



**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION
PUDUCHERRY REGIONAL BRANCH, PUDUCHERRY – 605 001**

**Third Party Transparency Audit under the RTI Act, 2005
Directorate of Higher and Technical Education
Government of Puducherry – 2024-2025**

Summary Report

All the public authorities should proactively disclose the information under the Right to Information Act. Section 4, which will help bring transparency in the administration.

Directorate of Higher and Technical Education, Government of Puducherry, is duly acknowledged for its commendable efforts in ensuring transparency by proactively disseminating relevant information on its official website, in alignment with the provisions of the RTI Act, 2005

During Auditing it is observed that the information related to few areas have to be shared on the website:

- ✦ The information required under Section 4(1) (b) of the RTI Act and guidelines by the organization is satisfactory. Website is being used as an effective medium for Dissemination of information.
- ✦ The information required to be proactively disclosed under the Act and guidelines should be disclosed completely and entirely in quality and quantity to enhance transparency and openness.
- ✦ The department can make full fledged RTI Manual, Citizen Charter with detailed information to be uploaded in the website.
- ✦ Conduct regular RTI Third party Transparency – RTI Act 2005 capacity-building training programmes for departmental officials, including designated CPIOs and APIOs, to strengthen their understanding of RTI provisions, procedures, and recent developments.
- ✦ Update the CAG & PAC Paras and the Action Taken Reports (ATRs)
- ✦ Consultancy Committee of key stakeholders should be constituted to advise on enhancing Suo-motu disclosures
- ✦ Directorate of Higher and Technical Education should obtain STQC certification from the Directorate of STQC and upload the certificate on the Website.

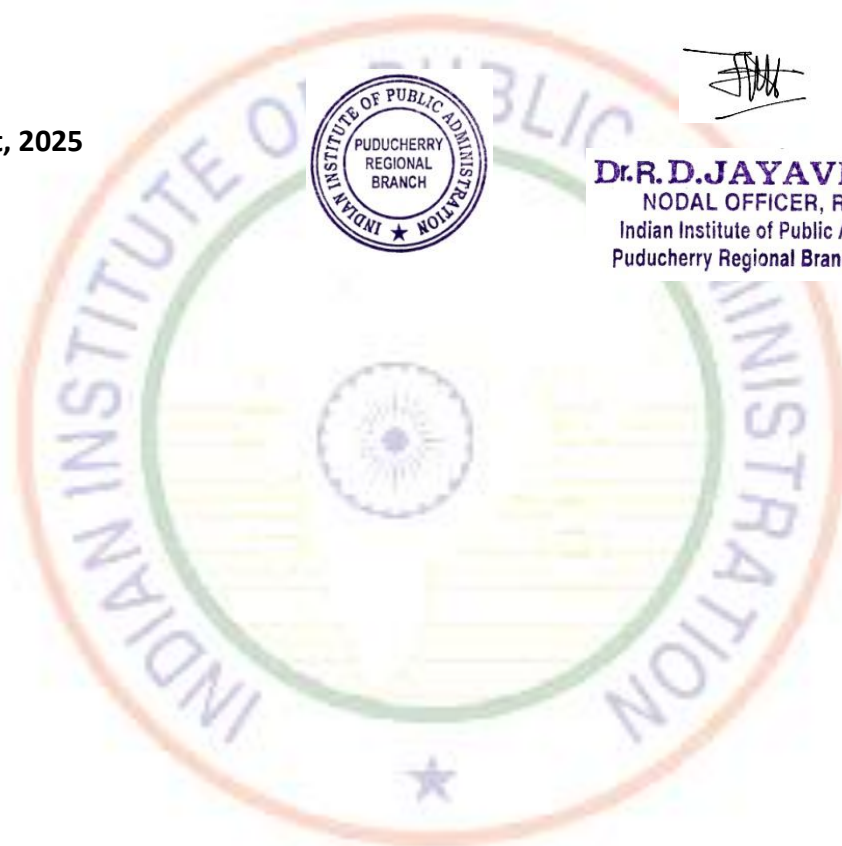
- ✦ To ensure sustained transparency and institutional credibility, it is imperative to establish a robust system for the automated and periodic updating of information under proactive disclosure, guided by intelligent keyword-based triggers.
- ✦ For greater public assurance, the date of the last update and the forthcoming scheduled update should be prominently indicated on both the cover and concluding pages of the RTI Manual published on the official website.

