		
Uploads, if Any (Auto Fetch)			
Remark:	Action: select		
SUBMIT			

+home/stakeholders/hod/Permission/NCCactivities

LIST PANEL (NCC Activities)						
			1		1	
Name of	Name of	Date	Date Time Status Actions			
the	the event		From	То		
Faculty						
						PROCESS

- 1. Initially, the status is PENDING.
- 2. If the request is forwarded to the principal the status is RECOMMENDED AND FORWARDED TO PRINCIPAL / NOT RECOMMENDED AND FORWARDED TO PRINCIPAL.
- 3. If the request is APPROVED / NOT APPROVED / CANCELLED by HOD or Principal the status is updated accordingly and the entry is not listed.

PROCESS FORM FOR LIST	PANEL(NCC Activities)	
Date From: (Auto Fetch)	Date To: (Auto Fetch)	
Time From: (Auto Fetch)	Time To: (Auto Fetch)	
Name of the program: (Auto Fetch)	Level: (Auto Fetch)	
Conducting Agency: (Auto Fetch)	Sponsoring Agency (Auto Fetch)	
Venue: (Auto Fetch)	Brief description of the program:	
	(Auto Fetch)	
Conducing or Participating: (Auto Fetch)	Individual or Team: (auto fetch)	
Role:(Self / Team Leader / Team	Uploads, if Any (Auto Fetch)	
member)		
Remark:	Action: select	
SUBN	MIT	

+home/stakeholders/hod/Permission /NSSactivities

LIST PANEL (NSS Activities)						
Name of	of Name of Date Time Status Actions				Actions	
the	the		From	То		
Faculty	program					
						PROCESS

- 1. Initially, the status is PENDING.
- 2. If the request is forwarded to the principal the status is RECOMMENDED AND FORWARDED TO PRINCIPAL / NOT RECOMMENDED AND FORWARDED TO PRINCIPAL.
- 3. If the request is APPROVED / NOT APPROVED / CANCELLED by HOD or Principal the status is updated accordingly and the entry is not listed.

PROCESS FORM FOR LIST	FANEL(NSS Activities)		
Date From: (auto fetch)	Date To: (auto fetch)		
Time From: (auto fetch)	Time To: (auto fetch)		
Name of the program (auto fetch)	Level: (auto fetch)		
Conducting Agency (auto fetch)	Sponsoring Agency: (auto fetch)		
Venue : (auto fetch)_	Brief description of the program:		
	(auto fetch)		
Conducting or Participating : (auto fetch)	Individual or Team: (auto fetch)		
Role:(Self / Team Leader / Team	Uploads, if Any (Auto Fetch)		
member)			
Remark:	Action: select		
SUBMIT			

+home/stakeholders/hod/Process Record/remedialclass

		LIST PAN	EL (Remed	ial Class)		
Name of	Approval	Date	Tir	ne	Status	Actions
the Faculty	Reference Number		From	То		
,						PROCESS

- 1. Initially, the status is PENDING.
- 2. If the report is not accepted the status is REPORT NOT ACCEPTED3. If the report is accepted the status is COMPELTED and the entry is not listed.

PROCESS FORM FOR LIST	PROCESS FORM FOR LIST PANEL(Remedial Class)				
Date: (auto fetch)	Venue: (auto fetch)				
From: (auto fetch)	To: (auto fetch)				
Topic: (auto fetch)	Concepts to be covered: (auto fetch)				
Role played: (auto fetch)	Brief description of role: (auto fetch)				
Amount spent if any: (auto fetch)	Remarks: (auto fetch)				
List of students: (auto fetch)	Uploads, if Any (auto Fetch)				
Remark by HOD:	Action: Report not accepted				
SUBI	SUBMIT				

+home/stakeholders/hod/Process Record/career counseling

	L	IST PANE	EL (career co	ounseling)		
Name of	Approval	Date	Tir	ne	Status	Actions
the Faculty	Reference Number		From	То		
racuity	Nullibel					PROCESS

- 1. Initially, the status is PENDING.
- If the report is not accepted the status is REPORT NOT ACCEPTED
 If the report is accepted the status is COMPELTED and the entry is not listed.

PROCESS FORM FOR LIST P	ANEL(career counseling)				
Date From: (auto fetch)	Date To: (auto fetch)				
Time From: (auto fetch)	Time To: (auto fetch)				
Conducting agency: (auto fetch)	Venue: (auto fetch)				
Topic: (auto fetch)	Concepts covered: (auto fetch)				
Conducting or Participating : (auto fetch)	Individual or Team: (auto fetch)				
Role:(self / Team Leader / Team member)	Brief description of role: (auto fetch)				
Remarks: (auto fetch	Amount spent if any: (auto fetch)				
List Students(auto fetch)	Uploads, if Any (Auto Fetch)				
Remark by HOD:	Action: Report accepted and				
	completed				
	_				
SUBN	SUBMIT				

+home/stakeholders/hod/Process Record/study visits

		LIST PA	NEL (study	visits)		
Name of	Approval	Date	Tir	ne	Status	Actions
the Faculty	Reference Number		From	То		
racuity	Number					PROCESS

- Initially, the status is PENDING.
 If the report is not accepted the status is REPORT NOT ACCEPTED
 If the report is accepted the status is COMPELTED and the entry is not listed.

PROCESS FORM FOR LIST	Γ PANEL(study visits)
Date From: (auto fetch)	Date To: (auto fetch)
Time From: (auto fetch)	Time To: (auto fetch)
Place of visit: (auto fetch)	Purpose of visit: (auto fetch)
Conducting or Participating: (auto fetch)	Individual or Team: (auto fetch)
Role:(self / Team Leader / Team member)	Brief description of role: : (auto fetch)
Remarks: : (auto fetch)	Amount spent if any: : (auto fetch)
List Students(auto fetch)	Uploads, if Any (Auto Fetch)
Remark by HOD:	Action: select
SUBM	ИІТ

+home/stakeholders/hod/Process Record/seminar workshop

	L	IST PANE	L (seminar	workshop)		
Name of	Approval	Date	Tin	ne	Status	Actions
the	Reference		From	То		
Faculty	Number					
						PROCESS

- Initially, the status is PENDING.
 If the report is not accepted the status is REPORT NOT ACCEPTED
 If the report is accepted the status is COMPELTED and the entry is not listed.

Date From: (auto fetch)	Date To: (auto fetch)
Time From: (auto fetch)	Time To: (auto fetch)
Type of Program: (auto fetch)	Conducting Agency (auto fetch)
Level: (auto fetch)	Sponsoring Agency: (auto fetch)
Venue: (auto fetch)	Topic: (auto fetch)
Conducting or Participating : (auto fetch)	Individual or Team: (auto fetch)
Participants: (students only / faculty only / both / others)	
Role:(self / Team Leader / Team member)	Brief description of role: (auto fetch
Remarks: (auto fetch)	Amount spent if any: (auto fetch)
List Students(auto fetch)	Uploads, if Any (Auto Fetch)
Remark by HOD:	Action: select

+home/stakeholders/hod/Process Record/sports games activities

	LIS	T PANEL	(sports gam	es activitie	s)	
Name of	Approval	Date	Tir	ne	Status	Actions
the	Reference		From	То		
Faculty	Number					
•						PROCESS

- Initially, the status is PENDING.
 If the report is not accepted the status is REPORT NOT ACCEPTED
 If the report is accepted the status is COMPELTED and the entry is not listed.

Date From: (auto fetch)	Date To: (auto fetch)	
Time From: (auto fetch)	Time To: (auto fetch)	
Name of the event: (auto fetch)	Event Level: (auto fetch)	
Venue: (auto fetch)		
Conducting Agency (auto fetch)	Sponsoring Agency: (auto fetch)	
Conducting or Participating : (auto fetch)	Individual or Team: (auto fetch)	
Role:(self / Team Leader / Team member)	Brief description of role: (auto fetch	
Remarks: (auto fetch)	Amount spent if any: (auto fetch)	
List of participants and prize winners:	Uploads, if Any (Auto Fetch)	
(auto fetch)		
Remark by HOD:	Action: Report accepted and	
	completed	

+home/stakeholders/hod/Process Record/culturalactivities

	I	IST PANI	EL (cultural	activities)		
Name of	Approval	Date	Tir	ne	Status	Actions
the	Reference		From	То		
Faculty	Number					
-						PROCESS

- 1. Initially, the status is PENDING.
- 2. If the report is not accepted the status is REPORT NOT ACCEPTED
- 3. If the report is accepted the status is COMPELTED and the entry is not listed.

PROCESS FORM FOR LIST P	ANEL(cultural activities)		
Date From: (auto fetch)	Date To: (auto fetch)		
Time From: (auto fetch)	Time To: (auto fetch)		
Name of the event: (auto fetch)	Event Level: (auto fetch)		
Venue: (auto fetch)			
Conducting Agency (auto fetch)	Sponsoring Agency: (auto fetch)		
Conducting or Participating : (auto fetch)	Individual or Team: (auto fetch)		
Role:(self / Team Leader / Team member)	Brief description of role: (auto fetch)		
Remarks: (auto fetch)	Amount spent if any: (auto fetch)		
List of participants and prize winners:	Uploads, if Any (Auto Fetch)		
(auto fetch)			
Remark by HOD:	Action: select		
SUBN	MIT		

+home/stakeholders/hod/Process Record/NCCactivities

		LIST PAN	NEL (NCC a	ctivities)		
Name of	Approval	Date	Tir	ne	Status	Actions
the	Reference		From	То		
Faculty	Number					
						PROCESS

- 1. Initially, the status is PENDING.
- If the report is not accepted the status is REPORT NOT ACCEPTED
 If the report is accepted the status is COMPELTED and the entry is not listed.

	PROCESS FORM FOR LIST	PANEL(NCC activities)
D	Pate From: (auto fetch)	Date To: (auto fetch)
Ti	ime From: (auto fetch)	Time To: (auto fetch)
N	fame of the event: (auto fetch)	Event Level: (auto fetch)
V	enue: (auto fetch)	
C	Conducting Agency (auto fetch)	Sponsoring Agency: (auto fetch)
C	conducting or Participating: (auto fetch)	Individual or Team: (auto fetch)
R	ole:(self / Team Leader / Team member)	Brief description of role: (auto fetch)
R	emarks: (auto fetch)	Amount spent if any: (auto fetch)
Li	ist of participants and prize winners:	Uploads, if Any (Auto Fetch)
(a	auto fetch)	
R	emark by HOD:	Action: select
	SUBM	IIT The state of t

+home/stakeholders/hod/Process Record/NSS activities

		LIST PAN	NEL (NSS ac	ctivities)		
Name of	Approval	Date	Tin	ne	Status	Actions
the	Reference		From	То		
Faculty	Number					
						PROCESS

- 1. Initially, the status is PENDING.
- If the report is not accepted the status is REPORT NOT ACCEPTED
 If the report is accepted the status is COMPELTED and the entry is not listed.

Date From: (auto fetch)	Date To: (auto fetch)		
Time From: (auto fetch)	Time To: (auto fetch)		
Name of the event: (auto fetch)	Event Level: (auto fetch)		
Venue: (auto fetch)			
Conducting Agency (auto fetch)	Sponsoring Agency: (auto fetch)		
Conducting or Participating: (auto fetch)	Individual or Team: (auto fetch)		
Role:(self / Team Leader / Team member)	Brief description of role: (auto fetch		
Remarks: (auto fetch)	Amount spent if any: (auto fetch)		
List of participants and prize winners:	Uploads, if Any (Auto Fetch)		
(auto fetch)			
Remark by HOD:	Action: select		

+home/stakeholders/hod/leave management/apply or cancel leave and joining report

LIST PANEL (apply or cancel leave and joining report)							
From: Click here to enter a T				To: Click here to enter a		Search Panel	
te.			date.				
		Duration		on 8		Actions	
Type of Leave	Reason	From	To	List of uploadeddocument with link	Status		
						EDIT DELETE CANCEL JOINING REPORT	
	te.	om: Click here to er te.	om: Click here to enter a te. Dura	om: Click here to enter a te. Duration	om: Click here to enter a te. To: Click here to date.	om: Click here to enter a date. To: Click here to enter a date.	

APPLY

- 11. Form is submitted to the HOD.
- 12. When the input form is saved but not submitted, status is NOT SUBMITTED.
- 13. On submission, the status is SUBMITTED.
- 14. On approval / non approval, the status is APPROVED / NOT APPROVED
- 15. On APPROVED / NOT APPROVED status, EDIT and DELETE buttons are disabled.
- 16. On APPROVD status, CANCEL button is enabled.
- 17. If type of leave is not CL, after the expiry of the leave period, CANCEL button is disabled and JOINING REPORT BUTTON is enabled.
- 18. On expiry of leave period or after the joining report is accepted, the status is changed to COMPLETED and the entry is NOT listed.
- 19. If CANCEL request is made, the status remains to be APPROVED until cancellation is processed.
- 20. Once request for cancellation is processed the status is changed to FULLY CANCELLED / PARTIALLY CANCELLED.

I	INPUT FORM for APPLY and EDIT button LIST PANEL (apply or cancel leave and joining report)					
	Type of Leave: select Reasons:					
	From: Click here to enter a date.	To: Click here to enter a date.				
UPLOAD upload documents if any						
	SAVE	SUBMIT				

INPUT FORM for CANCEL button LIST PANEL (apply or cancel leave and joining report)							
Type of Leave: (auto fetch)	Reasons for leave: (auto fetch)						
Leave applied From: (auto fetch)	Leave applied From: (auto fetch)						
Reasons for							
Cancellation:							
Cancel From: Click here to enter a date.	Cancel To: Click here to enter a date.						
UPLOAD upload documents if any							
SUBMIT							

INPUT FORM for JOINING REPORT button LIST PANEL (apply or cancel leave and joining report)				
Date of Joining: Click here to enter a date.	Joining Report:			
UPLOAD upload documents if any SUBMIT				

home/stakeholders/hod/leave management/out of campus

	LIST PANEL (out of campus)									
From: Click here to enter a date.				To: C	lick her	e to enter a d	ate.	Search Panel		
	L L			Tiı	me	33		Actions		
	Permission number	Date	Reason	From	To	List of uploadeddocuments with link	Status			
								EDIT DELETE		

APPLY

- 10. Form is submitted to the HOD.
- 11. When the input form is saved but not submitted, status is NOT SUBMITTED.
- 12. On submission, the status is SUBMITTED.
- 13. On approval / non approval, the status is APPROVED / NOT APPROVED
- 14. On APPROVED / NOT APPROVED status, EDIT and DELETE buttons are disabled.
- 15. On APPROVD status, CANCEL button is enabled.
- 16. If CANCEL request is made, the status remains to be APPROVED until cancellation is processed.
- 17. Once request for cancellation is processed the status is changed to FULLY CANCELLED / PARTIALLY CANCELLED.
- 18. After expiry of one hour from the ending time, the status is changed to COMPLETED and the entry is NOT listed

INPUT FORM for APPLY PERMISSION and EDIT button LIST PANEL (out of						
campus)						
	Date: Click here to enter a date.	Reasons:				
	Time From: Start time.	Time To: End time.				
	TIDLOAD					
	UPLOAD upload documents if any					
	SAVE SUBMIT					
	Instructions:					
	2. If T is today, only T, T+1, T+2 and T+3 dates are enabled and other dates are					
	locked					

INPUT FORM for CANCEL button LIST PANEL (out of campus)					
Date: (auto fetch)	Reasons for permission: (auto fetch)				
Permission applied From time: (auto fetch)	Permission applied To time: (auto fetch)				
Reasons for Cancellation:					
Cancel From time : Start time	Cancel To time : End Time				
UPLOAD upload documents if any					
SUBMIT					

+home/stakeholders/hod/leave management/process leave application

	LIS	T PANEL (process leav	e application	on)	
Name of	Type of	Number	Da	.te	Status	Actions
the	Leave	of Days	From	То		
Faculty		-				
						PROCESS

- 1. Initially, the status is PENDING.
- 2. If the request is forwarded to the principal the status is RECOMMENDED AND FORWARDED TO PRINCIPAL / NOT RECOMMENDED AND FORWARDED TO PRINCIPAL.
- 3. If the request is APPROVED / NOT APPROVED by HOD or Principal the status is updated accordingly and the entry is not listed after the expiry of leave.
- 4. If the leave is APPROVED by Principal or HOD, the concerned faculty's teaching hours should be released and reflected in Free Class automatically

lame of the	Reason for leave: (Auto Fetch)
Faculty: (Auto Fetch)	
From: (Auto Fetch)	To: (Auto Fetch)
Details of leave at Credit: (Auto Fetch)	No.of Days: (auto fetch)
C.L.: (Auto Fetch):	
E.L.: (Auto Fetch):	
SPCL: (Auto Fetch):	
OUTY LEAVE: (Auto Fetch):	
MATERNITY LEAVE: (Auto Fetch):	
CCL: (Auto Fetch):	
PATERNITY LEAVE: (Auto Fetch):	
HPL: (Auto Fetch):	
COMMUTED LEAVE: (Auto Fetch):	
EOL: (Auto Fetch):	
SPL: (Auto Fetch):	
Uploads, if Any (Auto Fetch)	
Remark by HOD:	Action: select

home/stakeholders/hod/leave management/process permission to leave campus

	LIST PA	NEL (proc	ess permissi	on to leave	campus)	
Name of	Reason	Date	Tir	ne	Status	Actions
the			From	То		
Faculty						
•						PROCESS

- Initially, the status is PENDING.
 If the request is APPROVED / NOT APPROVED by HOD, the status is updated accordingly and the entry is not listed after the expiry of permission

PROCESS FORM FOR LIST PANEL(p	rocess permission to leave campus)
Date: (auto fetch)	Reason for permission: (auto fetch)
Time From: (auto fetch)	Time To: (auto fetch)
Uploads, if Any (Auto Fetch)	
Remark:	Action: select
SUBN	MIT

+home/stakeholders/hod/leave management/process cancellation of leave application

	LIST PA	NEL (proc	ess cancell	ation of le	eave app	lication)	
Approval	Name of	Type of	Number	Da	te	Status	Actions
reference	the	Leave	of Days	From	То		
number	Faculty						
	•						PROCESS

- 1. Initially, the status is PENDING.
- 2. If the request is forwarded to the principal the status is RECOMMENDED AND FORWARDED TO PRINCIPAL
- 3. If the request is APPROVED by HOD or Principal the status is updated accordingly and the entry is not listed after the expiry of leave.
- 4. If the cancellation of leave is APPROVED by Principal or HOD, the concerned faculty's teaching hours should be restored from free class pool automatically.

Name of the	Reason for leave: (Auto Fetch)
Faculty: (Auto Fetch)	
Leave approved From: (Auto Fetch)	Leave Approved To: (Auto Fetch)
Number of days Leave approved: (auto	Reason for cancellation: (auto fetch)
fetch)	
Leave to be cancelled From: (Auto Fetch)	Leave to be cancelled To: (Auto
	Fetch)
Number of days Leave to be cancelled:	Uploads, if Any (Auto Fetch)
(auto fetch)	
Remark by HOD:	Action: select

 $home/stake holders/hod/leave\ management/process\ cancellation\ of\ permission\ to\ leave\ campus$

LIST	Γ PANEL (pr	ocess canc	ellation of p	ermission t	o leave cam	pus)
Name of	Reason	Date	Tir	ne	Status	Actions
the			From	To		
Faculty						
						PROCESS

- 5. Initially, the status is PENDING.
- 6. If the request is APPROVED / NOT APPROVED by HOD, the status is updated accordingly and the entry is not listed after the expiry of permission

PROCESS FORM FOR LIST PANEL(proce	ess cancellation of permission to leave
campus	
Name of the faculty auto fetch)	Date : (auto fetch)
Reason for permission: (auto fetch)	
Permission given Time From: (auto fetch)	Permission given Time To: (auto fetch)
Reason for cancellation: (auto fetch)	Uploads, if Any (Auto Fetch)
Cancellation requested From: (auto fetch)	Cancellation requested To: (auto fetch)
Remark:	Action: Approved
SUBN	MIT

++home/stakeholders/hod/leave management/process joining report

	L	IST PANEL	(process joi	ining repor	t)	
Name of	Type of	Number	Da	.te	Status	Actions
the	Leave	of Days	From	То		
Faculty						
						PROCESS

- 1. Initially, the status is PENDING.
- 2. If the request is forwarded to the principal the status is RECOMMENDED AND FORWARDED TO PRINCIPAL / NOT RECOMMENDED AND FORWARDED TO PRINCIPAL.
- 3. If the request is APPROVED / NOT APPROVED by HOD or Principal the status is updated accordingly and the entry is not listed.

PROCESS FORM FOR LIST PAN	NEL(process joining report)
Name of the	Reason for leave: (Auto Fetch)
Faculty: (Auto Fetch)	
• ` `	
From: (Auto Fetch)	To: (Auto Fetch)
Joining report: (auto fetch)	No.of Days: (auto fetch)
Remark by HOD:	Action: select
SUBM	IIT

+home/stakeholders/hod/task

DISPLAY PANEL(tasks)	
TASK SCHEDULE FORM FOR DISPLAY PANEL(tasks)	
Description of the Task Name of the faculty to whom the task is allotted: List of all faculty List of Faculty who have been selected for the task	
Last Date for Completion of Task: Click here to enter a date. UPLOAD Upload attachment, if any: SUBMIT	

	IASI	CUPDATE FORM	FOR DISPLAY PANEL(ta	sks)	
Descriptio	n of the task:	(auto fetch)	Task assigned by	Task assigned by: (auto fetch)	
Date of as	signment: (au	to fetch)	Last date for con	npletion: (auto fetch)	
List of faculty to whom task is assigned:			Uploaded docum	nents: (auto fetch)	
(auto fetcl	n)				
			Status		
Date	Time	Faculty name	Updating remarks	Uploaded	
		·		documents	
Update re	marks:		Percent of comp	letion: select	
Jpdate re	marks:		Percent of comp	letion: select	
·				letion: select	
Update re UPLOA		locuments, If any		letion: select	
·				_	

- 2. In the status box entries made by the assignor are in different color.
- 3. After the task is marked as complete it is removed from the display panel of all the faculty and the assignor.

+home/stakeholders/hod/Meetings

		List of meetings		
Description of the meeting: Date: Time: Venue: Called by: Date of minutes issued: Date of marking close:	Description of the meeting: Date: Time: Venue: Called by: Date of minutes issued: Date of marking close:	Description of the meeting: Date: Time: Venue: Called by: Date of minutes issued: Date of marking close:	Description of the meeting: Date: Time: Venue: Called by: Date of minutes issued: Date of marking close:	Description of the meeting: Date: Time: Venue: Called by: Date of minutes issued: Date of marking close:
Description of the meeting: Date: Time: Venue: Called by: Date of minutes issued: Date of marking close:	Description of the meeting: Date: Time: Venue: Called by: Date of minutes issued: Date of marking close:	Description of the meeting: Date: Time: Venue: Called by: Date of minutes issued: Date of marking close:		

- 4. Each box represents a meeting.
- 5. Click on the cell to open Meeting Schedule Form
- 6. Click on the box to open Meeting Update Form.
- 7. After the date of marking close the box is deleted.

MEETING SCHEDULE FORM FOR DISPLAY PANEL(Meetings)					
Description of the	Meeting				
Date:Click or tap to	enter a date.	Time:Cl	ick or tap to enter a date.		
Venue:					
Name of the facult	ty to whom the Meeting i	is Scheduled			
List of all faculty		→	List of Faculty who have been selected for the Meeting		
UPLOAD Upload agenda or any other reference material					
•	,	SUBMIT			

MEETING UPDATE FORM FOR DISPLAY PANEL(meetings)						
Description of the meeting: (auto fetch)			Meeting called by: (auto fetch)			
Date of mee	ting: (auto fe	tch)		Time	e of meeting: (auto	fetch)
Venue: (auto	fetch)					
List of faculty to whom task is assigned: (auto fetch)			Uplo	paded documents: ((auto fetch)	
			Sta	atus		
Date	Time	Faculty name	Up	datin	g remarks	Uploaded documents
Update rema	arks:					
UPLOAD Upload documents, If any						
UPLOAD Upload minutes, If any						
SAVE						

- 1. In the status box entries made by the assignor are in different color.
- 2. The meeting box are removed from the display panel of all the faculty and the assignor after one week of the meeting or after one week of uploading the minutes whichever is earlier.

++home/stakeholders/hod/Syllabus

	LIST PANEL (Syllabus)					
	Academic year	Semester	Subject	Uploaded Syllabus	Actions	
					EDIT	DELETE
A	ADD					

PROCESS FORM FOR EDIT & ADD Button on LIST PANEL(Syllabus)				
Academic year: Even	Semester: select			
Subject: select				
UPLOAD Syllabus				
SUBMIT				

$home/stakeholders/hod/student_progression$

LIST PANEL (STUDENT PROGRESSION)								
From:	Click he	re to ente	er a da	te. To	: Click here t	o enter a d	ate.	Search Panel
_								
	Reg. no. of the student	Name of the student	Higher studies	Competitive examination	Co & extra curricular Activates	Employment		Actions
								MARK COMPLETED
-								
Instruct	ADD Instruction: 1If status is MARKED COMPLETED, it should be moved to Display panel							

INPUT FORM for ADD and EDIT student_progression button in LIST PANEL Batch: select Course: select LIST ALL Higher studies Higher studies LIST OF ASSIGNED **STUDENTS STUDENTS** ASSIGN Competitive **EDIT** examination DELETE Co & extra curricular Activates **Employment** Competitive LIST OF ASSIGNED examination **STUDENTS** ASSIGN **EDIT** DELETE Co & extra curricular LIST OF ASSIGNED **STUDENTS** Activates ASSIGN **EDIT** DELETE LIST OF ASSIGNED **Employment STUDENTS** ASSIGN **EDIT** DELETE **SAVE**

- 1. Select multiple students and one student_progression option from the panels on the left.
- 2. When the selection is made it should be moved to the panels on the right side.

INPUT FORM for ASSIGN & EDIT Higher studies LIST PANEL (Higher studies)						
h)						
SUBMIT						

INPUT FORM for ASSIGN & EDIT Competitive examination LIST PANEL					
(Competitive	examination)				
Reg. no. of the student: (Autofech)	Name of the Students (Auto Fetch)				
Name of Exam	Score				
Out of	Percentile				
SU	BMIT				

	& extra curricular Activates LIST PANEL icular Activates)
Reg. no. of the student: (Autofech) Level Remarks	Name of the Students (Auto Fetch) Position Event
Upload: if any	BMIT

INPUT FORM for ASSIGN & EDIT E	mployment LIST PANEL Employment				
Reg. no. of the student: (Autofech)	Name of the Students (Auto Fetch)				
Name of the Companies	signation				
Package					
Upload: if any					
SUBMIT					

+home/stakeholders/hod/leave management/students./process leave application

	LIST PANEL (process leave application)						
Name of	Type of	Number	Da	ite	Status	Actions	
the	Leave	of Days	From	То			
Student							
						PROCESS	

- 1. Initially, the status is PENDING.
- 2. If the request is APPROVED / NOT APPROVED by HOD the status is updated accordingly and the entry is not listed after the expiry of leave.
- 3. If the leave is APPROVED by HOD, the concerned student's attendance should be marked as ABSENT

PROCESS FORM FOR LIST PANEL(process leave application)			
Name of the Students: (Auto Fetch)	Reason for leave: (Auto Fetch)		
From: (Auto Fetch)	To: (Auto Fetch)		
Total Number of Leave Taken So Far:			
No.of Days: (auto fetch)			
Uploads, if Any (Auto Fetch)			
Remark by HOD:	Action: select		
SUBN	MIT TIME		

+home/stakeholders/hod/leave management/students/process cancellation of leave application

	LIST PA	NEL (proc	ess cancell	ation of le	eave app	lication)							
Approval	Status	Actions											
reference	the	Leave	of Days	From	То								
number	Faculty												
	•						PROCESS						

- 1. Initially, the status is PENDING.
- 2. If the request is APPROVED by HOD the status is updated accordingly and the entry is not listed after the expiry of leave.
- 3. If the cancellation of leave is APPROVED by r HOD, the concerned Students attendance should be restored from Absent.

