

No. 23910/DHTE/Tech/T1/2010
GOVERNMENT OF PUDUCHERRY
DIRECTORATE OF HIGHER & TECHNICAL EDUCATION

Puducherry dt. 13.10.2023.

CIRCULAR

Sub: DHTE – Implementation of Central Sector Scheme of Scholarship for College and University Students for the year 2023-24 (FRESH & RENEWAL) – Online Applications – Invited.

The Head of Educational Institutions are requested that the attached CSS Notice and Instructions may be brought to the notice of all the students studying in your institution. It is requested to take due responsibility to disseminate the information contained in the Circular by displaying in the notice board and by circulating among the students through the HODs of each department.

The same may also be pasted in prominent places inside the college campus such as library, labs, canteen etc., so that maximum number of students can avail the scholarship benefits.

M. Mohanasoundary
(M. MOHANASOUNDARY)
OFFICER ON SPECIAL DUTY

To

The Heads of all educational Institutions,
Puducherry/Karaikal/Yanam/Mahe

NOTICE

**MERIT SCHOLARSHIP FOR THE STUDENTS IN TOP 20TH
PERCENTILE IN +2 EXAMINATIONS-2023**

**APPLY ONLINE THROUGH NATIONAL SCHOLARSHIP
PORTAL : www.scholarships.gov.in**

ELIGIBILITY CRITERIA:

NAME OF THE SCHOLARSHIP	:	PM-USP CENTRAL SECTOR SCHEME OF SCHOLARSHIP FOR COLLEGE AND UNIVERSITY STUDENTS (CSS SCHOLARSHIP)
+2 MARKS (2023 PASS OUTS ONLY)	:	484/600 AND ABOVE (FOR TN BOARD STUDENTS ONLY- PUDUCHERRY & KARAIKAL REGIONS) ABOVE TOP 20 TH PERCENTILE FOR MAHE & YANAM REGIONS OF THEIR RESPECTIVE BOARDS
INCOME CEILING	:	LESS THAN 4.5 LAKHS PER ANNUM
SCHOLARSHIP AMOUNT	:	Rs. 12,000/- PER ANNUM FOR FIRST THREE YEARS AND Rs. 20,000/- PER ANNUM FOR ANOTHER TWO YEARS, SUBJECT TO RENEWAL
DOCUMENTS REQUIRED	:	10th MARKSHEET 12th MARKSHEET PIC FORM/NATIVITY CERTIFICATE AADHAAR NUMBER BANK PASSBOOK MOBILE NUMBER
LAST DATE FOR SUBMISSION OF APPLICATION	:	31/12/2023
FOR CONTACT DOUBTS/QUERIES	:	0413-2255554

Note:

* Detailed instructions for filling up the online application has been communicated to the college office.

* Students applying for the above mentioned scholarship, should not be in receipt of any other scholarship (PKFA/other Central Sector scholarships)

**GOVERNMENT OF PUDUCHERRY
DIRECTORATE OF HIGHER AND TECHNICAL EDUCATION**

CENTRAL SECTOR SCHEME OF SCHOLARSHIP FOR COLLEGE AND UNIVERSITY
STUDENTS (CSS SCHOLARSHIP)

INSTRUCTIONS FOR SUBMISSION OF ONLINE APPLICATION

A) Documents to be kept ready before applying:

Before initiating registration process, students are advised to keep the following documents in hand:

- i. 10th Marksheet
- ii. 12th Marksheet
- iii. PIC form
- iv. Aadhaar number
- v. Aadhaar seeded Bank Account details (Individual A/C in any Nationalised Bank)
- vi. Mobile Number linked with Aadhaar number

B) Registration:

1. The website address for submission of online application for CSS scholarship is <https://scholarships.gov.in/>
2. Click on '**NEW REGISTRATION**' in the Applicant Corner.
3. After verification of the Mobile Number and Aadhaar Number, Application ID will be generated.
4. Reset the password as per the instructions displayed in the page.