It is recommended that the Public Authority of the Directorate of Higher and Technical Education, Government of Puducherry, initiate appropriate measures to ensure the disclosure of the aforementioned information on its official website, in strict compliance with the provisions of Section 4 of the RTI Act, 2005.

19th August, 2025



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Self appraisal report for Year (2024-25)

Auditor Agency: Dr R R Dhanapal(Indian Institute of Public Administration, IIPA, Puducherry Regional Branch, A Training Institute of Govt. of India.)

Ministry Name: UT of Puducherry

Department Name:

Public Authority Name: Directorate of Higher and Technical Education

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1	Organisation and Function								
1.1	Particulars of its organisation, functions and duties[Section 4(1)(b)(i)]								
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	https://dhte.py.gov.in/contact-us	empty	Fully Met	1.28	https://dhte.py.gov.in/sites/default/files/rti-chapter-01.pdf
1.1.2	Head of the organization	Fully Met	1.28	1.28	https://dhte.py.gov.in/whos-who	empty	Fully Met	1.28	https://dhte.py.gov.in/sites/default/files/rti-chapter-01.pdf
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	https://dhte.py.gov.in/vision-and-mission	empty	Fully Met	1.28	https://dhte.py.gov.in/sites/default/files/rti-chapter-01.pdf
1.1.4	Function and duties	Fully Met	1.28	1.28	https://dhte.py.gov.in/chapter-02-power-and-duties-officers-and-employees	empty	Fully Met	1.28	ACTIVITIES OF THE DIRECTORATE in the citizen charter
1.1.5	Organization Chart	Fully Met	1.28	1.28	https://dhte.py.gov.in/organization-chart	empty	Fully Met	1.28	https://dhte.py.gov.in/sites/d

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
									efault/files/rti-c hapter-01.pdf
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	Fully Met	1.28	1.28	https://dhte.py.gov.in/pondic-herry-institute-post-matric-and-technical-education-pipmate-0	empty	Fully Met	1.28	https://dhte.py.gov.in/sites/default/files/citizen-charter.pdf
1.2	Power and duties of its officers and employees[Section 4(1) (b)(ii)]								
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.92	1.92	https://dhte.py.gov.in/chapter-02-power-and-duties-officers-and-employees	empty	Fully Met	1.92	https://dhte.py.gov.in/sites/default/files/Chapter_2.pdf
1.2.2	Power and duties of other employees	Fully Met	1.92	1.92	https://dhte.py.gov.in/sites/default/files/Chapter_3.pdf	empty	Fully Met	1.92	https://dhte.py.gov.in/sites/default/files/Chapter_2.pdf
1.2.3	Rules/ orders under which powers and duty derived and exercised	Fully Met	1.92	1.92	https://dhte.py.gov.in/chapter-02-power-and-duties-officers-and-employees	empty	Fully Met	1.92	https://dhte.py.gov.in/acts-rules
1.2.4	Work allocation	Fully Met	1.92	1.92	https://dhte.py.gov.in/chapter-04-norms-set-discharge-functions	empty	Fully Met	1.92	ok
1.3	Procedure followed in decision making process [Section 4(1)(b)(iii)]								
1.3.1	Process of decision making - Identify key decision making points	Fully Met	1.54	1.54	https://dhte.py.gov.in/organization-chart	empty	Fully Met	1.54	<a href="https://dhte.py.gov.in/sites/default/files/rti-c
hapter-01.pdf">https://dhte.py.gov.in/sites/default/files/rti-c hapter-01.pdf
1.3.2	Final decision making authority	Fully Met	1.54	1.54	https://dhte.py.gov.in/organization-chart	empty	Fully Met	1.54	<a href="https://dhte.py.gov.in/sites/default/files/rti-c
hapter-01.pdf">https://dhte.py.gov.in/sites/default/files/rti-c hapter-01.pdf