Name of the	Reason for leave: (Auto Fetch)
Students: (Auto Fetch)	
Leave approved From: (Auto Fetch)	Leave Approved To: (Auto Fetch)
Number of days Leave approved: (auto fetch)	Reason for cancellation: (auto fetch)
Leave to be cancelled From: (Auto Fetch)	Leave to be cancelled To: (Auto Fetch)
Number of days Leave to be cancelled: (auto fetch)	Uploads, if Any (Auto Fetch)
Remark by HOD:	Action: select

Principal Module

PRINCIPAL

10 A 1 ' C1 1 D'1 N	2 1 2 2 1 1 1 1 1 1
19. Academic Calendar cum Daily Planner	2. Institutional Details
1.1 <u>Update Calendar cum Daily Planner</u>	2.1 Institutional Profile
	2.2 Institutional Recognitions
	2.3 Institutional Reports
	2.4 Institutional Course Details
	2.5 Institutional Non-teaching Faculty
	Details
	2.6 Institutional Extension Activities
	2.7 Institutional MOUs
	2.8 Institutional Library Facilities
	2.9 Institutional Infrastructure Facilities
	2.10 Institutional Cells and Nodal Officers
	2.11 Institutional Committees
3. Process Approvals for Staff Profile	4. Process Report after conduct of Academic,
3.1 Approval for Educational Details	Co-Curricular, Extra-Curricular or Non-
3.2 Approval for Qualifying Examination	Academic Activities by faculty.
3.3 Approval for Academic Experience	4.1 Report for Sports Activities
3.4 Approval for Administrative Experience	4.2 Report for Cultural Activities
3.5 Approval for Industry Experience	4.3 Report for NCC Activities
3.6 Approval for Research Projects	4.4 Report for NSS activities
3.7 Approval for Research Guidance	· · · · · · · · · · · · · · · · · · ·
3.8 Approval for Research Patents	
5 . Leave Management	6. Record of Meetings
5.1 Apply leave / cancel leave / joining report for	or record or meetings
self	
5.2 <u>Process leave applications submitted by HOD</u>	
5.3 Process permission to leave campus	
applications by HODs	
5.4 Process cancellation of leave applications	
submitted by HOD	
5.5 Process cancellation of permission to leave	
campus by HOD	
5.6 Process joining reports submitted by HODs	
7. Task Scheduling	
	8. Preparation / Updating/ Posting of
	<u>Teaching Material / Content</u>
6 Academic Performance Indicators	7 Dashboard
	12.1.Upcoming Events
	12.2 Status Tracker
8 Reports	

+home/stakeholders/principal/update calendar_cum_daily planner

	DISPLAY F	PANEL (upo	date calenda	r_cum_daily	y planner)	
<< < >	· >>	Δ1	agust 2020		Month W	eek Day
Sun	Mon	Tue	Wed	Fri	Sat	
26	27	28	29	Thu 30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	1	2	3	4	5

- 7. When any date is clicked, it will open event input form
- 8. Background colour and their meaning:
 - 9. Blue: Instructional day
 - 10. Green: Non-Instructional day
 - 11. Red: Public holiday
 - 12. Orange: Vacation
- 9. Each coloured strip represents a type of event

EVENT INPUT FORM for DIS	SPLAY PANEL (update_calendar)
Type of the Event :select	
Event Title:	Select Colour: (colour picker)
From:Click here to enter a date.	To:Click here to enter a date.
Radio buttons for public / private	
S	AVE
Instructions:	
7. Event title and select colour are enal	oled only when type of the event is others.
O Default madia button is private	

- 8. Default radio button is private.
- 9. Public events are only propagated

$+home/stakeholders/principal/institutional_profile$

					r	LI	ST PA	ANEI	رinst (itutio	nal_p	rofile)	
	College Code	Address of the Institution	Phone No.	Website	Email Address	Name of the Principal	Type of Institution	Authority	Source of Funding	Date of Establishment	Status of the Institution	Type of Institution (by gender)	Affiliating University /	Actions
_														EDIT DELETE

College Code: (Auto Fetch)	Address of the Institution: (Auto Fetch)							
Phone No.:	Website:							
Email Address:	Name of the Principal:							
Type of Institution: select	Authority: select							
Source of Funding: select	Date of Establishment: Click here to enter a date.							
Status of the Institution: select	Type of Institution (by gender): select							
Affiliating University/Directorate: select								

$+home/stake holders/principal/institutional_recognitions$

			I	LIST 1	PANI	EL (in	stituti	onal_	recogi	nitions)	
hority	ı	Date of Approval		Validity Period						link	Actions
Name of the Authority	Approval Section	Month	Year	From	То	Grade	Grade Point	Cycle	Ranking	List of uploaded documents with link	
											EDIT DI
ADD											

ntial for Excellence] roval Year (yy): Click here to enter
oval Year (yy): Click here to enter
lity to mm/yy: Click here to enter
e Point:
ring:

$+home/stakeholders/principal/institutional_reports$

				LIS	T PAN	VEL (iı	nstitutional_reports)
	reditation	ort	Su from	Date on the control of the control o	ion -2016		Actions
	Name of the Accreditation Body	Name of the Report	Day	Month	Year	Approval Year	
							EDIT DELETE
1	ADD						

	INPUT FORM FOR ADD AND EDIT IN LI	ST PANEL (institutional_reports)
	Name of the Accreditation Body: select	Name of the Report: select
	Date of Submission (dd/mm/yy): Click here	Approval Year (yy): Click here to ent
	to enter a date.	
	UPLOAD Upload Supporting Documents	
	SAVE	SUBMIT

$+home/stakeholders/principal/institutional_course/student_details$

						LIST	PAN					ourse/st		nt_de	tails))				
					Statu Affili	us of iation	Duration of	Permanent Affiliation				udent		Gender						Actions
College Code	Programme Level	4	Course Code	Academic Year	Permanent Affiliation (5 years)	Temporary Affiliation (Yearly Renewal)	From	То	Entry Qualification	Medium of Instruction	Course Duration	Sanctioned / Approved Student Strength	No. of Students Admitted	M	G	Community	Special Category	Religion	Residential Status	
A	DD																ED	IT	I	DELETE

College Code: (Auto Fetch)	Programme Level: select
Conege Code. (Auto I etch)	1 Togramme Level. select
Name of the Course: (Auto Fetch)	Course Code: (Auto Fetch)
Academic Year: select	Status of Affiliation: select
Permanent Affiliation	Permanent Affiliation
from (mm/yy): Click here to enter a date.	to (mm/yy): Click here to enter a date.
Entry Qualification: select	Medium of Instruction: select
Course Duration: select	Sanctioned/Approved
	Student Strength:
No. of Students	Gender: select
Admitted:	
Community: select	Special Category: select
Religion: select	Residential Status: select

 $+home/stakeholders/principal/institutional_non-teaching_faculty_details$

	LIST PANEL (institutional_non-teaching_faculty_details) Data for Current Academic Year Only											
	Data for Current Academic Year Only Actions										Year Only Actions	
	Name of the Faculty	Faculty Code	Category	Designation		Female repu	Highest Qualification	Community	Special Category	Religion	Status of Employment	
												EDIT DELETE
AD	D											

Name of the Faculty:	Faculty Code: (Auto Fetch)
Category: select	Designation: select designation
Gender: select	Highest Qualification: select
Community: select	Special Category: select
Religion: select	Status of Employment: select

 $+home/stakeholders/principal/institutional_extension_activities$

			LIST P	ANEL (ins	titutiona	al_extension_activities)					
	Data for Current Academic Year Only										
Name of the Activity	Da	te		No. of students who participated	Awards of Recognition	Actions					
	From	То	Organising Body								
						EDIT DELETE					
AD	D										

INPUT cum EDIT PANEL (inst	itutional_extension_activities)
Name of the Activity: select	
Date from: Click here to enter a date.	Date to: Click here to enter a date.
Organising Body: select	No. of Students:
Awards of Recognition:	
SAVE	SUBMIT

$+home/stakeholders/principal/institutional_MOUs$

LIST PANEL (institutional_MOUs)											
Data for Current Academic Year Only Agreement Date Actions											
with whom en signed	Agreeme	ent Date		tment	Actions						
Name of the Organisation with who MOU has been signed	From	То	Level	Name of the Department							
					EDIT DELETE						
ADD											
					Upload Supporting Documents						

INPUT cum EDIT PANEL (institutional_MOUs)									
Name of the Organisation: select									
Agreement Date from: Click here to	Agreement Date to: Click here to enter a								
enter a date.	date.								
Level: select	Name of the Department: select								
SAVE	SUBMIT								

$+home/stakeholders/principal/institutional_library_facilities$

			LI	ST P		_			ities)		
Academic Year	Library Facilities Available	Total No. of Books	National Total No. of	International Journals	Total No. of Periodicals	Total No. of Magazines	Annual Expenditure on Library (all aspects)	Bandwidth of Internet Connectivity		Actions	
									EDIT	DELETE	
ADD											
	Academic			Academic Year Library Facilities Available Total No. of Books National Total No. of	Academic Year Library Facilities Available Total No. of Books National International Journals	Academic Year Library Facilities Available Total No. of Books National International Journals Total No. of Periodicals	Academic Year Library Facilities Available Total No. of Books International International Journals Total No. of Periodicals Total No. of Magazines	Academic Year Library Facilities Available Total No. of Books Total No. of Periodicals Total No. of Magazines Annual Expenditure on Library (all aspects)	Academic Year Library Facilities Available Total No. of Books Total No. of Periodicals Total No. of Magazines Annual Expenditure on Library (all aspects) Bandwidth of Internet Connectivity	Academic Year Library Facilities Available Total No. of Books Total No. of Periodicals Total No. of Magazines Annual Expenditure on Library (all aspects) Bandwidth of Internet Connectivity	Academic Year Library Facilities Available Library Facilities Available Total No. of Books Total No. of Periodicals Annual Expenditure on Library (all aspects) Bandwidth of Internet Connectivity EDIT Data for the last five year Annual Expenditure on Library (all aspects) EDIT DEFETE

INPUT cum EDIT PANEL (ins	stitutional_ library_facilities)
College Code: (Auto Fetch)	Academic Year: select
Library Facilities Available: select	Total No. of Books:
Type of Journal: select	Total No. of Journals:
Total No. of Periodicals:	Total No. of Magazines:
Bandwidth of Internet	Annual Expenditure
Connectivity: select	on Library:
	_
SAVE	SUBMIT

$+home/stakeholders/principal/institutional_infrastructure_facilities$

		LI	ST PANE	L (institut	tional_infrastructure_facilities)
		n	Infrasti Faci	ructure lities	Actions
	College Code	Water Conservation Facilities	Name of the Facility	Numbers	
					EDIT DELETE
ADD					

INPUT cum EDIT PANEL (institu	utional_infrastructure_facilities)
College Code: (Auto Fetch)	Water Conservation Facilities: select
Infrastructure Facilities: select	Numbers:
SAVE	SUBMIT

$+home/stakeholders/principal/institutional_Cells_and_Nodal_Officers$

	LIST PANEL	(institutional_ Cells_and_Nodal_Officers)	
	LIST THILE	2 (mstitutional_ cons_and_rodal_onicors)	
College Code Name of the Cell	Name of the Faculty In-charge	Actions	
0 2	2	EDIT DELETE	
		EDII DICEBIE	
ADD			

TASK SCHEDULE FORM FO	R DISPLAY PANEL (instit	utional_ Cells_and_Nodal_Officers)
Name of the Cell: select Name of the faculty to whom the Cell: select List of all faculty		List all Cells
	SUBMIT	

$+home/stakeholders/principal/institutional_Commitees$

College Code	Name of the Committee	Names of the Faculty to whom task is allotted		EDIT	Actions	
ADD					ANEL (institutional_ commi	tees)
Naı		aculty to who		allotted: sele	List all Committees	
			-	→ ←		
				SUBMIT		

LIST PANEL (institutional_ Committees)

$+home/stakeholders/principal/approval/educational_details$

	I	LIST PAN	VEL (educational_details)
Name of the Faculty	Name of the Qualifying Degree	Status	Actions
			PROCESS

- 1. Initially status is PENDING.
- 2. If the request is APPROVED / NOT APPROVED by the Principal the status is updated accordingly.
- If APPROVED it should go to display panel
 Only PENDING and NOT APPROVED should be displayed in the List Panel.

	DDOGEGG FORM FOR LIGHT DA	
	PROCESS FORM FOR LIST PA	NEL (educational_details)
	Name of the Faculty: (Auto Fetch)	
	Qualification / Name of the Degree: (Auto	Specialization: (Auto Fetch)
	Fetch)	,
	Name of the University / Board: (Auto	
	Fetch)	
	Month: (Auto Fetch)	Year: (Auto Fetch)
	Percentage: (Auto Fetch)	Grade: (Auto Fetch)
	Distinction: (Auto Fetch)	List of uploaded (Auto Fetch)
	Remark:	Action: select
	SUB	MIT
•		

+home/stakeholders/principal/approval/qualifying_exams

		LIST PAI	NEL (qualifying_exams)
Name of the Faculty	Name of the Examination	Status	Actions
			PROCESS

- 1. Initially status is PENDING.
- 2. If the request is APPROVED / NOT APPROVED by the Principal the status is updated accordingly.
- 3. If APPROVED it should go to display panel
- 4. Only PENDING and NOT APPROVED should be displayed in the List Panel.

	PROCESS FORM FOR LIST PANEL (qualifying_exams)				
	Name of the Faculty: (Auto Fetch)	Name of the Examination: (Auto Fetch)			
	Conducting Body: (Auto Fetch)				
	Month: (Auto Fetch)	Year: (Auto Fetch)			
	Marks Scored: (Auto Fetch)	Total Marks: (Auto Fetch)			
	Percentage/Percentile: (Auto Fetch)	Grade: (Auto Fetch)			
	List of uploaded documents: (Auto Fetch)				
	Remark:	Action: select			
	SUB	MIT			
٠					

+home/stakeholders/principal/approval/experience_academic

	L	IST PANI	EL (experience_academic)
Name of the Faculty	Name of the Organisation	Status	Actions
			PROCESS

- 1. Initially status is PENDING.
- 2. If the request is APPROVED / NOT APPROVED by the Principal the status is updated accordingly.
- If APPROVED it should go to display panel
 Only PENDING and NOT APPROVED should be displayed in the List Panel.

PROCESS FORM FOR LIST PAN	IEL (experience_academic)
Name of the Faculty: (Auto Fetch)	Organisation: (Auto Fetch)
Designation: (Auto Fetch)	
Affiliating University / Board:	India / Abroad:
Duration from: (Auto Fetch)	Duration to: (Auto Fetch)
Experience: (Auto Fetch)	List of uploaded documents: (Auto Fetch
Remark:	Action: select
SUB	BMIT

+home/stakeholders/principal/approval/experience_administrative

	LIS	ΓPANEL	(experience_administrative)
			Actions
<u>e</u>	on on		
of the y	f th atio		
e o l	e o	S	
Name o Faculty	Name of the Organisation	Status	
R R	ž Ö	St	
			PROCESS

- 1. Initially status is PENDING.
- 2. If the request is APPROVED / NOT APPROVED by the Principal the status is updated accordingly.
- 3. If APPROVED it should go to display panel
- 4. Only PENDING and NOT APPROVED should be displayed in the List Panel.

Name of the Faculty: (Auto Fetch)	Organisation: (Auto Fetch)
Designation: (Auto Fetch)	Brief Description of Duties:
India / Abroad:	
Duration from: (Auto Fetch)	Duration to: (Auto Fetch)
Experience: (Auto Fetch)	List of uploaded documents: (Auto Fetc
Remark:	Action: select
	SUBMIT

+home/stakeholders/principal/approval/research/experience_industry

LIST PANEL (experience_industry)				
			Actions	
ပ္	on c			
of the y	f th atic			
e of ty	e of nisa	SO.		
Name Facult	gai	atu		
Name o Faculty	Name of the Organisation	Status		
			PROCESS	
			FROCESS	

- 1. Initially status is PENDING.
- 2. If the request is APPROVED / NOT APPROVED by the Principal the status is updated accordingly.
- 3. If APPROVED it should go to display panel
- 4. Only PENDING and NOT APPROVED should be displayed in the List Panel.

Name of the Faculty: (Auto Fetch)	Organisation: (Auto Fetch)			
Designation: (Auto Fetch)	Brief Description of Duties:			
India / Abroad: (Auto Fetch)				
Duration from: (Auto Fetch)	Duration to: (Auto Fetch)			
Experience: (Auto Fetch)	List of uploaded documents: (Auto Fetc			
Remark:	Action: select			
SUBMIT				

+home/stakeholders/principal/approval/research_projects

LIST PANEL (research_projects)					
				Actions	
	o.	به			
of the y	of the	of the			
of ty	r.	s o			
Name o Faculty	Details Client	Details Project	Status		
Na Fa	C D	D T	Sta		
				PROCESS	
			_		

- 1. Initially status is PENDING.
- 2. If the request is APPROVED / NOT APPROVED by the Principal the status is updated accordingly.
- 3. If APPROVED it should go to display panel
- 4. Only PENDING and NOT APPROVED should be displayed in the List Panel.

	,				
Name of the Faculty: (Auto Fetch)	Details of the Client: (Auto Fetch)				
Details of the Project: (Auto Fetch)	Nature of the Project: (Auto Fetch)				
Type of the Outcome of the Project: (Auto Fetch)	Amount: (Auto Fetch)				
India / Abroad: (Auto Fetch)	Status of the Project: (Auto Fetch) Duration to: (Auto Fetch)				
Duration from: (Auto Fetch)					
Experience: (Auto Fetch)	List of uploaded documents: (Auto Fetch				
Remark:	Action: select				
SUBMIT					

$+home/stakeholders/principal/approval/research_guidance$

LIST PANEL (research_guidance)						
Name of the Faculty	Name of the Research Programme	Name of the Research Scholar	Status	Actions		
					PROCESS	

- 1. Initially status is PENDING.
- 2. If the request is APPROVED / NOT APPROVED by the Principal the status is updated accordingly.
- 3. If APPROVED it should go to display panel
- 4. Only PENDING and NOT APPROVED should be displayed in the List Panel.

ne Research Programme: (Auto Auto Fetch) ne Research Scholar: (Auto				
<u>'</u>				
ne Research Scholar: (Auto				
Name of the Research Scholar: (Auto Fetch)				
ompletion: (Auto Fetch)				
ect				
SUBMIT				

+home/stakeholders/principal/approval/research_patents

LIST PANEL (research_patents)				
			Actions	
the	the			
of the y	of the			
me ult	me ent	tus		
Name o Faculty	Name Patent	Status		
, , , ,	, , , ,		DDOCECC	
			PROCESS	

- 1. Initially status is PENDING.
- 2. If the request is APPROVED / NOT APPROVED by the Principal the status is updated accordingly.
- 3. If APPROVED it should go to display panel
- 4. Only PENDING and NOT APPROVED should be displayed in the List Panel.

	PROCESS FORM FOR LIST PANEL (research_patents)					
	Name of the Faculty: (Auto Fetch)	Name of the Patent: (Auto Fetch)				
	Description of the Patent: (Auto Fetch)	Registering Agency: (Auto Fetch)				
	ID Number: (Auto Fetch)	Date of Registration: (Auto Fetch)				
	Remark:	Action: select				
	SUBMIT					
•						

$+home/stakeholders/principal/permission/remedial_classes$

LIST PANEL (remedial_classes)						
Name of	Topic	Date	Tin	ne	Status	Actions
the			From	То		
Faculty						
						PROCESS

- 5. If forwarded to Principal, initially the status is PENDING
- 6. If the request is APPROVED / NOT APPROVED / CANCELLED by Principal the status is updated accordingly and the entry is not listed.

PROCESS FORM FOR LIST PANEL (remedial_class)					
Date: (Auto Fetch)	Venue: (Auto Fetch)				
From: (Auto Fetch)	To: (Auto Fetch)				
Topic: (Auto Fetch)	Concept to be Covered: (Auto Fetch)				
Role Played: (Auto Fetch)	Brief Description of Role: (Auto Fetch)				
Expected Number of Students : (Auto	Expected Expenditure: (Auto Fetch)				
Fetch)					
Remark:	Action: Cancelled				
SU	JBMIT				

+home/stakeholders/principal/permission /career_counseling

LIST PANEL (career_counseling)						
Name of	Topic	Date	Tir	ne	Status	Actions
the	_		From	То		
Faculty						
•						PROCESS

- If forwarded to Principal, initially the status is PENDING
 If the request is APPROVED / NOT APPROVED / CANCELLED by Principal the status is updated accordingly and the entry is not listed.

PROCESS FORM FOR LIST PANEL (career_counseling)					
Date from: (Auto Fetch)	Date to: (Auto Fetch)				
Time from: (Auto Fetch)	Time to: (Auto Fetch)				
Conducting Agency: (Auto Fetch)	Venue: (Auto Fetch) Concepts to be covered: (Auto Fetch)				
Topic: (Auto Fetch)					
Conducting or Participating: (Auto Fetch)	Individual or Team: (Auto Fetch)				
Expected Expenditure: (Auto Fetch)	Team Members: (Auto Fetch)				
Remark:	Action: select				
SUB	MIT				

+home/stakeholders/principal/permission /study_visit

LIST PANEL (study_visit)						
Name of	Place of	Date	Time Status Actions			Actions
the	Visit		From	То		
Faculty						
						PROCESS

- If forwarded to Principal, initially the status is PENDING
 If the request is APPROVED / NOT APPROVED / CANCELLED by Principal the status is updated accordingly and the entry is not listed.

PROCESS FORM FOR LIST PANEL (study_visit)					
Date from: (Auto Fetch)	Date to: (Auto Fetch)				
Time from: (Auto Fetch)	Time to: (Auto Fetch)				
Place of Visit: (Auto Fetch)	Purpose of Visit: (Auto Fetch)				
Conducting or Participating: (Auto Fetch)	Concepts to Be Covered: (Auto Fetch)				
Conducting or Participating: (Auto Fetch)	Individual or Team: (Auto Fetch)				
Expected Expenditure: (Auto Fetch)	Team Members: (Auto Fetch)				
Uploads, if any (Auto Fetch)					
Remark:	Action: Cancelled				
SUBN	TIM				

$+home/stakeholders/principal/permission/seminar_workshop$

LIST PANEL (seminar_workshop)						
Name of	Topic	Date	Time		Status	Actions
the			From	То		
Faculty						
_						PROCESS

- 1. If forwarded to Principal, initially the status is PENDING
- 2. If the request is APPROVED / NOT APPROVED / CANCELLED by Principal the status is updated accordingly and the entry is not listed.

PROCESS FORM FOR LIST PANEL (seminar_workshop)				
Date from: (Auto Fetch)	Date to: (Auto Fetch)			
Time from: (Auto Fetch)	Time to: (Auto Fetch)			
Type of Program: (Auto Fetch)	Conducting Agency (Auto Fetch)			
Level: (Auto Fetch)	Sponsoring Agency: (Auto Fetch)			
Venue: (Auto Fetch)	Topic: (Auto Fetch)			
Conducting or Participating: (Auto Fetch)	Individual or Team: (Auto Fetch)			
Participants: (Students only / Faculty only	Expected Expenditure: (Auto Fetch)			
/ Both / Others) (select box???)				
Role: (Self / Team Leader / Team	Uploads, if Any: (Auto Fetch)			
Member)	2 ,			
Remark:	Action: Cancelled			
SUBMIT				

$+home/stakeholders/principal/permission/sports_activities$

LIST PANEL (sports_activities)						
	_					
Name of	Name of	Date	Time Status Actions			Actions
the	the Event		From	То		
Faculty						
						PROCESS

- If forwarded to Principal, initially the status is PENDING
 If the request is APPROVED / NOT APPROVED / CANCELLED by Principal the status is updated accordingly and the entry is not listed.

PROCESS FORM FOR LIST PANEL (sports_activities)						
Date from: (Auto Fetch)	Date to: (Auto Fetch)					
Time from: (Auto Fetch)	Time to: (Auto Fetch)					
Name of the Event: (Auto Fetch)	Event Level: (Auto Fetch)					
Sponsoring Agency: (Auto Fetch)	Conducting Agency (Auto Fetch)					
Venue: (Auto Fetch)	Conducting or Participating : (Auto					
	Fetch)					
Individual or Team: (Auto Fetch)	Role: (Self / Team Leader / Team					
	Member)					
Uploads, if any (Auto Fetch)						
Remark:	Action: select					
SUBN	MIT					

+home/stakeholders/principal/permission /cultural_activities

	LIST PANEL (cultural_activities)					
Name of	Name of	Date	te Time Status Actions			Actions
the	the Event		From	To		
Faculty						
						PROCESS

- 1. If forwarded to Principal, initially the status is PENDING
- 2. If the request is APPROVED / NOT APPROVED / CANCELLED by Principal the status is updated accordingly and the entry is not listed.

PROCESS FORM FOR LIST PANEL (cultural_activities)				
Date from: (Auto Fetch)	Date to: (Auto Fetch)			
Time from: (Auto Fetch)	Time to: (Auto Fetch)			
Name of the Event: (Auto Fetch)	Event Level: (Auto Fetch)			
Sponsoring Agency: (Auto Fetch)	Conducting Agency (Auto Fetch)			
Venue: (Auto Fetch)	Conducting or Participating: (Auto			
	Fetch)			
Individual or Team: (Auto Fetch)	Role:(Self / Team Leader / Team			
	member)			
Uploads, if any (Auto Fetch)				
Remark:	Action: select			
SUBN	TIM			

$+home/stakeholders/principal/permission/NCC_activities$

	LIST PANEL (NCC_activities)					
						,
Name of	Name of	Date	e Time Status Actions			Actions
the	the event		From	То		
Faculty						
						PROCESS

- If forwarded to Principal, initially the status is PENDING
 If the request is APPROVED / NOT APPROVED / CANCELLED by Principal the status is updated accordingly and the entry is not listed.

PROCESS FORM FOR LIST PANEL (NCC_activities)				
Date from: (Auto Fetch)	Date to: (Auto Fetch)			
Time from: (Auto Fetch)	Time to: (Auto Fetch)			
Name of the Program: (Auto Fetch)	Level: (Auto Fetch)			
Conducting Agency: (Auto Fetch)	Sponsoring Agency: (Auto Fetch)			
Venue: (Auto Fetch)	Brief Description of the Program:			
	(Auto Fetch)			
Conducing or Participating: (Auto Fetch)	Individual or Team: (Auto Fetch)			
Role:(Self / Team Leader / Team	Uploads, if any (Auto Fetch)			
member)				
Remark:	Action: select			
SUBM	MIT			

$+home/stakeholders/principal/permission\ / NSS_activities$

LIST PANEL (NSS_activities)						
Name of	Name of	Date	Time Status Actions		Actions	
the	the		From	To		
Faculty	Program					
	-					PROCESS

- If forwarded to Principal, initially the status is PENDING
 If the request is APPROVED / NOT APPROVED / CANCELLED by Principal the status is updated accordingly and the entry is not listed.

PROCESS FORM FOR LIST PANEL (NSS_activities)					
Date from: (Auto Fetch)	Date to: (Auto Fetch)				
Time from: (Auto Fetch)	Time to: (Auto Fetch)				
Name of the Program: (Auto Fetc	h) Level: (Auto Fetch)				
Conducting Agency (Auto Fetch)	Sponsoring Agency: (Auto Fetch)				
Venue: (Auto Fetch)	Brief Description of the Program:				
	(Auto Fetch)				
Conducting or Participating: (Auto	Fetch) Individual or Team: (Auto Fetch)				
Role:(Self / Team Leader / Team	Uploads, if any (Auto Fetch)				
member)					
Remark:	Action: select				
	SUBMIT				

+home/stakeholders/principal/process_report/sports_games activities

	LIST PANEL (sports_games activities)					
Name of	Approval	Date	Tir	ne	Status	Actions
the	Reference		From To			
Faculty	Number					
						PROCESS

- 1. When forwarded to Principal, initially, the status is PENDING.
- 2. If the report is not accepted the status is REPORT NOT ACCEPTED
- 3. If the report is accepted the status is COMPLETED and the entry is not listed.

PROCESS FORM FOR LIST PANEL(sports_games activities)						
Date from: (Auto Fetch)	Date to: (Auto Fetch)					
Time from: (Auto Fetch)	Time to: (Auto Fetch)					
Name of the Event: (Auto Fetch)	Event Level: (Auto Fetch)					
Venue: (Auto Fetch)						
Conducting Agency (Auto Fetch)	Sponsoring Agency: (Auto Fetch)					
Conducting or Participating: (Auto Fetch)	Individual or Team: (Auto Fetch)					
Role:(Self / Team Leader / Team member)	Brief Description of Role: (Auto Feto					
Remarks: (Auto Fetch)	Amount Spent, if any: (Auto Fetch)					
List of Participants and Prize Winners: (Auto Fetch)	Uploads, if any (Auto Fetch)					
Remark by Principal:	Action: Report accepted and completed					
SUBN	MIT					

+home/stakeholders/principal/process_report/cultural_activities

	LIST PANEL (cultural_activities)					
Name of	Approval	Date	Tin	ne	Status	Actions
the Faculty	Reference Number		From	То		
						PROCESS

- When forwarded to Principal, initially, the status is PENDING.
 If the report is not accepted the status is REPORT NOT ACCEPTED
 If the report is accepted the status is COMPLETED and the entry is not listed.

Date from: (Auto Fetch)	Date to: (Auto Fetch)					
Time from: (Auto Fetch)	Time to: (Auto Fetch)					
Name of the Event: (Auto Fetch)	Event Level: (Auto Fetch)					
Venue: (Auto Fetch)						
Conducting Agency: (Auto Fetch)	Sponsoring Agency: (Auto Fetch)					
Conducting or Participating: (Auto Fetch)	Individual or Team: (Auto Fetch)					
Role: (Self / Team Leader / Team	Brief Description of the Role: (Auto					
member)	Fetch)					
Remarks: (Auto Fetch)	Amount spent, if any: Auto Fetch)					
List of participants and prize winners:	Uploads, if any: (Auto Fetch)					
(Auto Fetch)						
Remark by	Action: select					
Principal:						

+home/stakeholders/principal/process_report/NCC_activities

LIST PANEL (NCC_activities)						
Name of	Approvel	Date	Tir		Status	Actions
the	Approval Reference	Date	From	То	Status	Actions
Faculty	Number					
						PROCESS

- When forwarded to Principal, initially, the status is PENDING.
 If the report is not accepted the status is REPORT NOT ACCEPTED
 If the report is accepted the status is COMPLETED and the entry is not listed.