C) How to fill up the Application Form:

1. In the website <https://scholarships.gov.in/>, Under Applicant Corner Log in → Application Submission for 2023-24 → Log in to Fresh Application. Enter the Application ID and the password.
2. After successful login, Welcome Page Appears. Click on '**Application Form**' available at the left side of Welcome page.
3. Under the head Registration details, fill up details like Religion, Community/Category, Father's Name, Mother's Name, Annual Family Income (should be less than 4.5 Lakhs per annum), Day Scholar/ Hosteller.
4. Under the head Academic Details, fill up the following details:

Sl. No.	Requested Particulars	Details to be filled
1	Select your Institute	Your present institute
2	Present Class/Course	B.Tech. / B.A. / B.Sc. etc.
3	Present Class Year	I
4	Mode of Study	Regular/Full Time

5	Previous Board/ University*	<u>PUDUCHERRY & KARAIKAL:</u> <u>STATE BOARD OF SCHOOL EXAMINATIONS (HR.SEC.), TAMIL NADU (PUDUCHERRY RESIDENTS)*</u> <u>MAHE:</u> KERELA BOARD OF HIGHER SECONDARY EDUCATION, THIRUVANANTHAPURAM <u>YANAM:</u> BOARD OF INTERMEDIATE EDUCATION, GOVERNMENT OF ANDHRA PRADESH
6	12 th Class Board*	As in Col.5 above
7	Previous Course	XII-Science / XII-Arts / XII-Commerce
8	Previous passing year	2023
9	Previous Class percentage	Higher Secondary percentage to be entered

*** Students of Puducherry and Karaikal who have completed their 12th standard under Tamil Nadu Board for Secondary Education are requested to select 'STATE BOARD OF SCHOOL EXAMINATIONS (HR.SEC.), TAMIL NADU (PUDUCHERRY RESIDENTS)' as their Previous Board/University and 12th class Board. If they do not follow this instruction, they may not be able to apply for CSSS scholarship.**

Under the head Basic details, fill up details like Bank Account Number, IFSC code, marital status etc.

5. On Clicking "Save & Continue", next page appears. Enter your contact details.
6. Under Scheme details, select "**CENTRAL SECTOR SCHEME OF SCHOLARSHIPS FOR COLLEGE AND UNIVERSITY STUDENTS**"
7. If there is any discrepancy in the details entered / if the student is ineligible, the message "**For Your submitted information there is no scheme available**" will be displayed.
8. **The students need not upload any document in the portal for CSS Scholarship.** The students shall **submit** the **following to their College Office**
 - i. Print out of online application with photograph affixed.
 - ii. Photocopy of 12th Mark sheet
 - iii. Nationality / Nativity / Residence / Community / Income certificate obtained from the Tahsildar (or the Permanent Integrated Certificate PIC form)
 - iv. Photocopy of Aadhaar card
 - v. Photocopy of first page of Bank Passbook
 - vi. Institute verification form / Bonafide certificate given by the institute

D) Submission of the application:

On Clicking "Final Submit", Application is finally submitted. Students are advised to take a print out of their application for submission to their College Office and for their future reference.

INSTRUCTIONS FOR SUBMISSION OF RENEWAL APPLICATION

1. In the website <https://scholarships.gov.in/>, Under Applicant Corner Log in → Application Submission for 2023-24 → Log in to Renewal Application. Enter the Application ID and the password which was used last year/ the previous years for submission of application. In case the student has forgotten his/her password, please click on Recover password and follow the instructions to get a new password.
2. After successful login, Welcome Page Appears. Click on 'Apply for Renewal' available at the left side of Welcome page.
3. Complete the application form and click on submit.

Note:

For successful renewal of scholarship, the student should have obtained atleast 50% of the marks in the previous year University examination.

4. The students shall **submit** the **following to their College Office in respect of renewal applications**
 - i. Print out of online application with photograph affixed.
 - ii. Attested copy of the mark sheet of the previous year examination.
-