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	https://dhte.py.gov.in/acts-rules	empty	Fully Met	1.54	https://dhte.py.gov.in/sites/default/files/rti-c hapter-01.pdf
1.3.4	Time limit for taking a decisions, if any	Fully Met	1.54	1.54	https://dhte.py.gov.in/acts-rules	empty	Fully Met	1.54	https://dhte.py.gov.in/sites/default/files/rti-c hapter-01.pdf
1.3.5	Channels of supervision and accountability	Fully Met	1.54	1.54	https://dhte.py.gov.in/organization-chart	empty	Fully Met	1.54	https://dhte.py.gov.in/sites/default/files/rti-c hapter-01.pdf
1.4	Norms for discharge of functions[Section 4(1)(b)(iv)]								
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	https://dhte.py.gov.in/services	empty	Fully Met	1.54	https://dhte.py.gov.in/sites/default/files/rti-c hapter-04.pdf
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	https://dhte.py.gov.in/services	empty	Not Met	0	https://dhte.py.gov.in/sites/default/files/rti-c hapter-04.pdf
1.4.3	Process by which these services can be accessed	Fully Met	1.54	1.54	https://dhte.py.gov.in/services	empty	Fully Met	1.54	https://dhte.py.gov.in/sites/default/files/rti-c hapter-04.pdf
1.4.4	Time-limit for achieving the targets	Fully Met	1.54	1.54	https://dhte.py.gov.in/services	empty	Fully Met	1.54	https://dhte.py.gov.in/sites/default/files/rti-c hapter-04.pdf
1.4.5	Process of redressal of grievances	Fully Met	1.54	1.54	https://dhte.py.gov.in/services	empty	Fully Met	1.54	https://dhte.py.gov.in/sites/default/files/rti-c hapter-04.pdf

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
									chapter-19.pdf
1.5	Acts, rules, regulations, instructions, manuals and records for discharging functions[Section 4(1)(b)(v)]								
1.5.1	Title and nature of the record/ manual /instruction.	Fully Met	2.6	2.60	https://dhte.py.gov.in/chapter-05-records-held-used-employees	empty	Fully Met	2.60	https://dhte.py.gov.in/acts-rules
1.5.2	List of Acts, rules, regulations, instructions, manuals and records.	Fully Met	2.6	2.60	https://dhte.py.gov.in/chapter-05-records-held-used-employees	empty	Fully Met	2.60	https://dhte.py.gov.in/acts-rules
1.5.3	Acts/ Rules/ manuals, etc.	Fully Met	2.6	2.60	https://dhte.py.gov.in/chapter-05-records-held-used-employees	empty	Fully Met	2.60	https://dhte.py.gov.in/acts-rules
1.6	Categories of documents held by the authority under its control[Section 4(1)(b) (vi)]								
1.6.1	Categories of documents	Fully Met	3.85	3.85	https://dhte.py.gov.in/chapter-06-statement-categories-documents-are-held-department	empty	Fully Met	3.85	https://dhte.py.gov.in/sites/default/files/rti-chapter-06.pdf
1.6.2	Custodian of documents/categories	Fully Met	3.85	3.85	https://dhte.py.gov.in/chapter-06-statement-categories-documents-are-held-department	empty	Fully Met	3.85	https://dhte.py.gov.in/sites/default/files/rti-chapter-06.pdf
1.7	Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]								
1.7.1	Name of Boards, Council, Committee etc.	Fully Met	0.96	0.96	https://dhte.py.gov.in/chapter-08-statement-committees-constituted	empty	Fully Met	0.96	https://dhte.py.gov.in/sites/default/files/rti-chapter-08.pdf
1.7.2	Composition	Fully Met	0.96	0.96	https://dhte.py.gov.in/chapter-08-statement-committees-constituted	empty	Fully Met	0.96	https://dhte.py.gov.in/sites/default/files/rti-chapter-08.pdf
1.7.3	Dates from which constituted	Fully Met	0.96	0.96	https://dhte.py.gov.in/chapter-08-statement-committees-constituted	empty	Fully Met	0.96	https://dhte.py.gov.in/sites/default/files/rti-c