PROCESS FORM FOR LIST PANEL (NCC_activities)								
Date From: (auto fetch)	Date To: (auto fetch)							
Time From: (auto fetch)	Time To: (auto fetch)							
Name of the event: (auto fetch)	Event Level: (auto fetch)							
Venue: (auto fetch)								
Conducting Agency (auto fetch)	Sponsoring Agency: (auto fetch)							
Conducting or Participating : (auto fetch)	Individual or Team: (auto fetch)							
Role:(self / Team Leader / Team member)	Brief description of role: (auto fetch)							
Remarks: (auto fetch)	Amount spent if any: (auto fetch)							
List of participants and prize winners:	Uploads, if Any (Auto Fetch)							
(auto fetch)								
Remark by	Action: select							
Principal:								
SUBN	AIT TIME							

$+home/stakeholders/principal/process_report/NSS_activities$

LIST PANEL (NSS_activities)						
Name of	Approval	Date	Tir	ne	Status	Actions
the	Reference		From	То		
Faculty	Number					
·						PROCESS

- 1. When forwarded to Principal, initially, the status is PENDING.
- 2. If the report is not accepted the status is REPORT NOT ACCEPTED
- 3. If the report is accepted the status is COMPELTED and the entry is not listed.

PROCESS FORM FOR LIST PANEL (NSS_activities)							
Date From: (auto fetch)	Date To: (auto fetch)						
Time From: (auto fetch)	Time To: (auto fetch)						
Name of the event: (auto fetch)	Event Level: (auto fetch)						
Venue: (auto fetch)							
Conducting Agency (auto fetch)	Sponsoring Agency: (auto fetch)						
Conducting or Participating : (auto fetch)	Individual or Team: (auto fetch)						
Role:(self / Team Leader / Team member)	Brief description of role: (auto fetch)						
Remarks: (auto fetch)	Amount spent if any: (auto fetch)						
List of participants and prize winners:	Uploads, if Any (Auto Fetch)						
(auto fetch)							
Remark by D:	Action: select						
SUBN	MIT TO THE TOTAL						

+home/stakeholders/principal/leave_management/apply_or_cancel_leave_and_joining_report

		LIST P	ANEL	(apply_	or_cancel_	leave_and_	joining_report)			
Fre	om: Clie	ck here to er	nter a	o enter a	Search Panel					
dat	date.									
			Dura	ation	설		Actions			
					List of uploaded documents with link					
	Type of Leave				List of uploaded documents with					
	.Le				uplc					
	o (on			of u	SI				
	уре	Reason	From	To	ist	Status				
	L	R	H	T	J p	S				
							EDIT DELETE			
							CANCEL			
							JOINING REPORT			

APPLY

- 21. Form is submitted to the Government Nodal Officer/Director, DHTE.
- 22. When the input form is saved but not submitted, status is NOT SUBMITTED.
- 23. On submission, the status is SUBMITTED.
- 24. On approval / non approval, the status is APPROVED / NOT APPROVED
- 25. On APPROVED / NOT APPROVED status, EDIT and DELETE buttons are disabled.
- 26. On APPROVED status, CANCEL button is enabled.
- 27. If type of leave is not CL, after the expiry of the leave period, CANCEL button is disabled and JOINING REPORT BUTTON is enabled.
- 28. On expiry of leave period or after the joining report is accepted, the status is changed to COMPLETED and the entry is NOT listed.
- 29. If CANCEL request is made, the status remains to be APPROVED until cancellation is processed.
- 30. Once request for cancellation is processed the status is changed to FULLY CANCELLED / PARTIALLY CANCELLED.

INPUT FORM for APPLY and EDIT button LIST PANEL (c)							
Type of Leave: select	Reasons:						
From: Click here to enter a date.	To: Click here to enter a date.						
UPLOAD Upload documents, if any							
CAVE	CLIDWILL						
SAVE	SUBMIT						

INDUE FORM 6- " CANCEL 1 I ICT	DANIEL (1						
INPUT FORM for CANCEL button LIST PANEL (apply_or_cancel_leave_and_							
joining_report)							
J - 8=	·[···/						
Type of Leave: (auto fetch)	Reasons for Leave: (auto fetch)						
	, ,						
Leave applied from: (auto fetch)	Leave applied to: (auto fetch)						
, , , ,	, , ,						
Reasons for							
Cancellation:	┦						
	Q 1. Cl. 1.1						
Cancel from: Click here to enter a date.	Cancel to: Click here to enter a date.						
TIDL O LD							
UPLOAD Upload documents, if any							
STIR	MIT						
SUD.							

INPUT FORM for JOINING REPORT button LIST PANEL (apply_or_cancel_leave_and_joining_report)						
Date of Joining : Click here to enter a date. Joining Report:						
UPLOAD Upload documents, if any						
SUBMIT						

+home/stakeholders/principal/leave_management/process_leave_application_from_HODs

	LIST PAN	EL (process	_leave_appl	ication_fro	m_HODs)	
Name of	Type of	Number	Da	te	Status	Actions
the HOD	Leave	of Days	From	То		
						PROCESS

- 1. Initially, the status is PENDING.
- 2. If the request is forwarded to the Principal by the HOD for faculty, the status is RECOMMENDED AND FORWARDED TO PRINCIPAL / NOT RECOMMENDED AND FORWARDED TO PRINCIPAL.
- 3. If the request is forwarded to the Principal by the HODs for themselves, the status is SUBMITTED.
- 4. If the request is APPROVED / NOT APPROVED by the Principal, the status is updated accordingly and the entry is not listed after the expiry of leave.
- 5. If the leave is APPROVED by Principal, the concerned HOD's teaching hours should be released and reflected in Free Class automatically

Name of the	Reason for Leave: (Auto Fetch)
HOD: (Auto Fetch)	
From: (Auto Fetch)	To: (Auto Fetch)
Details of Leave at Credit: (Auto Fetch)	No. of Days: (Auto Fetch)
C.L.: (Auto Fetch):	
E.L.: (Auto Fetch):	
SPCL: (Auto Fetch):	
DUTY LEAVE: (Auto Fetch):	
MATERNITY LEAVE: (Auto Fetch):	
CCL: (Auto Fetch):	
PATERNITY LEAVE: (Auto Fetch):	
HPL: (Auto Fetch):	
COMMUTED LEAVE: (Auto Fetch):	
EOL: (Auto Fetch):	
SPL: (Auto Fetch):	
Uploads, if any (Auto Fetch)	
Remark by	Action: select
Principal:	
SUBI	MIT

+home/stakeholders/principal/leave_management/process_permission_to_leave_campus_for_HODs

LIS	T PANEL (pr	rocess_ per	mission_to_	leave_cam	pus_for_HC	DDs)
Name of	Reason	Date	Tir	ne	Status	Actions
the			From	То		
Faculty						
						PROCESS

- 1. Initially, the status is PENDING.
- 2. If the request is APPROVED / NOT APPROVED by Principal, the status is updated accordingly and the entry is not listed after the expiry of permission

	OCESS FORM FOR LIST PANEL(proce	ess_	
per	mission_to_leave_campus_for_HODs)		
	Date: (Auto Fetch)		Reason for Permission: (Auto Fetch)
	Time from: (Auto Fetch)		Time to: (Auto Fetch)
	Uploads, if any (Auto Fetch)		
	Remark:		Action: select
		SUBI	MIT

 $+home/stakeholders/principal/leave_management/process_cancellation_of_leave_application_for HODs$

LIST	PANEL (1	orocess_ca	ncellation_	of_leave_	applicat	ion_for_H	IODs)
	Name	Type of	Number	Dat	te	Status	Actions
Reference	of the	Leave	of Days	From	То		
Number	HOD						
							PROCESS

- 1. Initially, the status is PENDING.
- 2. If the request is APPROVED by the Principal the status is updated accordingly and the entry is not listed after the expiry of leave.
- 3. If the cancellation of leave is APPROVED by the Principal, the concerned HOD's teaching hours should be restored from free class pool automatically.

PROCESS FORM FO (process_cancellation_of_leave	
Name of the HOD: (Auto Fetch)	Reason for Leave: (Auto Fetch)
Leave Approved from: (Auto Fetch)	Leave approved to: (Auto Fetch)
Number of Days Leave Approved: (Auto	Reason for Cancellation: (Auto Fetch)
Fetch)	
Leave to be Cancelled from: (Auto Fetch)	Leave to be Cancelled to: (Auto Fetch)
Number of Days Leave to be Cancelled:	Uploads, if any (Auto Fetch)
(auto fetch)	
Remark by	Action: select
Principal:	
SUBN	MIT

 $+home/stakeholders/principal/leave_management/process_cancellation_of_permission_to_le~ave_campus_by_HOD$

LIST PAN	EL (process_	cancellatio	n_of_permis	ssion_to_le	ave_campus	_by_HOD)
Name of	Reason	Date	Tir	ne	Status	Actions
the HOD			From	To		

Name of	Reason	Date	Tin	ne	Status	Actions
the HOD			From	To		
						PROCESS

- 1. Initially, the status is PENDING.
- 2. If the request is APPROVED / NOT APPROVED by Principal, the status is updated accordingly and the entry is not listed after the expiry of permission

PRO	OCESS FORM FOR LIST PANEL	
(pro	ocess_cancellation_of_permission_to_leave_o	campus by HOD)
(pro	beess_eancemation_or_permission_to_icave_	eampus_by_110D)
	Name of the HOD: (Auto Fetch)	Date : (Auto Fetch)
	Reason for Permission: (Auto Fetch)	
	Permission Given Time from: (Auto	Permission Given Time to: (Auto
	Fetch)	Fetch)
	Reason for Cancellation: (Auto Fetch)	Uploads, if any (Auto Fetch)
	Cancellation Requested from: (Auto	Cancellation Requested to: (Auto
	Fetch)	Fetch)
	Remark by the	Action: Approved
	Principal:	
	SUBN	MIT

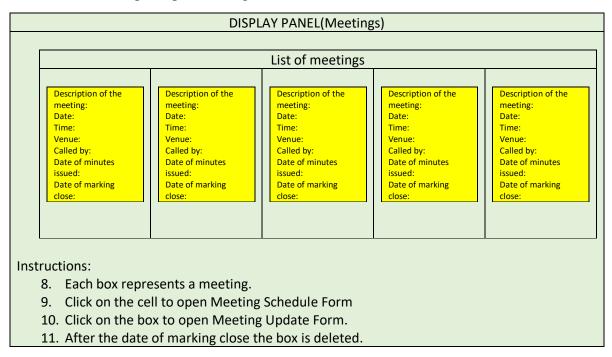
 $+home/stakeholders/principal/leave_management/process_joining_report$

	LI	ST PANEL	(process_joint	ining_repo	rt)	
Name of		Number	Da	te	Status	Actions
the HOD	Leave	of Days	From	То		
						PROCESS

- 1. Initially, the status is PENDING.
- 2. If the request is APPROVED / NOT APPROVED by the Principal, the status is updated accordingly and the entry is not listed.

PROCESS FORM FOR LIST F	PANE	L (process_joining_report)
Name of the Faculty: (Auto Fetch)	F	Reason for Leave: (Auto Fetch)
From: (Auto Fetch)	7	To: (Auto Fetch)
Joining Report: (Auto Fetch)	N	No. of Days: (Auto Fetch)
Remark by	-	Action: select
Principal:		
SU	JBMIT	

+home/stakeholders/principal/Meetings

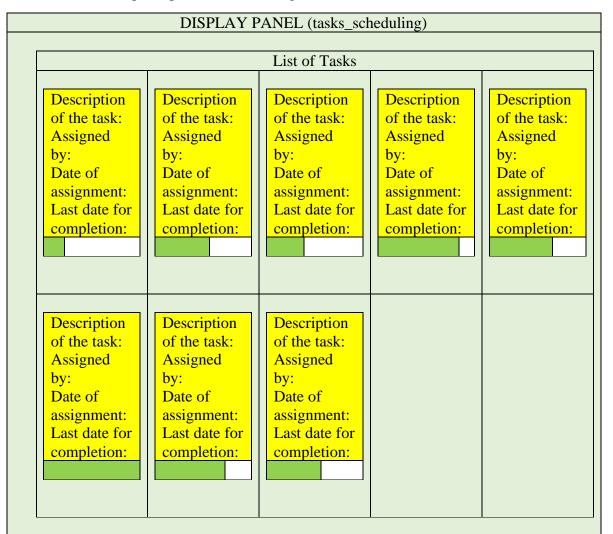


Date:Click or tap to enter a date.	Time:Click or tap to enter a date.
¥7.	
Venue:	
Name of the faculty to whom the Meeting is	s Scheduled
List of all faculty	List of Faculty who have been selected for the Meeting
UPLOAD Upload agenda or any other re	+

	ME	ETING UPI	DATE FORM	FOR	R DISPLAY PA	ANEL(r	neetings)			
De	escription	of the meet	ing: (auto fetch	1)	Meeting calle	d by: (a	uto fetch)			
Da	ate of mee	ting: (auto i	fetch)		Time of meet	ing: (au	to fetch)			
Ve	enue: (auto	o fetch)								
Lis	st of facul	ty to whom	task is assigne	ed:	Uploaded doc	uments	: (auto fetch)			
(au	uto fetch)									
				Sta	itus					
D	Date	Time	Faculty	Up	dating remarks	S	Uploaded			
			name				documents			
Up	odate rema	arks:								
U	UPLOAD Upload documents, If any									
U	JPLOAD	Upload n	ninutes, If any							
				SA	VE					

- 3. In the status box entries made by the assignor are in different colour.
- 4. The meeting box are removed from the display panel of all the faculty and the assignor after one week of the meeting or after one week of uploading the minutes whichever is earlier.

+home/stakeholders/principal/task_scheduling



- 8. Each box represents a task
- 9. Bottom green strip represents % of completion of the task as assessed by the assignor.
- 10. Click on the cell to open Task Schedule Form
- 11. Click on the box to open Task Update Form.

TASI	K UPDATE	FORM FOR I	DISPLAY PANEL (task_s	cheduling)					
Description	of the Task	: (Auto Fetch)	Task Assigned by: (Task Assigned by: (Auto Fetch)					
Date of Ass	ignment: (A	uto Fetch)	Last Date for Comp	letion: (Auto Fetcl					
List of Facu Assigned: (A	•		Uploaded Documen	ts: (Auto Fetch)					
			Status						
Date	Time	Faculty	Updating remarks	Uploaded					
		name		documents					
Update Remarks: Percent of Completion: select									
UPLOAD Upload Documents, if any									
SAVE MARK COMPLETED									

- 4. In the status box, entries made by the assignor are in different colours.
- 5. After the task is marked as COMPLETED it is removed from the display panel of all the faculty and the assignor.

Students Module

STUDENT

1. Academic Calendar	2. Profilea. <u>PersonalDetails</u>b. <u>Educational details</u>
3. Class Time Tabel	4. Academic Activity a. Subject List b. Syllabus c. Old Question Paper 5.
6. Attendance a. Consoladiated Attendance b. Subject Wise	7. Exam a. Continuous Internal Assessment b. Consoladiated CIA c. Course Registration d. Schedule Exam Dates e. Download Hall Ticket f. Exam Result
8. <u>online Exam</u>	9. <u>Study material</u>
10. Fees a. College Tuition b. Exam	11. Mentor System
12. Placement a. Alumni referral b. Placement Officer	13. LeaveManagement a. Apply leave / cancel leave /
14. <u>Live Class Room Links</u>	15. <u>Scholarship</u>
16. Educational Loan	17. Important Links
18. FeedBack a. Faculty, Teaching, Learning and Evaluation b. Facilities and Services of College	18.Dashboard About College

1.

$2. \quad Home/stakeholders/Student/Academic_Calendar$

DISPLAY PANEL (update calendar)											
A (2000											
<< < >			ugust 2020			eek Day					
Sun	Mon	Tue	Wed	Thu	Fri	Sat					
26	27	28	29	30	31	1					
2	3	4	5	6	7	8					
9	10	11	12	13	14	15					
16	17	18	19	20	21	22					
23	24	25	26	27	28	29					
30	31	1	2	3	4	5					

- 10. When any date is clicked, it will open event input form
- 11. Background colour and their meaning:
 - 13. Blue: Instructional day
 - 14. Green: Non-Instructional day
 - 15. Red: Public holiday 16. Orange: Vacation
- 12. Each coloured strip represents a type of event

	NEL(personal details)				
Student Code: (auto fetch)	Department : (auto fetch)				
Batch: (auto fetch)	Academic Year : (auto fetch)				
Title :select	Name:(in caps)				
DOB: Click here to enter a date.	Gender:select				
Mobile No:	Phone No:				
email:	Present Address:				
Permanent Address	Mother Tongue				
State	Pin Code				
Community :select	Religion:select				
Blood group :select	PWD:others				
Aadhar:	Admission Date				
Admission By CENTAC	Father Name				
Father Phone	Father Occupation				
Father Income	•				
Mother Name	Mother Phone				
Mother	Mother				
Occupation	Income				
Number of Sibling: select	Name of Sibling				
Social Links Facebook	Register				
Twitter	Number /Roll				
Linkedin					
UPLOAD Students Photo					
SA	AVE				

Home/stakeholders/Students/profile/Educational_details

LIST PANEL (qualifying exams)												
Qualification / Name of the degree		Name of the Thiversity /Board	of passing	Year of passing	percentage	Grade	Distinctions	Subject Name	Marks Scored	List of uploaded documents with link	Status	Actions
												EDIT DELETE

ADD

- 1. The default list is all entries with pagination.
- 2. Form is submitted to the Class-incharge for approval / non approval.
- 3. When the input form is saved but not submitted, status is NOT SUBMITTED.
- 4. On submission, the status is SUBMITTED.
- 5. On approval / non approval, the status is APPROVED / NOT APPROVED
- 6. On APPROVED status, EDIT and DELETE buttons should be disabled.

INPUT FORM FO	R ADD AND EDIT IN LIS	ST PANEL (educat	ional details)									
		T										
Qualification / Name	of the degree: select	Specialization:	gg									
NI CALIF	/D 1 1											
Name of the University	y / Board: select											
Month of Passing: se	elect	Year of Passing: select										
Percentage:		Grade: select										
Distinctions:		ADD SUBJEC	CT & MARK									
UPLOAD upload	UPLOAD upload supporting documents, if any											
	SAVE	SUBMIT										

INPUT FORM	I FOR ADD SUBJECT & MARK	S INPUT PANE	L (qualifying exams)
Subject Name		Marks scored:	
Max Mark		Positional Grade	
	SAVE	SUBMIT	

Home/stakeholders/Students/timetabel

cademic Yea	ar: select			Academic	Year: select					
Subject Wise: All										
	1	2	3	4	5	6	7			
Monday	Subject name	Subject name	Subject name	Subject name	Subject name	Subject name	Subject name			
	Staff name	Staff name	Staff name	Staff name	Staff name	Staff name	Staff name			
	Room number	Room number	Room number	Room number	Room number	Room number	Room number			
	Time:	Time:	Time:	Time:	Time:	Time:	Time:			
Tuesday	Subject name	Subject name	Subject name	Subject name	Subject name	Subject name	Subject name			
	Staff name	Staff name	Staff name	Staff name	Staff name	Staff name	Staff name			
	Room number	Room number	Room number	Room number	Room number	Room number	Room number			
	Time:	Time:	Time:	Time:	Time:	Time:	Time:			
Wednesday	Subject name	Subject name	Subject name	Subject name	Subject name	Subject name	Subject name			
	Staff name	Staff name	Staff name	Staff name	Staff name	Staff name	Staff name			
	Room number	Room number	Room number	Room number	Room number	Room number	Room number			
	Time:	Time:	Time:	Time:	Time:	Time:	Time:			
Thursday	Subject name Staff name Room number Time:	Subject name Staff name Room number Time:	Subject name Staff name Room number Time:	Subject name Staff name Room number Time:						
Friday	Subject name	Subject name	Subject name	Subject name	Subject name	Subject name	Subject name			
	Staff name	Staff name	Staff name	Staff name	Staff name	Staff name	Staff name			
	Room number	Room number	Room number	Room number	Room number	Room number	Room number			
	Time:	Time:	Time:	Time:	Time:	Time:	Time:			

Home/stakeholders/Students/subject

	DISPLAY PANEL (subject)										
Academic year: s	elect				Semester: select						
					N	⁄larks		Туре			
Subject Code Subject Name	Hours per week	Credits	Theory/ Pratical	Faculty Name	Continuous Assessment	Semester Examination	Total Marks	Mandatory	Eelective Paper		
The subjects allotte	ed to th	e facult	y during th	e currer	nt semester a	re displa	yed by	default.			

$Home/stake holders/Students/subject/\ Syllabus$

DISPLAY PANEL (subject)							
Academic year: Even		Semester	: List all the Semester				
Subject Code	Subject Name		Syllabus				
Instruction							
1.List all the Subject in the Part	cicular Semester						

$Home/stakeholders/Students/subject/\ Question_paper$

DISPLAY PANEL (Question_paper)								
Year of Exam selec	Year of Exam select : Course: select							
Semester ALL				Academic year	: select			
Semester	Subject Code	Subject Name	Qu	estion Paper	Download	Download		
			Co	de	Question Paper	Answer Key		

Home/stakeholders/Students/Attendance/Consoladiated Attendance

>> August 2020 Month | Week Day << Wed Sun Mon Tue Thu Fri Sat 26 27 28 29 30 31 1 Present Full Day Present Full Day Holiday Present Full Present Full Present Full Holiday Day Day 2 8 6 Half Day -FN Present Full Present Full Half Day -AN Holiday Present Full Day Special Class Present Present 9 10 13 15 11 14

ABSENT FULL

19

Day

26

Present Full

DAY

Present Full

Present Full

Day

18

25

Present Full

Absent for 2,4

Hour

Day

20

27

Present Full Day

Present Full Day

21

28

DISPLAY PANEL (Consoladiated Attendance)

Holiday Present Full Day Present Full Present Full Present Full ABSENT FULL Holiday DAY Day Day Day 4 5 30 31 2 3 Holiday Present Full Day Present Full Present Full Present Full Present Full Day Holiday

Total hours Taken _____ Month:
Total Hour present ____ Month:
Total Hour Absent ____ Month:
Percenatge of Attendance __Month:

Present Full Day

Permission For

Sports

17

24

Holiday

Holiday

23

16

Background colour and their meaning:

1. Yellow: Half day- Present Either AN/FN

2. Green: Present

3. Red: Full day Absent

Holiday

Holiday

29

22

4. Blue: Permission5. Viliot: Special Class

Home/stakeholders/Students/ Attendance /Subject_wise

	DISPLAY PANEL(Day Wise & Subject Wise)									
Acade	Academic Year: select Semester: (Auto Fetch)									
<	<	>	>>		August	2020		Month	Week	Day
	Subject Wise: All									
		1th	Hour	2 th Hour	3 th Hour	4 th Hour	5 th Hour	6 th Ho	our 7 ^{tl}	1 Hour
Mon	day	Subje	ect name	Subject name	Subject name	Subject name	Subject name	Subject r	iame Sub	oject name
1/08/202	20	PRES	ENT	PRESENT	PRESENT	PRESENT	ABSENT	PRESEN	T PR	ESENT
Tueso	day	Subje	ct name	Subject name	Subject name	Subject name	Subject name	Subject r	name Sub	oject name
2/08/202	20	PRES	ENT	PRESENT	PRESENT	PRESENT	PRESENT	PRESEN	T PR	ESENT
Wedi	nesday	Subje	ct name	Subject name	Subject name	Subject name	Subject name	Subject r	ame Sul	eject name
3/08/202	20	ABSE	ENT	ABSENT	ABSENT	ABSENT	ABSENT	ABSEN	T AB	SENT
Thurs	sday	Subje	ct name	Subject name	Subject name	Subject name	Subject name	Subject r	name Sub	eject name
4/08/202	20	Permi	ission	Permission	Permission	Permission	Permission	Permissi	on Per	mission
Frida	У	Subje	ct name	Subject name	Subject name	Subject name	Subject name	Subject r	name Sub	ject name
5/08/202	20	PRES	ENT	PRESENT	PRESENT	PRESENT	PRESENT	PRESEN	T AB	SENT

Total hours Taken on selected /All Subject:
Total Hour present on Selected/All Subject:
Total Hour Absent on selected/All subject
Percenatge of Attendance on selected/ALL Subject:

Instruction

Background colour and their meaning:

1. Yellow: selected period Absent

2. Green: Present

3. Red: Full day Absent4. Blue: Permission

3. On selection of the subject ,only that subject should be dispalyed .

Home/stakeholders/Students/Exam/cia

Subject	Theory / practical	Type and number of Internal Assessments	List of uploaded documents if any	Links
(Autofetch)	Theory	Test		VIEW NOTIFICATION VIEW QUESTION PAPER AND KEY VIEW MARKS
(Autofetch)	Theory	Assignment		VIEW NOTIFICATION VIEW MARKS UPLOAD ASSIGNMENT
(Autofetch)	Practical	Practical -1		VIEW MARKS

LIST PANEL (view notification)							
Batch: (auto fetch) Subject: (auto fetch) Title of the Internal Assessment: :(Auto Fetch) Date of Internal Assessment / Last date for submission: (Auto Fetch) Link To Uploaded document :(Auto Fetch) if any From: Enter starting time (Auto Fetch)	time (Auto Fetch)						

	DISPLAY PANEL (post question paper and keyin)						
	Batch: (auto fetched)	Subject: (auto fetch)					
	Title of the	Description of the					
	Internal Assessment: (auto fetched)	Internal Assessment: (auto fetched)					
	Date of Internal Assessment / Last date						
	for submission: (auto fetched)						
	From: (auto fetched)	To: (auto fetched)					
	From: (auto fetched) (auto fetched) Upload To: (auto fetched) Upload Upload						

DISPLAY PANEL (marks)						
Batch: (auto fetched)	Subject: (auto fetch)					
Title of the	Marks : (auto fetch)					
Internal Assessment: (auto fetched)						

	DISPLAY PANEL (practical marks)									
Ī	Batch: (auto fetched)						Subject: (auto fetch)			
	Experiment	1	2	3	4	5	6	7	8	9
	Marks									
_										

INPUT FORM for UPLOAD ASSIGNMENT button in LIST PANEL (Continuous Internal Assessment)						
Title of the Internal Assessment:: (to be fetched)						
UPLOAD Upload documents						
SAVE	SUBMIT					

		DISPLAY	PANEL (E	Exam Resi	ult)		
Aca	ademic Year:	select			Semes	ster: ALL	
		DISPLAY PA	ANEL (1st S	Semester 1	Marks)		
0.1: 4	λ./.	1	T-4-1	3.4.	1 3 4		D 1/
Subject	Continuous	arks Semester	Total Marks	Min Marks	Max Marks	Grade Point	Result (Pass/Fai
	Assessment	Examination	Obtained			Average (GPA)	
(Autofetch)							
~		DISPLAY PA	,		,	T T	
Subject	Continuous	arks Semester	Total Marks	Min	Max		Result
	Assessment	Examination Examination	Obtained	Marks	Marks	Point Average (GPA)	(Pass/Fail)
(Autofetch)						(Gi A)	
(1100010001)							
/							
Percentage or C	Grade						

Home/stakeholders/Students/Exam/Consoladiated_CIA

Subje	ct : select	PANEL (Consoladiated_Cl	emic Year: select
	ster: select	ricau	anic rear. serect
Semes	iter. sereet		
Subject	Theory / practical	Type and number of Internal Assessments and Marks	Total Marks obtained
(Autofetch)	Theory	Test (10)	
(Autofetch)	Theory	Assignment (10)	
(Autofetch)	Theory	Attendance (5)	
		Total(25)
Subject	Theory / practical	Type and number of Internal Assessments and Marks	Total Marks obtained
(Autofetch)	Theory	Test (10)	
(Autofetch)	Theory	Assignment (10)	
(Autofetch)	Theory	Attendance (5)	
		Total(25)
Subject	Theory / practical	Type and number of Internal Assessments and Marks	Total Marks obtaine
(Autofetch)	practical	Experiments (20)	
	practical	Attendance (5)	
(Autofetch)			

Instruction

1.Based on CIA template in Nodel Office assigned to Each Subject intermal Marks are calculated for each Theory and pratical subject's and dispalyed in the Above Tabel

		LIST PA	ANEL (COU	RSE REGISTRATION)
Course	Semester	Batch	Subject Name And code	Actions
				EDIT DELETE
ADD				

INPU"	INPUT FORM FOR COURSE REGISTRATION					
Course :select		Semester :select				
Batch: select						
Subject Name and Code						
▼ Subject Name and Code						
▼ Subject Name and Code						
▼ Subject Name and Code						
▼ Subject Name and Code						
	SAVE	SUBMIT				

- 1. All current semester papers should be displayed
- 2. For those students with arrears, the current semester papers together with ONLY arrear papers should be displayed.
- 3. If a student has cleared all the papers in a particular semester and if he attempts to make a selection again in that particular semester, ALL PAPERS CLEARED should be automatically displayed.

