

No. 881 /DHTE/Estt/E3/2021/ 19  
GOVERNMENT OF PUDUCHERRY  
DIRECTORATE OF HIGHER AND TECHNICAL EDUCATION

Puducherry, dt. 17.02.2021

**I.D.NOTE**

Sub: DHTE-Estt-Conduct of Refreshers Training Programme on  
Store Management and Disposal of Goods to all administrative  
staff under DHTE including Colleges-Reg.  
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It is informed that the Directorate of Higher and Technical Education, Puducherry, proposes to conduct a training programme to the administrative staff working in Government Colleges/Offices under Directorate of Higher and Technical Education, Puducherry. The training programme will be conducted through Zoom Meet.

In this connection, it is stated that the aim of the training programme is to impart adequate administrative skills to the administrative staffs working in Government Colleges/Offices under Directorate of Higher and Technical Education, Puducherry, so that they can discharge their duties more effectively.

The Subject/Topic proposed for the training programme is as follows:-


Sl. No	Date	Subject	The Link for the Zoom Meet.
1.	18.02.2021 10.00 a.m to 12.00 noon	Store Management and Disposal of Goods	<a href="https://zoom.us/j/98547973343?pwd=VzVDWEh2M0t2Z3V3T1BuZGhjMGdpQT09">https://zoom.us/j/98547973343?pwd=VzVDWEh2M0t2Z3V3T1BuZGhjMGdpQT09</a>  Meeting ID: 985 4797 3343 Passcode: MV6Ntw7Gtx

The Heads of Department/Offices concerned are requested to instruct the staff who are dealing with the said subject and to the section Superintendent to attend the training programme.

The Subject/Topic proposed for the training programme is as follows:-

  
(B. RAJINA)  
JUNIOR ACCOUNTS OFFICER

To  
The Director, KMCPGS, Puducherry.  
The Principal, TGA&SC/BGCW, Puducherry.  
The Principal, AAGAC/ AGCW, Karaikal.  
The Principal, MGGAC, Mahe.  
The Principal, SRKGAC, Yanam.  
The Principal, MNGPC, Puducherry.  
The Principal, Dr.AGLC, Puducherry.  
The Principal, PEC, Puducherry.  
The Principal, PKIET, Puducherry.  
The Senior Accounts Officer, PONSHE, Puducherry.  
The Junior Accounts Officer, PIPMATE, Puducherry.  
The Superintendent Establishment/Accounts/Technical, DHTE, Puducherry.

Copy to: Thiru. A. Gunasekaran  
Store Superintendent (Retired),  
  
S, Karaikal.

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Programme on the above date.