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.7.4	Term/ Tenure	Fully Met	0.96	0.96	https://dhte.py.gov.in/chapter-08-statement-committees-constituted	empty	Not Met	0	chapter-08.pdf ok
1.7.5	Powers and functions	Fully Met	0.96	0.96	https://dhte.py.gov.in/chapter-08-statement-committees-constituted	empty	Fully Met	0.96	https://dhte.py.gov.in/sites/default/files/rti-chapter-08.pdf
1.7.6	Whether their meetings are open to the public?	Fully Met	0.96	0.96	https://dhte.py.gov.in/chapter-08-statement-committees-constituted	empty	Fully Met	0.96	https://dhte.py.gov.in/sites/default/files/rti-chapter-08.pdf
1.7.7	Whether the minutes of the meetings are open to the public?	Fully Met	0.96	0.96	https://dhte.py.gov.in/chapter-08-statement-committees-constituted	empty	Fully Met	0.96	https://dhte.py.gov.in/sites/default/files/rti-chapter-08.pdf
1.7.8	Place where the minutes if open to the public are available?	Fully Met	0.96	0.96	https://dhte.py.gov.in/chapter-08-statement-committees-constituted	empty	Fully Met	0.96	https://dhte.py.gov.in/sites/default/files/rti-chapter-08.pdf
1.8	Directory of officers and employees[Section 4(1) (b) (ix)]								
1.8.1	Name and designation	Fully Met	3.85	3.85	https://dhte.py.gov.in/sites/default/files/rti-chapter09.pdf	empty	Fully Met	3.85	https://dhte.py.gov.in/sites/default/files/rti-chapter-09.pdf
1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	https://dhte.py.gov.in/sites/default/files/rti-chapter17.pdf	empty	Fully Met	3.85	https://dhte.py.gov.in/sites/default/files/rti-chapter-09.pdf
1.9	Monthly Remuneration received by officers & employees including system of compensation[Section 4(1) (b) (x)]								
1.9.1	List of employees with Gross monthly remuneration	Fully Met	3.85	3.85	https://dhte.py.gov.in/chapter-10-monthly-remuneration-	empty	Fully Met	3.85	https://dhte.py.gov.in/sites/d

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					employees				efault/files/rti-c hapter-10.pdf
1.9.2	System of compensation as provided in its regulations	Fully Met	3.85	3.85	https://dhte.py.gov.in/chapter-10-monthly-remuneration-employees	empty	Not Met	0	update
1.10	Name, designation and other particulars of Public Information Officers[Section 4(1) (b) (xvi)]								
1.10.1	Name and designation of the Public Information Officers (PIOs), Assistant Public Information Officer(s) & Appellate Authority	Fully Met	3.85	3.85	https://dhte.py.gov.in/chapter-16-list-appellate-authority-and-public-information-officers	empty	Fully Met	3.85	https://dhte.py.gov.in/sites/default/files/rti-c hapter-16.pdf
1.10.2	Address, telephone numbers and email ID of each designated official.	Fully Met	3.85	3.85	https://dhte.py.gov.in/chapter-16-list-appellate-authority-and-public-information-officers	empty	Fully Met	3.85	https://dhte.py.gov.in/sites/default/files/rti-c hapter-16.pdf
1.11	Number of employees against whom disciplinary action has been proposed/ taken (F No. 1/6/2011- IR dt. 15.4.2013)								
1.11.1	Number of employees against whom disciplinary action has been (i) Pending for minor penalty or major penalty proceedings	Not Applicable	0	0	empty	empty	Not Met	0	ok
1.11.2	(ii) Finalised for minor penalty or major penalty proceedings	Not Applicable	0	0	empty	empty	Not Met	0	ok
1.12	Programmes to advance understanding of RTI(Section 26)								
1.12.1	Educational programmes	Not Applicable	0	0	empty	empty	Not Met	0	https://dhte.py.gov.in/sites/default/files/rti-c hapter-06.pdf
1.12.2	Efforts to encourage public authority to participate in these programmes	Not Applicable	0	0	empty	empty	Not Met	0	ok
1.12.3	Training of CPIO/APIO	Not Applicable	0	0	empty	empty	Not Met	0	https://dhte.py.gov.in/sites/default/files/rti-c hapter-06.pdf