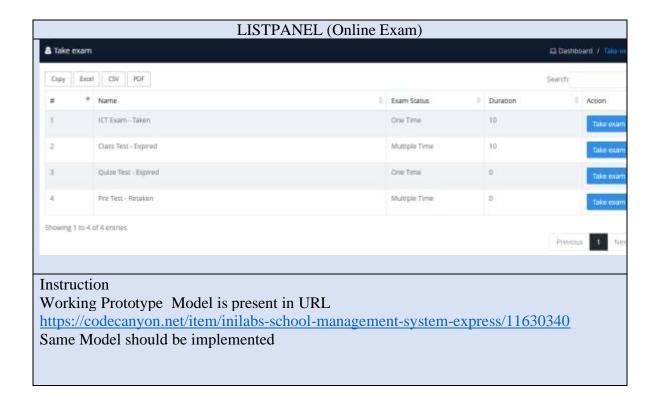
Home/stakeholders/Students /Exam/Schedule

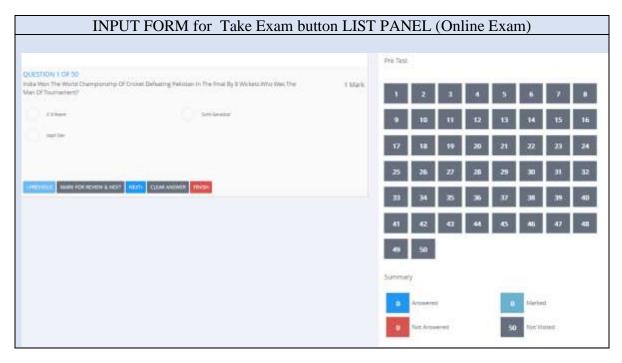
DISPLAY PANEL (schedule exam)										
Course	Semester	Batch	Academic year	Subject Code	Subject Name	Date of Exam Scheduled	Exam Time:	Session	Uploads	
										J

$Home/stakeholders/Students\ / Exam\ / Download_HALL_TICKET$

DISPLAY PANEL(HALL TICKECT)								
Course	Semester	Batch						
			Download HALL TICKET					

Home/stakeholders/Students/Online_Exam





$Home/stakeholders/Students/Study_Material$

				LIST PA	NEL (Study m	aterial)			
Fro	m: Click h	ere to enter	a date.	To: Click h	ere to enter a d	late.	Sea	rch Panel	
	Course	Semester	Subject	Topic	Brief description of material	Type of material	List of uploaded documents with link	Actions	
	(Auto fetch)							VIEW	
	,								

Subject	Subject Code	Semester	Theory /Practical /Project work	Amount
(Autofetch)			Theory	
			Practical	
	DISPLAY	PANEL (All A	Arrears Papers)	
Subject	Subject Code	Semester	Theory /Practica /Project work	l Amount
(Autofetch)				
	DISPLA	AY PANEL (E)	Total Amount	
	D101 E	11 1111 (22 (2)		Amount
				Amount
✓ DEGREE CEI	RTIFICATE			
▼ PROVISION.	AL CERTIFICATE			
✓ CONSOLIDA	ATED GRADE SHE	ET		
✓ GRADESHEE	ET			
▼ CONDONAT	TION FEE			
			Total Am	ount

Home/stakeholders/Students/mentor system

	LI	ST PANEL (men	tor system)	
Fr	om: Click here to enter a date.	7	Γo: Click he	ere to enter a date.
	Name of the Mentor	Next date of rev	view	No. of Mentoring sessions conducted
	(Autofetch)			
		Online Payr	nent	
	Instruction 1.Online Payment to be I Depending on the Last D			college for a particular Period

Home/stakeholders/Students/Fee/ College_Tution

Home/stakeholders/Students/Placement/alumni referral

	LIST PANEL (alumni referral)								
Fre	From: Click here to enter a date. To: Click here to enter a date.								
									,
	Name of the refernce	Email Id	Name of the Position	Recruiter	No of Vacancies	Skill Set Required	Date & Time of interview	Venue	Advertisment upolad if any
	(Autofetch)								
	struction:								
Th	is Event shlould	expire Af	ter Date of	intervie	w + 3 Da	ays			

+home/stakeholders/ Students /leave management/apply_or_cancel leave

From: Click here to enter a date.				NEL (apply Click here to		Search Panel
Type of Leave	Reason	From	oL oL	List of uploadeddocuments with link	Status	Actions
						EDIT DELETE CANCEL
ДРРІ У						

APPLY

Instructions:

- 31. Form is submitted to the HOD.
- 32. When the input form is saved but not submitted, status is NOT SUBMITTED.
- 33. On submission, the status is SUBMITTED.
- 34. On approval / non approval, the status is APPROVED / NOT APPROVED
- 35. On APPROVED / NOT APPROVED status, EDIT and DELETE buttons are disabled.
- 36. On APPROVD status, CANCEL button is enabled.
- 37. If type of leave is not CL, after the expiry of the leave period, CANCEL button is disabled.
- 38. If CANCEL request is made, the status remains to be APPROVED until cancellation is processed.
- 39. Once request for cancellation is processed the status is changed to FULLY CANCELLEd.

INPUT FORM for APPLY and EDIT button LIST PANEL (apply or cancel leave)							
Type of Leave: select Reasons:							
From: Click here to enter a date.	To: Click here to enter a date.						
UPLOAD upload documents if any							
SAVI	E SUBMIT						

]	INPUT FORM for CANCEL button LIST PANEL (apply or cancel leave and joining							
	report)							
	Type of Leave: (auto fetch)	Reasons for leave: (auto fetch)						
	Leave applied From: (auto fetch)	Leave applied From: (auto fetch)						
	Reasons for Cancellation:							
	Cancel From: Click here to enter a date.	Cancel To: Click here to enter a date.						
	UPLOAD upload documents if any							
	SUB	MIT						

+home/stakeholders/ Students /Live_Class_Room _Links

	DISPLAY PANEL (Live_Class_Room _Links)								
Fr	From: Click here to enter a date.					To: Click here to enter a date.			
	Subject : select					Academic Year: select			
	Semester: select								
	Subject Description Meeting Meeting Title Date		ng	Meeting Duration (Minutes)	Meeting URL	Meeting Password (If any)			
	(Autof etch)						-		

	DISPLAY PANEL (Scholarship)								
From: Click here to enter a date. To: Click here to enter a date.									
	Name of the scheme	Description of the Scheme	Scheme Closing I	Date	List of uploaded documents with link	Action			
(Autofech)					VIEW			

Instruction

 ${\bf 1.}\ Scholarship\ Input\ to\ be\ Given\ By\ Nodel\ Officer\ of\ college\ .on\ View\ it\ can\ link\ to\ external\ website.$

	DISPLAY P	ANEL (Important_	
Sub	ject : select	Acade	emic Year: select
Sem	nester: select		
		ject: (AutoFetch)	
Sl.No	Description of URL	URL	Action
(AutoFetch)			VIEW
		ject: (AutoFetch)	
SI.No	Description of URL	URL	Action
(AutoFetch)			VIEW
		ement: (AutoFetch)	
Sl.No	Description of URL	URL	Action
(AutoFetch)			VIEW

		Loan Details: (Aut	toFetch)	
Name of the Loan scheme	Description of the Scheme	Bank Name	List of uploaded documents with link	Action
(Autofech)				VIEV
	ils Input to be G	iven By Nodel Officer of	college .on View it can	link to externa
Instruction 1. Loan Detai	ils Input to be G	iven By Nodel Officer of	college .on View it can	link to externa
	ils Input to be G	iven By Nodel Officer of	college .on View it can	link to externa
	ils Input to be G	iven By Nodel Officer of	college .on View it can	link to externa
	ils Input to be G	iven By Nodel Officer of	college .on View it can	link to externa
	ils Input to be G	iven By Nodel Officer of	college .on View it can	link to externa
	ils Input to be G	iven By Nodel Officer of	college .on View it can	link to externa
	ils Input to be G	iven By Nodel Officer of	college .on View it can	link to externa
	ils Input to be G	iven By Nodel Officer of	college .on View it can	link to externa
	ils Input to be G	iven By Nodel Officer of	college .on View it can	link to externa

aculty,	stionnaire is intended to collect informate teaching, learning and evaluation. The ntial and will be used as important f	information pro	ovi	ded	d b	у '	you	will b	oe ke
	nme of studies/institution.	ecaback for qu		,		۳.			0
Directio	·								
For each	item please indicate your level of satisfaction wi	th the following stat	tem	ent	by	ch	nosi	na 🗹	
	petween 1 and 5.	ar the read wing sta			٠,	011	0001	.g	
(1 - 5	trongly disagree, 2 - disagree, 3 - neither agree no	r disagree, 4 – agree,	5 -	- str	ona	lv a	are	e)	
	aching, Learning and Evaluation:		1	2	3	4	5		
	The teacher completes the entire syllabus in tim	ne	•	-	_	012			
1.00	The teacher discusses topics and interact in the	£.	-	-	9	200	- 27		
	The teacher communicates clearly and inspires m	CONTRACTOR	-	ŧ 1	-	* *	- \$1		
	The teacher is punctual in the class.	o by the todering.		8 9	2	87 - 52	- 6		
	The teacher comes well prepared for the class.	6	-	-	3	2	-81		
100	The teacher encourages participation and discus	ssion in class.					-39		
1.1.1.1.1.1.1.1	The teacher uses modern teaching aids, handou			5 9	2	82 - 53	22		
	references, power point presentation, web-reso	1-37							
8.	The teacher's attitude towards the students is fi				9	ž š	9.		
1 1 1 1 1 1 1	The teacher is available and accessible in the De			5 3	2	87—8	93		
	The evaluation process is fair and unbiased.				2	0.00			
100	Regular and timely feedback is given on our per	rformance.		ė ,	Š .	* *	- 31		
	Periodical assessments are conducted as per so				8	9 S	÷		
	I have learnt and understood the subject mater					2			
-	er comments:						- 30		
ary our	t conments.								
11.04 TO 11.07									1

INPUT FORM for (Facilities_and _Services of College) Name of the College :: (auto fetch) Batch: (auto fetch) Course: (auto fetch) Semester: (auto fetch) This questionnaire is intended to collect information relating to your satisfaction towards facilities and services provided for creating conducive atmosphere for teaching and learning. The information provided by you will be kept confidential and will be used as important feedback for quality improvement of the programme of studies/institution. Directions: For each item please indicate your level of satisfaction with the following statement by choosing a score between 1 and 5. (1 - strongly disagree, 2 - disagree, 3 - not sure, 4 - agree, 5 - strongly agree) Statement 2 4 5 The prescribed books/reading materials are available in the library/ Reading room and common room are available in the faculty/college. Available reading space in library/seminar is satisfactory. 4. The library/seminar staff are cooperative and helpful. Photocopying facility in the library/Department is available and satisfactory. Internet facilities are available in the department. Online educational resources are available and accessible. The office staff in the department are helpful. 9. Results and attendance records are displayed on time Toilets/washrooms are hygienic and properly maintained. 11. Clean drinking water is available in the department and on the campus. Grievances/problems are redressed/solved well in time. 13. The functioning of the placement cell(s) in the university/department is satisfactory. 14. Equipment in the lab(s) are in working condition. The campus is green and eco friendly. The buildings/classrooms are accessible to differently abled persons. The classrooms are clean and well maintained. The campus has adequate power supply. Any other comment(s): Instruction 1.To be Enabled by Nodel Officer of college Towards the End of the Semester **SUBMIT**

Parents Module

PARENTS

19. Academic Calendar	20. Students Profile
	a. <u>PersonalDetails</u>
21. <u>Class Time Tabel</u>	22. Subject /Faculty List
23. Attendance	24. Exam
a. Consoladiated Attendance	a. <u>Continuous Internal</u>
b. <u>Subject Wise</u>	<u>Assessment</u>
	b. <u>Consoladiated CIA</u>
	c. Exam Result
	25. Study material
26. Fees	27. Mentor System
a. <u>College Tution</u>	
b. <u>Exam</u>	
28. Placement	
a. Alumni referral	
b. Placement Officer	
	29. <u>Scholarship</u>
30. <u>Educational Loan</u>	31. <u>Important Links</u>
	18.Dashboard
	About College
	Notification

4. Home/stakeholders/Student/Academic_Calendar

	D)	ISPLAY PA	NEL (upda	te calendar)			
<< < >			ugust 2020		eek Day		
Sun	Mon	Tue	Wed	Thu	Fri	Sat	
26	27	28	29	30	31	1	
2	3	4	5	6	7	8	
9	10	11	12	13	14	15	
16	17	18	19	20	21	22	
23	24	25	26	27	28	29	
30	31	1	2	3	4	5	

Instructions:

- 13. When any date is clicked, it will open event input form
- 14. Background colour and their meaning:
 - 17. Blue: Instructional day
 - 18. Green: Non-Instructional day
 - 19. Red: Public holiday
 - 20. Orange: Vacation
- 15. Each coloured strip represents a type of event

	ANEL(personal details)
Student Code: (auto fetch)	Department : (auto fetch)
Batch: (auto fetch)	Academic Year : (auto fetch)
Title:select	Name:(in caps)
DOB: Click here to enter a date.	Gender: (auto fetch)
Mobile No: (auto fetch)	Phone No: (auto fetch)
email: (auto fetch)	Present Address: (auto fetch)
Permanent Address (auto fetch)	Mother Tongue (auto fetch)
State (auto fetch)	Pin Code (auto fetch)
Community: (auto fetch)	Religion: (auto fetch)
Blood group: (auto fetch)	PWD: (auto fetch)
Aadhar: (auto fetch)	Admission Date : (auto fetch)
Admission By (auto fetch)	Father Name : (auto fetch)
Father Phone (auto fetch)	Father Occupation : (auto fetch)
Father Income (auto fetch)	
Mother Name (auto fetch)	Mother Phone : (auto fetch)
Mother Occupation (auto fetch)	Mother Income (auto fetch)
Number of Sibling: (auto fetch)	Name of Sibling (auto fetch)
Social Links Facebook (auto fetch) Twitter(auto fetch)	Register Number (auto fetch)
Linkedin (auto fetch)	/Roll

Home/stakeholders/Students/timetabel

DISPLAY PANEL(Time table)					
Academic Year: (Auto Fetch)	Semester: (Auto Fetch)				
Subject Wi	ise: All				

	1	2	3	4	5	6	7
Monday	Subject name Staff name Room number Time:						
Tuesday	Subject name Staff name Room number Time:	Subject name Staff name Room number Time:	Subject name Staff name Room number Time:	Subject name Staff name Room number Time:	Subject name Staff name Room number Time:	Subject name Staff name Room number Time:	Subject name Staff name Room number Time:
Wednesday	Subject name Staff name Room number Time:	Subject name Staff name Room number Time:	Subject name Staff name Room number Time:	Subject name Staff name Room number Time:	Subject name Staff name Room number Time:	Subject name Staff name Room number Time:	Subject name Staff name Room number Time:
Thursday	Subject name Staff name Room number Time:	Subject name Staff name Room number Time:	Subject name Staff name Room number Time:	Subject name Staff name Room number Time:			
Friday	Subject name Staff name Room number Time:	Subject name Staff name Room number Time:	Subject name Staff name Room number Time:	Subject name Staff name Room number Time:	Subject name Staff name Room number Time:	Subject name Staff name Room number Time:	Subject name Staff name Room number Time:

Home/stakeholders/Students/subject

					DI	SPLAY PANEL	(subject)			
Academi	c year: ((Auto F	Fetch)				Semes	ster: (A	uto Fetch	n)	
	T		T	T	T						1
						N	∕larks		Type		
							1				_
Subject Code	Subject Name	Hours per week	Credits	Theory/ Pratical	Faculty Name	Continuous Assessment	Semester Examination	Total Marks	Mandatory	Eelective Paper	Syllabus

The subjects allotted to the faculty during the current semester are displayed by default.

Home/stakeholders/Students/Attendance/Consoladiated Attendance

	DISPL	AY PANEL	(Consoladi	ated Attenda	ance)	
<< < >	> >>		ugust 2020		Month W	eek Day
Sun	Mon	Tue	Wed	Thu	Fri	Sat
26	27	28	29	30	31	1
Holiday	Present Full Day	Present Full Day	Present Full Day	Present Full Day	Present Full Day	Holiday
2	3	4	5	6	7	8
Holiday	Half Day -FN Present	Present Full Day	Present Full Day	Half Day -AN Present	Present Full Day	Special Class
9	10	11	12	13	14	15
Holiday	Present Full Day	Present Full Day	ABSENT FULL DAY	Present Full Day	Present Full Day	Holiday
16	17	18	19	20	21	22
Holiday	Permission For Sports	Present Full Day	Present Full Day	Absent for 2,4 Hour	Present Full Day	Holiday
23	24	25	26	27	28	29
Holiday	Present Full Day	Present Full Day	Present Full Day	Present Full Day	ABSENT FULL DAY	Holiday
30	31	1	2	3	4	5
Holiday	Present Full Day	Present Full Day	Present Full Day	Present Full Day	Present Full Day	Holiday

Total hours Taken _____ Month:
Total Hour present ____ Month:
Total Hour Absent ___ Month:
Percenatge of Attendance __Month:

Background colour and their meaning:

6. Yellow: Half day- Present Either AN/FN

7. Green: Present

8. Red: Full day Absent9. Blue: Permission10. Viliot: Special Class

Home/stakeholders/Students/ Attendance /Subject_wise

Academic Ye	ear: (Auto Fe		ATTANLLIDAY	Wise & Subje	(Auto Feto	ch)		
< <	> >>		August		(11010 1 01	Month	Week	Day
			Subject	Wise: All				
	1th Hour	2 th Hour	3 th Hour	4 th Hour	5 th Hour	6 th Ho	our 7 th	1 Hour
Monday	Subject name	Subject name	Subject name	Subject name	Subject name	Subject r	name Sut	ject name
1/08/2020	PRESENT	PRESENT	PRESENT	PRESENT	ABSENT	PRESEN	T PR	ESENT
Tuesday	Subject name	Subject name	Subject name	Subject name	Subject name	Subject r	name Sub	oject name
2/08/2020	PRESENT	PRESENT	PRESENT	PRESENT	PRESENT	PRESEN	T PR	ESENT
Wednesday	Subject name	Subject name	Subject name	Subject name	Subject name	Subject r	name Sub	ject name
3/08/2020	ABSENT	ABSENT	ABSENT	ABSENT	ABSENT	ABSENT	Г АВ	SENT
Thursday	Subject name	Subject name	Subject name	Subject name	Subject name	Subject r	name Sub	eject name
4/08/2020	Permission	Permission	Permission	Permission	Permission	Permissio	on Per	mission
Friday	Subject name	Subject name	Subject name	Subject name	Subject name	Subject r	name Sub	oject name
5/08/2020	PRESENT	PRESENT	PRESENT	PRESENT	PRESENT	PRESEN	T AB	SENT

Total hours Taken on selected /All Subject:
Total Hour present on Selected/All Subject:
Total Hour Absent on selected/All subject
Percenatge of Attendance on selected/ALL Subject:

Instruction

Background colour and their meaning:

5. Yellow: selected period Absent

6. Green: Present

7. Red: Full day Absent

8. Blue: Permission

5. On selection of the subject ,only that subject should be dispalyed .

Home/stakeholders/Students/Exam/cia

		LISTPA	NEL (cia)	
Subject	Theory / practical	Type and number of Internal Assessments	List of uploaded documents if any	Links
(Autofetch)	Theory	Test		VIEW NOTIFICATION VIEW QUESTION PAPER AND KEY VIEW MARKS
(Autofetch)	Theory	Assignment		VIEW NOTIFICATION VIEW MARKS
(Autofetch)	Practical	Practical -1		VIEW MARKS
Instruction:	Disabled t	For the Parents		

LIST PANEL (view notification)									
Batch: (auto fetched) Subject: (auto fetch)	Title of the Internal Assessment: :(Auto Fetch)	Description of the Internal Assessment: :(Auto Fetch)	Date of Internal Assessment / Last date for submission: (Auto	Link To Uploaded document :(Auto Fetch) if any	From: Enter starting time (Auto Fetch)	To: Enter ending time (Auto Fetch)			

DISPLAY PANEL (post question paper and keyin)									
Batch: (auto fetched)	Subject: (auto fetch)								
Title of the	Description of the								
Internal Assessment: (auto fetched)	Internal Assessment: (auto fetched)								
Date of Internal Assessment / Last date									
for submission: (auto fetched)									
From: (auto fetched)	To: (auto fetched)								
From: (auto fetched) (auto fetched) Upload To: (auto fetched) Upload Upload									

DISPLAY PANEL (marks)								
Batch: (auto fetched)	Subject: (auto fetch)							
Title of the	Marks : (auto fetch)							
Internal Assessment: (auto fetched)								

DISPLAY PANEL (partical marks)									
Batch: (auto fetched) Subject: (auto fetch)									
ched)				Subject: (auto fetch)					
1	2	3	4	5	6	7	8	9	
Marks									
	ched)								

$Home/stakeholders/Students \verb|/Exam/Exam_Result|$

DISPLAY PANEL (1st Semester Marks)										
Subject	Ma	arks	Total Marks	Min	Max Marks	Result				
	Continuous	Semester	Obtained	Marks		(Pass/Fail)				
	Assessment	Examination				(2 3323 2 3323)				
(Autofetch)										
Percentage or Grade										

		DISPLAY PA	NEL (2 st Sem	ester Mar	ks)	
Subject	Ma	arks	Total Marks	Min	Max Marks	Result
	Continuous Assessment	Semester Examination	Obtained	Marks		(Pass/Fail)
(Autofetch)	rissessment	<u>Dammaron</u>				
Percentage or	Grade					

	DIST EATT I	PANEL (Consoladiated_CIA	.,
Subject Theory / practical		Type and number of Internal Assessments and Marks	Total Marks obtaine
(Autofetch)	Theory	Test (10)	
(Autofetch)	Theory	Assignment (10)	
(Autofetch)	Theory	Attendance (5)	
		Total(25)	
Subject	Theory / practical	Type and number of Internal Assessments and Marks	Total Marks obtaine
(Autofetch)	Theory	Test (10)	
(Autofetch)	Theory	Assignment (10)	
(Autofetch)	Theory	Attendance (5)	
		Total(25)	
Subject	Theory / practical	Type and number of Internal Assessments and Marks	Total Marks obtaine
(Autofetch)	practical	Experiments (20)	
(Autofetch)	practical	Attendance (5)	
		Total(25)	

Instruction

1.Based on CIA template in Nodel Office assigned to Each Subject internal Marks are calculated for each Theory and pratical subject's and dispalyed in the Above Tabel

$Home/stakeholders/Students/Study_Material$

	LIST PANEL (Study material)									
Fro	From: Click here to enter a date. To: Click here to enter a date.						Sea	rch Panel		
	Course	Semester	Subject	Topic	Brief description of material	Type of material	List of uploaded documents with link	Actions		
	(Auto fetch)							VIEW		

LIST PANEL (Exam Fees) Last Date of Exam Fees Collection (Auto Fetch) Course Description Subject Amount (Autofetch) Total Amount Online Payment Instruction 1.Online Payment to be Enabled By Nodel Officer of college for a particular Period Depending on the Last Date of Exam Fees Collection

$Home/stakeholders/Students/Fee/\ College_Tution$

Last Date of Tution_fees Collection (Auto Fetch)									
Course	Description	Amount							
(Autofetch)									
	Total								
	Online Payment								

Instruction

1.Online Payment to be Enabled By Nodel Officer of college for a particular Period Depending on the Last Date of Fees Collection

Home/stakeholders/Students/mentor system

	LIST PANEL (mentor system)									
Fre	From: Click here to enter a date. To: Click here to enter a date.									
	Name of the Mentor	Next date of i	review	No. of Mentoring sessions conducted						
	(Autofetch)									

Home/stakeholders/Students/Placement/alumni referral

	LIST PANEL (alumni referral)									
Fre	From: Click here to enter a date. To: Click here to enter a date.									
	Name of the refernce	Email Id	Name of the Position	Recruiter	No of Vacancies	Skill Set Required	Date & Time of interview	Venue	Advertisment upolad if any	
	(Autofetch)									
	struction: iis Event shlould	l expire A	fter Date of	intervie	w +3 D	ays				

DISPLAY PANEL (Scholarship)										
From: Click here to enter	a date.	To: Click here to	To: Click here to enter a date.							
Scholarship Details										
Name of the scheme	Description of the Scheme	Scheme Closing Date	Action							
(Autofech)			VIEW							
Instruction 1. Scholarship Inpu website.	t to be Given By Nod	el Officer of college .on	View it can link to external							

		(Important_Link	
		PANEL (Importar	
		uject: (AutoFetch)	
Sl.No	Description of URL	URL	Action
(AutoFetch)			VIEW
		hisati (AntaEstale)	
SI.No	Description of URL	uject: (AutoFetch) URL	Action
	Description of OKL	UKL	
(AutoFetch)			VIEW
	DI.		.1. \
SI.No		cement: (AutoFetc	
	Description of URL	URL	Action
(AutoFetch)			VIEW

	DIS	PLAY PANEL ()							
	Ec	ducational Loan							
-1		Details: (AutoFetch))	4					
Sl.No	Bank NAme	Educational	Application Form						
1	Allahabad Bank	Loan Scheme	VIEW	1					
-	Timunuouu Bunii			-					
				1					
Instruction	le Innut to be Given By Ne	adal Officar of callaga	on View it can link to external we	hcito					
1. Loan Detai	is iliput to be diveil by No	oder Officer of College	.on view it can link to external we	usite.					

Retired Faculty Module 265

RETIRED FACULTY

 $+home/stakeholders/retired_faculty/academic_profile$

	LIST PANEL (academic_profile)																
		bn	nnuation	Total No. of Years of Experience			Years of			ation				Passed	extend		Actions
04+ J	name of the Facuity	Month and Year of Joining Government Service	Month and Year of Superannuation	Days	Months	Years	Designation on Superannuation	Discipline	Area of Expertise	Highest Qualification	Qualifying Examination P	Kind of Service willing to extend	Contact Details				
														EDIT DELETE			

INPUT cum EDIT PANEL (a	ncademic_ profile)
Name of the Faculty:	Month and Year of Joining Government Service: Click here to enter a date.
Month and Year of Superannuation: Click here to enter a date.	Total Number of Years of Experience: (dd/mm/yy):
Designation on Superannuation:select	Discipline:
Area of Expertise:	Highest Qualification: select
Qualifying Examination Passed: select	Kind of service willing to extend:
Contact Details:	
SAVE	SUBMIT

Examination Cell

Examination Cell

1. Course-Enabled Module	2.Student- Course Registration
3. Student Semester Mark Entry	4. Exam Schedule
5. Exam Payment Fees	6. <u>Hall Ticket Generation</u>
7 <u>List Passed and Arrear Students</u>	

Name: Actions: Enable Course Registration Module For Students Generate Hall Ticket select 1. This module should be pushed to the Students Module as and when the student enables his /her account.

