

**PONDICHERRY INSTITUTE OF POST-MATRIC TECHNICAL EDUCATION  
(PIPMATE)**

*(Sponsored by the Government of Puducherry)*

**LAWSPET, PUDUCHERRY – 605 008.**

No.A-12/35/2024/ 170

Date: **24 JUN 2026**

**NOTIFICATION**

Sub: PIPMATE – Estt. - Engagement of Consultant on Contract basis  
in PIPMATE Society from the retired Government officials –  
Applications - Called for.

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Applications are invited from the retired Government officials (retired Superintendents/retired Assistants) for engagement as Consultant on contract basis for a period of six months (shall be extended in six monthly periods not exceeding a maximum of 2 to 5 years or till attaining the age of 65 years) in the Office of Pondicherry Institute of Post-Matric Technical Education (PIPMATE), Lawspet, Puducherry, as detailed below. The selection procedure and other terms and conditions of the engagement of the Consultant will be as per guidelines stipulated in the I.D.Note/Memorandum No.46324/FD/F3/2014 dated 11-09-2014 and 01-12-2022 of the Finance Department, Puducherry.

Sl. No.	Name of the Office	No. of posts
1	O/o Pondicherry Institute of Post-Matric Technical Education (PIPMATE), PIPMATE Complex, Lawspet, Puducherry – 605 008.	2 (Establishment Section-1,Accounts Section -1)

2. On selection, the Officials shall execute an agreement in the prescribed form. The appointment of Consultant shall be purely on temporary basis against the specific jobs and the appointment will be cancelled at any time without assigning any reasons thereof. The duly filled in application form, as prescribed in the Annexure – I (copy enclosed), may be submitted to the Member Secretary, Pondicherry Institute of Post-Matric Technical Education (PIPMATE), Lawspet, Puducherry- 605 008 superscribed as “**APPLICATION FOR THE POST OF CONSULTANT IN PIPMATE OFFICE**” on or before **06.07.2026** (subject to change in date based on approval). The terms and conditions of engagement of retired Govt. Officials as Consultant is enclosed in the Annexure to this Notification.

  
**(P. MUTHU MEENA)**  
**MEMBER SECRETARY**

To

1. The Director of Information and *Publicity*  
Puducherry.

.... With a request to upload the  
Notification in the official  
website of Govt. of Puducherry.

2. The Web Master, DHTE, Puducherry.

.... With a request to upload in the  
website of DHTE, Puducherry.

**ANNEXURE – I**

**PROFORMA**

**APPLICATION FOR ENGAGEMENT OF RETIRED GOVERNMENT OFFICIALS AS CONSULTANTS  
IN GOVERNMENT DEPARTMENTS/AUTONOMOUS BODIES**

1	Name				
2	Date of Birth				
3	Address for Communication				
4	Contact Number				
5	E-mail ID				
6	Particulars of Government Service				
(i)	Date of Joining in Govt. Service				
(ii)	Date of retirement and the post in which retired				
(iii)	Name of the Department/Organisation from which retired				
(iv)	Last Pay Drawn (Copy of the PPO to be enclosed)				
7	Educational Qualification				
8	Details of Knowledge in Computer				
9	Brief particulars of experience with nature of duties performed				
10	Name of the Ministry/Department	Period		Post held	Nature of Work
		From	To		
11	Additional Information, if any, in support of the suitability of the post and place to which applied				

**DECLARATION**

I hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief. I further declare that there were no vigilance proceedings pending against me and I was duly cleared from vigilance angle at the time of my retirement.

**Signature of the Applicant**

**Place:**

**Date:**

**Terms and Conditions for engagement of retired Govt. Officials as Consultant on contract basis in the Office of the PIPMATE**

<b>Qualification and Experience</b>	This shall depend upon the exact requirement of the concerned Government Departments for engagement of Consultant.
<b>Service to be performed</b>	Establishment and Accounts
<b>Period of Engagement</b>	The engagement shall be for period of six months and shall be extended in six monthly periods not exceeding a maximum of 2 to 5 years or till attaining the age of 65.
<b>Desirable</b>	Having Computer Knowledge
<b>Age Limit</b>	Maximum age limit will be 65 years.
<b>Fee &amp; Allowances</b>	The engagement will be on Full Time basis and the fee shall be equal to Last Pay Drawn minus Pension and Dearness Allowances. No allowances admissible except TA on Official Tour at the rates applicable to Govt. officer holding equivalent post on regular basis.
<b>Leave</b>	Twelve (12 days) in a calendar year on pro-rata basis and other conditions stipulated in the I.D. Note/Memorandum dated 11-09-2014 & 01-12-2022 applies.
<b>Nature of engagement</b>	The engagement of Consultant shall be purely on temporary basis subject to execution of the Agreement appended to the above said I.D. Note. The appointment will be cancelled at any time by the employer without assigning any reasons thereof.
<b>Mode of Selection</b>	Applications received shall be shortlisted by the Consultancy Evaluation Committee of PIPMATE and subject to the approval of Government.
<b>Others</b>	The other terms and conditions of the agreement shall be in accordance with the I.D.Note/Memorandum No.46324/FD/F3/2014 dated 11-09-2014 and 01-12-2022 of the Finance Department, Puducherry. On selection, the officials shall execute an agreement in the prescribed form. All expenses towards stamp duty, etc., on this agreement shall be borne by the individual.