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	Not Applicable	0	0	empty	empty	Not Met	0	ok
1.13	Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]								
1.13.1	Transfer policy and transfer orders[F No. 1/6/2011- IR Dt. 15.4.2013]	Fully Met	7.69	7.69	https://dhte.py.gov.in/acts-rules	empty	Fully Met	7.69	https://dhte.py.gov.in/sites/default/files/rti-chapter-03.pdf
Total			85	85			100	78	
2	Budget and Programme								
2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)]								
2.1.1	Total Budget for the public authority	Fully Met	10	10.00	https://dhte.py.gov.in/budget-estimate	empty	Fully Met	10.00	https://dhte.py.gov.in/sites/default/files/be2025-26.pdf
2.1.2	Budget for each agency and plan & programmes	Fully Met	10	10.00	https://dhte.py.gov.in/budget-estimate	empty	Fully Met	10.00	https://dhte.py.gov.in/sites/default/files/be2025-26.pdf
2.1.3	Proposed expenditures	Fully Met	10	10.00	https://dhte.py.gov.in/budget-estimate	empty	Not Met	0	ok
2.1.4	Revised budget for each agency, if any	Fully Met	10	10.00	https://dhte.py.gov.in/budget-estimate	empty	Fully Met	10.00	https://dhte.py.gov.in/sites/default/files/be2025-26.pdf
2.1.5	Report on disbursements made and place where the related reports are available	Fully Met	10	10.00	https://dhte.py.gov.in/budget-estimate	empty	Not Met	0	ok
2.1.6	Information related to procurements-(a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the	Fully Met	10	10.00	https://dhte.py.gov.in/budget-estimate	empty	Fully Met	10.00	ok

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.								
2.2	Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)								
2.2.1	Budget	Not Applicable	0	0	empty	empty	Not Applicable	0	ok
2.2.2	Foreign and domestic tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the Heads of the Department.- (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	Not Applicable	0	0	empty	empty	Not Applicable	0	ok
2.3	Manner of execution of subsidy programme [Section 4(i)(b)(xii)]								
2.3.1	Name of the programme of activity	Not Applicable	0	0	empty	empty	Not Applicable	0	https://dhte.py.gov.in/sites/default/files/rtic_hapter12.pdf
2.3.2	Objective of the programme	Not Applicable	0	0	empty	empty	Not Applicable	0	https://dhte.py.gov.in/sites/default/files/rtic_hapter12.pdf
2.3.3	Procedure to avail benefits	Not Applicable	0	0	empty	empty	Not Applicable	0	https://dhte.py.gov.in/sites/default/files/rtic_hapter12.pdf