+home/Examination/Student _Course _Registration

	List PANEL (Student_Course_Registration)									
Academic Year:	select	Semester: List all the Semester								
Batch: select Subject: select										
Reg. No	o. Name	Actions								
(Autofetch)	(Autofetch)	EDIT DELETE								
ADD										
	ne students who have registered	for the subject								
	_									
2. If a stade	2. If a student is left out, the Nodal Officer should use the option to add the students									

Academic Year: select	Course: select	Batch select : select
Reg.No.	Name of the Student:	
List the Registration numbers:	List the Students Names: (Auto	Check Box to Add
(Auto Fetch)	Fetch)	the Students
	SAVE	

+

home/ Examination/student_semester_mark_entry

List PANEL (student_sen	emester_mark_entry)	
Academic Year: select	Semester: select	
Batch select : select	UPLOAD EXCEL FILE	
Enter GPA Computation		
Enter Marks To Grade Conversion	Enter CGPA Computation	

MARK ENTRY PANEL (1st Semester Marks)

Reg. No.	Name	Semester			List all the Subjects						Result	Semester Grade Point Average (CGPA)
				S1	S2	S3	S4	S5	S 6	S7		
			Continuous Assessment	(Auto Fetch)	(Auto Fetch)	(Auto Fetch)	(Auto Fetch)	(Auto Fetch)	(Auto Fetch)	(Auto Fetch)		
		т	Semester Examination									
		I	Total Marks Obtained								(Auto Populate)	
			Min. Marks Max. Marks									
			Grade Point									
			Average									
			(GPA) or Percentage									
(Auto Fetch)	(Auto Fetch)					List all the S	Subjec	ets			Results	Semester Grade Point Average (CGPA)
				S1	S2	S3	S4	S5	S6	S7		
		II	Continuous Assessment	Auto Fetch)	Auto Fetch)	Auto Fetch)	Auto Fetch)	Auto Fetch)	Auto Fetch)	Auto Fetch)	(Auto Populate)	
			Semester Examination	3	3	3	3	3	3	3		
			Total Marks Obtained									
			Min Marks									

	Max Marks					
	Grade Point					
	Average					
	(GPA) or					
	Average (GPA) or Percentage					

OVERALL CGPA OVERALL PERCENTAGE

1. There should be an option to Upload Marks in Excel File for Batch Processing

+home/ Examination /Schedule

DISPLAY PANEL (schedule_exam)										
Course	Semester	Batch	Academic year	Subject Code	Subject Name	Date of Exam Scheduled	Exam Time	Session	Uploads	Actions
										EDIT DELETE Push to Students
ADD										

INPUT FORM FOR ADD AND EDIT I	N LIST PANEL (schedule_exam)								
Course: select	Academic year: select								
Semester ALL	Subject Name:								
Subject Code	Batch :select								
Date of Exam Scheduled:Click here to enter a date.	Exam Time :								
Session: select									
UPLOAD Upload supporting documents, if any									
SAVE	SUBMIT								

					DISP	LAY	PANEL (ex	amination_f	ees)
Course	Semester	Batch	Academic year	Theory Subjects Fee	Practical Subject Fee	Project Fee Amount	Name of the Examination and Fee Amount	Name of the Examination and Fee Amount	Actions EDIT DELETE
									Push to Students
ADD									
INI	PUT F	ORM	FOR	ADD	AND	EDI	T IN LIST F	PANEL (exa	mination_fees)
ourse: se	elect						Acade	mic year: se	lect

INPUT FORM FOR ADD AND EDI	Γ IN LIST PANEL (examination_fees)
Course: select	Academic year: select
Semester: ALL	Batch :select
Theory Subjects	Practical Subject
Fees:	Fees:
Project Fee Amount:	ADD OTHER FEES
	ADD OTHER PEES
SAV	/E SUBMIT
SA	D SUDMIT

INPU	UT FORM FOR ADD O	THE	R FEES (examination	_fees)
Name of the			Fee Amount:	
Examination Fee:			Tee Amount.	
Name of the			Fee Amount:	
Examination Fee:				
Name of the			Fee Amount:	
Examination Fee:				
Name of the			Fee Amount:	
Examination Fee:			7	
Name of the			Fee Amount:	
Examination Fee:			T	
Name of the			Fee Amount:	
Examination Fee:	,			
		SA	AVE	

				DISPLA	Y PANEL (hall_	_ticket_generation)
	Course	Semester	Batch	Academic Year	Generated Hall Ticket View	Actions
						Push Hall Ticket To Students
Αι	ADD uto fetcl	_		ıd Paid	Subjects	

INPUT FO	ORM FOR AD	DD AND EDIT	Γ IN LIST P.	ANEL (hall_ti	icket_generation)	
Course: select	Academic year: select					
Semester: ALL	Batch :select					
		ATE HALL CKET				
Reg. No.	Student Name	List of Subjects Registered and Paid for	List of Arrears	List Attendance Shortage		
(Auto Fetch)	(Auto Fetch)	(Auto Fetch)	(Auto Fetch)	(Auto Fetch)		
1. On selection	of radio button	SAVE Hall ticket sho		_		

DISPLAY PANEL	L (HALL_TICKET)
REG.NO.:	BATCH CODE:
NAME:	РНОТО
SUBJECT & SCHEDULE(AUTOFETCHED)	

$+home/Examination/Passed_and_Arrear_Students$

Ī	LIST PANEL (pass	sed_and_arrear_students)
	Academic Year: select	Semester: ALL
	Batch select : select	Subject: select
	List Students: select	List of students with Arrears: select
	Reg. No.	Name
	(Autofetch)	(Autofetch)
	1	

Expert Module for Subjects

Need to Implement the forum for Subject Experts

Working Demo Model URL

https://www.phpbb.com/demo/

The same can be implemented with Subject Experts as Moderators

Training Placement Module

20. Academic Calendar cum Daily Planner	
1.1 <u>Update Calendar</u>	
21. Criteria For Determining Eligibility	22. Company Details
23. Placement Statistics	24. Company wise Placement
25. Compan- wise Internships	26. <u>Internship Statistics</u>
27. Online Tests	
28. Dashboard	
1.Total Companies Visited	
2. Packages Offered	
3. Packages Breakup	
4. Company Wise Breakup	
<u>5.Internships</u>	

$+home/stakeholders/tnp/update_calendar$

	DI	SPLAY PA	NEL (updat	e_calendar)		
					T T	
<< < >			ugust 2020			eek Day
Sun	Mon	Tue	Wed	Thu	Fri	Sat
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	1	2	3	4	5

Instructions:

- 16. When any date is clicked, it will open event input form
- 17. Background color and their meaning:
 - 21. Blue: Instructional day
 - 22. Green: Non-Instructional day
 - 23. Red: Public holiday
 - 24. Orange: Vacation
- 18. Each colored strip represents a type of event

E	VENT INP	UT FORM for	DISPLA	AY PANEL (update_calendar)
Type of the	Event :sele	ect		
Event Title:				Select Color: (color picker)
From:Click h	ere to enter	a date.		To:Click here to enter a date.
Radio buttor	ns for publi	c / private		
			SAVE	
Instructions:				
10. Event t	itle and sel	ect color are en	nabled of	nly when type of the event is others.
11. Default	t radio butt	on is private.		
12. Public	events are	only propagate	ed	

$+home/stakeholders/tnp/criteria_condition$

				L	ST PAN	EL (crite	ria_condition)	
Fr	om: Click	there to e	nter a da	ite. To	: Click he	ere to ent	er a date. Search Panel	
	Date	From		Name of the Company	Criteria Condition	List of uploaded document s with link	Actions	
	Da	Fro	То	Na	Cr	Lis	EDIT DELETE	
							PROCESS CRITERIA	•
							STUDENTS WILLING TO	<mark>-</mark>
							ATTEND COMPANY	
							INTERVIEW/INTERNSHIP	
	ADD							

$+ Home/stakeholders/tnp/Criteria_for_determining_eligibility$

Venu Time To: Enter ending time
Time To: Enter ending time
ADD CONDITION
SUBMIT

Course: select	Batch:	select		
LIST ALL STUDENTS		CRITERIA CONDITIO	<u>N</u>	
		☐ 10 PERCENT	CUT OFF	60
		☐ 12 PERCENT	CUT OFF	60
		▼ UG PERCENT AGE	CUT OFF	60
		▼ PG PERCENT AGE	CUT OFF	50
		Number of Arrears Allowed	select	

		ion	
Name of the Students	Cou	rse Batch	
Remarks		Name of the Company (Auto fetch)	
ARE YOU INTERESTEI	TO SEEK A POS	SITION IN THIS COMAPANY?	
ARE YOU INTERESTEI □ YES	TO SEEK A POS	SITION IN THIS COMAPANY?	
☐ YES			

INPUT FORM FOR STUDENTS WILLING TO ATTEND COMPANY BUTTON IN LIST PANEL (criteria_condition)

Name of the company:(Au	ito fetch)								
List all students -Interested to seek a position in this company (Feed back got from									
Students Dashboard)	_								
Name of the Students	Course	Batch							
<u>.</u>									

$+ Home/stakeholders/tnp/Company_details$

					LI	ST PA	ANEI	L (Co	ompany _.	_details)		
Fron	rom: Click here to enter a date. To: Click he						nere 1	o ente	er a date	e.	Search 1	Search Panel	
	Name	Type of Company	Highest Salary Package	Minimum Salary Package	Cont act Person	Email id	Website Address	Remarks	Brief Description of the company	Uploads , if any	Actions		
											EDIT DELETE		
		_											
A	.DD												

INPUT FORM FOR ADD AND EDIT IN I	LIST PANEL (company_details)								
Name of the	Type of Company:								
company	Software compan								
	Core company ⊠								
	Others 🗵								
Highest Salary	Minimum Salary								
Package	Package								
Conatct Person	Email id:								
Website Address:	Remarks								
Brief Descreption of the company									
Regading the Eligibility, Course,									
Mode of selection									
Mode of selection									
UPLOAD Upload supporting documents, if any									
SAVE	SUBMIT								

$+home/stakeholders/tnp/Placement_statistics$

	LIST PANEL (Placement_statistics)														
Fron	n: Cli	ck here	to ente	r a date	•	To: Cli	ck hei	re to e	enter	a dat	e.			Se	arch Panel
	Course	Batch	Total Students:	No of students opted for for Higher Studies	ts (Boys)	Total Eligible students (Girls)	Yet to be placed(Boys)	Yet to be placed (Girls)	Total recruiters	Total I.T companies Visited	Total CORE companies visited	Highest Salary Package	Minimum Salary Package	Average Salary Package	Actions
		В	L	F Z	I	L	X	Χe	T	L	T	H	2	A	
															EDIT DELETE
A	ADD														

Courseselect	Batchselect									
Academic Year: select	Semester: select									
Total Students :(Auto fetch)	No. of students opted for Higher Studies:									
Total Eligible Students (Boys):	Total Eligible students (Girls):									
Total Students Placed (Boys):	Total Students Placed (Girls):									
Yet to be placed (Boys):	Yet to be placed: (Girls)									
TOTAL RECRUITERS	Total I.T companies									
Total CORE companies visted	Total Other Companies Visited									
Highest Salary Package	Min Salary									
Avg salary Package	Placement Pertcentage (Auto Calculate									
UPLOAD upload supporting docu	UPLOAD upload supporting documents, if any									

+home/stakeholders/tnp/Company wise Placement

				LIST P	ANEL (Co	mpany wise	e Placemen	t)	
Fron	n: Click	here to ente	er a date.		ick here to			Search Panel	
	Course	Batch	Academic Year	Company name	Total No. of Candidates Registered	Total No of candidates Appeared	Total No of Candidates Selected	Actions	
								EDIT DELETE	
P	ADD								

INPUT FOR	RM FOR ADD CRITERIA CONDIT	ION IN LIST PAI	NEL (Company-w	rise_placement)
Course: select	Academic Year: select			
Batch: select	List companies select		Total No of cand Each Company	idates selected in
LIST ALL STUDENTS	Total No candidates Registered Total No candidates Apperared	→ ←	Company Name ASSIGN EDIT DELETE Company Name ASSIGN EDIT DELETE	LIST OF ASSIGNED STUDENTS Total No: LIST OF ASSIGNED STUDENTS Total No LIST OF ASSIGNED STUDENTS LIST OF ASSIGNED STUDENTS
	SAVE	SUBMIT		
	SAVE	JODANIE		

INPUT FORMFOR ASSIGN & EDITBUTTON IN LIST PANEL (COMPANY WISE PLACEMENT) Reg. no. of the student: (Autofech) Name of the Students (Auto Fetch) Name of the Companies (Autofech) Designation Salary Package Upload: if any SUBMIT

$+home/stakeholders/tnp/Company-\ wise_internships$

	Course	Batch	Academic Year	Company name	Total No of Candidates Registered	Total No of candidates Selected	Actions EDIT DELETE
A	ADD						

Course: select	Academic Year	:		
	select			
Batch: select	List Companies select		Total No. of Candi each Company	dates selected in
LIST ALL STUDENTS	List Companies	Total No. of Candidates Registered	DELLIL	Total No: LIST OF ASSIGNED STUDENTS Total No: LIST OF ASSIGNED STUDENTS Total No. LIST OF ASSIGNED STUDENTS
			Company Name ASSIGN EDIT DELETE	LIST OF ASSIGNED STUDENTS

IN	PUT FORM FOR ASSIGN & EDIT BUTT	ON IN LIST PANEL (Company-wise_									
int	internships)										
	Reg. No. of the student: (Autofech)	Name of the Students: (Auto Fetch)									
	Name of the Companies: (Autofech)										
	From: Click here to enter a date.	To: Click here to enter a date.									
	Stipend Package										
	SUB	MIT									

$+home/stakeholders/tnp/internship_statistics$

						LI	ST PA	ANE	L inter	nship _	_statis	stics)	
Fron	n: Cli	ck her	e to ent	ter a da	ate.	To:	Click	here	to ent	er a da	te.		Search Panel
	Course	Batch	Academic Year	Semester	Total Students	Total internship Offered	Total Candidates Registered	Total Candidates Selected	Highest Stipend	Minimum stipend	Maximum Duration	Minimum Duration	Actions
													EDIT DELET E
	22												
P	ADD												

Course select	Batch select
Academic Year: select	Semester: select
Total Students :(Auto fetch)	Total Internships offered:
Total Candidates registered :	Total Candidates selected
Maximum stipend:	Minimum stipend:
Maxium Duration :	Minimum Duration:
UPLOAD upload supporting docum	ents, if any

$+home/stakeholders/tnp/companies_visited$

DISPLAY PANEL (companies_visited)						
Academic year:	Academic year: select					
		1	,			1
	S.	Core	I.T.	Other	Total	
	No. Companie		Companies	Companies	Number of	
					Companies	
					Visited	

$+home/stakeholders/tnp/Packages_Offered$

DISPLAY PANEL (Packages_Offered)						
Academic year: select C		Course: select				
Packages Offered		Number of	Number od			
		Companies	students Placed			
Above Rs 20 Lakes P.A	Above Rs 20 Lakes P.A					
Above Rs 10 Lakes P.A	Above Rs 10 Lakes P.A					
Between Rs 5-10 Lakes P.A	Between Rs 5-10 Lakes P.A					
Less Than 5 Lakes P.A						

$+home/stakeholders/tnp/Packages_Breakup$

DISPLAY PANEL (Packages_Breakup)						
Academic year: select	Cou	Course: select				
Packages Breakuj	p	Amount in Rs.				
Highest Package						
Averages Package						
Lowest Package						

$+home/stakeholders/tnp/Company_Wise_Breakup$

DISPLAY PANEL (Company_Wise_Breakup)					
Academic year: select					
Company	college	Total			
	Course-1 (CSE)	Course-2 (ECE)	Couse-3 (EEE)	Course-4 (Mech)	Placed
TCS	12	15	21	45	113

+home/stakeholders/tnp/Internships

	DISPLAY PANEL (Internships)					
Academic year:	select					
Company		List all the	Course in the	College	Total	
	Course-1 (CSE)	Course-2 (ECE)	Couse-3 (EEE)	Course-4 (Mech)	Internships Attended	
Wipro	12	15	21	45	113	

+Home/stakeholders/tnp/Online Exam

- For the Online Exam Module a provision for a Question Bank (Category-wise, for eg., Aptitude, Reasoning, English grammar, etc., with levels of difficulty, for eg., Easy, Average, Difficult). should be made available.
- The faculty should have the facility to import the questions from Excel
- The Training and Placement Officer and all the faculty should be able to access this question bank, choose the required questions and customize the questions from the various categories and push the prepared question paper to those students who are taking up the exam.
- Any faculty can add material to the question bank but it can be posted only after it is approved by the Moderator.
- Once the exam has been conducted, the results should be made available to the staff who
 conducted the exam and a result analysis report should be generated.
- Facility to schedule the exam with date and time should be made available. Once the
 mentioned time has lapsed, the system should automatically disable anyone from accessing
 the question paper.
- This module should also be incorporated into the Mobile application.

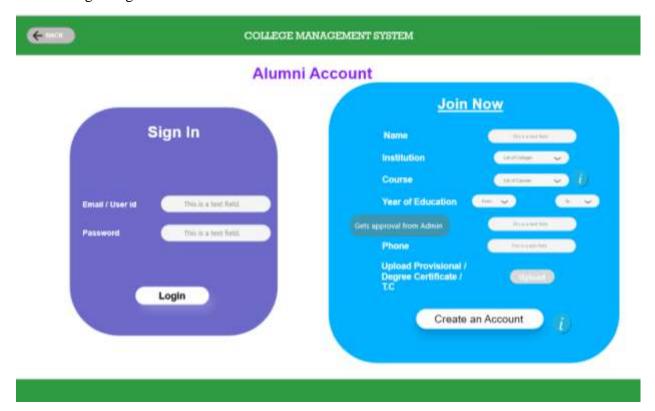
ALUMNI Module

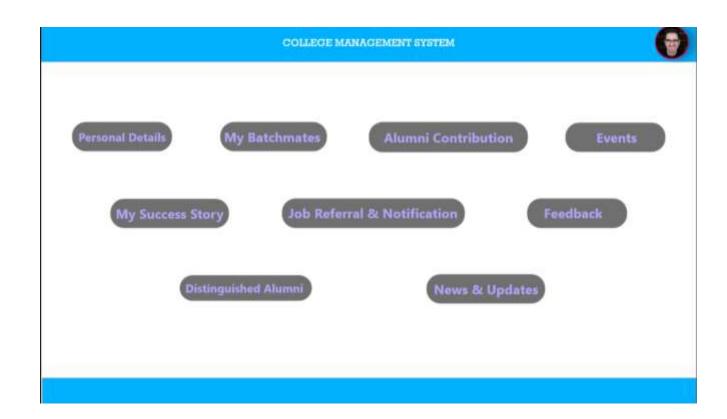
Content

Alumni	Alumni Admin
1. Alumni Login Page	1.Alumni Admin Login Page
2. <u>Personal Details</u>	2.Registration Approval
3. <u>Financial Contribution</u>	3. Job Referral & Notification
4. My Batch mates	4.Events
5. Events	5. Gallary
6. My Success Story	6. My Success Story
7. Job Referral & Notification	7. Feedback
8. Feedback	8. Distinguished Alumni
9. <u>Distinguished Alumni</u>	9. Alumni Contribution
10. <u>News & Updates</u>	10. News & Update

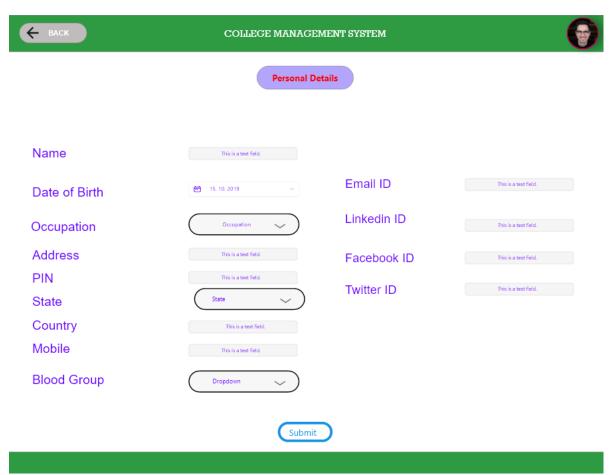
Alumni

Alumni/Login Page

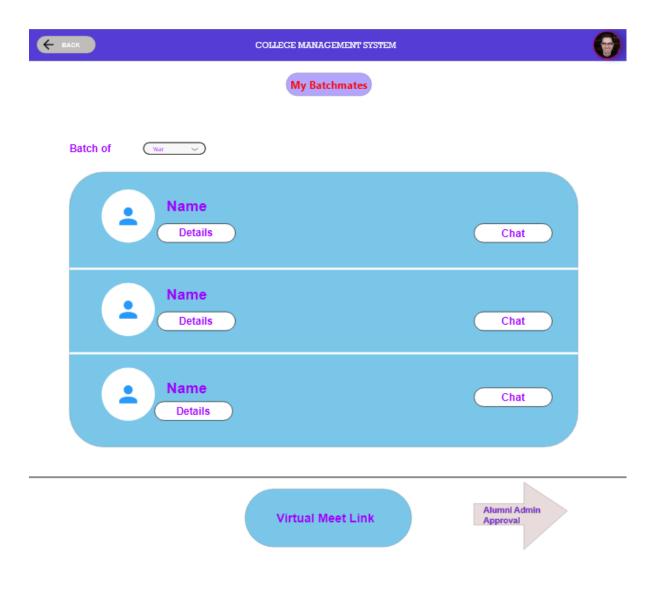




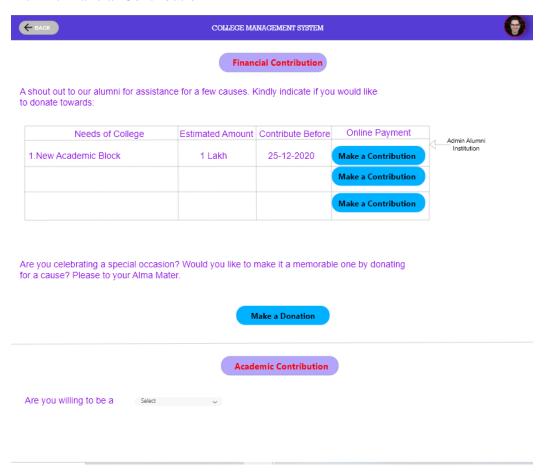
Alumni/Personal Details



Alumni/My Batch mates

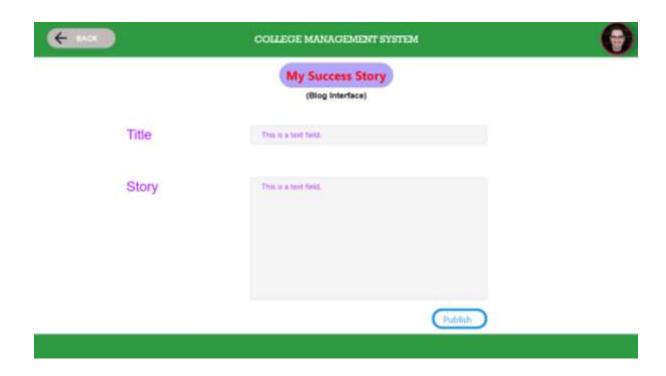


Alumni/financial Contribution





Alumni/My success Story



Alumni/Job Referral & Notification



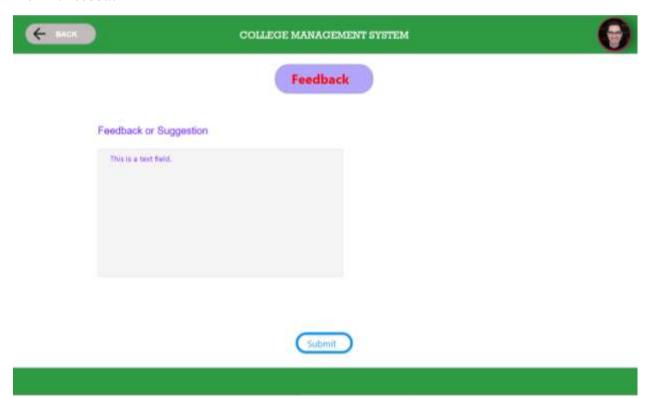
COLLEGE MANAGEMENT SYSTEM

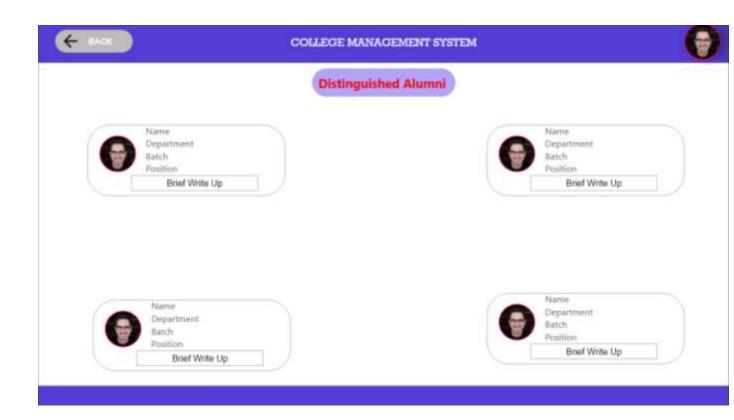
Job Referral & Notification

da,	5,740	Name of the Referal	Email	Name of the Position	Recruiter	No of Vacancies	Skill Set Floquired	Dytto & Time	Venue	Advertsement,	Bubmit
											Caire
0											(11111)
0											Carro



Alumni/Feedback





Alumni/News & Updates

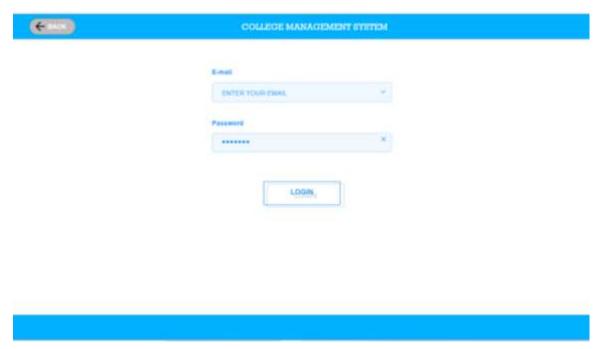


News & Updates

S.No.	Title	Content
1		
2		
3		

Alumni Admin

Alumni Admin/Login Page





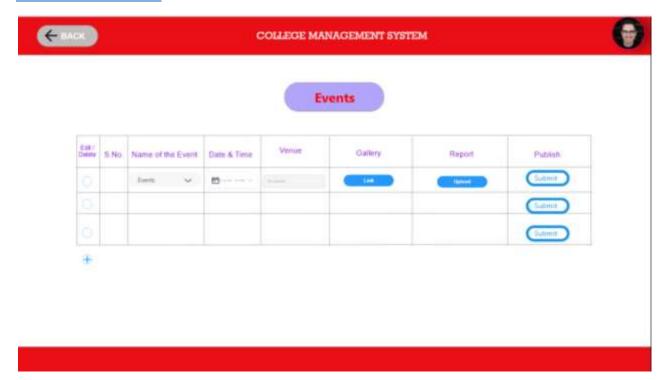
Alumni Admin/Registration Approval



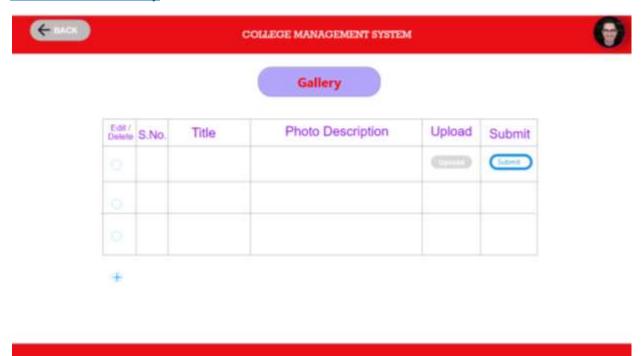
Alumni Admin/Job Referral & Notification



Alumni Admin/Events



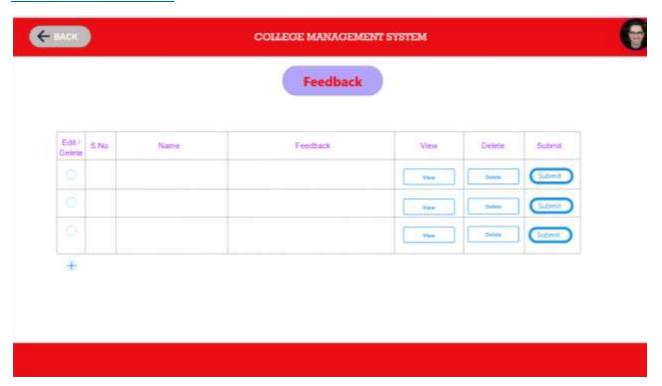
Alumni Admin/Gallery



Alumni Admin/My Success Story



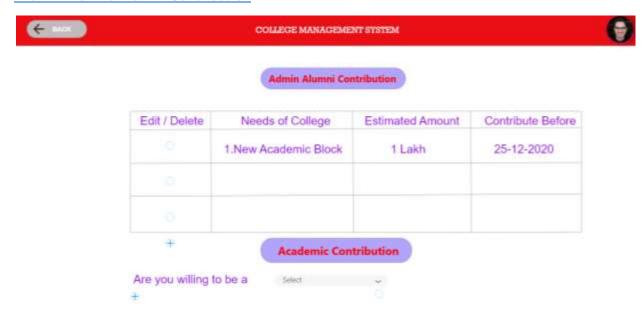
Alumni Admin/Feedback



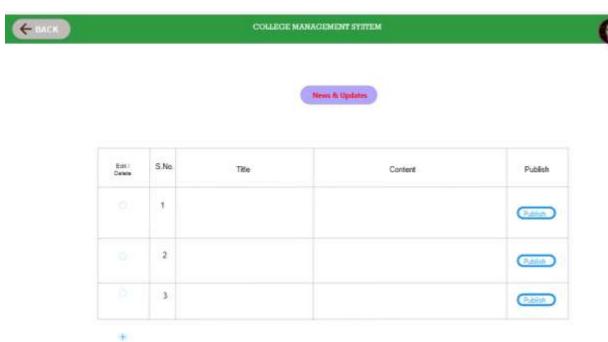
Alumni Admin/Distinguished Alumni



Alumni Admin/Alumni Contribution



Alumni Admin/News & Update



Nodal Officer of College

Academic Calendar cum Daily	2. CIA Templates and Components
Planner	2.1 Attendance Component (Slab Method)
1.1 Colour Scheme for Type of	2.2 Attendance Component (Percentage
Days	Conversion Method)
1.2 Types of Events	2.3 Direct Marks Component
1.3 Initial Calendar for Semester	2.4 Test Component (Average)
/ Academic Year	2.5 Test Component (Best of)
1.4 <u>Update Calendar</u>	2.6 Seminar-Assignment Component
	(Average)
	2.7 Seminar-Assignment Component (Best
	<u>of)</u>
	2.8 Regular Practical Component
	2.9 Generic Component
	2.10 <u>Components</u>
	2.11 <u>Templates</u>
3. <u>Scholarship</u>	4. Education Loan

$+home/stakeholders/noc/set_colour_scheme$

1. Instructional Day	: Select Colour: (color picker)
2. Non-Instructional	Day : Select Colour: (color picker)
3. Public Holiday	: Select Colour: (color picker)
4. Vacation	: Select Colour: (color picker)
	SAVE

$+home/stakeholders/noc/types_of_events$

	LIST PA	ANEL (types_of_events)		
	Type of Event	Colour		Acti
	Theory Exam Day		EDIT	DE
	Practical Exam Day		_	
	Admission Day			
	Induction Day			
	Sports Day			
	Cultural Day			
	College Day			
	Graduation Day			
	Literary Day			
Al	OD			

INPUT FORM for	r ADD and EDIT button in LIST PANEL (types_of_events)
Type of the Event:	Select Colour: (colour picker)
	SAVE

$+home/stakeholders/noc/initial_calendar$

	D	DISPLAY PANEL (initial_calendar)				
<< < >			ugust 2020			eek Day
Sun	Mon	Tue	Wed	Thu	Fri	Sat
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	1	2	3	4	5

Instructions:

- 1. When any date is clicked, it will open the type of day form.
- 2. Background color and their meanings:
 - a. Blue: Instructional day
 - b. Green: Non-Instructional day
 - c. Red: Public holidayd. Orange: Vacation

TYPE OF DAY FORM for DIS	SPLAY PANEL (initial_calendar)			
Type of the Day :select				
From:Click here to enter a date.	To:Click here to enter a date.			
SAVE				

$+home/stakeholders/noc/update_calendar$

	DI	DISPLAY PANEL (update_calendar)				
					3.5 1 777	
<< < >			ugust 2020	771		eek Day
Sun	Mon	Tue	Wed	Thu	Fri	Sat
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	1	2	3	4	5

Instructions:

- 19. When any date is clicked, it will open an event input form
- 20. Background color and their meanings:
 - 25. Blue: Instructional day
 - 26. Green: Non-Instructional day
 - 27. Red: Public holiday
 - 28. Orange: Vacation
- 21. Each colored strip represents a type of event

EVENT INPUT FORM for DISPLAY PANEL (update_calendar)						
Type of the Eve	Type of the Event :select					
Event Title:		Select Color: (colour picker)				
From:Click here to enter a date. To:Click here to enter a date.						
Radio buttons f	Radio buttons for public / private ????					
SAVE						
Instructions:						
13. Event title	13. Event title and select colour are enabled only when Type of event is OTHERS.					
14. Default ra	dio button is private.					
15. Public eve	ents are only propaga	ted				

+home/stakeholders/noc/attendance_component (slab method)

INPUT F	ORM FOR ATTENDANC	E COMPONENT(Slab method)
Name of the		
component:		Converted Marks of the Component :select
Links: preview		
	on: slab method	
Add Slabs		
		SUBMIT
	Name of the component: Links: preview Method of evaluation	component: Links: preview Method of evaluation: slab method

INPUT FORM FOR Add Slabs button						
Less than or			Greater than:			
equal to:				_		
Marks to be						
awarded:						
Add one more slab						
SUBMIT						
Instructions:						
1. Marks are a	warded based on p	percentage of a	attendance correspondir	ng to a slab.		

