

Prioritization of Requirement of College Management System

Faculty

First Milestone

1. Time Table	2.Record of Daily Teaching Work / Activities 2.1 Teaching Plan 2.2 Class Attendance 2.3 Record of Classes Taken Revise / Modify / Update Class Attendance
3.Profile 3.1 Personal Details 3.2 Educational Details 3.3 Experience 3.3.1 Academic Experience 3.3.2 Administrative Experience 3.3.3 Industry Experience 3.4 Research 3.4.1 Projects 3.4.2 Guidance 3.4.3 Patents 3.5 Publications 3.5.1 Papers 3.5.2 Books 3.5.3 Chapters in Books 3.5.4 Articles 3.5.5 Reviews 3.6 Invited Lectures / Papers Presented 3.7 Honours, Awards and Fellowships 3.8 Memberships 3.9 Training Programmes Attended	4.Subject Allocation
5.Academic Calendar cum Daily Planner 5.1 Update Calendar	

Faculty

Second Milestone

<p>1. Apply Permission for Academic, Co-Curricular, Extra-Curricular or Non-Academic Activities</p> <p>1.1 Permission for Remedial Class</p> <p>1.2 Permission for Career Counselling</p> <p>1.3 Permission for Study Visits</p> <p>1.4 Permission for Seminars / Workshops</p> <p>1.5 Permission for Sports Activities</p> <p>1.6 Permission for Cultural Activities</p> <p>1.7 Permission for NCC Activities</p> <p>1.8 Permission for NSS Activities</p>	<p>2 Leave Management</p> <p>2.1 Apply leave / cancel leave / joining report</p> <p>2.2 Apply permission to leave campus / cancel permission to leave campus</p>
<p>3 Record of Other Work / Activities</p> <p>3.1 Remedial Classes</p> <p>3.2 Career Counselling</p> <p>3.3 Study Visits</p> <p>3.4 Seminar / Workshops</p> <p>3.5 Sports Activities</p> <p>3.6 Cultural Activities</p> <p>3.7 NCC Activities</p> <p>3.8 NSS Activities</p>	<p>4 Dashboard</p> <p>4.1 Upcoming Events</p> <p>4.2 Status Tracker</p>

Faculty

Third Milestone

1.Preparation / Updating / Posting of Teaching Material / Content	2. Request for Free / Released periods or class beyond working hours / holidays 2.1 Allotment of Free / Released period 2.2 Allotment of Class beyond working hours 2.3 Release of regular period
3.Mentor System	4.Preparation / Updating / Posting of Teaching Material / Content
5.Record of Exam Related Activities 5.1 Question Paper Setting 5.2 Invigilation 5.3 Evaluation 5.4 Practical / Viva 5.5 Continuous Internal Assessment	6.Record of Assigned Tasks and their Progress
7.Record of Meetings	8. Question Papers
9.Live Class Room Link	10. Important Links

Faculty

Fourth Milestone

1. Reports	
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Alumni

First Milestone

Alumni -Front End
1. Alumni Login Page
2. Personal Details
3. Financial Contribution
4. My Batch mates
5. Events
6. My Success Story
7. Job Referral & Notification
8. Feedback
9. Distinguished Alumni
10.News & Updates

Second Milestone

Alumni Admin.
1. Alumni Admin. Login Page
2.Registration Approval
3.Job Referral & Notification
4.Events
5.Gallery
6. My Success Story
7. Feedback
8. Distinguished Alumni
9. Alumni Contribution
10. News & Updates

Examination Cell

First Milestone

1. Course-Enabled Module	2.Student-Course Registration
3. List Passed and Arrear Students	4. Examination Schedule

Examination Cell

Second Milestone

1.Examination Fees Payment	2. Hall Ticket Generation
3. Student Semester Mark Entry	

EXPERT MODULE FOR SUBJECT WISE USAGE

First Milestone

Implantation of Forum Modules to post all the Content with Subject Experts as Moderators

HEAD OF THE DEPARTMENT

First Milestone

1. Academic Calendar cum Daily Planner a. 1.1 Update Calendar	2. Subject Allocation
3. Time table	4. Syllabus
5. Assign Class In-charge	