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
2.3.4	Duration of the programme/ scheme	Not Applicable	0	0	empty	empty	Not Applicable	0	https://dhte.py.gov.in/sites/default/files/rtic_hapter12.pdf
2.3.5	Physical and financial targets of the programme	Not Applicable	0	0	empty	empty	Not Applicable	0	https://dhte.py.gov.in/sites/default/files/rtic_hapter12.pdf
2.3.6	Nature/ scale of subsidy /amount allotted	Not Applicable	0	0	empty	empty	Not Applicable	0	https://dhte.py.gov.in/sites/default/files/rtic_hapter12.pdf
2.3.7	Eligibility criteria for grant of subsidy	Not Applicable	0	0	empty	empty	Not Applicable	0	https://dhte.py.gov.in/sites/default/files/rtic_hapter12.pdf
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	Not Applicable	0	0	empty	empty	Not Applicable	0	https://dhte.py.gov.in/sites/default/files/rtic_hapter12.pdf
2.4	Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]								
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	Fully Met	25	25.00	https://dhte.py.gov.in/budget-estimate	empty	Not Met	0	https://dhte.py.gov.in/sites/default/files/rti-c_hapter-17.pdf
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	Fully Met	25	25.00	https://dhte.py.gov.in/budget-estimate	empty	Not Met	0	https://dhte.py.gov.in/sites/default/files/rti-c_hapter-17.pdf
2.5	Particulars of recipients of concessions, permits of authorizations granted by the public authority[Section 4(1) (b) (xiii)]								
2.5.1	Concessions, permits or authorizations granted by public	Fully Met	25	25.00	https://dhte.py.gov.in/chapter-13-particulars-recipients-con	empty	Not Applicable	0	https://dhte.py.gov.in/sites/d

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	authority				cessions-permits-or-authorization-granted				efault/files/Chapter_13.pdf
2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations	Fully Met	25	25.00	https://dhte.py.gov.in/chapter-13-particulars-recipients-concessions-permits-or-authorization-granted	empty	Not Applicable	0	https://dhte.py.gov.in/sites/default/files/Chapter_13.pdf
2.6	CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]								
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the Parliament.	Not Applicable	0	0	empty	empty	Not Met	0	update the CAG and PAC paras and the action taken reports (ATRs 2024-25
Total			160	160			160	40	
3	Publicity and Public interface								
3.1	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation thereof [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]								
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Fully Met	12.5	12.50	https://dhte.py.gov.in/acts-rules	empty	Fully Met	12.50	ok
3.1.2	a) Arrangements for consultation with or representation by members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation	Fully Met	12.5	12.50	https://dhte.py.gov.in/chapter-15-particulars-facilities-available-obtaining-information	empty	Fully Met	12.50	ok

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	Counter (IFC) to provide publications frequently sought by RTI applicants								
3.1.3	Public- Private Partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Not Applicable	0	0	empty	empty	Not Applicable	0	ok
3.1.4	Public- Private Partnerships (PPP)- Detailed project reports (DPRs)	Not Applicable	0	0	empty	empty	Not Applicable	0	ok
3.1.5	Public- Private Partnerships (PPP)- Concession agreements.	Not Applicable	0	0	empty	empty	Not Applicable	0	ok
3.1.6	Public- Private Partnerships (PPP)- Operation and maintenance manuals	Not Applicable	0	0	empty	empty	Not Applicable	0	ok
3.1.7	Public- Private Partnerships (PPP) - Other documents generated as part of the implementation of the PPP	Not Applicable	0	0	empty	empty	Not Applicable	0	ok
3.1.8	Public- Private Partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	Not Applicable	0	0	empty	empty	Not Applicable	0	ok
3.1.9	Public- Private Partnerships (PPP) -Information relating to outputs and outcomes	Not Applicable	0	0	empty	empty	Not Applicable	0	ok
3.1.10	Public- Private Partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)	Not Applicable	0	0	empty	empty	Not Applicable	0	ok
3.1.11	Public- Private Partnerships (PPP) - All payment made under the PPP project	Not Applicable	0	0	empty	empty	Not Applicable	0	ok
3.2	Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)]								