+home/stakeholders/noc/Attendance Component (percentage conversion method)

Converted Marks of the Component :select Name of the component: Links: preview Method of evaluation: Percentage conversion method SUBMIT	INPUT FORM FOR ATTENDAN	CE COMPONENT(percentage conversion method)
Name of the component: Links: preview Method of evaluation: Percentage conversion method		
Links: preview Method of evaluation: Percentage conversion method		Converted Marks of the Component :select
Method of evaluation: Percentage conversion method	Name of the component:	
Percentage conversion method	Links: preview	
	Method of evaluation:	
SUBMIT	Percentage conversion method	
Marks are awarded based on percentage of attendance.	Marks are awarded based on pe	SUBMIT ercentage of attendance.

$+home/stakeholders/noc/Direct_Marks_Component$

INPL	JT FORM FOR DIRECT MA	ARKS COMPONENT	
Name of the		Converted Marks of the Component	
Component:		:select	
Links: Notification, Enter Marks			
	SUBMI be used for any single ti		

+home/stakeholders/noc/Test_Component (Average)

INPUT FORM FOR TEST COMPONENT (Average)				
Name of the	Converted marks of the component			
component:	:select			
Links: Notification, post question paper and				
key, Enter Marks				
Total number of Assessments :select	Duration of each Assessment :			
Maximum marks of each Assessment				
SUBMI	T			

Home/stakeholders/noc/Test_Component (Best of)

Name of the	Converted marks of the component				
component:	:select				
Links: Notification, post question paper and					
key, Enter Marks					
Total number of assessments :select	Total number of Assessments for				
	consideration:select				
Duration of each assessment :	Maximum marks of each assessment:				
SUBMIT					

+home/stakeholders/noc/Seminar-Assignment_ Component (Average)

Converted marks of the component						
:select						
Duration of each assessment :						
MIT						

+home/stakeholders/noc/Seminar-Assignment Component (Best of)

INPUT FORM FOR SEMINAR-ASSIGNMENT COMPONENT (Best of)					
Name of the component:	Converted marks of the component :select				
Links: Notification, Enter Marks					
Total number of assessments :select	Total number of assessments for consideration:select				
Duration of each assessment :	Maximum marks of each assessment:				

SUBMIT	

 $+home/stakeholders/noc/Regular_Practical_Component$

Name of the	Converted marks of the component				
component:	:select				
Links: ADD button					
Duration of each assessment :	Maximum marks of each assessment				
	SUBMIT				
Add button should generate a	new practical with enter marks link.				

$+ home/stake holders/noc/generic_component$

INFO I FORIVI FOR GEN	ERIC COMPONENT	
Name of the	Converted marks of the component	
component:	:select	
Method of evaluation :select		
Total number of assessments :select	Total number of assessments for consideration:select	
Duration of each assessment :	Maximum marks of each assessment	
Add slabs button if method of evaluation is slab method		
SUB	MIT	

+home/stakeholders/noc/components

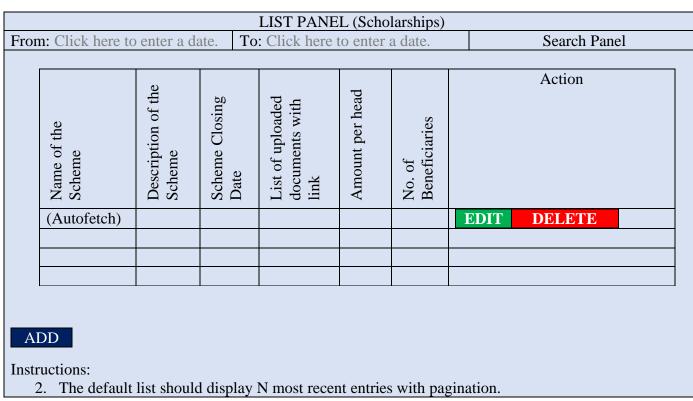
	LIST PANEL	(Components)					
Type of the Name of the Total Marks of the Actions							
Component	Component	Component					
			EDIT DELETE				
Select Type of the Component :select Add New Component							
Tida Ivew Component							

+home/stakeholders/noc/templates

	LIST PANEL (Templates)								
	Name of the	Total Marks of the	Components of the	Actions					
Template		Template	Template						
				EDIT DELETE					
A)	ADD								

	INPUT FORM FOR ADD and EDIT buttons in LIST PANEL (Templates)								
	Components List of all the Components Warks of the Combonent Com				CIA Total Ma components)				ed adding
			onents			List of Selected Components			
			-	→ -		Type of the Component	Name of the Component	Marks of the Component	
					VE				

+home/stakeholders/noc/scholarships



INPUT FORM FOR LIST PANEL (Scholarship)					
Name of the Scheme	Description of the				
	Scheme:				
Scheme Closing Date: Click here to enter	a Amount per head:				
date.					
No. of Beneficiaries:					
UPLOAD Upload documents, (if any) SAVE					

$+home/stakeholders/noc/education_loan_details$

LIST PANEL (education_loan_details)								
Fro	From: Click here to enter a date.							
	Name of the Loan scheme	Description of the Scheme	Bank Name	List of uploaded documents with link	Action			
	7 I S	H 0 01	B	1 2 3 2	EDIT DELETE			
A	ADD							
Ins	tructions: 1. The default list	t should display l	N most recent e	ntries with paginat	ion.			
		1 7		1 0				
	INID	IIT EODM EOD	ADD and EDI	T Button (education	an Ioan datails)			
	INI	OTTORWITOR	ADD and EDI	1 Button (caucatro	n_loan_uctans)			
Name of the Loan Scheme: Description of Scheme:								
	Bank Name:							
	UPLOAD Upload documents, (if any)							

SAVE

$+home/stakeholders/noc/college_fees$

LIST PANEL (college_fees)									
From: Click here to enter a date.	a date.	Search Panel							
Course Batch Nature of Fee Amount in Rs.	Total Amount Remarks, if any List of uploaded documents	Payment Active	Action						
		From	ENABEL PAYMENT LINK EDIT DELETE						
ADD Instructions: 1. The default list should display	splay N most recent entrie	s with pagination.							

INPUT FORM FOR ADD AND EDIT IN	N LIST PANEL (college fees)
	() = /
Course:select	Batch: select
A DD EEE	
ADD FEE	
Total Amount :(Auto calculate)	Last Date of Fee Payment
	: Click here to enter a date.
Remarks, if any	
UPLOAD Upload supporting documents, if	any
· · · · · ·	
SAVE	SUBMIT

INPUT FORM FOR A	DD FEE INPU	UT PANEL (college_fees)							
Nature of Fee:		Amount in							
		Rs.:							
SAVE SUBMIT									
INDIT FORM FOR PAYM	MENT I INK I	INPUT PANEL (college_fees)							
IN OTTORWIOR TATE	VILIVI LIIVIK I	IN OTTAINEE (conege_ices)							
From: Click here to enter a date.		From: Click here to enter a date.							
Tiom. Chek here to enter a date.		Trom. Chek here to enter a date.							
	SAVE SUBMIT								

Nodal Officer of DHTE

5. <u>College</u>	6. <u>Principles</u>
3. Departments	4. <u>Courses</u>
5. <u>Subjects</u>	6. <u>Subjects Experts</u>
7. <u>Committees</u>	

+home/stakeholders/noc/College

	LIST PANEL (College)									
From: Click here to enter a date.				te. To	o: Click	here to	o enter a date.			Search Panel
	College Code	College Name	Address	Phone Number	Email	Website	Year of Starting	Act	ion	
								R	DIT	DELETE
	DD uctions:									
			list should	display	N most	recen	t entries with p	agina	ation.	

INPUT FORM FOR LIST PANEL (Scholarship)								
Colleges		College Code						
		:						
Address		Phone Number:						
Email:		Website						
Year of Starting Click	here to enter a date.							
	SA	VE						

+home/stakeholders/noc/Principles

					LIST	' PANI	EL (Principles)			
From: Click here to enter a date.					To: Click here to enter a date.				Search Panel		
	College Code	College Name	Principle Name	Phone Number	Email	From	To	Act	ion		
			_	_				K	DIT	DELETE	
Al	DD										
Insti	ructions	:									
1	1. The	default	list should	display	N mos	t recen	t entries with	pagina	ation.		

Caller Calle		College Nove					
Colleges Code:		College Name:					
Principle Name:		Phone Number:					
Email:							
From: Click here to enter a date.		To: Click here to enter a date.	To: Click here to enter a date.				
	SAVE						

+home/stakeholders/noc/Departments

			I ICE DANIEL	(D)					
LIST PANEL (Departments)									
Fron	n: Click	here to	enter a date. To: Click here to	enter a date.	Search Panel				
			<u>.</u>						
	Department Code	Department Name	Colleges where the department is available with year of starting	Action	DELETE				
Instr	DD uctions:		list should display N most recent	entries with paginatio	n.				
			INPUT FORM FOR LIS	T PANEL (Scholarsh	nip)				
				·	•				

INPUT FORM FOR LIST PANEL (Scholarship)								
Danagharant Cada		Danis at a sat Name						
Department Code		Department Name:						
Principle Name:		Phone Number:						
	artment is available with							
year of starting:								
	SA	VE						

+home/stakeholders/noc/Courses

LIST PANEL (Courses)							
From: Click here to enter a date.							
	Course Code	Name of Degree	Specialization	Number of Semesters	Colleges where the course is available with		Action
	J		- 01				EDIT DELETE
AI	DD					·	
Instr	uctions:						
1	. The def	ault list should	display N most	recent entries w	vith pagina	tion.	

				_				
INPUT FORM FOR LIST PANEL (Scholarship)								
Course Code		Name of Degree						
Specialization		Number of Semesters						
Colleges where the cour	se is available with year							
of starting:								
SAVE								

+home/stakeholders/noc/Subjects

LIST PANEL (Subjects)								
Fron	From: Click here to enter a date.							
			_					
	Semester Number	Subject Code	Subject Name	Academic Year	Action			
		-			EDIT	DELETE		
ADD Instructions: 1. The default list should display N most recent entries with pagination.								
-	1. The de	tault list s	hould disp	olay N most re	ecent entries with pagin	ation.		

INPUT FORM FOR LIST PANEL (Scholarship)								
Semester Number		Subject Code						
Principle Name:		Phone Number:						
Subject Name		Academic Year Click here to enter a dat	e.					
SAVE								

$+home/stakeholders/noc/Subjects\ Experts$

LIST PANEL (Subjects Experts)											
Fron	From: Click here to enter a date.										
	Subject Code	Name of the Subject	Expect Name	Phone Number		Email	From	То		Action	
	S	<u> </u>	ш	_		Ш	ш			EDIT	DELETE
Al	ADD										
Instr	Instructions:										
1	l. The	default	list should	d disp	lay N	l most	t recen	t entrie	s with pa	agination.	

INPUT FORM FOR LIST PANEL (Scholarship)							
Subject Code		Name of the Subject					
Expect Name		Phone Number:					
Email:							
From: Click here to e	nter a date.	To: Click here to enter a date.					
SAVE							

+home/stakeholders/noc/Committees

LIST PANEL (Committees)							
Fron	n: Click here	e to enter a	date.	To: Click	k here to	enter a date.	Search Panel
					Action		
	e a	uc					
	of th ttee	sitic	е				
	Name of the Committee	Composition	Purpose				
	Nar Cor	Cor	Pur				
					E	DIT	DELETE
A]	DD						
	ructions: 1. The defa	ult list shou	اط طنو،	olov N mod	et recent (entries with pagina	ition
	i. The defa	uit iist siiou	iu uisj	play IN IIIOs	st recent t	entries with pagina	tuon.
			INPU	T FORM	FOR LIS	T PANEL (Schola	rship)
	Name of the	Committee			1	Composition	
_	Principle Nar					Phone Number:	
	Principle Nai	ne.				Phone Number.	
	Durnoso				1		
	Purpose						
					SA	VE	

Industry Module

BUILDING INDUSTRY REPOSITORY	2. BUILDING FACULTY SKILLS REPOSITORY
3. INSTITUTE SPOC	VIEWING DETAILS OF INDUSTRY FROM
	STUDENT DASHBOARD
5. MESSAGING SYSTEM (INTERACTION AMONG	MEMORANDUM OF UNDERSTANDING (
ALL STAKE HOLDERS VIZ., SPOC INDUSTRY,	RECORD MAINTENANCE)
SPOC INSTITUTE, FACULTY, TAP OFFICER,	
STUDENTS)	
7. INCUBATION DETAILS (RECORD	Report
MAINTENANCE)	

1. BUILDING INDUSTRY REPOSITORY

INPUT	FORM FOR Industry Details
Name of the Company:	Nature of Business:
Type of Company: Choose an item.	Address:
Category: Choose an item.	Website:
District:	Email ID:
State:	Contact Phone:
SPOC Name:	SPOC Email ID:
SPOC Contact Phone:	Pvt Prop Partnership Public:
Product/service:	Nature of business:
Full address:	District:
Website:	Email ID:
Phone No:	SPOC name:
SPOC Email ID:	SPOC Phone:
	Submit
Save	
any less	Acti ons
Name of the Type of Company Category Nature of business Address District State Website Email ID Contact Phone SPOC Name	[
ory of t. S.	Nau No ID St.
Name of the Type of Com Category Nature of bu Address District State Website Email ID Contact Phor SPOC Name SPOC Email	Pyt Prop Part Product/Sery Nature of bus Full Address District Website Email ID Phone No SPOC Name
N H O N P D S S	
	Edit
	Dele <mark>te</mark>
ADD	

2. BUILDING FACULTY SKILLS REPOSITORY (AUQQ

DISPLAY PANEL (Faculty Details)							
Name of the Faculty: AutoFetch	Area of expertise: AutoFetch						
Designation: AutoFetch	Consulting Domains: AutoFetch						
Skill training Domain (Skill development for industry personnel): AutoFetch							
Instruction: Faculty details are automatically Fetched form Faculty of	latabase						

3. INSTITUTE SPOC

LIST PANEL (SPOC = INSTITUTE Details)					
Name of the SPOC	Designation	Email	Contact Phone	Actions	
				Edit Delete	
ADI	D				

INPUT FORM FOR SPOC (INSTITUTE) DETAILS						
Name of the SPOC:	Designation:					
Name of the St oc.	Designation.					
Email:	Contact Phone:					
Save	nit .					
Save						

4. VIEWING DETAILS OF INDUSTRY FROM STUDENT DASHBOARD

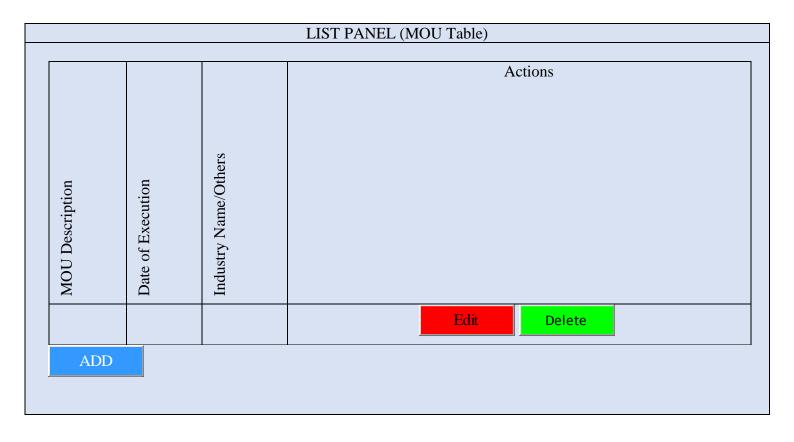
DISPLAY PANEL (Industry Details) Form Student Dashboard						
Name the Company: AutoFetch	District: AutoFetch	SPOC Name: AutoFetch				
Type of Company: AutoFetch	State: AutoFetch	SPOC Email: AutoFetch				
Category: AutoFetch	Website: AutoFetch	SPOC Contact Phone: AutoFetch				
Nature of business: AutoFetch	Email ID: AutoFetch	Pvt Prop Partnership Public: AutoFetch				
Address: AutoFetch	Contact Phone: AutoFetch	Product/Service: AutoFetch				
Nature of business: AutoFetch	District: AutoFetch	Website: AutoFetch				
Full Address: AutoFetch	Email ID: AutoFetch	Phone No: AutoFetch				
SPOC Email ID: AutoFetch	SPOC Name: AutoFetch					
SPOC Phone: AutoFetch						
Instruction:						
In student dashboard click industry d	etails button					

5. MESSAGING SYSTEM (INTERACTION AMONG ALL STAKE HOLDERS VIZ., SPOC INDUSTRY, SPOC INSTITUTE, FACULTY, TAP OFFICER, STUDENTS)

COMMUNICATION MESSAGING SYSTEM PROTOCOL

SPOC TO ALL/SPECIFIC FACULTY MEMBERS		
☐INDUSTRY SPOC /OTHERS TO INSTIUTE SPOC		
☐INSTITUTE SPOC TO INSTITUTE TAP OFFICER		
COMMUNICATION AMONG ALL INSTIUTE SPOC	IN THE STATE	
FOR STUDENTS INTERFACE IS ONLY THROUGH T	AP OFFICER	
From: Institute SPOC	To: Industry SPOC	
Type of Message: Choose an item.		
From: Industry SPOC	To: Institute SPOC	
Type of Message: Choose an item.		

6. MEMORANDUM OF UNDERSTADING (RECORD MAINTENANCE)



INPUT FORM FOR MOU Table			
		D. CD.	
MOU Description:		Date of Execution: Click or tap to enter a date.	
Industry Name/Others:			
	Save	nit	

DISPLAY PANEL (MOU Table)		
MOU Description: AutoFetch	Date of Execution: AutoFetch	
Industry Name/Others: AutoFetch		

7. INCUBATION DETAILS (RECORD MAINTENANCE)

LIST PANEL (Incubation Table)							
Incubated Company Name/startup Name	Description of Incubation	Sector	Amount Earned	Period of Incubation	Start Date	End Date	Actions
							<u>Edit</u> <u>Delete</u>
Al	DD						

INPUT FORM FOR Incubation Table				
Incubated Company Name/startup Name:	Description of Incubation:	Sector:	Amount Earned:	
Period of Incubation:	Start Date: Click or tap to enter a date.	End Date:Click or tap to enter a date.		
Save				

DISPLAY PANEL (INCUBATION Table)			
Incubated Company Name/startup Name: AutoFetch	Description of Incubation: AutoFetch	Sector: AutoFetch	
Amount Earned: AutoFetch	Period of Incubation: AutoFetch		
Start Date: AutoFetch	End Date: AutoFetch		

REPORTING

BUILDING INDUSTRY REPOSITORY

VIEW
Name of the Department:
No. of Companies tied up with:
SPOC Name:
No. of Students involved:
000000000000000000000000000000000000000
SPOC DETAILS
VIEW
No. of Faculty acting as SPOCs:
Consolidated List of SPOCs Name and Department-wise:
·
MOU DETAILS
No. of Institutional MOUs:
No. of institutional Moos.
No. of Departmental MOUs:
MOU RENEWALS
REMINDER
Name of the MOU:
Validity Expiry Date:
INCUBATION/START UP COMPANY DETAILS
·
VIEW
No. of Incubation Companies/Start Ups:
Total Value of all the Projects:

INCUBATION/START UPS COMPLETION DETAILS

Faculty Report Module

Dynamic -Faculty Details Reports		
Report on Faculty profile & Educational	Report on Academic / Industry/ Research Projects/ Guidance/ patents	
Report on - Paper publication//books / chapters in books/ articles	Report on -Invited lectures and papers presented/honours awards fellowships/membership	
Report on -Training programs attended	Report on class record	
Report on -Remedial classes/ career counselling	Report on Study visits/ Seminar workshop	
Report on - sports games activities / cultural activities	Report on -NCC / NSS activities	
Report on -Assigned tasks	Report on Meetings	
Report on - Teaching material	Report on -Mentor system	
Report on - Leave and joining	Report on Result Analysis	

Faculty Details Reports		
Overall Faculty Details	Department-wise Faculty Details	
Papers Published	Books Published	
Chapters in Books Published	Articles Published	
Reviews Published	Invited Lectures and Papers Published	
Honours, Awards, Fellowships	<u>Memberships</u>	
Training Programmes Attended	Research Projects	
Research Guidance	Research Patents	
Seminars, Workshops, Conferences,	Seminars, Workshops, Conferences,	
Webinars Conducted	Webinars Attended	
Faculty Leave Management	. Faculty Permission to Leave Campus	
Faculty Timetable		

Students Details Reports		
Overall Enrolment Details	Department-wise Results	
<u>Scholarships</u>	Career Counselling	
Study Visits	Sports Activities	
Sports Awards/Medals	<u>Cultural Activities</u>	
Cultural Awards/Medals	Qualifying Examination Details	
Placement	Progression to Higher Education	
NCC Activities	NSS Activities	

Diploma Collage -Students Special Reports		
Diploma-Subject Log	Diploma College -Attendance Format	
<u>Diploma College -CIA -Format -1</u>	<u>Diploma College -CIA -Format -2</u>	

Course: select Department: select		Select Field for Reports
Name DOB Gender:select Mobile No: Phone No email: Residential address Community:select Religion:select Blood group:select Mother Tongue Aadhar PAN PWD:select Marital status:select Spouse Name Spouse Employment Details Number of children Qualification / Name of the degree: select Name of the University / Board: select Month of Passing: Year of Passing: Percentage Grade: select Distinctions Sort By select	÷	List of Fields

Report on -Academic /	Industry/ Research Project	s/ Guidance/ patents
Course: select Department: select		Select Field for Reports
Name of the Staff select Organization designation: select designation Affiliating university: select university / board India / Abroad: select Total Duration Total Academic Experience Details of the client Details of the project Total Amount of Project Status of the project: Status Name of the Research Programme: select Research Affiliating University: select Subject of Research Title of the research work: Name of the research scholar: Total Number of Research Project Done Year of registration of Research Year of completion of Research Total Number of Research Guided Status of the research: select Name of the patent Description of the patent Registering Agency of patent Patent ID number Date of registration of Patent Register Date From 8/31/2020 To 9/9/2020 Sort By select	÷	List of Fields
	Generate Report	

Course: select		Select Field for Reports
Department: select		
Name of the Staff select Title of the paper List of authors in Paper Publication Type of Authorship in paper :select Name of the journal	→ ←	List of Fields
Type of journal :select Paper publication Year Paper publication Vol. No. Paper publication Issue No. Paper publication ISSN/ ISBN		
Paper publication Impact Factor: Total Number of paper Published Title of the book List of authors in Book Type of Authorship :select		
Type of book :select Book Publisher details Status of publication Book :select Book Publication Year Book Vol. No		
Book Issue No. Book ISSN / ISBN Total Number of Book written Title of the chapter List of authors in Chapter		
Name of the book Type of book in chapter :select Publisher Details of Chapter Total Number of Chapter in Book		
Published Title of the article List of authors in Article Name of the newspaper / magazine Type of newspaper/magazine:		
select Article Year Article Issue No		
Article pages Number Total Number of Article Published Sort By select Date From 8/31/2020 To 9/9/2020		

Course: select	Select Field for Reports
Department: select	
Title of the lecture/paper presented Type of the event :select Name of the event/conference: Date of Conference Level of the event :select Total Number of Conference Attentended Name of the award / fellowship: Award or fellowship:select Elected/Honorary: select Year of honours awards fellowships: Level honours awards fellowships: select Details of recognition of honours awards fellowships Monetary component of honours awards fellowships Total Number of honours awards fellowships Received Name of the professional body Type of membership:select Level of membership :select	List of Fields
Starting date of membership Ending date of membership Sort By select	
Date From 8/31/2020 To 9/9/2020	

Report on - Training	g programs attended
Course: select Department: select	Select Field for Reports
Name of the Staff select Type of program:select Title of the program Date From 8/31/2020 To 9/9/2020 Conducting Agency: Sponsoring Agency Total number of Training program attended Sort By select	List of Fields
Genera	ite Report

Course: select		Select Field for Reports
Department: select		·
Name of the Stoff color	→	List of Fields
Name of the Staff select Semester: select	-	List of Fields
Subject: select	_	
Academic year select		
Year : select		
Period Number		
Date From 8/31/2020 To 9/9/2020		
Topic		
Concepts covered		
Batch Name		
Sort By select		

Course: select	Salaat Field for Danasta
Department: select	Select Field for Reports
Name of the Staff select Remedial classes Permission number Remedial classes Venue Remedial classes Topic Remedial classes From –To Date Date Remedial classes From –To Date Time Remedial classes Concepts covered	List of Fields
Total Number of students attended the Remedial classes Amount spent on Remedial classes Total Number of Remedial Conducted career counselling Permission number career counselling From –To Date career counselling From –To Date Time career counselling conducting Agency name	
career counselling Venue: career counselling Topic career counselling Concepts Covered Amount spent on career counselling Total Number of students attended	
the career counselling Total Number of career counselling Conducted Team members of career counselling Remarks Brief description of role:	
Sort By select	

Course: select Department: select	Select Field for Reports
Name of the Staff select Approval reference number Study Visit Place of visit Purpose of visit Amount spent on Study Visit if any study visits From -To Date study visits From - To Time Approval reference number Total Number of Study Tour Visited Type of programme : select seminar Conducting Agency seminar Venue: seminar Topic seminar Level : select seminar participants : select seminar participants : select Amount spent on seminar workshop Total Number of Seminar Conducted Remarks Brief description of role : Sort By select Date From 8/31/2020 To 9/9/2020	List of Fields

Course: select Department: select Approval reference number sports games activities Conducting Agency Venue: Event Level: select	Select Field for Reports List of Fields
games activities Conducting Agency Venue:	List of Fields
Sponsoring agency of Sports Events Conducting or Participating: select Individual or team: Team Amount spent on sports games activities	
Total Number of sports games activities Conducted PARTICIPANTS AND PRIZE WINNERS select	
List of participants study visits From –To Date Approval reference number cultural activities	
Sponsoring agency of cultural activities Amount spent on cultural activities Cultural Events From -To Date	
Total Number of cultural activities Conducted Remarks	
Brief description of role : Sort By select Date From 8/31/2020 To 9/9/2020	