HEAD OF THE DEPARTMENT

Second Milestone

<p>1. Management of Free/Released periods and classes beyond working hours</p> <p>1.1 Class beyond working hours/Free period allotment</p> <p>1.2 Release period requests</p>	<p>2. Assignment and Monitoring of Tasks</p>
<p>3 Meetings</p>	<p>4.Leave Management</p> <p>4.1 Apply leave / cancel leave / joining report for self</p> <p>4.2 Apply for permission to leave campus / cancel permission to leave campus for self</p> <p>4.3 Process leave applications submitted by faculty</p> <p>4.4 Process permission to leave campus applications submitted by faculty</p> <p>4.5 Process cancellation of leave applications</p> <p>4.6 Process cancellation of permission to leave campus applications</p> <p>4.7 Process joining reports submitted by faculty</p>

HEAD OF THE DEPARTMENT

Third Milestone

1.Process Permission for conduct of Academic, Co-Curricular, Extra-Curricular or Non-Academic Activities by faculty. 1.1 Permission for Remedial Class 1.2 Permission for Career Counselling 1.3 Permission for Study Visits 1.4 Permission for Seminars / Workshops 1.5 Permission for Sports Activities 1.6 Permission for Cultural Activities 1.7 Permission for NCC Activities 1.8 Permission for NSS Activities	2.Process Permission for participation in Academic, Co-Curricular, Extra-Curricular or Non-Academic Activities by students. 2.1 Process leave applications submitted by Student 2.2 Process cancellation of leave applications
3.Assign Mentors to Students	4.Dashboard

Industry

First Milestone

1. BUILDING INDUSTRY REPOSITORY	2. BUILDING FACULTY SKILLS REPOSITORY
3. INSTITUTE SPOC	4. VIEWING DETAILS OF INDUSTRY FROM STUDENT DASHBOARD

Second Milestone

5. MESSAGING SYSTEM (INTERACTION AMONG ALL STAKE HOLDERS VIZ., SPOC INDUSTRY, SPOC INSTITUTE, FACULTY, TAP OFFICER, STUDENTS)	6. MEMORANDUM OF UNDERSTANDING (RECORD MAINTENANCE)
7. INCUBATION DETAILS (RECORD MAINTENANCE)	

Third Milestone

	8. Report
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NODAL OFFICER OF COLLEGE

First Milestone

1. Academic Calendar cum Daily Planner	2. CIA Templates and Components
1.1 Colour Scheme for Type of Days	2.1 Attendance Component (Slab Method)
1.2 Types of Events	2.2 Attendance Component (Percentage Conversion Method)
1.3 Initial Calendar for Semester / Academic Year	2.3 Direct Marks Component
1.4 Update Calendar	2.4 Test Component (Average)
	2.5 Test Component (Best of)
	2.6 Seminar-Assignment Component (Average)
	2.7 Seminar-Assignment Component (Best of)
	2.8 Regular Practical Component
	2.9 Generic Component
	2.10 Components
	2.11 Templates

NODAL OFFICER OF COLLEGE

Second Milestone

1. Scholarship	2. Educational Loan

NODAL OFFICER OF D.H.T.E

First Milestone

3. College	4. Principles
3. Departments	4. Courses
5. Subjects	6. Subjects Experts
7. Committees	

PARENTS

First Milestone

1. Academic Calendar	2. Students Profile 2.1. Personal Details
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PARENTS

Second Milestone

1. Class Time Table	2. Subject /Faculty List
3. Attendance 3.1 Consolidated Attendance 3.2 Subject Wise	4. Exam 4.1 Continuous Internal Assessment 4.2 Consolidated CIA 4.3 Exam Result
5. Study Material	6. Fees 1.1 College Tuition 1.2 Exam
7. Mentor System	

PARENTS

Third Milestone

1 .Placement 1.1 Alumni referral 1.2 Placement Officer	2. Scholarship
3. Educational Loan	4. Important Links
5. Dashboard 5.1 About College 5.2 Notification	