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year	Fully Met	16.67	16.67	https://dhte.py.gov.in/notice-board	empty	Fully Met	16.67	ok
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process	Fully Met	16.67	16.67	https://dhte.py.gov.in/notice-board	empty	Fully Met	16.67	ok
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy	Fully Met	16.67	16.67	https://dhte.py.gov.in/notice-board	empty	Fully Met	16.67	ok
3.3	Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]								
3.3.1	Use of the most effective means of communication - Internet (website)	Fully Met	50	50.00	https://dhte.py.gov.in/chapter-14-information-available-electronic-form	empty	Fully Met	50.00	https://dhte.py.gov.in/
3.4	Form of accessibility of information manual/ handbook[Section 4(1)(b)]								
3.4.1	Information manual/handbook available in electronic format	Fully Met	25	25.00	https://dhte.py.gov.in/right-to-information-act	empty	Fully Met	25.00	ok
3.4.2	Information manual/handbook available in printed format	Fully Met	25	25.00	https://dhte.py.gov.in/right-to-information-act	empty	Fully Met	25.00	ok
3.5	Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]								
3.5.1	List of materials available Free of cost	Fully Met	25	25.00	https://dhte.py.gov.in/right-to-information-act	empty	Fully Met	25.00	ok

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
3.5.2	List of materials available at a reasonable cost of the medium	Fully Met	25	25.00	https://dhte.py.gov.in/right-to-information-act	empty	Fully Met	25.00	ok
Total			225	225			225	225	
4	E-Governance								
4.1	Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]								
4.1.1	Hindi	Not Met	9.52	0	empty	empty	Not Met	0	ok
4.1.2	English	Fully Met	9.52	9.52	https://dhte.py.gov.in	empty	Not Met	0	ok
4.1.3	Vernacular/ Local Language	Partially Met	9.52	4.76	https://dhte.py.gov.in	empty	Not Met	0	ok
4.2	When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]								
4.2.1	Last date of Annual updation	Fully Met	28.57	28.57	https://dhte.py.gov.in	empty	Not Met	0	ok
4.3	Information available in electronic form[Section 4(1)(b)(xiv)]								
4.3.1	Details of information available in electronic form	Fully Met	9.52	9.52	https://dhte.py.gov.in/right-to-information-act	empty	Fully Met	9.52	https://dhte.py.gov.in/acts-rules
4.3.2	Name/ title of the document/record/ other information	Fully Met	9.52	9.52	https://dhte.py.gov.in/right-to-information-act	empty	Fully Met	9.52	https://dhte.py.gov.in/acts-rules
4.3.3	Location where available	Fully Met	9.52	9.52	https://dhte.py.gov.in/right-to-information-act	empty	Fully Met	9.52	https://dhte.py.gov.in/sites/default/files/rti-chapter-14.pdf
4.4	Particulars of facilities available to citizen for obtaining information[Section 4(1)(b)(xv)]								
4.4.1	Name & location of the facility	Fully Met	7.14	7.14	https://dhte.py.gov.in/chapter-15-particulars-facilities-available-obtaining-information	empty	Not Met	0	ok
4.4.2	Details of information made available	Fully Met	7.14	7.14	https://dhte.py.gov.in/chapter-15-particulars-facilities-available-obtaining-information	empty	Fully Met	7.14	https://dhte.py.gov.in/sites/default/files/citizen-charter.pdf
4.4.3	Working hours of the facility	Fully Met	7.14	7.14	https://dhte.py.gov.in/chapter-15-particulars-facilities-available-obtaining-information	empty	Fully Met	7.14	https://dhte.py.gov.in/sites/default/files/citizen-charter.pdf