Approval reference number NCC NCC Date From 9/10/2020 To 9/10/2020 Time From: Enter starting time Time To: Enter ending time Conducting Agency Name of the Programme/Training: select Brief description of the program Venue: NCC Level: select Sponsoring Agency: select Conducting or Participating: select Individual or team: Team Amount spent on NCC activities List of participants Approval reference number NSS Name of the Programme/Training Nss: select Brief description of the program Nss Level: select Sponsoring Agency: select Conducting or Participating: select Individual or team: Team Amount spent on NSS activities Remark Remark Remarks Remark Remarks Remarks Remarks Remarks	Rep	ort on NCC / NSS activities	
NCC Date From 9/10/2020 To 9/10/2020 Time From: Enter starting time Time To: Enter ending time Conducting Agency Name of the Programme/Training: select Brief description of the program Venue: NCC Level: select Sponsoring Agency: select Conducting or Participating: select Individual or team: Team Amount spent on NCC activities List of participants Approval reference number NSS Name of the Programme/Training Nss: select Brief description of the program Nss Level: select Sponsoring Agency: select Conducting or Participating: select Individual or team: Team Amount spent on NSS activities Remarks		Se	elect Field for Reports
Sort By select Date From 8/31/2020 To 9/9/2020	NCC Date From 9/10/2020 To 9/10/2020 Time From: Enter starting time Time To: Enter ending time Conducting Agency Name of the Programme/Training: select Brief description of the program Venue: NCC Level: select Sponsoring Agency: select Conducting or Participating: select Individual or team: Team Amount spent on NCC activities List of participants Approval reference number NSS Name of the Programme/Training Nss: select Brief description of the program Nss Level: select Sponsoring Agency: select Conducting or Participating: select Individual or team: Team Amount spent on NSS activities Remarks Brief description of role: Sort By select	_	List of Fields

	Report on Assigned tasks	
Course: select Department: select		Select Field for Reports
Description of the task Task assigned by: Date of assignment Last date for completion List of faculty to whom task is assigned Updating remarks Last date for completion Sort By select Date From 8/31/2020 To 9/9/2020	→	List of Fields
	Generate Report	

	Report on - Meetings	
Course: select Department: select		Select Field for Reports
Name of the Staff select Description of the meeting Meeting called by: Date of meeting: Time of meeting Venue: Last date for completion Sort By select Date From 8/31/2020 To 9/9/2020	→ ←	List of Fields
	Generate Report	

Re	port on - Teaching material	
Course: select Department: select		Select Field for Reports
Preparation date: Click here to enter a date. Name of the Staff select Course: select Semester: select Subject: select	→ ←	List of Fields
Topic: Brief description of material / content Type of material: : select Sort By select Date From 8/31/2020 To 9/9/2020		
	Generate Report	

]	Report on - Mentor system	
Course: select Department: select		Select Field for Reports
Nature of the issue : select Name of the Staff select Description of the problem Name of the student Mode of Mentoring : select Enter the Progress Next Review Sort By select Date From 8/31/2020 To 9/9/2020	→ ←	List of Fields
24.0 110H 0/31/2020 10 7/7/2020	Generate Report	

Re	eport on - Leave and joining	
Course: select Department: select		Select Field for Reports
Type of Leave: EL Name of the Staff select Reasons: Leave applied From Leave applied To Cancel From Cancel To Reasons for Cancellation Date of Joining Joining Report Sort By select Date From 8/31/2020 To 9/9/2020	→ ←	List of Fields
	Generate Report	

Report on Result Analysis	
Course: select Semester: All semster Faculty: All Faculty Year: Current Year	
Generate Report	
Instruction Given the Format Below	

College	INDIRA GANDHI POLYTECHNIC COLLEGE, M	1AHE				RESULT	「ANAL	YSIS 2016-:	17
_			No. of	f Students	No	o. of studen	its passe	d	No. of
Semester	Name of the Paper	Teacher Handled	on roll	appeared for Exam	Distinction	I Class	II Class	Others	students failed
	Basics of Electrical & Electronics Engg.								
	Operating Systems								
	C Programming								
III sem	Electrical & Electronics Engineering Practical								
	Linux Practical			<u> </u>					
	C Programming Practical			<u> </u>					
i L	Computer Applications Practical			<u> </u>					
	Computer Architecture								
	Computer Networks & Security	1							
	OOPs with Java								
IV sem	Data Structures using C								
	Java Programming Practical								
	Data Structures using C Practical								
	Life & Employability skill Practical								
	Web Programming								
	Relational Data Base Management Systems								
	. Net Programming			<u> </u>					
V sem	Software Engineering								
	Web Programming Practical	<u> </u>							
	Relational Data Base & Management Systems Practical								
	. Net Programming Practical			<u> </u>					
	Computer Hardware & Servicing			<u> </u>					
	Mobile Computing			<u> </u>					
	Multimedia Systems								
	Computer Servicing & Network Practical								
	System Administration Practical								
	Multimedia Systems								
i		ĺ		1			1		

Project Work

$+home/stakeholders/report/faculty/overall_details$

]	REP	ORT	PA	NEL	(ove	rall_	deta	ils)										
From: C	lick	her	e to	ent	er a	date	e.	To:	Cli	ck ł	nere	to e	ente	r a c	late.					S	Searc	ch P	ane	1	
									or Cu	ırren					_										
				Gender				atus oloyr			Co	mmu	ınity			ecial tegor				Reli	gion				
Category of Staff	Total Number	Ph.D.	Qualifying Exam	Male	Female	Permanent	Contract	Service Placement	Sparing of Service	Deputation	General	SC/ST	OBC	MBC	Visual	Hearing	Orthopaedic	Hindu	Christian	Muslim	Jain	Buddhist	Sikh		
Teaching																									
Professor																									
Associate Professor																									
Asst.Prof.																									
Reader																									
Selection Gr. Lecturer																									
Lecturer																									
Other			·	·	·	·				·	·	·		·	·	·	·	·				·			

^{*}Status of Employment should be added in the Faculty Profile

$+home/stakeholders/report/faculty/department_wise_details$

				ails)											
From: Cli	ck here to en	ter a o	date.	To:	Click l	here to	enter a	a dat	te.				Searcl	h Panel	
		ı	1		1	ı	ı	ı							7
	Department	Faculty			oloyment	ification	kamination – etc	Gender			Community		Special Category	Religion	
	History				Status of Employment	Highest Qualification	Qualifying Examination NET, SLET, etc	M	F	Gen OBC Etc.		Visual Orthopaedi c, Etc.	Hindu, Muslim, Christian, etc.		
	History W														
	History W														
	X														
	Y														
	Z														
	English														
	W														
	X														
	Y														
	Z														

$+home/stakeholders/report/faculty/publications_papers$

				RE	PORT PA	ANEL	(papers)					
From: C	lick here	to enter	r a date.		To: Clicl	k here t	to enter	a date	э.		Searcl	h Pane	el
						nal				Pages			
	of the	ent	the	и́р	the	Jour					Z _S	ctor	
	ne of F	Department	Title of the Paper	Type of Authorship	Name of the Journal	Type of Journal	ı	Vol. No.	Issue No.	El I	ISSN/ ISBN	Impact factor	
	Name Staff	Dep	Title o	TyF	Nar	TyF	Year	Vol	Issu	From	ISSI	lmps	

$+home/stakeholders/report/faculty/publications_books$

					REP	ORT	PANEL ((books)					
From:	Click h	ere to	enter a	a date.	To: Cli	ck hei	re to enter	a date.			Searc	h Pane	1
												1	_
	Name of the Staff	Department	Title of the book	List of Authors	Type of Authorship	Type of Book	Publisher Details	Status of publication	Year of	Vol. No.	Issue No.	ISSN/ ISBN	

$+home/stakeholders/report/faculty/publications/chapters_in_books$

				RE	PORT P	ANEL (chapt	ers_in_	books)					
From:	Click he	ere to	enter a	date.	To: Clic	k here t	o ente	er a date			Sear	ch Pan	el	
	Name of the Staff	Department	Title of the chapter	List of Authors	Type of Authorship	Name of the book	Type of Book	Publisher Details	Status of publication	Year of publication	Vol. No.	Issue No.	ISSN/ ISBN	

$+home/stakeholders/report/faculty/publications_articles$

				REPO:	RT PANEL (a	rticle)					
From:	Click he	ere to ente	er a date.	To: Click	here to enter	a date.			Search	Panel	
	_										
0)							Page N	los.			
of the	Department	the	S	f ship	Name of the newspaper/ magazine	id : tion	Ċ.	o.			
4)	parti	Title of the article	List of Authors	Type of Authorship	Name of th newspaper magazine	Date and Year of publication	l. No.	Issue No.	From	То	
Name Staff	Del	Titlarti	Lis	Tyl	Naj nev ma	Dat Yea Put	Vol.	Issi			

$+home/stakeholders/report/faculty/publications_review$

					REPORT	PANEL (re	eview)					
From: Click here to enter a date.													
Name of the Staff	Department	Title of the paper	List of Authors	Type of Authorship	0 .	Date and Year of publication	A date	Issue No.	ISSN/ ISBN	Page N From		Impact Factor	

$+home/stakeholders/report/faculty/invited_lectures_and_\ papers_presented$

REPORT PANEL (invited_lectures_and_ papers_presented)									
	From: Click	k here to	enter a date.	To: Click here to enter a date.			Search Panel		
	Name of the Staff	Department	Title of the lecture / paper presented	Type of Event	Name of the event / conference	From	oL	Level of the event / conference	

$+home/stakeholders/report/faculty/honours_awards_fellowships$

		REPO	ORT PANEL	(honours_aw	ards_fellowship	s)		
From: Click her	re to enter	a date.	To: Click h	ere to enter a	date.	Sea	rch Panel	
	1				T	I		
Name of the Staff	Department	Name of the award /	fellowship	Award or Fellowship	Year of Award or Fellowship	Level	Details of Recognition	
	e of the	of the rtment	of the ment of the date.	of the ment a date. To: Click h	of the ship or ship of the shi	from: Click here to enter a date. To: Click here to enter a date. To: Click here to enter a date.	of the ment of the ship or ship f	of the land of the

+home/stake holders/report/faculty/memberships

		REPO	ORT PANEL	(member					
From: Click here	to enter	a date.	To: Click h	ere to ent	ter a dat	Search Panel			
F						_	1		
	Name of the Staff	Department	Name of the professional body	Type of Membership	Level	Starting date of membership	Ending date of membership		

$+home/stakeholders/report/faculty/training_programmmes_attended$

		REPO	RT PANEL	(training_j	prograi	mmes_	_attended)			
From: Click here	to enter a	date.	To: Click h	nere to ente	r a dat	e.	Search Panel			
						1				
	the	ınt	ne	ne ne	Date		gu			
	Name of the Staff	Department	Type of Programme	Title of the programme	From	To	Conducting Agency	Sponsoring Agency		

$+home/stakeholders/report/faculty/research_projects$

			RE	PORT I	PANEL (1	research_p	rojects)					
From:	Click her	re to e	nter a date	To:	Click her	e to enter a	a date.			Search	Panel	
	г	1	T					T			T	1
	Name of the Staff	Department	Details of the client	Details of Project	Nature of the Project	Type of the outcome of the project	Amount	India / Abroad	Dura Dura	oL oL	Status of the project	
												-
												-

$+home/stakeholders/report/faculty/research_guidance$

			RE	PORT PA	ANEL	(researc	h_guidanc	e)						
From	From: Click here to enter a date.													
	Name of the Staff	Department	Name of the research programme	Name of the University	Subject	Title of the research work	Name of the research scholar	Year of	Year of completion	Status of the research				

$+home/stakeholders/report/research_patents$

		REPC	RT PANEL	(research_p	oatents)				
From: Click he	ere to enter a	a date.	To: Click h	nere to enter	a date.		Sear	ch Panel	
				_					
	Name of the Staff	Department	Name of the patent	Description of the patent	Registering Agency	ID Number	Date of Registration		

 $+home/stakeholders/report/faculty/seminars_workshops_conferences_webinars_conducted$

Search Panel
Date
То

 $+home/stakeholders/principal/report/faculty/seminars_workshops_conferences_webinars_attende\ d$

	REI	PORT P.	ANEL (sem	ninars_wo	orkshops_	conference	es_webina	rs_attende	d)	
Fı	rom: Click h	ere to en	nter a date.	To: Cli	ck here to	enter a da	ite.	, k	Search Par	nel
	Name of the Staff	Department	Type of Programme	Topic of the Event	Conducting Agency	Sponsoring Agency	revel	Date of the Programme From	ne	

+home/stakeholders/report/faculty/leave_management/apply_or_cancel_leave_and_ joining_report

REPORT PANEL (faculty_leave_management/apply_or_cancel_leave_and_ joining_report) From: Click here to enter a date. To: Click here to enter a date. Search Panel **Duration of Status of Has Joining** Type of Leave leave **Report Been** Leave Name of the Faculty Name of the Department Submitted Reason for Leave Cancelled Availed **From** To Yes ^oN

$+home/stakeholders/report/faculty/permission_to_leave_campus$

			EPORT PANEL on_to_leave_car				
From: (Click here to enter	a date. To: C	lick here to ente	r a date.		Search Panel	
	Name of the Faculty	Name of the Department		Date		tion of nission	
					From	То	

$+home/stakeholders/report/faculty_timetable$

			DISPL	AY PANEL (1	aculty tim	e table)								
Academ	ademic year: select Semester: select													
Departn	nent: s	elect	select											
From	From: Click here to enter a date. To: Click here to enter a date. Search Pa													
	S.	Day	Period	Tin	ne	Subject	Subject	Batch						
	No.		number	From	То	code	name	Code						

			DISPL	AY PANEL (s	tudent tir	netable)							
Acaden	nic yea	r: select			Semest	ter: select							
Course:	select				Batch:	select							
From	From: Click here to enter a date.												
	From: Chek here to enter a date. 10: Chek here to enter a date. Search Pane												
	S.	Day	Period	Tim	ne	Subject	Subje	ct	Name of				
	No.		number	From	То	code	name		the				
									faculty				
		•	•			•							

$+home/stakeholders/report/student/overall_enrolment_details$

	REPORT PANEL (overall_enrolment_details)																	
	Τ																	
			()		on		ion			nitted	Gender		Community		Special Category	Religion	Residential Status	
Programme Level	Name of the Course	Course Code	Academic Year (Last 5 years Report)	Status of Affiliation	Duration of Affiliation (From-To)	Entry Qualification	Medium of Instruction	Course Duration	Sanctioned Strength	No. of Students Admitted	M	F	Gen OBC	Etc.	Visual Orthopaedic, Etc.	Hindu, Muslim, Christian, etc.	Resident, Non,- Resident, etc.	
UG	History		2016 - 2017															
			2017 - 2018															
			2018 - 2019															
			2019 2019 - 2020															
			2020 - 2021															
PG																		
Integrated Course																		

$+home/stakeholders/report/student/department-wise_results$

REPORT PANEL (department-wise_results) (Last Five Years Reports to Be Displayed)											
Department	2016-	•		2017-2018		2018-2019		2020	2020-2021		
	No. of Students Appeared	No. of Students Passed	No. of Students Appeared	No. of Students Passed							
History			7		7				7		
1st Year											
2 nd Year											
3 rd Year											
English											
1st Year											
2 nd Year											
3 rd Year											
Etc.											

$+home/stakeholders/principal/report/student/scholarship_details$

REPORT PANEL (scholarship_setails)										
Academic Year	Name of the Scheme	Amount per head	No. of Beneficiaries							
2016-2017										
2017-2018										
2018-2019										
2019-2020										
2020-2021										

+home/stakeholders//report/student/career_ counseling

	REPORT PANEL (career_counseling)											
From: Cli	From: Click here to enter a date. To: Click here to enter a date. Search Panel											
	t /			or or	or		Da	ite				
	Conducting Agency /Department Faculty	Venue	Topic	Conducting or Participating	Individual or Team	No. of Participants	From	То				

$+home/stakeholders/report/student/study_visits$

REPORT PANEL (study_visits)												
From: Click he	From: Click here to enter a date.											
	e '.	sit	g	or			Da	te				
	Name of the Department , Faculty	Place of Visit	Conducting or Participating	Individual or Team	No. of Participants	From		То				

$+home/stakeholders/report/student/extra-curricular_sports_activities$

	REPORT PANEL (extra-curricular_sports_activities)											
From: Click here to enter a date. To: Click here to enter a date. Search Panel												
tring or ling												
	Name of the Event	Event Level	Conducting Agency	Sponsoring Agency	Venue	Conducting or Participating	Individual Team	Fro	m	То		

$+home/stakeholders/report/student/extra-curricular_sports_participation/awards/medals$

Academic Year	Participation / Prize Winner	Position	Name of the Award / Medal	Level	Individual / Group
2016-2017					
2017-2018					
2018-2019					
2019-2020					
2020-2021					

$+home/stakeholders/report\ / extra-curricular_cultural_activities$

	REPORT PANEL (extra-curricular_cultural_activities)												
From: Click he	From: Click here to enter a date.												
	of the cting or pating dual or												
	Name of Event	Event Level	Conducting Agency	Sponsoring Agency	Venue	Conducting of Participating	Individual Team	Fron	n	То			

$+home/stakeholders/report/student/extra-curricular_culturals_awards/medals$

Academic Year	Participation / Prize Winner	Position	Name of the Award / Medal	Level	Individual / Group
2016-2017					
2017-2018					
2018-2019					
2019-2020					
2020-2021					

$+home/stakeholders/report/student/qualifying_in_State_National_International\ Level$ Examinations

REPORT PANEL (qualifying_in_State_National_International Level							
Examinations)							
From: Click here to enter a date. To: Click here to enter a date.	Search Panel						

Academic Year	Name of the Qualifying Examination	Level	Number of Students
2016-2017			
2017-2018			
2018-2019			
2019-2020			
2020-2021			

$+home/stakeholders/report/student/placement_details$

REPORT PANEL (placement_details) From: Click here to enter a date. To: Click here to enter a date. Search Panel Academic Year Name of the Institution/Company Placed 2016-2017 2017-2018 2018-2019 2019-2020 2020-2021

$+home/stakeholders/report/student/progression_to_higher_studies$

REPORT PANEL (progression_to_higher_studies)											
From: Click here to enter a date.											
Academic Year	UG Diplomas to UG Degrees	U.G. to P.G.	P.G. to Ph.D.	Ph.D. to Post Doctoral							
2016-2017	Ç										
2017-2018 2018-2019											
2019-2020											
2020-2021											

$+home/stakeholders/report\ / student/NCC_activities$

REPORT PANEL (NCC_activities)												
From: Click here to enter a date.												
of the Level Cting or pating or dual												
	Name of Event	Event Level	Conducting Agency	Sponsoring Agency	Venue	Conducting of Participating	Individual or Team	From	То			

$+home/stakeholders/report/student/NSS_activities$

	REPORT PANEL (NSS_activities)											
From: Click here to enter a date. To: Click here to enter a date. Search Panel												
	the me	evel	ing	ing		ing or ating	al or]	Date		
	Name of the Programme	Event Level	Conducting Agency	Sponsoring Agency	Venue	Conducting or Participating	Individual Team	Fro	om	То		

$+home/stakeholders/report/Diploma/Subject_Log$

DISPLAY PANEL (Subject LOG)								
Academic year: select Semester: select								
Subject : select								
From: Click here to enter a date.	From: Click here to enter a date. To: Click here to enter a date. Search							

SUBJECT LOG

Branch: Subject: .			Semester/ Section: Academic Year:	
Date	Period	Particulars of portions covered	Initial	Remarks

+home/stakeholders/report/Diploma/Attendance

AY PAN	IEL (Subject LOG)						
Academic year: select Semester: select							
Subject : select							
From: Click here to enter a date. To: Click here to enter a date. Search							
	ı	Subject : select	Semester: select Subject: select				

ATTENDANCE

Month and Year:

Register No.	Name	Da	ite	1	2	3	4	5	6	7	8	9	10
	Name	Period											

PARTICULARS

Total Working Hours (TWH):

Cumulative	Working Hours	(CWH):

11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	/H nded	/H ided	۸. %
																					TWH attended	TWH attended	% 'wnɔ

+

home/stakeholders/report/Diploma/CIA

DISPLAY F	'ΑΝ	EL (Subject LOG)		
Academic year: select		Semester: select		
		Subject : select		
From: Click here to enter a date. To	: C	lick here to enter a date.	Search	Panel

BRANCH:	
----------------	--

CONTINUOUS INTERNAL

SUBJECT:

		Test-I	Test-I	Model Exam	Assignment - I	Assignment - II	Assignment - III
Register No.	Name of the student	50 marks	50 marks	75 marks			

ASSESSMENTS Semester/ Section:

Academic year:

Seminar- I	Seminar - II	Cumulative Attendance	Attendance marks	Ave of Test-I and Test-II	Model Exam	Assignment	Seminar	Total	· Signature of Student
5 Marks	5 Marks	%	5 Marks	5 Marks	5 Marks	5 Marks	5 Marks	25 marks	

$+home/stakeholders/report/Diploma/CIA \ -Format-2$

DISPL	AY PAN	EL (Subject LOG)		
Academic year: select		Semester: select		
		Subject : select		
From: Click here to enter a date.	To: C	lick here to enter a date.	Search	Panel

BRANCH:	CONTINUOUS INTERNAL
SUBJECT:	

Register No.	Name of the student	Test-I Test-I		Model Exam	Assignment Assignment Assign		Assignment - III
		50 marks	50 marks	75 marks	20 marks	20 marks	20 marks

ASSESSMENTS

Semester,	Section:	
-----------	----------	--

Academic vear	

Seminar- I	Seminar - II	Cumulative Attendance	Attendance marks	Best of Test-I and Test-II	Model Exam	Assignment	Seminar	Total	· Signature of Student
5 Marks	5 Marks	%	5 Marks	5 Marks	5 Marks	5 Marks	5 Marks	25 marks	Signature of Student

Principal Report Module

REPORTS FOR PRINCIPAL

1. Institutional Recognitions 2. Institutional Reports 3. Institutional Extension Activities 4. Institutional MOUs 5. Institutional Collaborative Activities 6. Institutional Library Facilities 7. Institutional Infrastructure Facilities 8. Institutional Cells and Nodal Officers Incharge 9. Institutional Committees	 2. Faculty Details 1. Overall Faculty Details 2. Department-wise Faculty Details 3. Papers Published 4. Books Published 5. Chapters in Books Published 6. Articles Published 7. Reviews Published 8. Invited Lectures and Papers Published 9. Honours, Awards, Fellowships 10. Memberships 11. Training Programmes Attended 12. Research Projects 13. Research Guidance 14. Research Patents 15. Seminars, Workshops, Conferences, Webinars Conducted 16. Seminars, Workshops, Conferences, Webinars Attended 17. Faculty Leave Management 18. Faculty Permission to Leave Campus
 Student Details Overall Enrolment Details Department-wise Results Scholarships Career Counselling Study Visits Sports Activities Sports Awards/Medals Cultural Activities Cultural Awards/Medals Qualifying Examination Details Placement Progression to Higher Education NCC Activities NSS Activities Non-Teaching Faculty Details Overall Non-teaching Faculty Details Training Programmes 	4. Alumni

1. Basic Institutional Details 2. Faculty Details 1. Institutional Recognitions 1. Overall Faculty Details (By Academic Year) (By Academic Year) 2. Institutional Reports 2. Department-wise Faculty Details (By Academic Year) (By Semester) 3. Institutional Extension Activities 3. Papers Published (By Semester) (By Semester) 4. Institutional MOUs 4. Books Published (By Semester) (By Semester) 5. Institutional Collaborative Activities 5. Chapters in Books Published (By Semester) (By Semester) 6. Institutional Library Facilities 6. Articles Published (By Academic Year) (By Semester) 7.Institutional Infrastructure Facilities 7. Reviews Published (By Academic Year) (By Semester) 8. Institutional Cells and Nodal Officers In-8. Invited Lectures and Papers Published Charge (By Semester) 9. Honours, Awards, Fellowships (By Semester) 9. Institutional Committees (By Semester) 10. Memberships (By Semester) (By Semester) 11. Training Programmes Attended (By Semester) 12. Research Projects (By Semester) 13. Research Guidance (By Semester) 14. Research Patents (By Semester) 15. Seminars, Workshops, Conferences, Webinars Conducted (By Semester) 16. Seminars, Workshops, Conferences, Webinars Attended (By Semester) 17. Faculty Leave Management (By Year / Semester / Month / Day) 18. Faculty Permission to Leave Campus (By Month / Day)

3. Student Details	4. Alumni
1. Overall Enrolment Details	(By Academic Year)
(By Academic Year)	
2. Department-wise Results	
(By Academic Year)	

3. Scholarships	
(By Academic Year)	
4. Career Counselling	
(By Semester)	
5. Study Visits	
(By Semester)	
6. Sports Activities	
(By Semester)	
7. Sports Awards/Medals	
(By Semester)	
8. Cultural Activities	
(By Semester)	
9. Cultural Awards/Medals	
(By Semester)	
10. Qualifying Examination Details	
(By Academic Year)	
11. Placement	
(By Academic Year)	
12. Progression to Higher Education	
(By Academic Year)	
13.NCC Activities	
(By Semester)	
14. NSS Activities	
(By Semester)	
15. Leave Management (Mr. Saravanan has	
prepared)	
> (By Year / Semester / Month / Day)	
> (Individual / Department-wise)	
5. Non-Teaching Faculty Details	
1. Overall Non-teaching Faculty Details	
(By Academic Year)	
2. Training Programmes	
(By Academic Year)	

+home/stake holders/principal/report/institution/recognitions

REPORT PANEL (recognitions)												
(last five years)												
Name of Approval the Section Approval Authority Authority Approval Month / Year Grade Grade Grade Grade Grade Grade Grade Grade												
	Month	Year	From	То	Tomt							
	Section	f Approval Section Appro	f Approval Section Approval Month / Year	f Approval Section Approval Month / Year Valid	(last five years) f Approval Section Approval Month / Year Validity	(last five years) f Approval Section Approval Wonth / Year Grade Point	(last five years) f Approval Section Approval Month / Year Grade Point	(last five years) f Approval Section Approval Month / Year				

+home/stake holders/principal/report/institution/reports

RI	EPORT P	ANE	L (rep	orts)		
Name of the Accreditation Body	Name of the Report	Γ	missic Oate mm /		Approval Year	
		Day	Month	Year		

 $+home/stakeholders/principal/report/institution/extension_activities$

	REPO	ORT 1	PANEL (exte	nsion_activitie	es)	
Name of the Activity	Prom From	То	Organising Body	No. of Students who participated	Awards of Recognition	

+home/stakeholders/principal/report/institution/MOUs

	REPORT	PANEL	(MOUs)		
Name of the Organisation	Agreement Date From	То	Level	Name of the Department	

$+home/stakeholders/principal/report/institution/library_facilities$

REPORT PANEL (library_facilities)											
Items	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021						
Library	Yes / No										
Automation											
e-resources	Yes / No										
Wi-fi bandwidth											
Reading Room	Yes / No										
Book Bank	Yes / No										
Reprography	Yes / No										
Facilities											
Total No. of											
Books											
Total No. of											
Journals											
(National)											
Total No. of											
Journals											
(International)											
Total No. of											
Periodicals											
Total No. of											
Magazines											
Others											
Annual											
Expenditure on											
Library											

+home/stakeholders/principal/report/institution/infrastructure_facilities

REPORT PANEL (infrastructure_facilities) **Items Numbers Water Conservation Facilities** Rain Water Harvesting Borewell Open well Recharge Tanks and Bunds Waste Water Recycling Maintenance of Water Bodies Others **Infrastructure Facilities** Classrooms Reading Rooms **Common Rooms** Ladies Retiring Rooms **Counselling Rooms** Waiting Rooms Day Care Centre Toilets **RO Water System** Sanitary Dispensing Machine Incinerator Gymnasium Indoor Stadium Sports Ground Ramps Lifts Others

 $+home/stakeholders/principal/report/institution/cells_and_nodal_officers_incharge$

REPORT PANEL (co	ells_and_nodal_officers_in-charge)	
Name of the Cell	Name of the Faculty-in-Charge	
Green Club		
Swaach Bharath		
NCC		
NSS		
RRC		
YRC		
PTA		
Alumni		
Rotract		
Culturals		
Book Club		
Movie Club		
NIRF		
IQAC		
AISHE		
Others		

+home/stakeholders/principal/institution/committees

Name of the Committee	Names of the Faculty to whom the task is allotted
Admission Committee	
Examination Committee	
Library Purchase Committee	
Grievance Committee	
Sexual Harassment Committee	
CENTAC	
Others	

+home/stakeholders/principal/report/institution/collaborative_activities_details

REPORT PANEL (collaborative_activities_details) **Academic Year** Name of the Collaborating **Receiving or** No. of Beneficiaries Programme Agencies Sending (Faculty exchange / Student Exchange / **Internship**) 2016-2017 2017-2018 2018-2019 2019-2020 2020-2021

Check if these details are included under faculty and student stakeholder details