PRINCIPAL

First Milestone

1. Academic Calendar cum Daily Planner 1.1 Update Calendar cum Daily Planner	2. Institutional Details 2.1 Institutional Profile 2.2 Institutional Recognitions 2.3 Institutional Reports 2.4 Institutional Course Details 2.5 Institutional Non-teaching Faculty Details 2.6 Institutional Extension Activities 2.7 Institutional MOUs 2.8 Institutional Library Facilities 2.9 Institutional Infrastructure Facilities 2.10 Institutional Cells and Nodal Officers 2.11 Institutional Committees
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PRINCIPAL

Second Milestone

<p>1. Leave Management</p> <p>1.1. Apply leave / cancel leave / joining report for self</p> <p>1.2 Process leave applications submitted by HOD</p> <p>1.3 Process permission to leave campus applications by HODs</p> <p>1.4 Process cancellation of leave applications submitted by HOD</p> <p>1.5 Process cancellation of permission to leave campus by HOD</p> <p>1.6 Process joining reports submitted by HODs</p>	<p>2. Record of Meetings</p>
<p>3. Task Scheduling</p>	<p>4. Preparation / Updating/ Posting of Teaching Material / Content</p>

PRINCIPAL

Third Milestone

<p>1. Process Approvals for Staff Profile</p> <ul style="list-style-type: none">1.1 Approval for Educational Details1.2 Approval for Qualifying Examination1.3 Approval for Academic Experience1.4 Approval for Administrative Experience1.5 Approval for Industry Experience1.6 Approval for Research Projects1.7 Approval for Research Guidance1.8 Approval for Research Patents	<p>2. Process Report after conduct of Academic, Co-Curricular, Extra-Curricular or Non-Academic Activities by faculty.</p> <ul style="list-style-type: none">2.1 Report for Sports Activities2.2 Report for Cultural Activities2.3 Report for NCC Activities2.4 Report for NSS activities
<p>2 Leave Management</p> <ul style="list-style-type: none">3.1 Apply leave / cancel leave / joining report for self3.2 Process leave applications submitted by HOD3.3 Process permission to leave campus applications by HODs3.4 Process cancellation of leave applications submitted by HOD3.5 Process cancellation of permission to leave campus by HOD3.6 Process joining reports submitted by HODs	

RETIRED FACULTY

First Milestone

RETIRED FACULTY Form

STUDENTS

First Milestone

1. Academic Calendar	2. Profile 2.1 Personal Details 2.2 Educational details
3. Class Time-Table	4. Academic Activity 4.1 Subject List 4.2 Syllabus 4.3 Old Question Paper

STUDENTS

Second Milestone

1.Attendance 1.1.Consolidated Attendance 1.2. Subject Wise	5 Exam 5.1 Continuous Internal Assessment 5.2 Consolidated CIA 5.3 Course Registration 5.4 Schedule Exam Dates 5.5 Download Hall Ticket 5.6 Exam Result
6 Online Exam	7 Study Material
8 Fees 8.1 College Tuition 8.2 Exam	9 Mentor System
10 Placement 10.1 Alumni Referral 10.2 Placement Officer	11 Leave Management 11.1 Apply Leave / Cancel Leave

STUDENTS

Third Milestone

1. Live Class Room Links	2. Scholarship
3. Educational Loan	4. Important Links
5. Feedback 5.1 Faculty, Teaching, Learning and Evaluation 5.2 Facilities and Services of College	6. Dashboard 6.1 About College

Training and Placement

First Milestone

1. Academic Calendar cum Daily Planner 1.1 Update Calendar	2. Criteria For Determining Eligibility
3. Company Details	

Training and Placement

Second Milestone

1. Placement Statistics	2. Company-wise Placement
3. Company- wise Internships	4. Internship Statistics

Training and Placement

Third Milestone

1. Online Tests	2. Dashboard 2.1 Total Companies Visited 2.2 Packages Offered 2.3. Packages Breakup 2.4. Company-Wise Breakup 2.5. Internships
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