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					-15-particulars-facilities-available-obtaining-information				.gov.in/sites/default/files/rti-chapter-14.pdf
4.4.4	Contact person & contact details (Phone, fax, email)	Fully Met	7.14	7.14	https://dhte.py.gov.in/chapter-15-particulars-facilities-available-obtaining-information	empty	Partially Met	3.57	https://dhte.py.gov.in/sites/default/files/rti-chapter-14.pdf
4.5	Such other information as may be prescribed under Section 4(i) (b)(xvii)								
4.5.1	Grievance redressal mechanism	Fully Met	4.1	4.10	https://dhte.py.gov.in/contact-us	empty	Partially Met	2.05	https://dhte.py.gov.in/sites/default/files/rti-chapter-19.pdf
4.5.2	List of completed schemes/ projects/ Programmes	Fully Met	4.1	4.10	https://dhte.py.gov.in/scholarship-schemes	empty	Fully Met	4.10	ok
4.5.3	List of schemes/ projects/ programme underway	Fully Met	4.1	4.10	https://dhte.py.gov.in/scholarship-schemes	empty	Fully Met	4.10	ok
4.5.4	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Fully Met	4.1	4.10	https://dhte.py.gov.in/tenders	empty	Partially Met	2.05	ok
4.5.5	Annual Report	Not Met	4.1	0	empty	empty	Not Met	0	ok
4.5.6	Frequently Asked Question (FAQs)	Fully Met	4.1	4.10	https://dhte.py.gov.in/frequently-asked-questions-faq	empty	Fully Met	4.10	ok
4.5.7	Any other information such as - (a) Citizen's Charter, (b) Six monthly reports on the performance against the benchmarks set in the Citizen's Charter	Fully Met	4.1	4.10	https://dhte.py.gov.in/citizen-charter	empty	Partially Met	2.05	ok
4.6	Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]								
4.6.1	Details of applications received and disposed	Fully Met	14.29	14.29	https://dhte.py.gov.in/sites/default/files/rti-status2024-25.pdf	empty	Fully Met	14.29	ok

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
4.6.2	Details of appeals received and orders issued	Fully Met	14.29	14.29	https://dhte.py.gov.in/sites/default/files/rti-status2024-25.pdf	empty	Fully Met	14.29	ok
4.7	Replies to questions asked in the Parliament[Section 4(1)(b)(xvii)]								
4.7.1	Details of questions asked and replies given	Not Met	28.57	0	empty	empty	Not Met	0	ok
Total			200	153			200	93	
5	Information as may be prescribed								
5.1	Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]								
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	Fully Met	20	20.00	https://dhte.py.gov.in/chapter-16-list-appellate-authority-and-public-information-officers	empty	Partially Met	10.00	https://dhte.py.gov.in/sites/default/files/rti-chapter-16.pdf UPDATE Earlier CPIO & FAAs from 1.1.2015
5.1.2	Details of third party audit of voluntary disclosure -(a) Dates of audit carried out , (b) Report of the audit carried out	Fully Met	20	20.00	https://dhte.py.gov.in/sites/default/files/rti-chapter-18.pdf	empty	Fully Met	20.00	https://dhte.py.gov.in/chapter-18-third-party-transparency-audit-summary-report
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment , (b) Name & Designation of the officers	Not Met	20	0	empty	empty	Fully Met	20.00	https://dhte.py.gov.in/sites/default/files/rti-chapter-15.pdf
5.1.4	Consultancy committee of key stakeholders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation	Not Met	20	0	empty	empty	Not Met	0	Consultancy committee of key stakeholders for

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	of the officers								advice on suo-motu disclosure
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers	Not Met	20	0	empty	empty	Not Met	0	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI
Total			100	40			100	50	
6	Information Disclosed on own Initiative								
6.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information [Section 4(2)]								
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	Fully Met	25	25.00	https://dhte.py.gov.in	empty	Fully Met	25.00	OK
6.2	Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Public Grievance and Pensions, Govt. Of India)								
6.2.1	Whether STQC certification obtained and its validity	Not Met	12.5	0	empty	empty	Not Met	0	should obtain STQC certification from the Directorate of STQC and upload the certificate on the Website.
6.2.2	Does the website show the certificate on the Website?	Not Met	12.5	0	empty	empty	Not Met	0	should obtain STQC

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
									certification from the Directorate of STQC and upload the certificate on the Website.
Total			50	25			50	25	
Grand Total			820	688			835	511	