$+home/stakeholders/principal/report/faculty/overall_details$

	REPORT PANEL (overall_details) Data for Current Academic Year Only																							
							Da	ata fo	or Cu	ırren	t Ac	aden	nic Y	ear (Only									
				Gender				atus oloyn	of nent		Cor	mmu	nity			ecial egor	У			Reli	gion			
Category of Staff	Total Number	Ph.D.	Qualifying Exam	Male	Female	Permanent	Contract	Service Placement	Sparing of Service	Deputation	General	SC/ST	OBC	MBC	Visual	Hearing	Orthopaedic	Hindu	Christian	Muslim	Jain	Buddhist	Sikh	
Teaching							Ū			,														
Professor																								
Associate Professor																								
Asst.Prof.																								
Reader																								
Selection Gr. Lecturer																								
Lecturer																								
Other																								

^{*}Status of Employment should be added in the Faculty Profile

$+home/stakeholders/principal/report/faculty/department-wise_details$

			REPOR	T PAN	EL (dep	artmen-	wise_	_deta	ails)				
	1	ı	I	ı	1	1							1
Department	Faculty			oloyment	ification	Examination –	Gender			Community		Special Category	Religion
Name of the Department	Name of the Faculty	Faculty Code	Designation	Status of Employment	Highest Qualification	Qualifying Examination NET, SLET, etc	M	F	Gen	OBC	Etc.	Visual Orthopaedi c, Etc.	Hindu, Muslim, Christian, etc.
History													
W													
X													
Y													
Z													
English													
W													
X													
Y													
Z													

+home/stake holders/principal/report/faculty/publications/papers

			RE	PORT PA	ANEL	(papers)					
	(1	ast three a	academic	c years 20	018-201	19_2019	9-202	0_202	20-2021)			
					rnal				Pages			
Name of the Staff	Department	Title of the Paper	Type of Authorship	Name of the Journal	Type of Journal	Year	Vol. No.	Issue No.	From	ISSN/ ISBN	Impact factor	

+home/stakeholders/principal/report/faculty/publications/books

				REP	ORT	PANEL (books)					
		(last	three ac	ademic y	years 2	2018-2019	9_2019-2	020_20)20-202	21)		
Name of the Staff	Department	Title of the book	List of Authors	Type of Authorship	Type of Book	Publisher Details	Status of publication	Year of publication	Vol. No.	Issue No.	ISSN/ ISBN	

 $+home/stakeholders/principal/report/faculty/publications/chapters_in_books$

			RE	PORT P	ANEL (chapt	ers_in_	books)					
		(last tl	hree aca	demic ye	ears 201	8-201	19_2019	9-2020_2	2020-202	21)			
Name of the Staff	Department	Title of the chapter	List of Authors	Type of Authorship	Name of the book	Type of Book	Publisher Details	Status of publication	Year of publication	Vol. No.	Issue No.	ISSN/ ISBN	

+home/stakeholders/principal/report/faculty/publications/articles

				REPO	RT PANEL (a	rticle)					
		(la	st three ac	cademic ye	ars 2018-2019	_2019-202	20_20	20-202	21)		
of the	nent	of the e	S	f ship	of the iper/ ne	nd ? tion	Э.	.00	Page N	os.	
Name o	Department	Title of article	List of Authors	Type of Authorship	Name of the newspaper/ magazine	Date and Year of publication	Vol. No.	Issue No.	From	То	

+home/stakeholders/principal/report/faculty/publications/review

					REPORT	PANEL (re	eview)					
			(last thr	ee acad	emic years	2018-2019	_2019	9-2020	_2020	-2021)			
					•					Page N	os.		
Name of the Staff	Department	Title of the paper	List of Authors	Type of Authorship	Name of the newspaper/ journal	Date and Year of publication	Vol. No.	Issue No.	ISSN/ ISBN	From	То	Impact Factor	

+home/stakeholders/principal/report/faculty/invited_lectures_and_ papers_presented

		REPORT PAN	IEL (in	vited_lectures_an	id_ pape	rs_preser	nted)					
(last three academic years 2018-2019_2019-2020_2020-2021)												
of lff	nent	the /	J	of ent / ence	Da	ate	of the / ence					
Name of the Staff	Department	Title of the lecture / paper presented	Type of Event		From	To	Level of the event /					

 $+home/stakeholders/principal/report/faculty/honours_awards_fellowships$

		REPORT PANEL	(honours_awa	ards_fellowship	s)		
	(last	three academic years	s 2018-2019_2	2019-2020_2020	0-2021)		
Name of the Staff	Department	Name of the award / fellowship	Award or Fellowship	Year of Award or Fellowship	Level	Details of Recognition	

+home/stake holders/principal/report/faculty/memberships

	REP	ORT PANEL	(membe	rships)			
(la	st three a	cademic year	s 2018-20	019_201	19-2020_2	2020-2021)	
Name of the Staff	Department	Name of the professional body	Type of Membership	Level	Starting date of membership	Ending date of membership	

 $+home/stakeholders/principal/report/faculty/training_programmmes_attended$

	REPOI	RT PANEL	(training_	prograi	mmes_	_attended)		
(last three aca	ademic year	s 2018-201	19_201	9-202	0_2020-20	21)	
the	ent	me	he ne	Date		gu	gu	
Name of the	Staft Department	Type of Programme	Title of the programme	From	То	Conducting Agency	Sponsoring Agency	

 $+home/stakeholders/principal/report/faculty/research_projects$

 $+home/stakeholders/principal/report/faculty/research_guidance$

		RE	PORT PA	NEL	(researc	h_guidanc	e)			
		(last three	academic	year	s 2018-2	019_2019	-2020_20	020-2021)		
Name of the Staff	Department	Name of the research programme	Name of the University	Subject	Title of the research work	Name of the research scholar	Year of registration	Year of completion	Status of the research	

 $+home/stakeholders/principal/report/research_patents$

	REPO	RT PANEL	(research_p	atents)			
(last	three aca	demic year	s 2018-2019	_2019-2	020_202	20-2021)	
Name of the Staff	Department	Name of the patent	Description of the patent	Registering Agency	ID Number	Date of Registration	

 $+home/stakeholders/principal/report/faculty/seminars_workshops_conferences_webinars_conducte\ d$

REPORT PANEL (seminars_workshops_conferences_webinars_conducted)												
Date or o												
Type of Programme	Conducting Agency / Department Individual	Sponsoring Agency	Level	Venue	Topic	Individual Team	No. of Participants	From	То			
										- - -		
]		

 $+home/stakeholders/principal/report/faculty/seminars_workshops_conferences_webinars_attende\ d$

REI	PORT P.	ANEL (sen	ninars_wo	orkshops_	conference	es_webina	rs_attende	d)	
	(last three a	cademic y	years 201	8-2019_20	19-2020_2	2020-2021)	_
4)							Date of the	he	
the	ent	me	of the	ng	gu		Programi	ne	
of	ĮĮĮ.	Jc ami	Jo	ıcti	ori 3y		From	То	
me ff	par	gra	pic ent	ndr	ponsor	/el			
Name of the Staff	Department	Type of Programme	Topic Event	Conducting Agency	Sponsoring Agency	Level			
, , -2	, ,		. , ,	,	,	, ,			

 $+home/stakeholders/principal/report/faculty/leave_management/apply_or_cancel_leave_and_ioining_report$

		(facult	y_leave_ı	REP manageme		_or_car	1				
	the	the	Leave	0 r	Durati Leave	on of	Statu leave	s of		oining rt Been iitted	
	Name of the Faculty	Name of the Department	Type of Leave	Reason for Leave	From	То	Availed	Cancelled	Yes	No	

 $+home/stakeholders/principal/report/faculty/permission_to_leave_campus$

	(per	REPORT PA mission_to_leav				
Name of the Faculty	Name of the Department		Date	Durati Permi		
				From	То	

$+home/stakeholders/principal/report/student/overall_enrolment_details$

				REF	PORT P	ANE	EL (o	vera	ll_er	roln	nent_	_deta	ils)					
					no		on			nitted	Gender		Community		Special Category	Religion	Residential Status	
Programme Level	Name of the Course	Course Code	Academic Year	Status of Affiliation	Duration of Affiliation (From-To)	Entry Qualification	Medium of Instruction	Course Duration	Sanctioned Strength	No. of Students Admitted	M	F	Gen	OBC Etc.	Visual Orthopaedic, Etc.	Hindu, Muslim, Christian, etc.	Resident, Non,- Resident, etc.	
UG	History		2016															
P.C.			2017 2018 2018 - 2019 2019 - 2020 - 2020 - 2021															
PG																		
Integrated Course																		

 $+home/stakeholders/principal/report/student/department-wise_results$

Department	2016-	2017	2017-20	018	2018-2	019	2019-2	2020	2020-	2021
	No. of Students Appeared	No. of Students Passed	No. of Students Appeared	No. of Students Passed						
History					7				7	
1st Year										
2 nd Year										
3 rd Year										
English										
1st Year										
2 nd Year										
3 rd Year										
Etc.										

 $+home/stakeholders/principal/report/student/scholarship_details$

	REPORT PAI	NEL (scholarship_seta	ils)	
Academic Year	Name of the Scheme	Amount per head	No. of Beneficiaries	
2016-2017				
2017-2018				
2018-2019				
2019-2020				
2020-2021				

+home/stakeholders/principal/report/student/career_ counseling

				ORT PAN r_counsel				
nt /			g or	or	S	Da	te	
Conducting Agency /Department / Faculty	Venue	Topic	Conducting of Participating	Individual Team	No. of Participants	From	То	

 $+home/stakeholders/principal/report/student/study_visits$

				T PANELvisits)			
ie it /	isit	g or 1g	or	S	Da	te	
Name of the Department / Faculty	Place of Visit	Conducting or Participating	Individual or Team	No. of Participants	From	То	

 $+home/stakeholders/principal/report/student/extra-curricular_sports_activities$

		(6			ORT PA ar_sport	NEL s_activit	ies)		
of the	evel	ing	ing		ing or iting	al or	Г	D ate	
Name of Event	Event Level	Conducting Agency	Sponsoring Agency	Venue	Conducting or Participating	Individual or Team	From	То	

 $+home/stakeholders/principal/report/student/extra-curricular_sports_participation/awards/medals$

Academic Year	Participation / Prize Winner	Position	Name of the Award / Medal	Level	Individual / Group
2016-2017					
2017-2018					
2018-2019					
2019-2020					
2020-2021					

 $+home/stakeholders/principal/report/extra-curricular_cultural_activities$

		(e	xtra-cui		ORT PA ar_cultur	NEL al_activi	ities)		
of the	evel	ing	ing		ing or ating	al or	Д	D ate	
Name of Event	Event Level	Conducting Agency	Sponsoring Agency	Venue	Conducting or Participating	Individual or Team	From	То	

 $+home/stakeholders/principal/report/student/extra-curricular_culturals_awards/medals$

Academic Year	Participation / Prize Winner	Position	Name of the Award / Medal	Level	Individual / Group
2016-2017					
2017-2018					
2018-2019					
2019-2020					
2020-2021					

 $+home/stakeholders/principal/report/student/qualifying_in_State_National_International$

Level

Examinations

REPORT PANEL	(qualifying_in_	_State_Nati	ional_	_International	Level
					Examinations)

Academic Year	Name of the Qualifying Examination	Level	Number of Students
2016-2017			
2017-2018			
2018-2019			
2019-2020			
2020-2021			

+home/stakeholders/principal/report/student/placement_details

cademic Year	Name of the	No. of Students	Salary Package
	Institution/Company	Placed	
6-2017			
17-2018			
18-2019			
19-2020			
20-2021			

 $+home/stakeholders/principal/report/student/progression_to_higher_studies$

Academic Year UG Diplomas to UG Degrees U.G. to P.G. P.G. to Ph.D. Ph.D. to Post Doctoral 2016-2017 2017-2018 2018-2019 2019-2020 2020-2021	REPORT PANEL (progression_to_higher_studies)							
2016-2017 2017-2018 2018-2019 2019-2020	Academic	UG Diplomas to	U.G. to P.G.	P.G. to Ph.D.	Ph.D. to Post			
2017-2018 2018-2019 2019-2020	Year	UG Degrees			Doctoral			
2018-2019 2019-2020	2016-2017							
2019-2020	2017-2018							
	2018-2019							
2020-2021	2019-2020							
	2020-2021							

 $+home/stakeholders/principal/report/student/NCC_activities$

					T PANI ctivities				
of the	evel	ing	ing		ing or ating	ıal or		Date	
Name of Event	Event Level	Conducting Agency	Sponsoring Agency	Venue	Conducting of Participating	Individual or Team	From	То	

$+home/stakeholders/principal/report/student/NSS_activities$

REPORT PANEL (NSS_activities)										
	the	vel	gu	gu		ing or ting	al or]	Date	
	Name of the Programme	Event Level	Conducting Agency	Sponsoring Agency	Venue	Conducting of Participating	Individual or Team	From	То	

$+home/stakeholders/principal/report/alumni_details$

REPORT PANEL (alumni_details)

Academic Year	No. of Alumni Registered	Alumni Monetary Contributions	Other Contributions
2016-2017			
2017-2018			
2018-2019			
2019-2020			
2020-2021			

$+home/stakeholders/principal/report/non-teaching_faculty/overall_details$

							F	REPO	ORT	PAN	NEL	(ove	rall	deta	ils)									
Data for Current Academic Year Only																								
				Gender				atus	of			mmu			Spe	ecial tegor	У	Religion						
Category of Staff	Total Number	Ph.D.	Qualifying Exam	Male	Female	Permanent	Contract	Service Placement	Sparing of Service	Deputation	General	SC/ST	OBC	MBC	Visual	Hearing	Orthopaedic	Hindu	Christian	Muslim	Jain	Buddhist	Sikh	
Non- teaching																								
PED																								
Librarian																								
Asst. Librarian																								
JAO																								
Office Supt.																								
Assistant																								
UDC																								
LDC																								
MTS Sanitary Asst.																								
Security																								
Technica l																								
Lab. Assistant																								
Lab. Attender																								
Other																								

$+home/stakeholders/principal/report/non-teaching_faculty_training_programmes_details$

REPORT PANEL (non-teaching_faculty_training_programmes_details)

Academic Year	Name of the Programme	Organising Agency	No. of Teachers Attended
2016-2017			
2017-2018			
2018-2019			
2019-2020			
2020-2021			

Students Report

Student	s Reports
1 Student Information Report 1 a. Students Profile 1 b. Educational_ details	2a. Student Attendance Report -Subject wise 2b. Student Attendance Report -Period wise and Day wise 2c. Student Attendance Report - Consolidated Attendance 2d. Student Attendance Report -Filter by Attendance percentage
3. Continuous Internal Assignment 3a Continuous Internal Assignment (Test) 3B Continuous Internal Assignment (Assignment) 3c. Continuous Internal Assignment (Attendance Mark) 3d Continuous Internal Assignment (Practical Mark)	4. Exam Result 4a Exam Result -consolidated 4b Exam Result -Pass/Fail Filter 4c Exam Result -Custom Input filter
5. Dynamic Report -Students Profile & Academic7. Dynamic Report on - Continuous Internal	6 Dynamic Report on - Semester Exam Result 8. Dynamic Report on - Attendance
Assignment CIA Exam	

1 Student Information Report

1 a .Students Profile

Select Criteria By

Course |Batch| Gender||Community| Religion| Blood Group| PWD | Admission By| General Search

List the Students Profile Field

1 b Educational details

Select Criteria By

Course Batch Qualification Month Year Grade General Search

List the Students Education Details Field

2 Student Attendance Report

2a. Student Attendance Report -Subject wise

Select Criteria By

Academic Year | Course | Batch | Semester | From -To(Date Picker) | Attendance Type -> Present , Absent, Permission | Subject-> All Subject, List All the Subject | General Search

List the Students Attendance, Percentage.

2b. Student Attendance Report -Period wise and Day wise

Select Criteria By

Academic Year| Course| Batch| Semester| From -To(Date Picker) | Attendance Type -> Present , Absent, Permission| General Search

List the Students Attendance, percentage

2c. Student Attendance Report - Consolidated Attendance

Select Criteria By

Academic Year| Course| Batch| Semester | From -To(Date Picker) | Attendance Type -> Present , Absent, Permission| General Search

List the Students Attendance, percentage

2d. Student Attendance Report -Filter by Attendance percentage

Academic Year| Course| Batch| Semester| From -To(Date Picker) | Attendance Type -> Present , Absent, Permission| Filter by Custom input Box-> Greater Than, Lesser Than , Greater Than equal, Lesser Than equal to

3. Continuous Internal Assignment

3a Continuous Internal Assignment (Test)

Select Criteria by

Academic Year |Course |Batch| Semester| Subject->All Subject, List All the Subject| Internal Assessments (Test) Marks| Option field to Filter by Test marks by Custom input Box-> Greater Than, Lesser Than, Greater Than equal, Lesser Than equal to

List the Students Name and CIA fiels

3b Continuous Internal Assignment (Assignment)

Select Criteria by

Academic Year| Course| Batch| Semester| Subject->All Subject, List All the Subject| Internal Assessments (Assignments) Marks| {Option field to Filter Marks by Custom input Box-> Greater Than, Lesser Than ,Greater Than equal, Lesser Than equal to

List the Students Name and CIA fields

3c Continuous Internal Assignment (Attendance Mark)

Select Criteria by

Academic Year |Course |Batch| Semester| Subject->All Subject, List All the Subject| Attendance Percentage |Marks { Option field to Filter Marks ,Attendance Percentage by Custom input Box-> Greater Than, Lesser Than ,Greater Than equal, Lesser Than equal to

List the Students Name and CIA fields

3d Continuous Internal Assignment (Practical Mark)

Select Criteria by

Academic Year |Course |Batch| Semester| Subject->All Practical Subject, List All the Practical Subject| Attendance Percentage | Experiment Number | Experiment Marks { Option

field to Filter Experiment Marks by Custom input Box-> Greater Than, Lesser Than ,Greater Than equal, Lesser Than equal to
List the Students Name and CIA fields
4. Exam Result
4a Exam Result -consolidated
Select Criteria by
Academic Year Course Batch Semester Subject->All Subject, List All the Subject General Search
List the Students Name and Exam Result Fields
4b Exam Result -Pass/Fail Filter

Select Criteria by

Academic Year |Course |Batch| Semester| Subject->All Subject, List All the Subject| Result -> pass, Fail | General Search

List the Students Name and Exam Result Fields

4c Exam Result -Custom Input filter

Select Criteria by

Academic Year |Course |Batch| Semester| Subject->All Subject, List All the Subject| Result |{ Option field Filter by Marks Custom input Box-> Greater Than, Lesser Than ,Greater Than equal, Lesser Than equal to

List the Students Name and Exam Result Fields

Course: select	Select Field for Reports
Batch: select	
202	,
DOB:	→
Gender :select	←
Mobile No:	
Phone No:	
email:	
Present Address:	
Permanent Address Mother Tongue	
Mother Tongue:	
State:	
Pin Code : Community :select	
Religion :select	
Blood group :select	
PWD:others	
Aadhar:	
Admission Date	
Admission By CENTAC	
Father Name :	
Father Phone	
Father Occupation	
Father Income	
Mother Name	
Mother Phone	
Mother Occupation	
Mother Income	
Number of Sibling:	
Name of Sibling	
Qualification / Name of the degree :	
select	
Subject	
Name of the University / Board:	
All	
Month of Passing: All	
Year of Passing: All	
Percentage:	
Grade: select	
Mark Scored:	
Filter option >= Than select	
Filter option > 1100 Between	
> 1100	

1.		

Course: select Batch: select		Select Field for Reports
Semester: select Subject: select	→	List of Fields
Academic year select Year: select Total Number of Student On Roll Total Number of Student Appeared for Exam Total Number of students Absent For Exam Pass Percentage Fail Percentage Overall Percentage I class >= Than select II class >= Than select III class >= Than select Ostinction >= Than select Gold medal >= Than select Total Semester Mark obtained with Continuous Assessment Mark Total Semester Mark obtained without Continuous Assessment Mark Grade Points Cumulative Grade Point Average (CGPA) Letter Grade Filter option >= Than select		

	Report on - CIA Exam	
Course: select Batch: select		Select Field for Reports
Semester: select Subject: select Academic year select Year: select Assignment Number select Test Number select Cumulative Attendance Test Component(Average) Test Component(Best of) Seminar Number select Seminar-Assignment Component(Average) Seminar-Assignment Component(Best of) Attendance Mark Attendance percentage Each Practical Experiment Marks Average of Experiment Marks Total Continuous Assessment Mark Filter option >= Than select Filter option > 1100 Between > 1100 Sort By select	÷	List of Fields
Average of Marks	Generate Report	

Course: select Batch: select	Select Field for Reports
Datch. Select	
Semester: select	List of Fields
Subject: select	-
Academic year select	
Year: select	
Attendance From 9/10/2020 To 9/9/2020	
Total Working Hours From 9/10/2020 To 9/9/2020	
Total Cumulative Working Hours From 9/10/2020 To 9/9/2020	
Attendance Percentage From 9/10/2020 To 9/9/2020	
Cumulative Attendance Percentage From 9/10/2020 To 9/9/2020	
Student Name	
Attendance Type select	
Total Hours Attended From	
9/10/2020 To 9/9/2020 Filter option >= Than select	
Filter option >= 1.100 Between	
> 1100 Between	
Sort By select	

Faculty Dashboard

List All Pending Activities

- 1. Today Class Hour for which Batch
- 2. Preparation of Teaching Plan Activities -Left out day Reminder
- 3. Attendance for a class is enabled from the time the class starts till 3 hours after the end of the class. Reminder
- 4. Allotment of Free/Released Period -Notification
- 5. Handing a Released Period
- 6. Record of Classes Taken -Reminder
- 7. Task Assigned by HOD -Pending
- 8. Leave Approved

List the Subjects Handled by Staff

List the Batches Handled by Staff

Today Class Hour

Department : Computer Science

Time :11 to 12 Period :3

Student Attendance-Today

Student Batch II Year CSE Department Subject Name C-Programming Total Strength-37 Present -32
Absent 5

Mentee Assigned

1.
2.

List of Events
Display Important event In colleges

Meetings

1
2.
3.

Assigned Tasks

1.
2.
3.

News & Events

1.

3.

DISPLAY PANEL (update_calendar)

<< < >	>>>	Aı	agust 2020		Month W	eek Day
Sun	Mon	Tue	Wed	Thu	Fri	Sat
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	1	2	3	4	5

- When any date is clicked, it will open an event input form
 Background colour and their meaning:
- - 1. Blue: Instructional day
 - 2. Green: Non-Instructional day
 - 3. Red: Public holiday
 - 4. Orange: Vacation
- 3. Each coloured strip represents a type of event

HOD Dashboard

List All Pending Activities

- 1. Faculty Development Programmes Approval Pending
- 2. Faculty Leave Approvals Pending
- 3. Faculty Permission Approvals Pending
- 4. Faculty Leave Cancellation Approvals Pending
- 5. Free / Released Periods Approvals Pending
- 6. Faculty Event Approvals View
- 7. Faculty Event Reports Approvals Pending

List Faculty Attendance - View (Daily Basis / Department-wise)

Date:

Name of the Faculty: Full Day / Half-Day:

Type of Leave:

List Faculty Permission - View (Daily Basis / Department-wise)

Date:

Name of the Faculty:

Timing: From To Lis

List All Faculty In-time / Out-time- View (Daily Basis / Department-wise)

Date:

Names of Faculty:

In-time:

Out-time:

List Class in-charge - View (Semester-wise)

Name of the Faculty:

Student Batch: I Year / II Year / III Year

List Mentor-Mentees - View

(Semester-wise)

Name of the Faculty:

List of Mentees:

List Student Attendance - View

(Daily Basis / Morning Session-Afternoon Session / Department-wise)

Date:

Student Batch: | Year / | | Year / | | Year

Total Strength:
No. Absent:
Session:

List Department / Faculty Time Table-View

Department Time Table:

Individual Faculty Time-Table (Hour/Batch/Subject):

List of Events Scheduled-Reminder

(Today / Next Week)

Today: (Today's Date / Name of the Event / Organizing Department/Venue)

Next Week's Schedule: (Date / Name of the Event / Organizing Department/Venue):

List of Meetings Scheduled-Reminder

(Today / Next Week)

Today: (Today's Date / Meeting with Whom / Agenda / Venue)

Next Week's Schedule: (Date / Meeting with Whom / Agenda / Venue):

List of Assignments for Students-View

(Weekly / Monthly)

Name of the Faculty:

Student Batch:

Course Name:

Nature of Assignment given for Students:

Date on which Assignment was given:

Last Date of Submission / Date of Presentation:

List of Tasks Allotted for Staff- View

(Weekly / Monthly)

Name of the Faculty: Nature of the Task given: Date on which Task was allotted: Status of Task:

DISPLAY PANEL (Update_Calendar)

For Events and Meetings

<<	<	>	>>		A	ugust 2020		Month V	Veek	Day
Sun			Mon	ı	Tue	Wed	Thu	Fri	Sat	,
	2			27	28	29	30	31		1
		2		3	4	5	6	7		8
		9		10	11	12	13	14		15
	1	6		17	18	19	20	21		22
	2	3		24	25	26	27	28		29
	3	0		31	1	2	3	4		5

- 4. When any date is clicked, it will open an event input form
- 5. Background colour and their meaning:
 - 5. Blue: Internal Meetings (Box within box one colour) / External Meetings (Box within box another colour)
 - 6. Green: Events Scheduled within (Box within box one colour) and outside (Box within box another colour) college
 - 7. Red: Public holiday

8. Orange: Vacation

Principal Dashboard

List All Pending Activity

- 8. Faculty Academic Certificates Approval -Pending
- 9. Event Approvals Pending
- 10. Faculty Leave Approvals Pending
- 11. HOD Pending Approvals View

List Faculty Attendance - View (Daily Basis / Department-wise)

Date:

Name of the Department: (List all Departments)

Name of the Faculty: Full Day / Half-Day: Type of Leave:

List Faculty Permission - View (Daily Basis / Department-wise)

Date:

Name of the Department: (List all Departments)

Name of the Faculty:

Timing: From To Lis

List all Faculty In-time / Out-time- View (Daily Basis / Department-wise)

Date:

Name of the Department:

Names of all Faculty:

In-time: Out-time:

List Student Attendance - View

(Daily Basis / Morning Session-Afternoon Session / Department-wise)

Date:

Name of the Department:

Student Batch: I Year / II Year / III Year

Total Strength: No. Absent: Session:

List Department / Faculty Time Table- View

All Department Time Tables:

Individual Faculty Time-Tables (Hour/Batch/Subject):

List of Events Scheduled-Reminder

(Today / Next Week)

Today: (Today's Date / Name of the Event / Organizing Department/Venue)
Next Week's Schedule: (Date / Name of the Event / Organizing Department/Venue):

List of Meetings Scheduled-Reminder

(Today / Next Week)

Today: (Today's Date / Meeting with Whom / Agenda / Venue)
Next Week's Schedule: (Date / Meeting with Whom / Agenda / Venue):

List of Tasks Allotted for Staff- View

(Weekly / Monthly)

Name of the Faculty:

Nature of the Task given:

Date on which Task was Allotted:

Status of Task:

DISPLAY PANEL (Update Calendar)

For Events and Meetings

<<	<	>	>>		A	ugust 2020		Month	Wee	ek Day
Sun			Mon		Tue	Wed	Thu	Fri		Sat
	2	26		27	28	29	30	3	31	1
		2		3	4	5	6		7	8
		9		10	11	12	13		14	15

16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	1	2	3	4	5

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 - 9. Blue: Internal Meetings (Box within box one colour) / External Meetings (Box within box another colour)
 - 10. Green: Events Scheduled within (Box within box one colour) and outside (Box within box another colour) college
 - 11. Red: Public holiday
 - 12. Orange: Vacation

Students Dashboard

List All Pending Activity

Assignment Due Date on

Attend Online Test

Bring Record Note For Tomorrow's Class

List the Subjects Handled by Faculty

Class Time-Table

Today's Class Hour

Department: Computer Science

Time :11 to 12 Period :3

Student Attendance-Today

Student Batch II Year CSE Department Subject Name C-Programming

Total Strength-37

Present -32

Absent 5

Mentor Assigned

1

2.

List of Event

Display Important event In colleges

Online Test	
1 2. 3.	
Meeting Scheduled	
 2. 3. 	
News & Events	
1. 2. 3.	
Examination Corner	
1. 2. 3.	

Placement Corner

1. 2.

3.

DISPLAY PANEL (update_calendar)

<< <	> >>		Aı	ugust 2020		Month W	eek Day
Sun	Mon		Tue	Wed	Thu	Fri	Sat
26		27	28	29	30	31	1
2		3	4	5	6	7	8
Ç		10	11	12	13	14	15
16	5	17	18	19	20	21	22
23	3	24	25	26	27	28	29
30		31	1	2	3	4	5

- 8. When any date is clicked, it will open event input form
- 9. Background colour and their meaning:
 - 13. Blue: Instructional day
 - 14. Green: Non-Instructional day
 - 15. Red: Public holiday
 - 16. Orange: Vacation
- 10. Each coloured strip represents a type of event