

No.375/DHTE/Tech./T2/2020
GOVERNMENT OF PUDUCHERRY
DIRECTORATE OF HIGHER & TECHNICAL EDUCATION

Puducherry, dt. 04.01.2021

CIRCULAR

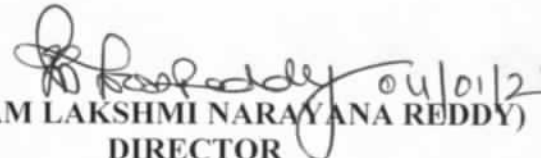
Sub: DHTE – Tech. – Reopening of Colleges for all students and Research Scholars in the UT of Puducherry- Regarding.

Ref.: Even No. Circular dated 16.12.2020 of DHTE, Puducherry.

In continuation to the reference cited above, all the Higher and Technical Institutions in the U. T of Puducherry are permitted to open their respective Colleges for all the year students of UG & PG courses from **06.01.2021 (Wednesday)** onwards. Hence all the Head of Institutions are hereby instructed to strictly follow the COVID-19 SOP enclosed herewith.

Encl.: a.a.




(YASAM LAKSHMI NARAYANA REDDY)
DIRECTOR

To:
The Principals/Head of Institutions of all Colleges.
U.T. of Puducherry.

Copy to:

1. The District Collector, Puducherry
2. The P.S. to the Hon'ble Chief Minister, Puducherry.
3. The P.S. to the Hon'ble Health Minister, Puducherry.
4. The OSD to Hon'ble Education Minister, Puducherry.
5. The Director, Directorate of H&FWS, Puducherry.
6. The Junior Accounts Officer, PONSHE, Puducherry.
7. The Junior Accounts Officer, PIPMATE, Puducherry.
8. The Member Secretary, PSHEC, Puducherry.
9. The P.S. to Secretary (Education), Chief Secretariat, Puducherry.
10. The PA to DHTE, Puducherry.
11. The PA to OSD, DHTE, Puducherry.

Directorate of Higher and Technical Education, Puducherry

STANDARD OPERATING PROCEDURE (SOP) for opening of all Higher and Technical Institutions from 06.01.2021

- The Heads of the Institutions are instructed to make their own arrangements for provision for sanitizers and temperature testing devices.
- The classes shall be conducted for 6 days in a week in two batches, if the number of students is more than 60.
- Institutions shall sanitize the entire premises at regular intervals as per the communications of GoI with regard to COVID-19.
- Colleges to ensure wearing of face mask by all the students in the college premises, temperature screening during entry.
- Teaching hours in a day to be extended, as per requirement of the Institution.
- Six-day schedule to be followed so that classes can be conducted in various phases and the seating arrangement be made keeping in view the requirements of physical distancing.
- Universities and Colleges have to reduce the class size and break them in multiple sections to maintain physical distancing during the classes.
- Minimum distance between two students should be **one meter** and entry/exit of students shall be permitted one by one with physical distance.
- Residential students who are coming from different locations, shall remain in quarantine and self monitor their health for a period of 14 days before being allowed to attend classes (even if they bring a negative test report or the University/College plan to test them on arrival).

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- Set-up helpline for health, psychological concerns and well-being of students in Universities/Colleges which need to be regularly monitored by Counsellors and other identified faculties.
- Form COVID-19 “Help Groups” of students headed by Hostel Wardens/Senior faculty who can identify friends/classmates in need to help and provide them immediate necessary help.
- The instructions, guidelines and orders issued by the Central and State Governments on safety and health of the students should be abided by the College/Universities without any deviations.
- The Institutions shall constitute a small Committee for foolproof implementation of the SOP chaired by the Principal concerned and submit a weekly report to the Directorate in this regard.
